

1 14B NCAC 17 .0103 is proposed for amendment as published in 40:08 NCR 722-726 as follows:

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3 **14B NCAC 17 .0103 DEFINITIONS**

4 In addition to the definitions under G.S. Chapter 74D, the following definitions shall apply throughout this Chapter:

- 5 (1) "Agency Head" means the ~~Chairman~~ Chair of the ~~Alarm Security~~ Alarm Security Systems Licensing Board.
- 6 (2) "Applicant" means any person, firm, or corporation applying to the Board for a license or  
7 registration.
- 8 (3) "Board" means the ~~Alarm Security~~ Alarm Security Systems Licensing Board established by G.S. Chapter 74D.
- 9 (4) "Branch Manager or Operator" means the licensee endowed with the responsibility and liability for  
10 a branch office.
- 11 (5) "Branch Office" means a separate but dependent part of a central organization. The establishment  
12 of a telephone number or mailing address in the company name constitutes prima facie evidence of  
13 a branch office.
- 14 (6) "Chairman" or "Chair" means the ~~Chairman~~ Chair of the ~~Alarm Security~~ Alarm Security Systems Licensing Board.
- 15 (7) "Employee" means:  
16 (a) a person who has an agreement with a licensee to perform ~~alarm security~~ alarm security systems business  
17 activities under the direct supervision and control of the licensee, for whose services any  
18 charges are determined imposed and collected by the licensee, and for whose ~~alarm security~~ alarm security  
19 systems business activities the licensee is legally liable; or  
20 (b) a person who solicits customers at a residential or commercial location whose services are  
21 compensated by payment of a referral fee or commission by a licensee.
- 22 (8) "Installs" means placing ~~an alarm~~ a security device in a residential or commercial location and  
23 includes demonstrating the use of ~~an alarm~~ a security system device for a specific location and  
24 function within the protected premises and, with such knowledge of the ~~alarm security~~ alarm security system  
25 operation, delivering that device to the owner or operator of the protected premises.
- 26 (9) "Knowledge of Specific Applications" means obtaining specific information about the premises  
27 which is protected or is to be protected, gained during an on-site visit. Conducting a survey shall  
28 be prima facie evidence of knowledge of specific applications.
- 29 (10) "Licensee" means any person licensed pursuant to G.S. Chapter 74D.
- 30 (11) "Monitors" means receiving a signal from a protected premises or contracting with a person, firm  
31 or corporation to provide accessible equipment and personnel to receive a signal from ~~an alarm~~ a  
32 security device in a protected premises and take action in response.
- 33 (12) "Qualifying Agent" means any person who meets the requirements of G.S. 74D-2(c), provided that  
34 no licensee may act as qualifying agent for more than one ~~alarm security~~ alarm security systems business without  
35 prior authorization of the Board.

1 (13) "Responds" means receiving a monitored ~~alarm~~ security signal that indicates the existence of an  
2 unauthorized intrusion or taking from a protected premises of a customer and being required by  
3 contract to take action upon receipt of that ~~alarm~~ security system signal.

4 (14) "Services" means inspecting, testing, repairing or replacing ~~an alarm~~ a security system device within  
5 protected premises.

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7 *History Note: Authority G.S. 74D-2; 74D-5;*  
8 *Temporary Rule Eff. January 9, 1984, for a Period of 120 Days to Expire on May 7, 1984;*  
9 *Eff. May 1, 1984;*  
10 *Amended Eff. August 1, 1988; February 1, 1988; July 1, 1987; January 1, 1986;*  
11 *Transferred and Recodified from 12 NCAC 11 .0103 Eff. July 1, 2015;*  
12 *Readopted Eff. June 1, 2018.*  
13 *Amended Eff. April 1, 2026.*

1 14B NCAC 17 .0105 is proposed for amendment as published in 40:08 NCR 722-726 as follows:

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3 **14B NCAC 17 .0105 PROHIBITED ACTS**

4 In addition to the prohibited acts set forth elsewhere in this Subchapter and in Chapter 74D of the General Statutes,  
5 an applicant, licensee, or registrant who does any of the following shall have his or her application denied or his or  
6 her license or registration revoked or suspended:

