

1 14B NCAC 16 .0203 is proposed for amendment, with changes, as published in 40:08 NCR 713-722 as follows:

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3 **14B NCAC 16 .0203 RENEWAL OR RE-ISSUE OF LICENSES AND TRAINEE PERMITS**

4 (a) Each applicant for renewal of a license or trainee permit shall submit an online renewal application on the website
5 provided by the Board. The application shall contain:

6 (1) name, address, telephone numbers, and social security number;

7 (2) gender, race, and military service;

8 (3) current employer;

9 (4) date of birth, birth country, state or province, county or parish, and citizenship; and

10 (5) driver's license number and state of issuance.

11 (b) This online application shall be submitted not less than 30 days prior to expiration of the applicant's current license
12 or trainee permit and shall be accompanied by:

13 (1) one head and shoulders digital color photograph of the applicant in JPG, JPEG, or PNG format of
14 sufficient quality for identification, taken within six months prior to online application and
15 submitted by uploading the photograph online with the application submission;

16 (2) ~~upload online~~ a statement of the result of a statewide criminal history records search by the
17 reporting service designated by the Board pursuant to G.S. 74C-8.1(a) for each state where the
18 applicant has resided within the preceding 24 ~~months; months and disclosure of any expunged~~
19 ~~convictions;~~

20 (3) the applicant's renewal fee, along with the convenience fee charged by the Board's on-line
21 application vendor and credit card transaction fee;

22 (4) for license applicants, proof of liability insurance as set out in G.S. 74C-10(e); and

23 (5) proof of having completed continuing education as require by Rule .1202 of this Chapter.

24 ~~(b)~~ (c) If there is a criminal charge pending against the applicant for renewal that constitutes a deniable offense under
25 G.S. 74C-8(d)(2), consideration of the application shall be deferred until the criminal charge is adjudicated.

26 ~~(c)~~ (d) If a licensee has maintained a license at least two years and then allows the license to expire, the license may
27 be re-issued if application is made within two years of the expiration date and the following documentation is
28 submitted to the Board:

29 (1) an online Application For Reinstatement of an Expired License;

30 (2) one set of classifiable fingerprints on an applicant fingerprint card that shall be mailed separately to
31 the Board's office;

32 (3) one head and shoulders digital color photograph of the applicant in JPG, JPEG, or PNG format of
33 sufficient quality for identification, taken within six months prior to online application and
34 submitted by uploading the photograph online with the application submission;

35 (4) ~~upload online~~ a statement of the result of a statewide criminal history records search by the
36 reporting service designated by the Board pursuant to G.S. 74C-8.1(a) for each state where the

1 applicant has resided within the preceding 60 ~~months~~; months and disclosure of any expunged
2 convictions;

- 3 (5) the applicant's non-refundable application fee, along with the convenience fee charged by the
4 Board's on-line application vendor and credit card transaction fee;
- 5 (6) proof of liability insurance as set out in G.S. 74C-10(e);
- 6 (7) payment to the State Bureau of Investigations to cover the cost of criminal record checks performed
7 by the State Bureau of Investigations, with payment to be paid online through the Board's online
8 application process; and
- 9 (8) proof of having completed continuing education as required by Rule .1202 of this Chapter.

10 ~~(d)~~ (e) A member of the armed forces whose license is in good standing and to whom G.S. 105-249.2 grants an
11 extension of time to file a tax return shall receive that same extension of time to pay the license renewal fee and
12 complete any continuing education requirements prescribed by the Board. A copy of the military order or the extension
13 approval by the Internal Revenue Service or by the North Carolina Department of Revenue shall be furnished to the
14 Board.

15
16 *History Note: Authority G.S. 74C-5; 74C-8; 74C-8.1; 74C-9; 15A-151(a)(10); 93B-8.1(d);*

17 *Eff. June 1, 1984;*

18 *Amended Eff. October 1, 2013; May 1, 2012; October 1, 2010; November 1, 2007; January 4, 1994;*

19 *July 1, 1987; December 1, 1985;*

20 *Transferred and Recodified from 12 NCAC 07D .0203 Eff. July 1, 2015;*

21 *Amended Eff. November 1, 2017;*

22 *Readopted Eff. March 1, 2020;*

23 *Amended Eff. April 1, 2026; September 1, 2024; July 1, 2022; July 1, 2021.*

1 14B NCAC 16 .0205 is proposed for amendment, with changes, as published in 40:08 NCR 713-722 as follows:

