

Burgos, Alexander N

Subject: FW: [External] Re: NC Medical Board - Rule for May 2026 RRC Meeting - FINAL

From: Miller, Christopher S <christopher.miller@oah.nc.gov>

Sent: Wednesday, May 27, 2026 9:05 AM

To: Leigh Anne Satterwhite <leigh.satterwhite@ncmedboard.org>; Marcus B. Jimison <Marcus.Jimison@NCMEDBOARD.ORG>; Ashley D. White <ashley.white@ncmedboard.org>

Cc: Burgos, Alexander N <alexander.burgos@oah.nc.gov>; Rules, Oah <oah.rules@oah.nc.gov>; Miller, Christopher S <christopher.miller@oah.nc.gov>

Subject: RE: [External] Re: NC Medical Board - Rule for May 2026 RRC Meeting - FINAL

I will be recommending approval.

Chris

Chris Miller

Rules Review Commission Counsel
North Carolina Office of Administrative Hearings | Rules Division
1711 New Hope Church Road
Raleigh, NC 27609
(984) 236-1935

NOTICE: E-mail correspondence to and from this address may be subject to the North Carolina Public Records Law and may be disclosed to third parties by authorized State officials.

From: Leigh Anne Satterwhite <leigh.satterwhite@ncmedboard.org>

Sent: Wednesday, May 27, 2026 7:58 AM

To: Miller, Christopher S <christopher.miller@oah.nc.gov>; Marcus B. Jimison <Marcus.Jimison@NCMEDBOARD.ORG>; Ashley D. White <ashley.white@ncmedboard.org>

Cc: Burgos, Alexander N <alexander.burgos@oah.nc.gov>; Rules, Oah <oah.rules@oah.nc.gov>

Subject: Re: [External] Re: NC Medical Board - Rule for May 2026 RRC Meeting - FINAL

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Thanks, Chris. Would you be able to provide the staff recommendation ahead of this week's meeting?

Leigh Anne Satterwhite, MSML, NCCP

Senior Paralegal
Rulemaking Coordinator
North Carolina Medical Board

Burgos, Alexander N

Subject: FW: [External] Re: NC Medical Board - Rule for May 2026 RRC Meeting - FINAL
Attachments: 21 NCAC 32B .1403 v3.docx

From: Miller, Christopher S <christopher.miller@oah.nc.gov>
Sent: Wednesday, May 20, 2026 4:06 PM
To: Leigh Anne Satterwhite <leigh.satterwhite@ncmedboard.org>; Marcus B. Jimison <Marcus.Jimison@NCMEDBOARD.ORG>; Ashley D. White <ashley.white@ncmedboard.org>
Cc: Burgos, Alexander N <alexander.burgos@oah.nc.gov>; Rules, Oah <oah.rules@oah.nc.gov>; Miller, Christopher S <christopher.miller@oah.nc.gov>
Subject: RE: [External] Re: NC Medical Board - Rule for May 2026 RRC Meeting - FINAL

Thank you, Leigh! These changes look good to me. No further comments.

The attached rule version will be used for the RRC meeting next week. Let me know if you have any questions before then.

Best,
Chris

Chris Miller
Rules Review Commission Counsel
North Carolina Office of Administrative Hearings | Rules Division
1711 New Hope Church Road
Raleigh, NC 27609
(984) 236-1935

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1 21 NCAC 32B .1403 is adopted with changes as published in 40:11 NCR 861-862 as follows:

2
3 **SECTION .1400 – RESIDENT'S TRAINING LICENSE**
4

5 **21 NCAC 32B .1403 CONVERSION APPLICATION FOR PHYSICIAN LICENSE**

6 (a) A resident training licensee who meets the qualifications listed in this Rule may apply to convert their resident
7 training license to a full, unrestricted physician license.

8 (b) An applicant seeking to convert shall:

9 (1) ~~complete the Board's online application for conversion and attest under oath or affirmation that~~
10 ~~the information on the application is true and complete, and authorizing the release to the Board~~
11 ~~of all information pertaining to the application;~~ complete the Board's online application and
12 provide the applicant's:

13 (A) legal name;

14 (B) personal mailing, physical, and email address;

15 (C) work mailing, physical, and email address;

16 (D) telephone number;

17 (E) social security number and date of birth;

18 (F) chronological history of education and employment from your first day of residency to
19 present;

20 (G) history of government investigations;

21 (H) substance use history for the past five years;

22 (I) military service;

23 (J) professional liability insurance history;

24 (K) investigations for employment misclassification for the past five years;

25 (L) history of regulatory actions, hospital privileges, and malpractice; and

26 (M) attestation under oath or affirmation that the information on the application is true and
27 complete, and authorizing the release to the Board of all information pertaining to the
28 application;

29 (2) submit documentation of a legal name change, if applicable;