- 7 (1) displays, causes or permits to be displayed, or has in his or her possession any cancelled, revoked,  
8 suspended, fictitious, fraudulently-altered license or registration identification card, or any  
9 document simulating a license or registration identification card or purporting to be or to have been  
10 issued as a license or registration identification card;
- 11 (2) lends his or her license or registration identification card to another person or allows the use thereof  
12 by another;
- 13 (3) displays or represents any license or registration identification card not issued to him or her as being  
14 his or her license or registration identification card;
- 15 (4) includes in any advertisement a statement that implies an official State-authorized certification or  
16 approval other than this statement: "Licensed by the ~~Alarm Security~~ Security Systems Licensing Board of  
17 the State of North Carolina." Licensees may include their license number;
- 18 (5) includes in the company name the word "police" or other law enforcement designation that implies  
19 that the ~~alarm security system~~ security system company is affiliated with a local, state, or federal law enforcement  
20 agency; or
- 21 (6) makes any false statement or gives any false information to a third party provider in connection with  
22 any criminal history record check provided to the Board.

23  
24 *History Note: Authority G.S. 74D-5; 74D-6; 74D-10;*  
25 *Temporary Rule Eff. January 9, 1984, for a Period of 120 Days to Expire on May 7, 1984;*  
26 *Eff. May 1, 1984;*  
27 *Amended Eff. June 1, 2014; August 1, 2007;*  
28 *Transferred and Recodified from 12 NCAC 11 .0105 Eff. July 1, 2015;*  
29 *Readopted Eff. June 1, 2018.*  
30 *Amended Eff. April 1, 2026.*

1 14B NCAC 17 .0108 is proposed for amendment as published in 40:08 NCR 722-726 as follows:

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3 **14B NCAC 17 .0108 CONSUMER CONTRACT AND DISCLOSURE REQUIREMENTS FOR**  
4 **ALARM SECURITY SERVICES**

5 (a) Every person, firm, association or corporation licensed to engage in the ~~alarm~~ security systems  
6 business in North Carolina who sells, installs, services, responds to or monitors electrical, electronic or  
7 mechanical alarm systems shall execute with the consumer a written contract in all transactions that  
8 consists of the following:

- 9 (1) A description of the sales and services in brief, simple terminology; and  
10 (2) The company's name, address and telephone number, the North Carolina ~~Alarm~~  
11 Security Systems License Number, and the North Carolina ~~Alarm~~ Security Systems  
12 Licensing Board's address and telephone number.

13 (b) Any person, firm, association or corporation licensed to engage in the ~~alarm~~ security systems business  
14 in North Carolina by providing sales, installation, service, response, or monitoring to a consumer and who  
15 unilaterally terminates, causes to be terminated, or reasonably knows of the termination of the monitoring,  
16 response or service to that consumer shall provide notification to that consumer by verified personal service or  
17 certified mail at least 10 days prior to cessation of the services. This provision shall not apply to consumer-  
18 initiated action to terminate or upon consumer relocation.

19 (c) Any person, firm, association or corporation licensed to engage in the ~~alarm~~ security systems business in  
20 North Carolina by providing sales, installation, service, response, or monitoring to a consumer and who changes  
21 or causes to be changed the monitoring, response or service to that consumer shall provide written notification to  
22 that consumer of the change, the effective date, and the name, address and telephone number of the new provider.

23

24 *History Note: Authority G.S. 74D-2(a);*  
25 *74D-5; Eff. July 1, 1995;*  
26 *Transferred and Recodified from 12 NCAC 11 .0123 Eff. July 1, 2015;*  
27 *Readopted Eff. June 1, 2018.*  
28 *Amended Eff. April 1, 2026.*

1 14B NCAC 17 .0201 is proposed for amendment, with changes, as published in 40:08 NCR 722-726 as follows:

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3 **14B NCAC 17 .0201 APPLICATION FOR LICENSE**

4 (a) Each applicant for a license shall submit an online application on the website provided by the Board. **[The**  
5 **application shall contain:**