2
3 **14B NCAC 16 .0205 COMPANY BUSINESS LICENSE**

4 (a) Any firm, association, or corporation required to be licensed pursuant to G.S. 74C-2(a) shall upload on the Board's
5 website an application for a company business license on a form provided by the Board. Only a sole proprietorship
6 that is owned and operated by an individual licensee shall be exempt from this Rule. This application for license shall
7 require the firm, association, or corporation name; the address of its principal office within the State; any past
8 conviction for criminal offenses of any company director, or officer; information concerning the past revocation,
9 suspension, or denial of a business or professional license to any director or officer; a list of all directors and officers
10 of the firm, association, or corporation; a list of all persons, firms, associations, corporations or other entities owning
11 10 percent or more of the outstanding shares of any class of stock; and the name and address of the qualifying agent.

12 (b) In addition to the items required in Paragraph (a) of this Rule, an out-of-state corporation shall file with its
13 application for a license, a copy of its certificate of authority to transact business in this State issued by the North
14 Carolina Secretary of State in accordance with G.S. 55-15-01. The corporation shall also file a consent to service of
15 process and pleadings that shall be authenticated by its corporate seal and accompanied by a duly certified copy of the
16 resolution of the board of directors authorizing the proper officer or officers to execute the consent.

17 (c) After filing a completed application with the Board, the Board shall conduct a background investigation to
18 determine if the qualifying agent is in a management position. A management position means a position which
19 manages established divisions or subdivisions of the firm, association or corporation and directs the work of one or
20 more supervisors, has the authority to hire, reward, discipline or discharge employees, and may also provide
21 suggestions for changes in policy to senior executives with policy-making authority. The Board shall also determine
22 if the directors or officers have the requisite good moral character as defined in G.S. 74C-8(d)(2). For purposes of this
23 Rule, "conviction" means and includes the entry of a plea of guilty or no ~~contest~~ contest, a prayer for judgment
24 continued or adjudication withheld, or a verdict rendered in open court by a judge or jury, jury, and may include
25 expunged charges and convictions.

26 (d) Upon satisfactory completion of the background investigation, a company business license shall be issued. This
27 license shall be conspicuously displayed at the principal place of business within North Carolina.

28 (e) The company business license shall be issued only to the business entity and shall not be construed to extend to
29 the licensing of its officers and employees.

30 (f) The issuance of the company business license is issued to the firm, association, or corporation in addition to the
31 license issued to the qualifying agent. The qualifying agent for the firm, association, or corporation which has been
32 issued the company business license shall be responsible for assuring compliance with G.S. 74C.

33 (g) Dissolution or administrative suspension of corporate status shall result in suspension of the company business
34 license by operation of law and may result in disciplinary action for unlicensed if it is determined that the suspension
35 was due to intentional disregard of the law or inaction.

36
37 *History Note: Authority G.S. 74C-2(a); 74C-5;*

1 *Eff. April 1, 1993;*
2 *Amended Eff. February 1, 1995;*
3 *Transferred and Recodified from 12 NCAC 07D .0205 Eff. July 1, 2015;*
4 *Readopted Eff. March 1, 2020;*
5 *Amended Eff. April 1, 2026; November 1, 2023.*

1 14B NCAC 16 .0703 is proposed for amendment, with changes, as published in 40:08 NCR 713-722 as follows:

2
3 **14B NCAC 16 .0703 MINIMUM STANDARDS FOR UNARMED SECURITY GUARD**
4 **REGISTRATION**

5 An applicant for registration shall:

- 6 (1) be at least 18 years of age;
- 7 (2) be a citizen of the United States or a resident alien;
- 8 (3) be of good moral character and temperate habits. Any of the following within the last five years
9 shall be prima facie evidence that the applicant does not have good moral character or temperate
10 habits: conviction by any local, state, federal, or military court of any crime involving the illegal
11 use, carrying, or possession of a firearm; conviction of any crime involving the illegal use,
12 possession, sale, manufacture, distribution, or transportation of a controlled substance, drug,
13 narcotic, or alcoholic beverage, conviction of a crime involving felonious assault or an act of
14 violence; conviction of a crime involving unlawful breaking and/or entering, burglary, or larceny,
15 or a history of addiction to alcohol or a narcotic drug. For the purposes of this Rule, "conviction"
16 means and includes the entry of a plea of ~~guilty, plea of no contest, guilty or no contest, a prayer for~~
17 ~~judgment continued or adjudication withheld,~~ or a verdict rendered in open court by a judge or **jury.**
18 **jury, and may include expunged charges and convictions.]**
- 19 (4) not have been judicially declared incompetent or not have been involuntarily committed to an
20 institution for treatment of mental illness. When an individual has been treated and found to have
21 been restored, the Board will consider this evidence and determine whether the applicant meets the
22 requirements of this Rule; and
- 23 (5) not have had a revocation of a registration.