30 (3) supply a certified copy of the applicant's birth certificate if the applicant was born in the United
31 States (U.S.) or a certified copy of a valid and unexpired U.S. passport. If the applicant does not
32 possess proof of their U.S. citizenship, the applicant must provide information about the applicant's
33 immigration status. Applicants who are not present in the U.S. and who do not plan to practice
34 physically in the U.S. shall submit a statement to that effect;

35 (4) submit proof that the applicant has completed graduate medical education as required by G.S. 90-
36 9.1 or 90-9.2, as follows:

37 (A) A graduate of a medical school approved by LCME, CACMS, or COCA shall have

1 completed at least one year of graduate medical education approved by ACGME, CFPC,
2 RCPSC, or AOA;

3 (B) A graduate of a medical school not approved by LCME shall have completed two years
4 of graduate medical education approved by ACGME, CFPC, RCPSC, or AOA; or

5 (C) An applicant may satisfy the graduate medical education requirements of Parts (A) or
6 (B) of this subparagraph by showing proof of current certification by a specialty board
7 recognized by the ABMS, CCFP, FRCP, FRCS, or AOA;

8 (5) if the applicant applied for a resident training license on the basis of COMLEX or USMLE
9 examination, he or she shall provide proof that that the applicant has taken and passed within
10 three attempts:

11 (A) the COMLEX Level 3; or

12 (B) the USMLE Step ~~3~~ 3;

13 (6) create an AMA Physician Profile and, if the applicant is an osteopathic physician, also create an
14 AOA Physician Profile;

15 (7) submit a letter from the graduate medical education program director recommending the applicant
16 for full licensure. The letter should indicate the applicant's status in the graduate medical
17 education program and attest that the applicant is currently in good standing with the program or
18 was in good standing at the time of application. The letter should also include information about
19 the applicant's dates of participation in the program; any information pertaining to leaves of
20 absence taken by the applicant; any investigations involving the applicant; any adverse actions
21 taken against the applicant including probations, limitations or special requirements, or
22 disciplinary actions; and any negative reports of the applicant due to ~~behavior.~~ behavior;

23 (8) pay a non-refundable fee pursuant to G.S. ~~90-13.1(a).~~ 90-13.1(a); and

24 (9) upon request, supply any additional information the Board deems necessary to evaluate the
25 applicant's qualifications.

26 (c) A resident training licensee applying to convert to a full license must satisfy all of the following from the time of
27 submitting an application for a resident's training license:

28 (1) no professional liability insurance ~~claim(s)~~ claims or ~~payments(s)~~ payments;

29 (2) no regulatory board complaints, investigations, or actions, including the applicant's
30 withdrawal of a license application;

31 (3) no adverse actions by a health care institution as described in G.S. 90-14.13(a);

32 (4) no adverse actions taken by a federal agency, the U.S. military, or medical ~~societies~~ societies.

33 If the applicant fails to satisfy all of the above, they may submit an application for a physician license under 21
34 NCAC 32B .1303.

35 (d) The Board must receive all of the following directly from the primary originating source before it begins
36 processing an application:

37 (1) Proof of graduate ~~graduation~~ medical education from the graduate medical education program

- 1 director;
- 2 (2) Transcripts of examinations scores from the examining authority;
- 3 (3) Proof of board certification from the certifying body, if applicable;
- 4 (4) Physician profile from the AMA, and if applicable, the AOA;
- 5 (5) National Practitioner Data Bank report from the U.S. Department of Health and Human Services;
- 6 and
- 7 (6) Practitioner profile from the Federation of State Medical Boards.

8
9

10 *History Note: Authority G.S. 90-5.1(a)(3); 90-8.1; 90-9.1; 90-9.2; 90-13.1;*
11 *Eff. June 1, 2026.*

12

Burgos, Alexander N

Subject: FW: [External] Re: NC Medical Board - Rule for May 2026 RRC Meeting
Attachments: RRC Submission - 21 NCAC 32B 1403.pdf; 21 NCAC 32B .1403.docx; Request for Changes - Medical Board - 05 2026.docx

From: Leigh Anne Satterwhite <leigh.satterwhite@ncmedboard.org>
Sent: Tuesday, May 19, 2026 4:32 PM
To: Miller, Christopher S <christopher.miller@oah.nc.gov>; Marcus B. Jimison <Marcus.Jimison@NCMEDBOARD.ORG>; Ashley D. White <ashley.white@ncmedboard.org>
Cc: Burgos, Alexander N <alexander.burgos@oah.nc.gov>
Subject: Re: [External] Re: NC Medical Board - Rule for May 2026 RRC Meeting

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Please find the Board's responses attached.

