

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: North Carolina Medical Board

RULE CITATION: 21 NCAC 32B .1403 (Adoption)

**DEADLINE FOR RECEIPT: May 15, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Form 0400, Box 6, Notice of Text Date: In the form, you state that the Notice of Text was published on October 31, 2025. Is this accurate? Wasn't this included in the December 1, 2025, version of the Register? Please check this.*

*General Formatting: Please change the line spacing of the rule to 1.5. Also, all of the numbering and lettering should also be in underline.*

*Line 3, Section Title: This isn't the correct Section if the new rule will be .1403. It should instead be, "SECTION .1400 – RESIDENT'S TRAINING LICENSE". Please correct this.*

*(b)(1): Is this application form specific to conversions? Are the required contents of said application form laid out anywhere in your rules? If not, you will need to do that in order to comply with G.S. 150B-2(8a)d. Please see OAH's Form Requirements Guidance at <https://www.oah.nc.gov/rrc-guidance-form-requirements-rules/open>.*

*(b)(1), line 10: Change "authorizing" to "authorize".*

*(b)(5), (7), and (8): For consistency, these should also end with semi-colons. Also "and" should be placed at the end of (b)(8).*

*(c)(1): Change "claim(s)" to "claims" and "payment(s)" to "payments".*

*(c)(4): Change the semi-colon at the end to a period.*

*(d)(1): Is there a word missing here? Should "for" be inserted in between "graduation" and "medical education"?*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: May 5, 2026

1 21 NCAC 32B .1403 is adopted as published in 40:11 NCR 861-862 as follows:  
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3 **SECTION .1300 – GENERAL**  
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5 **21 NCAC 32B .1403 CONVERSION APPLICATION FOR PHYSICIAN LICENSE**

- 6 (a) A resident training licensee who meets the qualifications listed in this Rule may apply to convert their resident  
7 training license to a full, unrestricted physician license.  
8 (b) An applicant seeking to convert shall:  
9 (1) complete the Board's online application for conversion and attest under oath or affirmation that  
10 the information on the application is true and complete, and authorizing the release to the Board  
11 of all information pertaining to the application;  
12 (2) submit documentation of a legal name change, if applicable;  
13 (3) supply a certified copy of the applicant's birth certificate if the applicant was born in the United  
14 States (U.S.) or a certified copy of a valid and unexpired U.S. passport. If the applicant does not  
15 possess proof of their U.S. citizenship, the applicant must provide information about the applicant's  
16 immigration status. Applicants who are not present in the U.S. and who do not plan to practice  
17 physically in the U.S. shall submit a statement to that effect;  
18 (4) submit proof that the applicant has completed graduate medical education as required by G.S. 90-  
19 9.1 or 90-9.2, as follows:  
20 (A) A graduate of a medical school approved by LCME, CACMS, or COCA shall have  
21 completed at least one year of graduate medical education approved by ACGME, CFPC,  
22 RCPSC, or AOA;  
23 (B) A graduate of a medical school not approved by LCME shall have completed two years  
24 of graduate medical education approved by ACGME, CFPC, RCPSC, or AOA; or  
25 (C) An applicant may satisfy the graduate medical education requirements of Parts (A) or  
26 (B) of this subparagraph by showing proof of current certification by a specialty board  
27 recognized by the ABMS, CCFP, FRCP, FRCS, or AOA;  
28 (5) if the applicant applied for a resident training license on the basis of COMLEX or USMLE  
29 examination, he or she shall provide proof that that the applicant has taken and passed within  
30 three attempts:  
31 (A) the COMLEX Level 3; or  
32 (B) the USMLE Step 3.  
33 (6) create an AMA Physician Profile and, if the applicant is an osteopathic physician, also create an  
34 AOA Physician Profile;  
35 (7) submit a letter from the graduate medical education program director recommending the applicant  
36 for full licensure. The letter should indicate the applicant's status in the graduate medical  
37 education program and attest that the applicant is currently in good standing with the program or  
38 was in good standing at the time of application. The letter should also include information about  
39 the applicant's dates of participation in the program; any information pertaining to leaves of  
40 absence taken by the applicant; any investigations involving the applicant; any adverse actions  
41 taken against the applicant including probations, limitations or special requirements, or  
42 disciplinary actions; and any negative reports of the applicant due to behavior.  
43 (8) pay a non-refundable fee pursuant to G.S. 90-13.1(a).  
44 (9) upon request, supply any additional information the Board deems necessary to evaluate the  
45 applicant's qualifications.  
46 (c) A resident training licensee applying to convert to a full license must satisfy all of the following from the time of  
47 submitting an application for a resident's training license:  
48 (1) no professional liability insurance claim(s) or payment(s);  
49 (2) no regulatory board complaints, investigations, or actions, including the applicant's  
50 withdrawal of a license application;  
51 (3) no adverse actions by a health care institution as described in G.S. 90-14.13(a);  
52 (4) no adverse actions taken by a federal agency, the U.S. military, or medical societies;  
53 If the applicant fails to satisfy all of the above, they may submit an application for a physician license under 21  
54 NCAC 32B .1303.  
55 (d) The Board must receive all of the following directly from the primary originating source before it begins  
56 processing an application:

- 1 (1) Proof of graduation medical education from the graduate medical education program director;
- 2 (2) Transcripts of examinations scores from the examining authority;
- 3 (3) Proof of board certification from the certifying body, if applicable;
- 4 (4) Physician profile from the AMA, and if applicable, the AOA;
- 5 (5) National Practitioner Data Bank report from the U.S. Department of Health and Human Services;
- 6 and
- 7 (6) Practitioner profile from the Federation of State Medical Boards.

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10 *History Note: Authority G.S. 90-5.1(a)(3); 90-8.1; 90-9.1; 90-9.2; 90-13.1.*  
11 *Eff. June 1, 2026.*  
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