24
25 *History Note: Authority G.S. 74C-5; 74C-12(a)(19);*
26 *Eff. June 1, 1984;*
27 *Amended Eff. August 1, 1988; December 1, 1985;*
28 *Transferred and Recodified from 12 NCAC 07D .0703 Eff. July 1, 2015;*
29 *Readopted Eff. August 1, 2020;*
30 *Amended Eff. April 1, 2026; July 1, 2021.*

1 14B NCAC 16 .0706 is proposed for amendment, with changes, as published in 40:08 NCR 713-722 as follows:

2
3 **14B NCAC 16 .0706 RENEWAL OF UNARMED SECURITY GUARD REGISTRATION**

4 (a) Each applicant for renewal of a registration identification card or his or her employer shall complete an online
5 form on the website provided by the Board. The application shall contain:

6 (1) name, address, telephone numbers, and social security number;

7 (2) gender and race;

8 (3) current employer;

9 (4) date of birth, birth country, state or province, county or parish, and citizenship; and

10 (5) driver's license number and state of issuance.

11 (b) This online form shall be submitted ~~not fewer~~ less than 90 days prior to the expiration of the applicant's current
12 registration and shall be accompanied by:

13 (1) one head and shoulders color digital photograph of the applicant in JPG, JPEG, or PNG format of
14 sufficient quality for identification, taken within six months prior to online application and
15 submitted by uploading the photograph online with the application submission;

16 (2) ~~upload online~~ a statement of the results of a statewide criminal history records search by the
17 reporting service designated by the Board pursuant to G.S. 74C-8.1(a) for each state where the
18 applicant has resided within the preceding 12 months; ~~months and disclosure of any expunged~~
19 ~~convictions;~~

20 (3) the applicant's renewal fee, along with the convenience fee charged by the Board's on-line
21 application vendor and credit card transaction fee; and

22 (4) ~~upload~~ a completed affidavit form and public notice statement form.

23 ~~(b)~~ (c) If there is a criminal charge pending against the applicant for renewal that constitutes a deniable offense under
24 G.S. 74C-8(d)(2), consideration of the application shall be deferred until the criminal charge is adjudicated.

25 ~~(c)~~ (d) The employer of each applicant for a registration renewal shall give the applicant a copy of the online
26 application and a copy of the completed affidavit form to serve as a record of application for renewal and shall retain
27 a copy of the application, including affidavit, in the guard's personnel file in the employer's office.

28 ~~(d)~~ (e) Members of the armed forces whose registration is in good standing and to whom G.S. 105-249.2 grants an
29 extension of time to file a tax return shall receive that same extension of time to pay the registration renewal fee and
30 to complete any continuing education requirements prescribed by the Board. A copy of the military order or the
31 extension approval by the Internal Revenue Service or by the North Carolina Department of Revenue shall be
32 furnished to the Board.

33
34 *History Note: Authority G.S. 74C-5; 74C-11; 15A-151(a)(10); 93B-8.1(d);*

35 *Eff. June 1, 1984;*

36 *Amended Eff. May 1, 2012; October 1, 2010; December 1, 1995; February 1, 1990; July 1, 1987;*

37 *December 1, 1985;*

1 *Transferred and Recodified from 12 NCAC 07D .0706 Eff. July 1, 2015;*
2 *Amended Eff. November 1, 2017;*
3 *Readopted Eff. March 1, 2020;*
4 *Amended Eff. April 1, 2026; September 1, 2024; July 1, 2022.*

1 14B NCAC 16 .0806 is proposed for amendment, with changes, as published in 40:08 NCR 713-722 as follows:

2
3 **14B NCAC 16 .0806 RENEWAL OF ARMED SECURITY GUARD FIREARM REGISTRATION**
4 **PERMIT**

5 (a) Each applicant for renewal of an armed security guard firearm registration permit identification card or his or her
6 employer shall complete an online form on the website provided by the Board. The application shall contain:

7 (1) name, address, telephone numbers, and social security number;

8 (2) gender and race;

9 (3) current employer;

10 (4) date of birth, birth country, state or province, county or parish, and citizenship; and

11 (5) driver's license number and state of issuance.