Thank you,

Leigh Anne Satterwhite, MSML, NCCP

Senior Paralegal
Rulemaking Coordinator
North Carolina Medical Board

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10 *History Note: Authority G.S. 90-5.1(a)(3); 90-8.1; 90-9.1; 90-9.2; 90-13.1.*

11 *Eff. June 1, 2026.*

12

**Request for Changes Pursuant to
N.C. Gen. Stat. § 150B-21.10**

Staff reviewed these Rules to ensure that each Rule is within the agency's statutory authority, reasonably necessary, clear, and unambiguous, and adopted in accordance with Part 2 of the North Carolina Administrative Procedure Act. Following review, staff has issued this document that may request changes pursuant to G.S. 150B-21.10 from your agency or ask clarifying questions.

Questions contained herein suggest that the rule as written is unclear or there is some ambiguity. If this document includes questions and you do not understand the question, please contact the reviewing attorney to discuss. Failure to respond may result in a staff opinion recommending objection.

Staff may suggest the agency "consider" an idea or language in this document. This is in no way a formal request that the agency adopt the idea or language but rather is offered merely for the agency's consideration which the agency may find preferable and clarifying.

To properly submit rewritten rules, please refer to the following Rules in the NC Administrative Code:

- Rule 26 NCAC 02C .0108 – The Rule addresses general formatting.
- Rule 26 NCAC 02C .0404 – The Rule addresses changing the introductory statement.
- Rule 26 NCAC 02C .0405 – The Rule addresses properly formatting changes made after publication in the NC Register.

Note the following general instructions:

1. You must submit the revised rule via email to oah.rules@oah.nc.gov and copy RRC Counsel. The electronic copy must be saved as the official rule name (XX NCAC XXXX).
2. For rules longer than one page, insert a page number.
3. Use line numbers; if the rule spans more than one page, have the line numbers reset at one for each page.
4. Do not use track changes. Make all changes using manual strikethroughs, underlines and highlighting.
5. You cannot change just one part of a word. For example:
 - Wrong: "~~a~~Association"
 - Right: "~~association~~ Association"
6. Treat punctuation as part of a word. For example:
 - Wrong: "day, and"
 - Right: "~~day,~~ day, and"
7. Formatting instructions and examples may be found at:
www.ncoah.com/rules/examples.html

If you have any questions regarding proper formatting of edits after reviewing the rules and examples, please contact the reviewing attorney.

Christopher S. Miller
Commission Counsel

Date submitted to agency: May 5, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: North Carolina Medical Board

RULE CITATION: 21 NCAC 32B .1403 (Adoption)

DEADLINE FOR RECEIPT: May 15, 2026

PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

Form 0400, Box 6, Notice of Text Date: In the form, you state that the Notice of Text was published on October 31, 2025. Is this accurate? Wasn't this included in the December 1, 2025, version of the Register? Please check this. Done.

General Formatting: Please change the line spacing of the rule to 1.5. Also, all of the numbering and lettering should also be in underline. Done.

Line 3, Section Title: This isn't the correct Section if the new rule will be .1403. It should instead be, "SECTION .1400 – RESIDENT'S TRAINING LICENSE". Please correct this. Done.

(b)(1): Is this application form specific to conversions? Are the required contents of said application form laid out anywhere in your rules? If not, you will need to do that in order to comply with G.S. 150B-2(8a)d. Please see OAH's Form Requirements Guidance at <https://www.oah.nc.gov/rrc-guidance-form-requirements-rules/open>. Done.

(b)(1), line 10: Change "authorizing" to "authorize". Done.

(b)(5), (7), and (8): For consistency, these should also end with semi-colons. Also "and" should be placed at the end of (b)(8). Done.

(c)(1): Change "claim(s)" to "claims" and "payment(s)" to "payments". Done.

(c)(4): Change the semi-colon at the end to a period. Done.

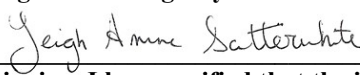
(d)(1): Is there a word missing here? Should "for" be inserted in between "graduation" and "medical education"? Done.