6 **(1) name, address, telephone numbers, and social security number;**

7 **(2) gender, race, and military service;**

8 **(3) current employer;**

9 **(4) date of birth, birth country, state or province, county or parish, and citizenship; and**

10 **(5) driver's license number and state of issuance.]**

11 **[(b)]** When this online application is submitted, it shall be accompanied by:

12 (1) electronic submission of fingerprints from a Live Scan or similar system approved by the State  
13 Bureau of Investigation or one set of classifiable fingerprints on an F.B.I. fingerprint card provided  
14 by the Board and mailed separately to the Board's office;

15 (2) one head and shoulders digital photograph of the applicant in JPG format of sufficient quality for  
16 identification, taken within six months prior to the online submission;

17 (3) statements of the results of a statewide criminal history records search by the reporting service  
18 designated by the Board pursuant to G.S. 74D-2.1(a) for any state where the applicant has resided  
19 within the preceding 60 ~~months;~~ months and disclosure of any expunged convictions;

20 (4) a minimum of three letters attesting to the good character and reputation of the applicant using the  
21 online character letter submission process; and

22 (5) the applicant's application fee, along with the convenience fee charged by the Board's on-line  
23 application vendor and the credit card transaction fee charged by the applicant's credit card provider  
24 and collected online.

25 **(b) [(c)]** Each applicant shall upload evidence of high school graduation either by diploma, G.E.D. certificate, or other  
26 equivalent documentation.

27 **(e) [(d)]** Each applicant for a license shall meet personally with either a Board investigator, the Screening Committee,  
28 the Director, or a Board representative designated by the Director prior to being issued a license. The applicant shall  
29 discuss the provisions of G.S. 74D and the administrative rules in this Chapter during the personal meeting. The  
30 applicant shall sign a form provided by the Board stating that the applicant has reviewed the information with the  
31 Board's representative and that the applicant understands G.S. 74D and the administrative rules in this Chapter. During  
32 a national or State declared state of emergency that restricts or prohibits travel, the personal meeting requirement may  
33 be waived if requested by the applicant in favor of alternative means of communication.

34 **(d) [(c)]** Each applicant for a branch office license shall submit an online application on the website provided by the  
35 Board containing the physical address and telephone number of the branch office, the Qualifying Agent responsible  
36 for the branch office, the proposed branch manager, the parameters or scope of duties of the branch office, and the  
37 anticipated number of employees. This online application shall be accompanied by the branch office application fee.

1 (e) [(f)] All photographs, record checks, proof of insurance, explanations of criminal charges, explanations of credit  
2 history, or requested documents shall be submitted online through the Board's website by any applicant for a permit,  
3 license, registration, or certificate within 60 days of the Board's receipt of the application form or a request from Board  
4 staff, whichever is later. Any failure to submit required or requested documents to complete the application process  
5 within this 60-day period shall void the application and require re-application.

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7 *History Note: Authority G.S. 74D-2; 74D-2.1; 74D-3; 74D-5; 74D-7; 74D-8; 15A-151(a)(10); 93B-8.1(d);*  
8 *Temporary Rule Eff. January 9, 1984, for a period of 120 days to expire on May 7, 1984;*  
9 *Eff. May 1, 1984;*  
10 *Amended Eff. December 1, 2012; February 1, 2012; January 1, 2007; September 1, 2006; March*  
11 *1, 1993; July 1, 1987; January 1, 1986;*  
12 *Transferred and Recodified from 12 NCAC 11 .0201 Eff. July 1, 2015;*  
13 *Amended Eff. December 1, 2017;*  
14 *Readopted Eff. June 1, 2018;*  
15 *Amended Eff. September 1, 2019;*  
16 *Emergency Amendment Eff. June 9, 2020;*  
17 *Amended Eff. August 1, 2020;*  
18 *Temporary Amendment Eff. August 28, 2020;*  
19 *Temporary Amendment Expired Eff. June 12, 2021;*  
20 *Amended Eff. April 1, 2026; September 1, 2024; August 1, 2022; November 1, 2021.*