12 (b) This online form shall be submitted not more than 90 days prior to expiration of the applicant's current armed
13 registration and shall be accompanied by:

14 (1) one head and shoulders color digital photograph of the applicant in JPG, JPEG, or PNG format of
15 sufficient quality for identification, taken within six months prior to online application and
16 submitted by uploading the photograph online with the application submission;

17 (2) upload online a statement of the results of a statewide criminal history search obtained by the
18 reporting service designated by the Board pursuant to G.S. 74C-8.1(a) for each state where the
19 applicant has resided within the preceding 12 ~~months;~~ months and disclosure of any expunged
20 convictions;

21 (3) the applicant's renewal fee, along with the convenience fee charged by the Board's on-line
22 application vendor and credit card transaction fee;

23 (4) the actual cost charged to the Private Protective Services Board by the State Bureau of Investigation
24 to cover the cost of criminal record checks performed by the State Bureau of Investigation, collected
25 online by the Private Protective Services Board;

26 (5) a statement signed by a certified trainer that the applicant has successfully completed the training
27 requirements of Rule .0807 of this Section; and

28 (6) a completed affidavit form and public notice statement form.

29 ~~(b)~~ (c) If there is a criminal charge pending against the applicant for renewal that constitutes a deniable offense under
30 G.S. 74C-8(d)(2), consideration of the application shall be deferred until the criminal charge is adjudicated.

31 ~~(e)~~ (d) The employer of each applicant for a registration renewal shall give the applicant a copy of the online
32 application and a copy of the completed affidavit form to serve as a record of application for renewal and shall retain
33 a copy of the application, including the affidavit in the guard's personnel file in the employer's office.

34 ~~(d)~~ (e) Members of the armed forces whose registration is in good standing and to whom G.S. 105-249.2 grants an
35 extension of time to file a tax return shall receive that same extension of time to pay the registration renewal fee and
36 to complete any continuing education requirements prescribed by the Board. A copy of the military order or the

1 extension approval by the Internal Revenue Service or by the North Carolina Department of Revenue shall be
2 furnished to the Board.

3 ~~(e)~~ (f) A registered armed security guard may utilize a dedicated light system or gun-mounted light for requalification.
4 ~~(f)~~ (g) During a national or State declared state of emergency that restricts or prohibits a registered armed security
5 guard from requalifying, the Board shall, upon written request to the Director by the licensee, extend the deadline for
6 requalification up to 90 days beyond the effective period of the state of emergency. Any registration renewed pursuant
7 to this Paragraph shall be issued conditionally and shall automatically expire on the 90th day if requalification
8 requirements have not been met.

9
10 *History Note: Authority G.S. 74C-5; 74C-8.1; 74C-9; 74C-13; 15A-151(a)(10); 93B-8.1(d);*
11 *Eff. June 1, 1984;*
12 *Amended Eff. May 1, 2012; October 1, 2010; December 1, 1995; February 1, 1990; December 1,*
13 *1985;*
14 *Transferred and Recodified from 12 NCAC 07D .0806 Eff. July 1, 2015;*
15 *Amended Eff. January 1, 2018; November 1, 2017;*
16 *Readopted Eff. November 1, 2019;*
17 *Amended Eff. March 1, 2020;*
18 *Emergency Amendment Eff. May 6, 2020;*
19 *Temporary Amendment Eff. July 24, 2020;*
20 *Temporary Amendment Expired Eff. May 14, 2021;*
21 *Amended Eff. April 1, 2026; September 1, 2024; October 1, 2022; July 1, 2022; January 1, 2022.*

1 14B NCAC 16 .0902 is proposed for amendment, with changes, as published in 40:08 NCR 713-722 as follows:

2
3 **14B NCAC 16 .0902 APPLICATION FOR FIREARMS TRAINER CERTIFICATE**

4 (a) Each applicant for a firearms trainer certificate shall submit an online application to the ~~Board~~. Board containing
5 the applicant's:

6 (1) name, address, telephone numbers, and social security number;

7 (2) gender and race;

8 (3) residence history;

9 (4) date of birth, birth country, state or province, county or parish, and citizenship; and

10 (5) driver's license number and state of issuance.