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller
Commission Counsel

Date submitted to agency: May 5, 2026

SUBMISSION FOR PERMANENT RULE

1. Rule-Making Agency:	
2. Rule citation & name (name not required for repeal):	
3. Action: <input type="checkbox"/> ADOPTION <input type="checkbox"/> AMENDMENT <input type="checkbox"/> REPEAL <input type="checkbox"/> READOPTIO N <input type="checkbox"/> REPEAL through READOPTIO N	
4. Rule exempt from RRC review? <input type="checkbox"/> Yes. Cite authority: <input type="checkbox"/> No	5. Rule automatically subject to legislative review? <input type="checkbox"/> Yes. Cite authority: <input type="checkbox"/> No
6. Notice for Proposed Rule: <input type="checkbox"/> Notice Required Notice of Text published on: Link to Agency notice: Hearing on: <input type="checkbox"/> The requirements listed in G.S. 150B-19.1(c)(1)-(5) were posted on the agency's Web site no later than the publication date of the notice of text in the N.C. Register. Adoption by Agency on: <input type="checkbox"/> Notice not required under G.S.: Adoption by Agency on:	
7. Rule establishes or increases a fee? (See G.S. 12-3.1) <input type="checkbox"/> Yes Agency submitted request for consultation on: Consultation not required. Cite authority: <input type="checkbox"/> No	8. Fiscal impact. Check all that apply. <input type="checkbox"/> This Rule was part of a combined analysis. <input type="checkbox"/> State funds affected <input type="checkbox"/> Local funds affected <input type="checkbox"/> Substantial economic impact (≥\$1,000,000) <input type="checkbox"/> Approved by OSBM <input type="checkbox"/> No fiscal note required
9. REASON FOR ACTION	
9A. What prompted this action? Check all that apply: <input type="checkbox"/> Agency <input type="checkbox"/> Court order / cite: <input type="checkbox"/> Federal statute / cite: <input type="checkbox"/> Federal regulation / cite: <input type="checkbox"/> Legislation enacted by the General Assembly Cite Session Law: <input type="checkbox"/> Petition for rule-making <input type="checkbox"/> Other:	
9B. Explain:	
10. Rulemaking Coordinator: Phone: E-Mail: Additional agency contact, if any: Phone: E-Mail:	11. Signature of Agency Head* or Rule-making Coordinator: <div style="text-align: center; margin-top: 10px;">  <hr style="width: 80%; margin: 0 auto;"/> </div> By signing, I have verified that the information contained on this form is true and accurate to the best of my knowledge. <i>*If this function has been delegated (reassigned) pursuant to G.S. 143B-10(a), submit a copy of the delegation with this form.</i> Typed Name: Title:
RRC AND OAH USE ONLY	
Action taken: <input type="checkbox"/> RRC extended period of review: <input type="checkbox"/> RRC determined substantial changes: <input type="checkbox"/> Withdrawn by agency <input type="checkbox"/> Subject to Legislative Review <input type="checkbox"/> Other:	

Burgos, Alexander N

Subject: FW: [External] Re: NC Medical Board - Rule for May 2026 RRC Meeting
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From: Miller, Christopher S <christopher.miller@oah.nc.gov>
Sent: Monday, May 18, 2026 2:31 PM
To: Leigh Anne Satterwhite <leigh.satterwhite@ncmedboard.org>; Marcus B. Jimison <Marcus.Jimison@NCMEDBOARD.ORG>; Ashley D. White <ashley.white@ncmedboard.org>
Cc: Burgos, Alexander N <alexander.burgos@oah.nc.gov>; Miller, Christopher S <christopher.miller@oah.nc.gov>
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Thank you for the edits and responses, Leigh.

I have a few follow up comments:

- (b)(1), lines 17-18: Your list under (b)(1) skips over (F). Please re-letter accordingly.
- (b)(1)(H): Consider breaking out each of these information requirements into their own parts. I think this would improve readability.
- (b)(1)(I): Delete “an” from the beginning of this. Also, change “authorize” back to “authorizing” on line 25. Please ignore my original request.
- (d)(1): After re-reading the rule, should this say “Proof of **graduate** medical education from the graduate medical education program director” rather than inserting the word “for” in here? Please review and confirm.

Please provide responses to me by EOD Friday at the latest.

Thank you,
Chris

Chris Miller

Rules Review Commission Counsel
North Carolina Office of Administrative Hearings | Rules Division
1711 New Hope Church Road
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36 (2) Transcripts of examinations scores from the examining authority;
37 (3) Proof of board certification from the certifying body, if applicable;

- 1 (4) Physician profile from the AMA, and if applicable, the AOA;
- 2 (5) National Practitioner Data Bank report from the U.S. Department of Health and Human Services;
- 3 and
- 4 (6) Practitioner profile from the Federation of State Medical Boards.

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*History Note: Authority G.S. 90-5.1(a)(3); 90-8.1; 90-9.1; 90-9.2; 90-13.1.
Eff. June 1, 2026.*

Burgos, Alexander N

Subject: FW: [External] Re: NC Medical Board - Rule for May 2026 RRC Meeting
Attachments: RRC Submission - 21 NCAC 32B 1403.pdf; 21 NCAC 32B .1403.docx; Request for Changes - Medical Board - 05 2026.docx

From: Leigh Anne Satterwhite <leigh.satterwhite@ncmedboard.org>
Sent: Friday, May 15, 2026 2:33 PM
To: Miller, Christopher S <christopher.miller@oah.nc.gov>; Marcus B. Jimison <Marcus.Jimison@NCMEDBOARD.ORG>; Ashley D. White <ashley.white@ncmedboard.org>
Cc: Burgos, Alexander N <alexander.burgos@oah.nc.gov>
Subject: [External] Re: NC Medical Board - Rule for May 2026 RRC Meeting

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Please disregard the previous email and instead find the correct attachments.