1 14B NCAC 17 .0202 is proposed for amendment as published in 40:08 NCR 722-726 as follows:

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3 **14B NCAC 17 .0202 EXPERIENCE OR TRAINING REQUIREMENTS FOR LICENSE**

4 (a) Applicants for ~~an alarm~~ a security systems ~~system~~ business license shall meet the following requirements, which  
5 are in addition to those specified in G.S. 74D:

- 6 (1) establish two year's experience within the past five years in alarm or security systems installation or  
7 service, or alarm or security systems business management; or  
8 (2) no longer than one year prior to the application date, successfully complete the Certified Alarm  
9 Technician Level I Course offered by the Electronic Security Association (ESA) or equivalent.  
10 Equivalency shall be determined by the Board's Training and Education Committee by comparing  
11 each segment of the training to ensure that the alternative course encompasses all segments of the  
12 ESA course.

13 (b) Applicants for a remote monitoring license pursuant to G.S. 74D-2(h) shall meet the following requirements:

- 14 (1) hold a security guard and patrol business license issued pursuant to G.S. 74C-2; and  
15 (2) the Qualifying Agent for the license shall have completed a central station monitoring operator  
16 course offered by The Monitoring Association (TMA) or equivalent. Equivalency shall be determined by  
17 the Board's Training and Education Committee by comparing each segment of the training to ensure that the  
18 alternative course encompasses all segments of the TMA course.

19  
20 *History Note: Authority G.S. 74D-5;*

21 *Temporary Rule Eff. January 9, 1984, for a period of 120 days to expire on May 7, 1984;*

22 *Eff. May 1, 1984;*

23 *Amended Eff. January 1, 2007; August 1, 1998; January 1, 1995; March 1, 1993; August 3, 1992;*

24 *June 1, 1990;*

25 *Transferred and Recodified from 12 NCAC 11 .0202 Eff. July 1, 2015;*

26 *Amended Eff. December. 1, 2017;*

27 *Readopted Eff. June 1, 2018;*

28 *Amended Eff. April 1, 2026; February 1, 2024; April 1, 2021.*

1 14B NCAC 17 .0209 is proposed for amendment as published in 40:08 NCR 722-726 as follows:

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3 **14B NCAC 17 .0209 COMPANY BUSINESS LICENSE**

4 (a) Any firm, association, or corporation required to be licensed pursuant to G.S. 74D-2(a) shall upload an application  
5 for a company business license on a form on the website provided by the Board. A sole proprietorship that is owned  
6 and operated by an individual holding a current ~~alarm~~ security systems business license shall be exempt from this  
7 Rule. This application form shall include such information as the firm, association, or corporation name; the address  
8 of its principal office within the State; all past convictions for criminal offenses of any company director or officer;  
9 information concerning the past revocation, suspension, or denial of a business or professional license to any director  
10 or officer; a list of all directors and officers of the firm, association, or corporation; a list of all persons, firms,  
11 associations, corporations, or other entities owning 10 percent or more of the outstanding shares of any class of stock;  
12 and the name and address of the qualifying agent.

13 (b) In addition to the items required in Paragraph (a) of this Rule, an out-of-state company shall file with its license  
14 application form a copy of its certificate of authority to transact business in this state issued by the North Carolina  
15 Secretary of State, in accordance with G.S. 55-15-01, and a consent to service of process and pleadings that is  
16 authenticated by its company seal and accompanied by a duly-certified copy of the resolution of the board of directors  
17 authorizing the proper officer or officers to execute this consent.

18 (c) After filing a completed online application with the Board, the Board shall conduct a background investigation to  
19 ascertain if the qualifying agent is in a management position. The Board shall also determine if the directors or officers  
20 have the requisite good moral character as defined in G.S. 74D-6(3). It shall be prima facie evidence of good moral  
21 character if a director or officer has not been convicted by any local, State, federal, or military court of any crime  
22 involving the use, carrying, or possession of a firearm; conviction of any crime involving the use, possession, sale,  
23 manufacture, distribution, or transportation of a controlled substance, drug, narcotic, or alcoholic beverage; conviction  
24 of a crime involving assault or an act of violence; conviction of a crime involving breaking or entering, burglary,  
25 larceny, or any offense involving moral turpitude; or does not have a history of addiction to alcohol or a narcotic drug.  
26 For the purposes of this Section, "conviction" means and includes the entry of a plea of guilty, no contest, prayer for  
27 judgment continued, adjudication withheld, or a verdict rendered in open court by a judge or jury.