11 (b) The application shall be accompanied by:

12 (1) electronic submission of fingerprints from a Live Scan or similar system approved by the State
13 Bureau of Investigations or one set of classifiable fingerprints on an applicant fingerprint card that
14 shall be mailed separately to the Board's office;

15 (2) one head and shoulders color digital photograph of the applicant in JPG, JPEG, or PNG format of
16 sufficient quality for identification, taken within six months prior to online submission and
17 submitted by uploading online with the application submission;

18 (3) a statement of the results of a statewide criminal history records search by the reporting service
19 designated by the Board pursuant to G.S. 74C-8.1(a) for each state where the applicant has resided
20 within the preceding 60 ~~months; months and disclosure of any expunged convictions;~~

21 (4) the actual cost charged to the Private Protective Services Board by the State Bureau of Investigation
22 to cover the cost of criminal record checks performed by the State Bureau of Investigation, collected
23 online by the Private Protective Services Board;

24 (5) the applicant's non-refundable application fee, along with the convenience fee charged by the
25 Board's on-line application vendor and a separate credit card transaction fee;

26 (6) evidence of the liability insurance required by G.S. 74C-10(e) if the applicant is not an employee of
27 a licensee;

28 (7) a certificate of successful completion of the training required by Rule .0901(a)(3) and (4) of this
29 Section or acceptable certificate of other current certification as set forth in Rule .0901(c) and (d) of
30 this Section; and

31 (8) the actual cost charged to the Private Protective Services Board by the North Carolina Justice
32 Academy or other entity to cover the cost of the firearms training course given by the N.C. Justice
33 Academy or other entity and collected as part of the online application process by the Private
34 Protective Services Board.

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36 *History Note:* Authority G.S. 74C-5; 74C-8(d); 74C-8.1(a); 74C-13; 15A-151(a)(10); 93B-8.1(d);
37 Eff. June 1, 1984;

1 *Amended Eff. August 1, 1998; December 1, 1995; July 1, 1987; December 1, 1985;*
2 *Temporary Amendment Eff. July 17, 2001;*
3 *Amended Eff. January 1, 2013; May 1, 2012; August 1, 2002;*
4 *Transferred and Recodified from 12 NCAC 07D .0902 Eff. July 1, 2015;*
5 *Amended Eff. November 1, 2017;*
6 *Readopted Eff. March 1, 2020;*
7 *Amended Eff. April 1, 2026; September 1, 2024; January 1, 2024; July 1, 2021.*

1 14B NCAC 16 .0904 is proposed for amendment, with changes, as published in 40:08 NCR 713-722 as follows:

2
3 **14B NCAC 16 .0904 RENEWAL OF A FIREARMS TRAINER CERTIFICATE**

4 (a) Each applicant for renewal of a firearms trainer certificate shall complete an online renewal form on the website
5 provided by the Board. The application shall contain:

6 (1) name, address, telephone numbers, and social security number;

7 (2) gender and race;

8 (3) current employer;

9 (4) date of birth, birth country, state or province, county or parish, and citizenship; and

10 (5) driver's license number and state of issuance.

11 (b) This ~~form~~ online application shall be submitted online not less than 30 days prior to the expiration of the applicant's
12 current certificate and shall be accompanied by:

13 (1) ~~uploaded online~~ a certificate of successful completion of a firearms trainer refresher course approved
14 by the Board and the Secretary of Public Safety consisting of a minimum of eight hours of classroom
15 and practical range training in safety and maintenance of the applicable firearm (i.e. handgun,
16 shotgun, or rifle), range operations, control and safety procedures, and methods of firing. This
17 training shall be completed within 180 days of the submission of the renewal application;

18 (2) a statement of the results of a criminal history records search by the reporting service designated
19 by the Board pursuant to G.S. 74C-8.1(a) for each state where the applicant has resided within the
20 preceding 24 ~~months; and months and disclosure of any expunged convictions; and~~

21 (3) the applicant's renewal fee, along with the convenience fee charged by the Board's on-line
22 application vendor and a separate credit card transaction fee.

23 ~~(b)~~ (c) If there is a criminal charge pending against the applicant for renewal that constitutes a deniable offense under
24 G.S. 74C-8(d)(2), consideration of the application shall be deferred until the criminal charge is adjudicated.

25 ~~(e)~~ (d) Members of the armed forces whose certification is in good standing and to whom G.S. 105-249.2 grants an
26 extension of time to file a tax return shall receive that same extension of time to pay the certification renewal fee and
27 to complete any continuing education requirements prescribed by the Board. The applicant shall furnish the Board a
28 copy of the military order or the extension approval by the Internal Revenue Service or by the North Carolina
29 Department of Revenue.

30 ~~(d)~~ (e) Any firearms trainer who fails to qualify with the minimum score during the refresher course shall not continue
31 to instruct during the period between the failure to qualify and the expiration of his or her permit.

32 ~~(e)~~ (f) The holder of a firearms trainer certificate may utilize a dedicated light system or gun mounted light for personal
33 requalification.