Thanks!

Leigh Anne Satterwhite, MSML, NCCP

Senior Paralegal
Rulemaking Coordinator
North Carolina Medical Board

From: Leigh Anne Satterwhite <leigh.satterwhite@ncmedboard.org>
Sent: Friday, May 15, 2026 2:24 PM
To: Miller, Christopher S <christopher.miller@oah.nc.gov>; Marcus B. Jimison <Marcus.Jimison@NCMEDBOARD.ORG>; Ashley D. White <ashley.white@ncmedboard.org>
Cc: Burgos, Alexander N <alexander.burgos@oah.nc.gov>
Subject: Re: NC Medical Board - Rule for May 2026 RRC Meeting

Mr. Miller,

Please find the Board's attached responses.

Thank you,

Leigh Anne Satterwhite, MSML, NCCP

Senior Paralegal
Rulemaking Coordinator
North Carolina Medical Board

From: Miller, Christopher S <christopher.miller@oah.nc.gov>
Sent: Tuesday, May 5, 2026 2:38 PM
To: Leigh Anne Satterwhite <leigh.satterwhite@ncmedboard.org>; Marcus B. Jimison <Marcus.Jimison@NCMEDBOARD.ORG>
Cc: Burgos, Alexander N <alexander.burgos@oah.nc.gov>; Miller, Christopher S <christopher.miller@oah.nc.gov>
Subject: NC Medical Board - Rule for May 2026 RRC Meeting

Good afternoon,

I'm the staff attorney who reviewed the rule submitted by the NC Medical Board for the May 2026 RRC meeting. The RRC will formally review rule 21 NCAC 32B .1403 at its meeting on Thursday, May 28, 2026, at 10:00 a.m. The meeting will be a hybrid of in-person and WebEx attendance, and an evite should be sent to you as we get close to the meeting. If there are any other representatives from your agency who want to attend virtually, please let me know prior to the meeting, and we will get evites out to them as well.

Attached is my Request for Changes pursuant to G.S. 150B-21.10. Please submit the responses and revised rule to me via email, no later than **5 p.m. on May 15, 2026.**

Let me know if you have any questions.

Best,

Chris

Chris Miller

Rules Review Commission Counsel

North Carolina Office of Administrative Hearings | Rules Division

1711 New Hope Church Road

Raleigh, NC 27609

(984) 236-1935

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1 21 NCAC 32B .1403 is adopted with changes as published in 40:11 NCR 861-862 as follows:

2
3 **SECTION .1400 – RESIDENT'S TRAINING LICENSE**
4

5 **21 NCAC 32B .1403 CONVERSION APPLICATION FOR PHYSICIAN LICENSE**

6 (a) A resident training licensee who meets the qualifications listed in this Rule may apply to convert their resident
7 training license to a full, unrestricted physician license.

8 (b) An applicant seeking to convert shall:

9 (1) ~~complete the Board's online application for conversion and attest under oath or affirmation that~~
10 ~~the information on the application is true and complete, and authorizing the release to the Board~~
11 ~~of all information pertaining to the application;~~ complete the Board's online application and
12 provide the applicant's:

13 (A) legal name;

14 (B) personal mailing, physical, and email address;

15 (C) work mailing, physical, and email address;

16 (D) telephone number;

17 (E) social security number and date of birth;

18 (G) chronological history of education and employment from your first day of residency to
19 present;

20 (H) history of government investigations, substance use history for the past five years,
21 military service, professional liability insurance history, investigations for employment
22 misclassification for the past five years, and history of regulatory actions, hospital
23 privilege, and malpractice; and

24 (I) an attestation under oath or affirmation that the information on the application is true and
25 complete, and authorize the release to the Board of all information pertaining to the
26 application;

27 (2) submit documentation of a legal name change, if applicable;

28 (3) supply a certified copy of the applicant's birth certificate if the applicant was born in the United
29 States (U.S.) or a certified copy of a valid and unexpired U.S. passport. If the applicant does not
30 possess proof of their U.S. citizenship, the applicant must provide information about the applicant's
31 immigration status. Applicants who are not present in the U.S. and who do not plan to practice
32 physically in the U.S. shall submit a statement to that effect;

33 (4) submit proof that the applicant has completed graduate medical education as required by G.S. 90-
34 9.1 or 90-9.2, as follows:

35 (A) A graduate of a medical school approved by LCME, CACMS, or COCA shall have
36 completed at least one year of graduate medical education approved by ACGME, CFPC,
37 RCPSC, or AOA;