28 (d) Upon completion of the background investigation, a company business license shall be issued if all requirements  
29 of this Rule are met. A company business license issued by the Board shall be displayed at the principal place of  
30 business within North Carolina.

31 (e) The company business license shall be issued only to a corporation and shall not be construed to extend to a  
32 licensing of its directors, officers, or employees.

33 (f) The issuance of the company business license is issued to the firm, association, or corporation in addition to the  
34 license issued to the qualifying agent. The qualifying agent for the firm, association, or corporation that has been  
35 issued the company business license shall be responsible for assuring compliance with G.S. 74D.

36 (g) Within 90 days of the death of a licensee, the existing qualifying agent or a newly designated replacement  
37 qualifying agent for the company may submit a written request to the Board, asking that the deceased licensee's license

1 number remain on company advertisements. The Board shall permit the use of the deceased licensee's license number  
2 only if the current qualifying agent's license number is printed adjacent to and in the same size print as the deceased  
3 licensee's license number.

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5 *History Note: Authority G.S. 74D-2(a); 74D-5;*

6 *Eff. November 1, 1993;*

7 *Amended Eff. July 1, 2005; March 1, 1995;*

8 *Transferred and Recodified from 12 NCAC 11 .0209 Eff. July 1, 2015;*

9 *Readopted Eff. June 1, 2018;*

10 *Amended Eff. April 1, 2026; September 1, 2019.*

1 14B NCAC 17 .0210 is proposed for amendment, with changes, as published in 40:08 NCR 722-726 as follows:

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3 **14B NCAC 17 .0210 ELECTRICAL CONTRACTING LICENSE REQUIREMENTS**

4 (a) Each firm, association, corporation, department, division, or branch office required to be licensed pursuant to G.S.  
5 74D-2(a) shall employ on a full-time basis a licensee or registered employee who holds a license for either a [SP-LV,  
6 SP-FA/LV] limited, intermediate or unlimited examination as administered by the North Carolina Board of Examiners  
7 of Electrical Contractors. Pursuant to Rule .0206 of this Section, each firm, association, corporation, department,  
8 division, or branch office shall maintain in its records a copy of the licensee's or registered employee's Electrical  
9 Contractors License.

10 (b) In the event the licensee holding the electrical contractor's license ceases to perform his duties, the business entity  
11 shall notify the Board in writing within 10 working days. The business entity shall employ a substitute electrical  
12 contractor licensee within 30 days after the original electrical licensee ceases to serve.

13 (c) If a company provides only ~~alarm~~ security systems monitoring services and submits a written request to the Board  
14 certifying that they provide only monitoring services and do not sell, install, service, or respond to ~~burglar~~ security  
15 alarms, the Board shall exempt the company from compliance with this rule. If the company later elects to sell, install,  
16 service, or respond to ~~burglar~~ security alarms, then the company shall be required to fulfill the requirements of this  
17 rule.

18  
19 *History Note: Authority G.S. 74D-2(a); 74D-5;*  
20 *Eff. January 1, 1995;*  
21 *Temporary Adoption Eff. May 18, 1995;*  
22 *Amended Eff. September 1, 2008; May 1, 1999; October 1, 1995;*  
23 *Transferred and Recodified from 12 NCAC 11 .0210 Eff. July 1, 2015;*  
24 *Readopted Eff. June 1, 2018.*  
25 *Amended Eff. April 1, 2026.*

1 14B NCAC 17 .0301 is proposed for amendment, with changes, as published in 40:08 NCR 722-726 as follows:

2  
3 **14B NCAC 17 .0301 APPLICATION FOR REGISTRATION**

4 (a) Each licensee or qualifying agent shall submit an online application for the registration of his or her employee on  
5 the website provided by the Board. The application shall contain:

6 (1) name, address, telephone numbers, and social security number;

7 (2) gender, race, and military service;

8 (3) current employer;

9 (4) date of birth, birth country, state or province, county or parish, and citizenship; and

10 (5) driver's license number and state of issuance.]