34 ~~(f)~~ (g) During a national or State declared state of emergency that restricts or prohibits a certified firearms trainer from
35 requalifying, the Board shall, upon written request to the Director by the licensee, extend the deadline for
36 requalification up to 90 days beyond the effective period of the state of emergency. Any certificate renewed pursuant

1 to this Paragraph shall be issued conditionally and shall automatically expire on the 90th day if requalification
2 requirements have not been met.

3
4 *History Note: Authority G.S. 74C-5; 74C-8.1(a); 74C-9; 74C-13; 93B-15; 15A-151(a)(10); 93B-8.1(d);*
5 *Eff. June 1, 1984;*
6 *Amended Eff. January 1, 2013; October 1, 2010; June 1, 2009; December 1, 1995; December 1,*
7 *1985;*
8 *Transferred and Recodified from 12 NCAC 07D .0904 Eff. July 1, 2015;*
9 *Amended Eff. November 1, 2017; February 1, 2016; October 1, 2015;*
10 *Readopted Eff. November 1, 2019;*
11 *Amended Eff. March 1, 2020;*
12 *Emergency Amendment Eff. May 6, 2020;*
13 *Temporary Amendment Eff. July 24, 2020;*
14 *Temporary Amendment Expired Eff. May 14, 2021;*
15 *Amended Eff. April 1, 2026; September 1, 2024; January 1, 2024; October 1, 2022; July 1, 2022;*
16 *January 1, 2022.*

1 14B NCAC 16 .0910 is proposed for amendment, with changes, as published in 40:08 NCR 713-722 as follows:

2
3 **14B NCAC 16 .0910 APPLICATION FOR AN UNARMED TRAINER**

4 (a) Each applicant for an unarmed trainer certificate shall submit an online application to the ~~Board.~~ Board containing
5 the applicant's:

6 (1) name, address, telephone numbers, and social security number;

7 (2) gender and race;

8 (3) residence history;

9 (4) date of birth, birth country, state or province, county or parish, and citizenship; and

10 (5) driver's license number and state of issuance.

11 (b) The ~~application~~ online submission shall be accompanied by:

12 (1) electronic submission of fingerprints from a Live Scan or similar system approved by the State
13 Bureau of Investigations or one set of classifiable fingerprints on an applicant fingerprint card that
14 shall be mailed separately to the Board's office;

15 (2) one head and shoulders color digital photograph of the applicant in JPG, JPEG, or PNG format of
16 sufficient quality for identification, taken within six months prior to online submission and
17 submitted by uploading online with the application submission;

18 (3) a statement of the results of a statewide criminal history records search by the reporting service
19 designated by the Board pursuant to G. S. 74C-8.1(a) for each state where the applicant has
20 resided within the preceding 60 ~~[months; months and disclosure of any expunged convictions;]~~0

21 (4) the actual cost charged to the Private Protective Services Board by the State Bureau of Investigation
22 to cover the cost of criminal record checks performed by the State Bureau of Investigation, collected
23 online by the Private Protective Services Board;

24 (5) the applicant's non-refundable application fee, along with the convenience fee charged by the
25 Board's on-line application vendor and a separate credit card transaction fee;

26 (6) a certificate of successful completion of the training required by Rule .0909(a)(3) or current
27 certificate of other acceptable certification as set forth in Rule .0909(b) of this Section.

28 (7) the actual cost charged to the Private Protective Services Board by Wake Technical Community
29 College, or other entity, to cover the cost of the unarmed guard trainer course and collected as part
30 of the online application process by the Private Protective Services Board.

31
32 *History Note: Authority G.S. 74C-8; 74C-9; 74C-11; 74C-13; 15A-151(a)(10); 93B-8.1(d);*

33 *Eff. October 1, 2004;*

34 *Amended Eff. January 1, 2013;*

35 *Transferred and Recodified from 12 NCAC 07D .0910 Eff. July 1, 2015;*

36 *Readopted Eff. March 1, 2020;*

37 *Amended Eff. April 1, 2026; September 1, 2024; January 1, 2024.*

1 14B NCAC 16 .0911 is proposed for amendment, with changes, as published in 40:08 NCR 713-722 as follows:

2
3 **14B NCAC 16 .0911 RENEWAL OF AN UNARMED TRAINER CERTIFICATE**

4 (a) Each applicant for renewal of an unarmed trainer certificate shall complete an online renewal form on the website
5 provided by the Board. The application shall contain:

6 (1) name, address, telephone numbers, and social security number;

7 (2) gender and race;

8 (3) current employer;

9 (4) date of birth, birth country, state or province, county or parish, and citizenship;

10 (5) driver's license number and state of issuance; and

11 (6) firearm type.