- 1 (B) A graduate of a medical school not approved by LCME shall have completed two years
2 of graduate medical education approved by ACGME, CFPC, RCPSC, or AOA; or
3 (C) An applicant may satisfy the graduate medical education requirements of Parts (A) or
4 (B) of this subparagraph by showing proof of current certification by a specialty board
5 recognized by the ABMS, CCFP, FRCP, FRCS, or AOA;
- 6 (5) if the applicant applied for a resident training license on the basis of COMLEX or USMLE
7 examination, he or she shall provide proof that that the applicant has taken and passed within
8 three attempts:
- 9 (A) the COMLEX Level 3; or
10 (B) the USMLE Step ~~3~~ 3;
- 11 (6) create an AMA Physician Profile and, if the applicant is an osteopathic physician, also create an
12 AOA Physician Profile;
- 13 (7) submit a letter from the graduate medical education program director recommending the applicant
14 for full licensure. The letter should indicate the applicant's status in the graduate medical
15 education program and attest that the applicant is currently in good standing with the program or
16 was in good standing at the time of application. The letter should also include information about
17 the applicant's dates of participation in the program; any information pertaining to leaves of
18 absence taken by the applicant; any investigations involving the applicant; any adverse actions
19 taken against the applicant including probations, limitations or special requirements, or
20 disciplinary actions; and any negative reports of the applicant due to ~~behavior~~ behavior;
- 21 (8) pay a non-refundable fee pursuant to G.S. ~~90-13.1(a)~~ 90-13.1(a); and
22 (9) upon request, supply any additional information the Board deems necessary to evaluate the
23 applicant's qualifications.
- 24 (c) A resident training licensee applying to convert to a full license must satisfy all of the following from the time of
25 submitting an application for a resident's training license:
- 26 (1) no professional liability insurance ~~claim(s) claims~~ or ~~payments(s); payments~~;
27 (2) no regulatory board complaints, investigations, or actions, including the applicant's
28 withdrawal of a license application;
29 (3) no adverse actions by a health care institution as described in G.S. 90-14.13(a);
30 (4) no adverse actions taken by a federal agency, the U.S. military, or medical ~~societies~~ societies.

31 If the applicant fails to satisfy all of the above, they may submit an application for a physician license under 21
32 NCAC 32B .1303.

33 (d) The Board must receive all of the following directly from the primary originating source before it begins
34 processing an application:

- 35 (1) Proof of graduation for medical education from the graduate medical education program director;
36 (2) Transcripts of examinations scores from the examining authority;
37 (3) Proof of board certification from the certifying body, if applicable;

- 1 (4) Physician profile from the AMA, and if applicable, the AOA;
- 2 (5) National Practitioner Data Bank report from the U.S. Department of Health and Human Services;
- 3 and
- 4 (6) Practitioner profile from the Federation of State Medical Boards.

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*History Note: Authority G.S. 90-5.1(a)(3); 90-8.1; 90-9.1; 90-9.2; 90-13.1.
Eff. June 1, 2026.*

**Request for Changes Pursuant to
N.C. Gen. Stat. § 150B-21.10**

Staff reviewed these Rules to ensure that each Rule is within the agency's statutory authority, reasonably necessary, clear, and unambiguous, and adopted in accordance with Part 2 of the North Carolina Administrative Procedure Act. Following review, staff has issued this document that may request changes pursuant to G.S. 150B-21.10 from your agency or ask clarifying questions.

Questions contained herein suggest that the rule as written is unclear or there is some ambiguity. If this document includes questions and you do not understand the question, please contact the reviewing attorney to discuss. Failure to respond may result in a staff opinion recommending objection.

Staff may suggest the agency "consider" an idea or language in this document. This is in no way a formal request that the agency adopt the idea or language but rather is offered merely for the agency's consideration which the agency may find preferable and clarifying.

To properly submit rewritten rules, please refer to the following Rules in the NC Administrative Code:

- Rule 26 NCAC 02C .0108 – The Rule addresses general formatting.
- Rule 26 NCAC 02C .0404 – The Rule addresses changing the introductory statement.
- Rule 26 NCAC 02C .0405 – The Rule addresses properly formatting changes made after publication in the NC Register.

Note the following general instructions:

1. You must submit the revised rule via email to oah.rules@oah.nc.gov and copy RRC Counsel. The electronic copy must be saved as the official rule name (XX NCAC XXXX).
2. For rules longer than one page, insert a page number.
3. Use line numbers; if the rule spans more than one page, have the line numbers reset at one for each page.
4. Do not use track changes. Make all changes using manual strikethroughs, underlines and highlighting.
5. You cannot change just one part of a word. For example:
 - Wrong: "~~a~~Association"
 - Right: "~~association~~ Association"
6. Treat punctuation as part of a word. For example:
 - Wrong: "day, and"
 - Right: "~~day,~~ day, and"
7. Formatting instructions and examples may be found at:
www.ncoah.com/rules/examples.html

If you have any questions regarding proper formatting of edits after reviewing the rules and examples, please contact the reviewing attorney.

