

1 14B NCAC 17 .0201 is proposed for amendment, with changes, as published in 40:08 NCR 722-726 as follows:

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3 **14B NCAC 17 .0201 APPLICATION FOR LICENSE**

4 (a) Each applicant for a license shall submit an online application on the website provided by the Board. **The**
5 **application shall contain:**

6 **(1) name, address, telephone numbers, and social security number;**

7 **(2) gender, race, and military service; [gender and race;]**

8 **[(3) military service;]**

9 **[(3) (4)] current employer;**

10 **[(4) (5)] date of birth, birth country, state or province, county or parish, and citizenship; and**

11 **[(5) (6)] driver's license number and state of issuance.**

12 [(b)] When this online application is submitted, it shall be accompanied by:

13 (1) electronic submission of fingerprints from a Live Scan or similar system approved by the State
14 Bureau of Investigation or one set of classifiable fingerprints on an F.B.I. fingerprint card provided
15 by the Board and mailed separately to the Board's office;

16 (2) one head and shoulders digital photograph of the applicant in JPG format of sufficient quality for
17 identification, taken within six months prior to the online submission;

18 (3) statements of the results of a statewide criminal history records search by the reporting service
19 designated by the Board pursuant to G.S. 74D-2.1(a) for any state where the applicant has resided
20 within the preceding 60 **[months; months and disclosure of any expunged convictions;]**

21 (4) a minimum of three letters attesting to the good character and reputation of the applicant using the
22 online character letter submission process; and

23 (5) the applicant's application fee, along with the convenience fee charged by the Board's on-line
24 application vendor and the credit card transaction fee charged by the applicant's credit card provider
25 and collected online.

26 **(b) [(c)]** Each applicant shall upload evidence of high school graduation either by diploma, G.E.D. certificate, or other
27 equivalent documentation.

28 **(e) [(d)]** Each applicant for a license shall meet personally with either a Board investigator, the Screening Committee,
29 the Director, or a Board representative designated by the Director prior to being issued a license. The applicant shall
30 discuss the provisions of G.S. 74D and the administrative rules in this Chapter during the personal meeting. The
31 applicant shall sign a form provided by the Board stating that the applicant has reviewed the information with the
32 Board's representative and that the applicant understands G.S. 74D and the administrative rules in this Chapter. During
33 a national or State declared state of emergency that restricts or prohibits travel, the personal meeting requirement may
34 be waived if requested by the applicant in favor of alternative means of communication.

35 **(d) [(e)]** Each applicant for a branch office license shall submit an online application on the website provided by the
36 Board containing the physical address and telephone number of the branch office, the Qualifying Agent responsible

1 for the branch office, the proposed branch manager, the parameters or scope of duties of the branch office, and the
2 anticipated number of employees. This online application shall be accompanied by the branch office application fee.
3 (e) [(f)] All photographs, record checks, proof of insurance, explanations of criminal charges, explanations of credit
4 history, or requested documents shall be submitted online through the Board's website by any applicant for a permit,
5 license, registration, or certificate within 60 days of the Board's receipt of the application form or a request from Board
6 staff, whichever is later. Any failure to submit required or requested documents to complete the application process
7 within this 60-day period shall void the application and require re-application.

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9 *History Note: Authority G.S. 74D-2; 74D-2.1; 74D-3; 74D-5; 74D-7; 74D-8; 15A-151(a)(10); 93B-8.1(d);*
10 *Temporary Rule Eff. January 9, 1984, for a period of 120 days to expire on May 7, 1984;*
11 *Eff. May 1, 1984;*
12 *Amended Eff. December 1, 2012; February 1, 2012; January 1, 2007; September 1, 2006; March*
13 *1, 1993; July 1, 1987; January 1, 1986;*
14 *Transferred and Recodified from 12 NCAC 11 .0201 Eff. July 1, 2015;*
15 *Amended Eff. December 1, 2017;*
16 *Readopted Eff. June 1, 2018;*
17 *Amended Eff. September 1, 2019;*
18 *Emergency Amendment Eff. June 9, 2020;*
19 *Amended Eff. August 1, 2020;*
20 *Temporary Amendment Eff. August 28, 2020;*
21 *Temporary Amendment Expired Eff. June 12, 2021;*
22 *Amended Eff. April 1, 2026; September 1, 2024; August 1, 2022; November 1, 2021.*

1 14B NCAC 17 .0301 is proposed for amendment, with changes, as published in 40:08 NCR 722-726 as follows:

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3 **14B NCAC 17 .0301 APPLICATION FOR REGISTRATION**

4 (a) Each licensee or qualifying agent shall submit an online application for the registration of his or her employee on
5 the website provided by the Board. **The application shall contain:**

6 **(1) name, address, telephone numbers, and social security number;**

7 **(2) ~~gender, race, and military service;~~ [gender and race;]**

8 **[~~(3) military service;~~]**

9 **[~~(3) (4) current employer;~~]**

10 **[~~(4) (5) date of birth, birth country, state or province, county or parish, and citizenship; and~~]**

11 **[~~(5) (6) driver's license number and state of issuance.~~]**

12 [(b)] When this online application is submitted, it shall be accompanied by:

13 (1) electronic submission of fingerprints from a Live Scan or similar system approved by the State
14 Bureau of Investigation or one set of classifiable fingerprints on a standard F.B.I. fingerprint card
15 mailed separately to the Board's office;

16 (2) one original signed S.B.I. release of information form uploaded online and the original mailed
17 separately to the Board's office;

18 (3) one head and shoulders digital photograph of the applicant of sufficient quality for identification,
19 taken within six months prior to online submission, and uploaded with the application submission;

20 (4) statements of the results of a statewide criminal history records search by the reporting service
21 designated by the Board pursuant to G.S. 74D-2.1(a) for any state where the applicant has resided
22 within the preceding 60 **[~~months; months and disclosure of any expunged convictions;~~]**

23 (5) the registration fee required by Rule .0302 of this Section, along with the convenience fee charged
24 by the Board's on-line application vendor and the credit card transaction fee charged by the
25 applicant's credit card provider and collected online; and

26 (6) a completed affidavit form attesting to the truth of the information provided and public notice
27 statement form.

28 **(b) [(c)]** The employer of an applicant who is currently registered with another alarm business shall complete an online
29 application form provided by the Board. This form shall be accompanied by the applicant's multiple registration fee
30 along with the convenience fee charged by the Board's on-line application vendor and the credit card transaction fee
31 charged by the applicant's credit card provider and collected online. This online application shall be accompanied by
32 a completed affidavit form and public notice statement form.

33 **(e) [(d)]** The employer of each applicant for registration shall print and retain a copy of the applicant's online
34 application in the individual applicant's personnel file in the employer's office.

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36 *History Note: Authority G.S. 74D-2.1; 74D-5; 74D-8; 15A-151(a)(10); 93B-8.1(a);*

37 *Temporary Rule Eff. January 9, 1984 for a Period of 120 Days to Expire on May 7, 1984;*

1 *Eff. May 1, 1984;*
2 *Amended Eff. December 1, 2012; January 1, 2007; July 1, 1993; March 1, 1993; September 1, 1990;*
3 *November 1, 1988;*
4 *Transferred and Recodified from 12 NCAC 11 .0301 Eff. July 1, 2015;*
5 *Amended Eff. December 1, 2017;*
6 *Readopted Eff. June 1, 2018;*
7 *Amended Eff. April 1, 2026; September 1, 2024; August 1, 2022; August 1, 2020; September 1,*
8 *2019.*