

RULES REVIEW COMMISSION MEETING
AMENDED MINUTES
March 26, 2026

The Rules Review Commission met on Thursday, March 26, 2026, in the Commission Room at 1711 New Hope Church Road, Raleigh, North Carolina, and the meeting was streamed for the public via Webex.

Commissioners Wayne Ronald Boyles, III, Wyatt Dixon, III, Jeff Hyde, Chris Loutit, Bill Nelson, and Jake Parker were present in the Commission Room.

Staff member Alexander Burgos, Commission Counsel Seth Ascher, Christopher Miller, and Travis Wiggs were present in the room.

The meeting was called to order at 10:00 a.m. with Chair Parker presiding.

The Chair read the notice required by G.S. 138A-15(e) and reminded the Commission members that they have a duty to avoid conflicts of interest and the appearance of conflicts of interest.

The Chair notified the Commission that the following agenda items will be taken up at the end of the meeting: Permanent Rules from the Private Protective Services Board and Security Systems Licensing Board.

APPROVAL OF MINUTES

The Chair asked for any discussion, comments, or corrections concerning the minutes of the February 26, 2026 meeting. There were none, and the minutes were unanimously approved as distributed.

FOLLOW-UP MATTERS

State Board of Education

Prior to the review of the rule from the State Board of Education, Commissioner Loutit recused himself and did not participate in any discussion or vote concerning the rule because of a potential conflict of interest.

16 NCAC 06H .0102 – The rule was returned at the request of the agency. No action was required by the Commission.

LOG OF FILINGS (PERMANENT RULES)

Code Officials Qualification Board

11 NCAC 08 .0602, .0706, .0737, .0738, .0739, .0740, and .0741 were unanimously approved.

Department of Insurance

11 NCAC 12 .0332 and 11 NCAC 18.0102 were unanimously approved.

Private Protective Services Board

14B NCAC 16 .0807, .0808, and .1203 were unanimously approved.

The Commission voted to extend the period of review for 14B NCAC 16 .0203, .0205, .0703, .0706, .0806, ~~.0807~~, .0902, .0904, .0910, .0911, .1306, and .1406 until the April 28, 2026, meeting.

Security Systems Licensing Board

14B NCAC 17 .0103, .0105, .0108, .0202, .0209, .0210, and .0305 were unanimously approved.

The Commission voted to extend the period of review for 14B NCAC 17 .0201 and .0301 until the April 28, 2026, meeting.

Wildlife Resources Commission

15A NCAC 10F .0301, .0303, .0310, .0329, .0354, and .0368 were unanimously approved.

Board of Chiropractic Examiners

21 NCAC 10 .0103, .0104, .0105, .0202, .0203, .0204, .0207, .0208, .0209, .0210, .0211, .0212, .0213, .0215, .0216, .0217, .0218, .0302, .0303, .0304, .0305, .0306, .0401, .0403, .0406, .0501, .0503, .0504, .0706, .0708, .0709, and .0803 were unanimously approved.

Licensing Board for General Contractors

21 NCAC 12A .0202 was unanimously approved.

Board of Cosmetic Art Examiners 14A, B, C, D

21 NCAC 14A .0101, .0104, .0401, .0402, .0403, .0404; 14B .0101, .0102, .0105, .0107, .0201, .0302, .0304, .0305, .0306, .0307, .0308, .0309, .0501, .0502, .0503, .0505, .0506, .0601, .0603, .0605, .0607, .0608; 14C .0101, .0103, .0201, .0203, .0204, .0205, .0503, .0601, .0801, .0802, .0803, .0804, .0805, .0807, .0808, .0903, .0904, .0906, .0907, .0908; 14D .0101, .0103, .0104, .0105, .0302, .0303, .0305, .0306, .0307, .0308, .0309, and .0310 were unanimously approved.

Board of Cosmetic Art Examiners 14G, H, I, N, P, R

21 NCAC 14G .0103, .0116; 14H .0201, .0203, .0204, .0301, .0302, .0303, .0304, .0401, .0402, .0403, .0404, .0501, .0502, .0503, .0504; 14I .0401; 14N .0102, .0103, .0107, .0110, .0111, .0115; 14P .0101, .0102, .0104, .0105, .0106, .0107, .0108, .0109, .0110, .0111, .0113, .0115, .0116, .0117, and 14R .0105 were unanimously approved.

Board of Cosmetic Art Examiners 14T

21 NCAC 14T .0101, .0102, .0201, .0301, .0302, .0303, .0304, .0305, .0401, .0402, .0403, .0404, .0501, .0502, .0601, .0602, .0603, .0604, .0605, .0606, .0607, .0608, .0609, .0610, .0611, .0612, .0613, .0614, .0615, .0616, .0617, .0701, .0702, .0703, .0705, .0706, .0802, .0803, and .0901 were unanimously approved.

Board of Funeral Service

21 NCAC 34A .0122, .0201; 34B .0103, .0105, .0106, .0107, .0120, .0211, .0310, .0313, .0408, .0502, .0608, .0610, .0616, .0617, .0618, .0801, .0802, .0803, .0807, .0808; 34C .0101 and 34D .0305 were unanimously approved.

Real Estate Commission

21 NCAC 58A .0302, .0503, .0513, .1803; 58G .0103; 58H .0101, and 58H .0210 were unanimously approved.

Pursuant to S.L. 2025-52, Rule 21 NCAC 58A .0112 is exempt from RRC review. No action was required by the Commission.

LOG OF FILINGS (TEMPORARY RULES)

Wildlife Resources Commission

15A NCAC 10C .0325 was unanimously approved.