Christopher S. Miller
Commission Counsel

Date submitted to agency: May 5, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: North Carolina Medical Board

RULE CITATION: 21 NCAC 32B .1403 (Adoption)

DEADLINE FOR RECEIPT: May 15, 2026

PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

Form 0400, Box 6, Notice of Text Date: In the form, you state that the Notice of Text was published on October 31, 2025. Is this accurate? Wasn't this included in the December 1, 2025, version of the Register? Please check this. Done.

General Formatting: Please change the line spacing of the rule to 1.5. Also, all of the numbering and lettering should also be in underline. Done.

Line 3, Section Title: This isn't the correct Section if the new rule will be .1403. It should instead be, "SECTION .1400 – RESIDENT'S TRAINING LICENSE". Please correct this. Done.

(b)(1): Is this application form specific to conversions? Are the required contents of said application form laid out anywhere in your rules? If not, you will need to do that in order to comply with G.S. 150B-2(8a)d. Please see OAH's Form Requirements Guidance at <https://www.oah.nc.gov/rrc-guidance-form-requirements-rules/open>. Done.

(b)(1), line 10: Change "authorizing" to "authorize". Done.

(b)(5), (7), and (8): For consistency, these should also end with semi-colons. Also "and" should be placed at the end of (b)(8). Done.

(c)(1): Change "claim(s)" to "claims" and "payment(s)" to "payments". Done.

(c)(4): Change the semi-colon at the end to a period. Done.

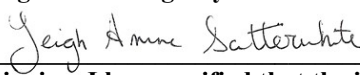
(d)(1): Is there a word missing here? Should "for" be inserted in between "graduation" and "medical education"? Done.

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller
Commission Counsel

Date submitted to agency: May 5, 2026

SUBMISSION FOR PERMANENT RULE

1. Rule-Making Agency:	
2. Rule citation & name (name not required for repeal):	
3. Action: <input type="checkbox"/> ADOPTION <input type="checkbox"/> AMENDMENT <input type="checkbox"/> REPEAL <input type="checkbox"/> READOPTIOIN <input type="checkbox"/> REPEAL through READOPTIOIN	
4. Rule exempt from RRC review? <input type="checkbox"/> Yes. Cite authority: <input type="checkbox"/> No	5. Rule automatically subject to legislative review? <input type="checkbox"/> Yes. Cite authority: <input type="checkbox"/> No
6. Notice for Proposed Rule: <input type="checkbox"/> Notice Required Notice of Text published on: Link to Agency notice: Hearing on: <input type="checkbox"/> The requirements listed in G.S. 150B-19.1(c)(1)-(5) were posted on the agency's Web site no later than the publication date of the notice of text in the N.C. Register. Adoption by Agency on: <input type="checkbox"/> Notice not required under G.S.: Adoption by Agency on:	
7. Rule establishes or increases a fee? (See G.S. 12-3.1) <input type="checkbox"/> Yes Agency submitted request for consultation on: Consultation not required. Cite authority: <input type="checkbox"/> No	8. Fiscal impact. Check all that apply. <input type="checkbox"/> This Rule was part of a combined analysis. <input type="checkbox"/> State funds affected <input type="checkbox"/> Local funds affected <input type="checkbox"/> Substantial economic impact (≥\$1,000,000) <input type="checkbox"/> Approved by OSBM <input type="checkbox"/> No fiscal note required
9. REASON FOR ACTION	
9A. What prompted this action? Check all that apply: <input type="checkbox"/> Agency <input type="checkbox"/> Court order / cite: <input type="checkbox"/> Federal statute / cite: <input type="checkbox"/> Federal regulation / cite: <input type="checkbox"/> Legislation enacted by the General Assembly Cite Session Law: <input type="checkbox"/> Petition for rule-making <input type="checkbox"/> Other:	
9B. Explain:	
10. Rulemaking Coordinator: Phone: E-Mail: Additional agency contact, if any: Phone: E-Mail:	11. Signature of Agency Head* or Rule-making Coordinator: <div style="text-align: center; margin-top: 10px;">  <hr style="width: 80%; margin: 0 auto;"/> </div> By signing, I have verified that the information contained on this form is true and accurate to the best of my knowledge. *If this function has been delegated (reassigned) pursuant to G.S. 143B-10(a), submit a copy of the delegation with this form. Typed Name: Title:
RRC AND OAH USE ONLY	
Action taken: <input type="checkbox"/> RRC extended period of review: <input type="checkbox"/> RRC determined substantial changes: <input type="checkbox"/> Withdrawn by agency <input type="checkbox"/> Subject to Legislative Review <input type="checkbox"/> Other:	

Burgos, Alexander N

Subject: FW: [External] Technical Changes for Rule 21 NCAC 32B .1403

From: Ashley D. White <ashley.white@ncmedboard.org>

Sent: Wednesday, May 13, 2026 10:10 AM

To: Miller, Christopher S <christopher.miller@oah.nc.gov>

Cc: Rules <Rules@NCMEDBOARD.ORG>; Leigh Anne Satterwhite <leigh.satterwhite@ncmedboard.org>; Marcus B. Jimison <Marcus.Jimison@NCMEDBOARD.ORG>; Burgos, Alexander N <alexander.burgos@oah.nc.gov>

Subject: RE: [External] Technical Changes for Rule 21 NCAC 32B .1403

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Thank you for the prompt response, Chris. This is very helpful. We will get the finalized technical changes to you soon. Thanks again.

