

**NORTH CAROLINA  
RULES REVIEW COMMISSION  
BYLAWS**

**ARTICLE 1. NAME**

The name of this organization is the Rules Review Commission (hereinafter, “the Commission”) as established by N.C.G.S. §143B-30.1.

**ARTICLE 2. PURPOSE**

The purpose of the Commission is as established by N.C.G.S. §143B-30.2.

**ARTICLE 3. MEMBERS**

The members of the Commission are as established by N.C.G.S. §143B-30.1.

**ARTICLE 4. MEETINGS**

The meetings of the Commission shall be established pursuant to N.C.G.S. §143B-30.1.

**ARTICLE 5. OFFICERS AND TERMS**

The officers of the Commission shall consist of the chairman, the first vice-chairman, and the second vice-chairman.

Terms of Office:

The terms of the officers of the Commission shall be from the time of their election until the following September meeting, or until their successors are elected.

Elections:

(a) Elections shall be held in September or such other date as determined by a majority vote to fill a vacancy.

(b) The chairman and first vice-chairman shall be elected from members appointed by different chambers of the legislature. The election for the chairman shall be held first, followed by the election for the first vice-chairman. The candidate(s) for first vice-chairman shall have been appointed by the other chamber of the legislature than that which appointed the chairman-elect.

Any member of the Commission is eligible to serve as second vice-chairman.

(c) Unless the membership by a majority vote determines otherwise prior to the election, the chairman may be reelected only once. If the chairman is reelected, then the above provision applying to the vice-chairmen shall apply. Unless the membership by a majority vote determines otherwise prior to the election, the vice-chairmen may be reelected only once. For every subsequent re-election of the chairman or vice-chairman to his or her immediate past position, the membership must by a majority vote suspend the requirements of this paragraph.

Duties:

In the event that the chairman is absent during part or all of a Commission meeting or is otherwise unable to perform Commission business, the first vice-chairman shall perform the duties and responsibilities of the chairman in his or her absence. In the event the first vice-chairman is unable to fulfill this duty, the second vice-chairman shall perform the duties and responsibilities of the chairman in his or her absence. If none of the officers are available, the Commission shall choose a Commissioner who is physically present at the meeting to perform the duties and responsibilities of the chairman in his or her absence.

Vacancy:

In the event of a vacancy in the office of chairman or first vice-chairman, the Commission shall elect a new officer appointed to the Commission by the same legislative chamber as the officer whose absence created the vacancy for the balance of the unexpired term.

In the event of a vacancy in the office of the second vice-chairman, the Commission shall elect a new officer from the membership.

## **ARTICLE 6. COMMITTEES**

The executive committee of the Commission shall consist of the officers of the Commission and any additional persons whom the chairman may appoint.

The executive committee shall meet at the call of the chairman and shall have the power to conduct the internal business of the Commission except as otherwise provided by statute or action of the Commission. In pursuit of this duty, the executive committee may assign specific duties or authority to the officers, members, and staff of the Commission.

Other committees of the Commission shall consist of ad hoc committees as appointed by the chairman. The chairman shall serve as an *ex officio* member of all committees.

## **ARTICLE 7. PARLIAMENTARY AUTHORITY**

The rules contained in the most recent edition of *Robert's Rules of Order Newly Revised* shall govern the Commission in all cases in which they are not inconsistent with these Bylaws and applicable statutes and rules.

The Commission may by majority vote adopt Rules of Procedure affecting internal Commission affairs and deliberations and the conduct of the business of the Commission.

If the Rules of Procedure would amend these bylaws, then such amendment shall be made only as provided in Article 8.

Failure to strictly adhere to the most recent edition of *Robert's Rules of Order* or the Rules of Procedure shall not serve as a basis to challenge or otherwise invalidate the actions of the Commission, provided the Commission's actions are taken with a proper quorum and a majority vote.

#### **ARTICLE 8. BYLAWS AMENDMENT**

These bylaws may be amended only by a two-thirds majority of its members present after its members have been given a 15-day notice of any proposed amendment. Such notice may be delivered to the members present at any Commission meeting by announcing such a proposal during the meeting and delivered by U.S. or electronic mail to any Commissioners not present at such an announcement.

*Amended Eff. June 1, 2018.*