12 (b) This online form shall be submitted ~~online~~ not less than 30 days prior to the expiration of the applicant's current
13 certificate. In addition, the applicant shall include the following:

14 (1) the renewal fee set forth in Rule .0903(a)(3) of this Section and collected online as part of the
15 application process;

16 (2) a certificate of completion of a minimum of 16 hours of Board developed armed or unarmed
17 instruction performed during the current unarmed trainer certification period;

18 (3) a statement verifying the classes taught during the current unarmed trainer certification period on a
19 form provided by the Board as part of the online application process; and

20 (4) ~~uploaded online~~ a statement of the results of a criminal history records search by the reporting
21 service designated by the Board pursuant to G.S. 74C-8.1(a) for each state where the applicant has
22 resided within the preceding 24 [~~months; months and disclosure of any expunged convictions;~~]

23 ~~(b) If there is a criminal charge pending against the applicant for renewal that constitutes a deniable offense under
24 G.S. 74C-8(d)(2), consideration of the application shall be deferred until the criminal charge is adjudicated.~~

25 (c) If there is a criminal charge pending against the applicant for renewal that constitutes a deniable offense under
26 G.S. 74C-8(d)(2), consideration of the application shall be deferred until the criminal charge is adjudicated.

27 (d) Members of the armed forces whose certification is in good standing and to whom G.S. 105-249.2 grants an
28 extension of time to file a tax return are granted that same extension of time to pay the certification renewal fee and
29 to complete any continuing education requirements prescribed by the Board. A copy of the military order or the
30 extension approval by the Internal Revenue Service or by the North Carolina Department of Revenue must be
31 furnished to the Board.

32 (e) During a national or State declared state of emergency that restricts or prohibits an unarmed trainer from
33 performing the instruction required by Subparagraph (b)(2) of this Rule, the Board shall, upon written request to the
34 Director by the licensee, extend the deadline for renewal up to 90 days beyond the effective period of the state of
35 emergency. Any certificate renewed pursuant to this Paragraph shall be issued conditionally and shall automatically
36 expire on the 90th day if instruction requirements have not been met.

1 *History Note: Authority G.S. 74C-8; 74C-9; 74C-11; 74C-13; 15A-151(a)(10); 93B-8.1(d);*
2 *Eff. August 1, 2004;*
3 *Amended Eff. January 1, 2013; October 1, 2010; January 1, 2008;*
4 *Transferred and Recodified from 12 NCAC 07D .0911 Eff. July 1, 2015;*
5 *Readopted Eff. March 1, 2020;*
6 *Amended Eff. July 1, 2022;*
7 *Amended Eff. April 1, 2026; October 1, 2022.*

1 14B NCAC 16 .1306 is proposed for amendment, with changes, as published in 40:08 NCR 713-722 as follows:

2
3 **14B NCAC 16 .1306 RENEWAL OR REISSUE OF UNARMED ARMORED CAR SERVICE GUARD**
4 **REGISTRATION**

5 (a) Each applicant for renewal of an unarmed armored car service guard registration identification card or his or her
6 employer shall complete an online form provided by the Board. The application shall contain:

7 (1) name, address, telephone numbers, and social security number;

8 (2) gender, race, and military service;

9 (3) current employer;

10 (4) date of birth, birth country, state or province, county or parish, and citizenship; and

11 (5) driver's license number and state of issuance.

12 (b) This online form shall be submitted not ~~fewer~~ less than 90 days prior to the expiration of the applicant's current
13 registration and shall be accompanied by:

14 (1) ~~upload online~~ a statement of the results of a statewide criminal history records search obtained
15 from the reporting service designated by the Board pursuant to G.S. 74C-8.1(a) for each state
16 where the applicant has resided within the preceding 12 [~~months; months and disclosure of any~~
17 ~~expunged convictions;~~]

18 (2) the applicant's renewal fee, along with the convenience fee charged by the Board's on-line
19 application vendor and credit card transaction fee.

20 (3) one head and shoulders color digital photograph of the applicant in JPG, JPEG, or PNG format of
21 sufficient quality for identification, taken within six months prior to online application and
22 submitted by uploading the photograph online with application submission; and

23 (4) a completed affidavit form and public notice statement form.