Ashley D. White, NCCP

Senior Paralegal

North Carolina Medical Board

P 919.326.1109 x437 **E** ashley.white@ncmedboard.org

F 919.326.1131 **A** 3127 Smoketree Court, Raleigh, NC 27604

[Website](#) | [Facebook](#) | [X](#) | [LinkedIn](#)

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Burgos, Alexander N

From: Miller, Christopher S
Sent: Wednesday, May 13, 2026 9:49 AM
To: Ashley D. White
Cc: Rules; Leigh Anne Satterwhite; Marcus B. Jimison; Burgos, Alexander N; Miller, Christopher S
Subject: RE: [External] Technical Changes for Rule 21 NCAC 32B .1403

Good morning, Ashley!

Since the Section title was correctly listed in the Register, you can simply swap out “SECTION .1400 – RESIDENT’S TRAINING LICENSE” for “SECTION .1300 – GENERAL” in the final rule. No need to include any strikethrough or highlighting for this change.

Thanks for catching this and let me know if you have any other questions.

Best,
Chris

Chris Miller

Rules Review Commission Counsel
North Carolina Office of Administrative Hearings | Rules Division
1711 New Hope Church Road
Raleigh, NC 27609
(984) 236-1935

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From: Ashley D. White <ashley.white@ncmedboard.org>
Sent: Wednesday, May 13, 2026 8:00 AM
To: Miller, Christopher S <christopher.miller@oah.nc.gov>
Cc: Rules <Rules@NCMEDBOARD.ORG>; Leigh Anne Satterwhite <leigh.satterwhite@ncmedboard.org>; Marcus B. Jimison <Marcus.Jimison@NCMEDBOARD.ORG>
Subject: [External] Technical Changes for Rule 21 NCAC 32B .1403

You don't often get email from ashley.white@ncmedboard.org. [Learn why this is important](#)

CAUTION: External email. Do not click links or open attachments unless verified. Report suspicious emails with the Report Message button located on your Outlook menu bar on the Home tab.

Good Morning, Chris:

I hope this message finds you well. I tried to reach you via phone yesterday and ended up leaving a voicemail. As mentioned, my call was regarding one of the suggested technical changes in the attached document. Specifically, the following change:

“Line 3, Section Title: This isn’t the correct Section if the new rule will be .1403. It should instead be, “SECTION .1400 – RESIDENT’S TRAINING LICENSE”. Please correct this.”

It appears it was correct in the NC Register dated December 1, 2025. However, between then and our submission to RRC, Section .1300 was added. In accordance with formatting rules, would it be appropriate for us to strike through the Section .1300 heading and add Section .1400 with an underline? Like

~~SECTION .1300 – GENERAL~~ SECTION .1400 – RESIDENT’S TRAINING LICENSE

below.

Or, since it was correct in the Register, do we just type Section .1400 – RESIDENT’S TRAINING LICENSE, since there was no actual change to what was published in the Register?

I have copied Deputy General Counsel, Marcus Jimison, and the Board’s Rules Coordinator, Leigh Anne Satterwhite, to this email for visibility. We look forward to hearing from you. Thank you.

Ashley D. White, NCCP

Senior Paralegal

North Carolina Medical Board

P 919.326.1109 x437 **E** ashley.white@ncmedboard.org

F 919.326.1131 **A** 3127 Smoketree Court, Raleigh, NC 27604

[Website](#) | [Facebook](#) | [X](#) | [LinkedIn](#)

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Burgos, Alexander N

From: Miller, Christopher S
Sent: Tuesday, May 5, 2026 2:38 PM
To: leigh.satterwhite@ncmedboard.org; marcus.jimison@ncmedboard.org
Cc: Burgos, Alexander N; Miller, Christopher S
Subject: NC Medical Board - Rule for May 2026 RRC Meeting
Attachments: Request for Changes - Medical Board - 05 2026.docx

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Attached is my Request for Changes pursuant to G.S. 150B-21.10. Please submit the responses and revised rule to me via email, no later than **5 p.m. on May 15, 2026.**

Let me know if you have any questions.

Best,
Chris

Chris Miller

Rules Review Commission Counsel
North Carolina Office of Administrative Hearings | Rules Division
1711 New Hope Church Road
Raleigh, NC 27609
(984) 236-1935

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