EXISTING RULES REVIEW

HHS - Division of Health Service Regulation

10A NCAC 14F - The Commission unanimously approved the report as submitted by the agency.

Social Services Commission

10A NCAC 70I - The Commission unanimously approved the report as submitted by the agency.

DHHS - Social Services Commission

10A NCAC 70K - The Commission unanimously approved the report as submitted by the agency.

Department of Insurance

11 NCAC 04 - The Commission unanimously approved the report as submitted by the agency.

11 NCAC 12 - The Commission unanimously approved the report as submitted by the agency.

Boxing and Combat Sports Commission

14B NCAC 10 - The Commission unanimously approved the report as submitted by the agency.

Department of Public Safety

Prior to the review of the report from the Department of Public Safety, Commissioner Loutit recused himself and did not participate in any discussion or vote concerning the report for 14B NCAC 11 because of a potential conflict of interest.

14B NCAC 11 – The Commission continued consideration of this report until the April 28, 2026, meeting because a quorum of commissioners was not present.

Public Safety - State Capitol Police

Prior to the review of the report from the Public Safety - State Capitol Police, Commissioner Loutit recused himself and did not participate in any discussion or vote concerning the report for 14B NCAC 13 because of a potential conflict of interest.

14B NCAC 13 – The Commission continued consideration of this report until the April 28, 2026, meeting because a quorum of commissioners was not present

Department of State Treasurer

20 NCAC 01 - The Commission unanimously approved the report as submitted by the agency.

20 NCAC 07 - The Commission unanimously approved the report as submitted by the agency.

COMMISSION BUSINESS

Request to modify 2024-2027 Existing Rules Review Schedule: Board of Dietetics and Nutrition

21 NCAC 17 – The agency requested early review of these reports, and that they be reviewed immediately. The Commission waived the timing requirements of 26 NCAC 05 .0205, granted the request for early review, reviewed the reports, and approved the reports as submitted by the agency.

Staff gave an update on the Incorporation Guidance that was posted on the March agenda for public comment. Public comment was received and posted for RRC review. The Commission unanimously voted to approve the Incorporation Guidance. Staff will work with the Codifier to publish the guidance on OAH's website.

Staff gave a brief overview of the RRC Draft Guidance on Form Requirements for Rules to the Commissioners. At the direction of the Chair, the guidance will be posted to the April agenda and will be open to receive public comments.

The meeting adjourned at 10:31 a.m.

The next regularly scheduled meeting of the Commission is Tuesday, April 28, 2026, at 10:00 a.m.

Alexander Burgos, Paralegal

Minutes approved by the Rules Review Commission:
Jake Parker, Chair

DRAFT

March 26, 2026

Rules Review Commission
Meeting
Please Print Legibly

Name	Agency
Marnie Jones	NC Board of Dietetics/Nutrition
Emily Wiley	NCDOT
Catherine Lee	NCBFS / NCBCE
J. H. Deaux	PPS/SSLB
Will Casola	NCWRC
Cory Oakley	NCWRC
ANNA ELMORE	NC SOS
Robert Croom	NCDOI
Julie Eddins	DAH
Serena Samuels	DAH
Ann Webb	SOS
Jill	NCDOT
Maryann T. McNeil	DPS
Kaylee Market	DPS
Donald K Phillips	NCSHP
Kyle Hester	OSFM
Cheryl Jones	NC Bd Dietetics/Nutrition
Alisha Benjamin	NCDOI
Anna Hayworth	NC DACS

Rules Review Commission Meeting March 28, 2026 Via Webex

Name	Agency
Devon Horine	dhhs.nc.gov
Brian Liebman	oah.nc.gov
Amy Funderburk	ncdoi.gov
Linda Teal	nctreasurer.com
Betsy Haywood	ncwildlife.gov
Trevor Parrish	nctreasurer.com
Elizabeth Hawley	nctreasurer.com
Jessica Montie	deq.nc.gov
Jennifer Everett	deq.nc.gov
Virginia Niehaus	dhhs.nc.gov
Ryan Mitiguy	hedrickgardner.com
Larry Ascher	
Elizabeth Pope	ncswboard.gov
Hope Ascher	
Misty Piekaar	dhhs.nc.gov
Max D'Ercole	dhhs.nc.gov
Kristen Fetter	ncrec.gov
Tamara Moore	ncdps.gov
Melissa Vuotto	ncrec.gov
Meghan Lock	ncdoj.gov
Shanah Black	dhhs.nc.gov
Lynda Elliott	nccosmeticarts.com

MEMORANDUM OF ABSTENTION FROM
PARTICIPATION IN OFFICIAL ACTION
RULES REVIEW COMMISSION

In accordance with N.C. General Statute G.S. 138A-15(e), I have abstained from

taking any verbal or written action, including voting, on the agenda item regarding

State Bd. of Education; Dep't of Public Safety; Public Safety - State Capitol Police.

I have abstained because _____

_____.

This the 28 day of March, 2026.

Cheryl C. Rountree

Signature of Commission Member

No public servant authorized to perform an official action requiring the exercise of discretion shall knowingly participate in an official action by the board if the public servant, a member of the public servant's extended family, or a business with which the public servant is associated has an economic interest in, or a reasonably foreseeable benefit from, the matter under consideration, which would impair the public servant's independence of judgment or from which it could be reasonably inferred that the interest or benefit would influence the public servant's participation. A potential benefit includes a detriment to a business competitor or (1) the public servant; (2) a member or the public servant's extended family, or (3) a business with which the public servant is associated. The public servant shall abstain from taking any verbal or written action and shall submit in writing to the board the reasons for the abstention.