

PLEASE PRINT CLEARLY OR TYPE

STATE OF NORTH CAROLINA

IN THE OFFICE OF
ADMINISTRATIVE HEARINGS
CRA

COUNTY OF (1) _____

(2) _____)
(your name) PETITIONER)
v.)
N. C. Department of Health and Human Services,)
Division of Social Services, Child Support Enforcement Section)
RESPONDENT.)

**PETITION FOR A
CONTESTED CASE HEARING
Arising under N.C. Gen. Stat. Ch. 105A
N.C. Gen. Stat. § 110-140 and 45 C.F.R. 303.105**

I hereby ask for a contested case hearing as provided for by North Carolina General Statute § 150B-23 because the Respondent has deprived me Of property and has substantially prejudiced my rights.

(3) Date you received notice of credit bureau report: _____

(4) My appeal is based upon the following (check all that apply):

____ Debt listed in notice is incorrect
____ I am not the person named in the notice

(5) The facts supporting my appeal are as follows:

(If more space is needed, attach additional pages)

(6) Because of these facts, the Respondent has (check all that apply):

____ exceeded its authority or jurisdiction; ____ acted erroneously; ____ failed to use proper procedure;
____ acted arbitrarily or capriciously; or ____ failed to act as required by law or rule.

(7) Your IV-D number: _____ Your MPI number: _____

(8) Date: _____ (9) Telephone number: () _____

(10) Print your address: _____
(street address/p.o. box) (city) (state) (zip)

Print your e-mail address; _____

(11) Print your name: _____

(12) Your signature: _____

You must mail or deliver a **COPY** of this Petition to the State agency named on this form; please indicate below.

CERTIFICATE OF SERVICE

I certify that this Petition has been served on:

**Julie Cronin, General Counsel
N.C. Department of Health and Human Services
2001 Mail Service Center
Raleigh, NC 27699-2001**

(13) This the _____ day of _____, 20_____.

(14) Your signature: _____

When you have completed this form, you **MUST** mail or deliver the **ORIGINAL** to the Office of Administrative Hearings,
1711 New Hope Church Road, Raleigh NC 27609.
HO6D (06/21)

**INSTRUCTIONS FOR FORM H-06D (child support-credit report)
“PETITION FOR A CONTESTED CASE” AND “CERTIFICATE OF SERVICE”**

NOTICE:

NO PERSON PREPARING OR FILING A DOCUMENT TO BE RECORDED OR FILED IN THE OFFICIAL RECORDS OF THE COURTS MAY INCLUDE A

- social security number, • employer taxpayer identification number,
- drivers license number, • state identification number,
- passport number, • checking account number,
- savings account number, • credit card number,
- debit card number, • personal identification (PIN) code or password

IN THE DOCUMENT, UNLESS EXPRESSLY REQUIRED BY LAW OR COURT ORDER.

- Documents that contain this information may be filed if the information is redacted prior to filing (as where the information is blacked out by the filer to make it unreadable).

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FILL IN BLANKS:

Fill in your county of residence on line (1), print your name on line (2), and the date you received notice of your credit bureau report on (3). Check all of the items that apply in section (4), and briefly state the facts about your case on line (5). Check all of the items that apply in section (6), and print your IV-D and MPI numbers on line (7). Print the date on line (8), your telephone number on line (9), your full mailing and e-mail address on line (10), Print your name on line (11), and **sign your name on line (12).**

CERTIFICATE OF SERVICE:

You must mail or deliver a copy of your completed petition to the N.C. Department of Health and Human Services (the address is already printed on the petition form) and complete the “certificate of service” section on your petition. Enter the date on line (13) and **sign your name on line (14).**

FILING YOUR PETITION WITH THE OFFICE OF ADMINISTRATIVE HEARINGS:

Your contested case will commence as soon as you file your completed original petition, properly signed, with the Office of Administrative Hearings. Below is the mailing and physical address:

**Office of Administrative Hearings
1711 New Hope Church Road
Raleigh, NC 27609**

If you mail this form, the case commences when it is **received and filed** in this office.

You may file your petition by fax during normal business hours by faxing the petition to the Clerk's Office at 984-236-1871.

You may file your petition by electronic mail by an attached file either in PDF format or a document that is compatible with or convertible to the most recent version of Word for Windows by sending the electronic transmission to oah.clerks@oah.nc.gov. Electronic mail without attached file shall not constitute a valid filing.