11 [(b)] When this online application is submitted, it shall be accompanied by:

12 (1) electronic submission of fingerprints from a Live Scan or similar system approved by the State  
13 Bureau of Investigation or one set of classifiable fingerprints on a standard F.B.I. fingerprint card  
14 mailed separately to the Board's office;

15 (2) one original signed S.B.I. release of information form uploaded online and the original mailed  
16 separately to the Board's office;

17 (3) one head and shoulders digital photograph of the applicant of sufficient quality for identification,  
18 taken within six months prior to online submission, and uploaded with the application submission;

19 (4) statements of the results of a statewide criminal history records search by the reporting service  
20 designated by the Board pursuant to G.S. 74D-2.1(a) for any state where the applicant has resided  
21 within the preceding 60 ~~months;~~ months and disclosure of any expunged convictions;

22 (5) the registration fee required by Rule .0302 of this Section, along with the convenience fee charged  
23 by the Board's on-line application vendor and the credit card transaction fee charged by the  
24 applicant's credit card provider and collected online; and

25 (6) a completed affidavit form attesting to the truth of the information provided and public notice  
26 statement form.

27 (b) [(c)] The employer of an applicant who is currently registered with another alarm business shall complete an online  
28 application form provided by the Board. This form shall be accompanied by the applicant's multiple registration fee  
29 along with the convenience fee charged by the Board's on-line application vendor and the credit card transaction fee  
30 charged by the applicant's credit card provider and collected online. This online application shall be accompanied by  
31 a completed affidavit form and public notice statement form.

32 (e) [(d)] The employer of each applicant for registration shall print and retain a copy of the applicant's online  
33 application in the individual applicant's personnel file in the employer's office.

34  
35 *History Note: Authority G.S. 74D-2.1; 74D-5; 74D-8; 15A-151(a)(10); 93B-8.1(a);*

36 *Temporary Rule Eff. January 9, 1984 for a Period of 120 Days to Expire on May 7, 1984;*

37 *Eff. May 1, 1984;*

1                    *Amended Eff. December 1, 2012; January 1, 2007; July 1, 1993; March 1, 1993; September 1, 1990;*  
2                    *November 1, 1988;*  
3                    *Transferred and Recodified from 12 NCAC 11 .0301 Eff. July 1, 2015;*  
4                    *Amended Eff. December 1, 2017;*  
5                    *Readopted Eff. June 1, 2018;*  
6                    *Amended Eff. April 1, 2026; September 1, 2024; August 1, 2022; August 1, 2020; September 1,*  
7                    *2019.*

1 14B NCAC 17 .0305 is proposed for amendment as published in 40:08 NCR 722-726 as follows:

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3 **14B NCAC 17 .0305 REGISTRATION IDENTIFICATION CARDS**

4 (a) The registration identification card shall be carried by the registrant when performing the duties of ~~an alarm a~~  
5 security systems employee.

6 (b) The registration identification card shall be exhibited upon the request of any law enforcement officer or any other  
7 authorized representative of the Board.

8 (c) Registration identification card holders shall immediately notify the Board upon receipt of information relating to  
9 the holder's ineligibility to continue holding such a card.

10 (d) Upon revocation or suspension by the Board, a holder shall return the registration identification card to the  
11 ~~administrator~~ Director within 10 days of the date of the revocation or suspension.

12

13 *History Note: Authority G.S. 74D-8;*

14 *Temporary Rule Eff. January 9, 1984, for a Period of 120 Days to Expire on May 7, 1984;*

15 *Eff. May 1, 1984;*

16 *Transferred and Recodified from 12 NCAC 11 .0305 Eff. July 1, 2015;*

17 *Readopted Eff. June 1, 2018.*

18 *Amended Eff. April 1, 2026.*