

1 14B NCAC 16 .0707 is adopted with changes as published in 38:15 NCR 969-970 as follows:

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3 **14B NCAC 16 .0707 TRAINING REQUIREMENTS FOR UNARMED SECURITY GUARDS**

4 (a) Applicants for an unarmed security guard registration shall complete the basic unarmed security guard training  
5 course within 30 days from the date of permanent hire. The course shall consist of a minimum of 16 hours of classroom  
6 instruction including:

- 7 (1) The Security Officer in North Carolina -- (minimum of one hour);
- 8 (2) Legal Issues for Security Officers -- (minimum of three hours);
- 9 (3) Emergency Response -- (minimum of three hours);
- 10 (4) Communications -- (minimum of two hours);
- 11 (5) Patrol Procedures -- (minimum of three hours);
- 12 (6) Note Taking and Report Writing -- (minimum of three hours); and
- 13 (7) ~~Department~~ Professional Conduct -- (minimum of one hour).

14 A minimum of four hours of ~~classroom~~ instruction shall be completed within 20 calendar days of any security guard,  
15 including probationary, being placed on a duty station. These four hours shall include the instruction on The Security  
16 Officer in North Carolina and Legal Issues for Security Officers.

17 (b) Training shall be conducted by a Board certified unarmed security guard trainer. A Board created lesson plan  
18 covering the training requirements in Paragraph (a) of this Rule shall be made available by the Board to each trainer.  
19 The Board may approve other media training materials that deliver the training requirements of Paragraph (a) of this  
20 Rule.

21 (c) The 16 hours of training may be delivered ~~remotely~~ in-person, in-person remotely, synchronously on-line, or in a  
22 hybrid format under the following conditions:

23 ~~(1) The training is presented by a Board certified unarmed security officer trainer.~~

24 (1) In-Person is defined as an instructor physically present in-person in a classroom setting with students  
25 physically present in-person in a classroom setting. This is considered traditional in-person training.  
26 In-Person remotely is defined as an instructor delivering a course to students in an in-person seated  
27 classroom while also transmitting to another or multiple other classrooms where students are in-  
28 person and observing via video and sound technology. Students must have the ability to have  
29 constant audio and visual communication with the instructor as the instructor is presenting.  
30 Synchronously on-line is defined as instruction utilizing an on-line audio/video platform where the  
31 instructor is teaching the course live to students that are attending live and the instructor and students  
32 have constant visual and audio communication with each other available. Hybrid format is defined  
33 as instruction utilizing both in-person classroom teaching as well as synchronously on-line. The  
34 instruction is delivered by an instructor that is in-person in a classroom with in-person seated  
35 students while the instruction is also being delivered simultaneously in an on-line live format where  
36 on-line students have had the ability to have constant audio and video communication with the in-  
37 person students and instructor.

- 1 (2) Each student is ~~given~~ provided a copy of the unarmed security guard training manual to use for the  
2 duration of the 16 hour training course.
- 3 (3) The technology used allows the trainer to see the students and the students to see the trainer in real  
4 time during the training.
- 5 (4) All students ~~in each classroom~~ are able to see and read the screen or monitor, and they must be able  
6 to hear and understand the audio presentation. All monitors used in ~~each~~ a classroom setting must  
7 be at least 32 ~~inches wide.~~ inches.
- 8 (5) The technology used is of sufficient quality so that the training audio and video is delivered  
9 smoothly and without interruption.
- 10 (6) ~~Each student is taught to use the audio and video equipment in the classroom prior to the start of the~~  
11 ~~16 hour unarmed security officer training course.~~
- 12 (7) (6) The total number of students receiving the ~~remote~~ in-person or in-person remotely training at one  
13 time does not exceed 35 students. There is no size limitation for synchronous on-line training.
- 14 (8) (7) Any additional training beyond the Board mandated training in the unarmed security guard training  
15 manual is taught either before or after the 16 hour unarmed security officer training.
- 16 (9) [(8)] ~~The Director is notified five days prior to training of the location of each classroom, name, and~~  
17 ~~location of the certified trainer, and the number of students who will be present. [present, if in~~  
18 ~~person, or provided a link, login information, or other credentials to access the training if remote,~~  
19 ~~synchronously on line, or in a hybrid format.]~~
- 20 (10) The sponsoring agency allows the Director or the Director's designee access via computer of the  
21 training during the time that it is taking place.

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23 *History Note: Authority G.S. 74C-5; 74C-11; 74C-13(m);*  
24 *Eff. January 1, 1990;*  
25 *Amended Eff. June 1, 2009; November 1, 2006; June 1, 2004;*  
26 *Transferred and Recodified from 12 NCAC 07D .0707 Eff. July 1, 2015;*  
27 *Readopted Eff. August 1, 2020;*  
28 *Amended Eff. June 1, 2024; July 1, 2021.*