

# RRC Pre-Review Cover Sheet

Agency or Pre-Review Contact Information: (Rulemaking Coordinator/ Agency Counsel/ Outside Counsel/ Agency Head)

Pre-Reviews are conducted voluntarily by RRC and its staff. RRC and its staff have no obligation to perform Pre-Reviews. As a result, the scope and extent of Pre-Reviews may be limited due to staff availability. In its discretion, the RRC or its staff may decline to perform a pre-review.

Our Agency, Board, Commission, or Subunit understands that the RRC is not required to provide Pre-Reviews and that Pre-Reviews are conducted as a courtesy. We agree to submit this cover sheet with all Pre-Review requests and by signing this cover sheet, certify that we have complied with the below requirements of this cover sheet.

\*Signature of Submitter\*

Deadline for Pre-Review: \_\_\_\_\_  
[Pre-Review deadlines of 1 month or less will not be considered]

Explanation of Pre-Review Need:

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## Rule Formatting

- All rules have been revised using the OAH Agency Rule Template.
- All rules have been formatted according to the Administrative Rule Style Guide and 26 NCAC 02C .0108.
- All rules that prescribe a form include the contents of the form or the contents of the form are set forth in statute [Style Guide Chpt. 8].
- All rules have been reviewed for spelling and grammar.

## Statutory Authority

- All rule references contained in the rule text are current and accurate.
- All statute history notes are current, accurate, and have not been repealed.
- We have reviewed the rulemaking authority of our agency, board, commission, or subunit and believe we have the authority to make the rules submitted for pre-review.

## Specific Agency Guidance Requests & Concerns of Pre-Review Submission

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