24 ~~(b)~~ (c) If there is a criminal charge pending against the applicant for renewal that constitutes a deniable offense under
25 G.S. 74C-8(d)(2), consideration of the application shall be deferred until the criminal charge is adjudicated.

26 ~~(c)~~ (d) The employer of each applicant for a registration renewal or reissue shall give the applicant a copy of the
27 online application, including the completed affidavit form, that shall serve as a record of application for renewal or
28 reissue and shall retain a copy of the online application and affidavit in the guard's personnel file in the employer's
29 office.

30 ~~(d)~~ (e) Members of the armed forces whose registration is in good standing and to whom G.S. 105-249.2 grants an
31 extension of time to file a tax return shall receive that same extension of time to pay the registration renewal fee and
32 to complete any continuing education requirements prescribed by the Board. A copy of the military order or the
33 extension approval by the Internal Revenue Service or by the North Carolina Department of Revenue shall be
34 furnished to the Board.

35
36 *History Note:* Authority G.S. 74C-3; 74C-5; 78C-8.1(a); 15A-151(a)(10); 93B-8.1(d);

37 *Eff. January 1, 2013;*

1 *Transferred and Recodified from 12 NCAC 07D .1406 Eff. July 1, 2015;*
2 *Amended Eff. November 1, 2017;*
3 *Readopted Eff. March 1, 2020;*
4 *Amended Eff. April 1, 2026; September 1, 2024; July 1, 2022.*

1 14B NCAC 16 .1406 is proposed for amendment, with changes, as published in 40:08 NCR 713-722 as follows:

2
3 **14B NCAC 16 .1406 RENEWAL OF ARMED ARMORED CAR SERVICE GUARD FIREARM**
4 **REGISTRATION PERMIT**

5 (a) Each applicant for renewal of an armed armored car service guard firearm registration permit identification card
6 his or her employer or designee shall complete an online form provided by the Board. The application shall contain:

7 (1) name, address, telephone numbers, and social security number;

8 (2) gender, race, and military service;

9 (3) current employer;

10 (4) date of birth, birth country, state or province, county or parish, and citizenship; and

11 (5) driver's license number and state of issuance.

12 (b) This online form shall be accompanied by:

13 (1) one head and shoulders color digital photograph of the applicant in JPG, JPEG, or PNG format of
14 sufficient quality for identification, taken within six months prior to online application and
15 submitted by uploading the photograph online with the application submission;

16 (2) ~~upload online~~ a statement of the result of a statewide criminal history records search by the reporting
17 service designated by the Board pursuant to G.S. 74C-8.1(a) for each state where the applicant has
18 resided within the preceding 12 ~~[months; months and disclosure of any expunged convictions;]~~

19 (3) the applicant's renewal fee, along with the convenience fee charged by the Board's on-line
20 application vendor and credit card transaction fee;

21 (4) the actual cost charged to the Private Protective Services Board by the State Bureau of Investigation
22 to cover the cost of criminal record checks performed by the State Bureau of Investigation, collected
23 online by the Private Protective Services Board;

24 (5) a statement signed by a certified trainer that the applicant has successfully completed the training
25 requirements of Rule .0807 of the Section; and

26 (6) a completed affidavit form and public notice statement form.

27 ~~(b)~~ (c) If there is a criminal charge pending against the applicant for renewal that constitutes a deniable offense under
28 G.S. 74C-8(d)(2), consideration of the application shall be deferred until the criminal charge is adjudicated.

29 ~~(c)~~ (d) The employer of each applicant for a registration renewal shall give the applicant a copy of the online
30 application and completed application, including the completed affidavit form, to serve as a record of application for
31 renewal and shall retain a copy of the online application and affidavit in the guard's personnel file in the employer's
32 office.

33 ~~(d)~~ (e) Members of the armed forces whose registration is in good standing and to whom G.S. 105-249.2 grants an
34 extension of time to file a tax return shall receive that same extension of time to pay the registration renewal fee and
35 to complete any continuing education requirements prescribed by the Board. A copy of the military order or the
36 extension approval by the Internal Revenue Service or by the North Carolina Department of Revenue shall be
37 furnished to the Board.

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*History Note: Authority G.S. 74C-3; 74C-5; 74C-8.1(a); 74C-13; 15A-151(a)(10); 93B-8.1(d);
Eff. January 1, 2013;
Transferred and Recodified from 12 NCAC 07D .1506 Eff. July 1, 2015;
Amended Eff. November 1, 2017;
Readopted Eff. March 1, 2020;
Amended Eff. April 1, 2026; September 1, 2024; July 1, 2022.*