

21 NCAC 56 .0602 is amended with changes as published in 39:14 NCR 928–31 as follows:

21 NCAC 56 .0602 APPLICATION PROCEDURE: INDIVIDUAL

(a) General. A person desiring to become certified as a Surveyor Intern or licensed as a Professional Land Surveyor ~~must make application~~ shall apply to the ~~Board on a form prescribed and furnished by the Board.~~

(b) ~~Request. A request for the Application.~~ The appropriate application form may be ~~made to the Board office or obtained from~~ accessed on the Board's website. Applicants may access the Surveyor Intern certification forms at <https://www.ncbels.org/application/land-surveyor-intern-certification/>. Applicants may access the Professional Land Surveyor licensure forms at <https://www.ncbels.org/applications/professional-land-surveyor/>.

(c) Application Forms:

(1) Surveyor Intern Certification Form. After passing the ~~fundamentals of surveying examination~~ Fundamentals of Surveying examination, an applicant may ~~make application~~ apply to the Board to become certified as a "Land-Surveyor Intern." This form requires the applicant to set forth their personal history, educational background, surveying experience, character ~~references and~~ references, and exhibit. The applicant ~~[must]~~ shall submit ~~A~~ a passport type photographic quality portrait that is 2-inch by 2-inch passport style photograph adequate for current identification purposes is also required. ~~purposes.~~

(2) ~~Professional Land Surveyor Form: Professional Land Surveyor Form.~~ Professional Land Surveyor Form. All persons, including comity applicants and certified Surveyor Interns, shall apply for licensure using the Professional Land Surveyor form. [The submission of this form shall signify that the applicant seeks licensure as a professional land surveyor after the applicant has met the requirements set out in Rules .0601 and .0603 of this Section.] This form requires the applicant to set forth their personal and educational background, surveying experience, character references, and exhibit. The applicant [must] shall submit a [passport type photographic quality portrait] 2-inch by 2-inch passport style photograph adequate for current identification purposes.

(A) ~~— All persons, including comity applicants and certified Land Surveyor Interns, shall apply for licensure using the Professional Land Surveyor form. The submission of this form shall signify that the applicant seeks licensure, and shall result in seating for the principles and practice of surveying examination, when the applicant has met the requirements as set out in Rule .0601 of this Section. This form requires the applicant to set forth personal and educational background, surveying experience, character references and exhibit. A passport type photographic quality portrait that is adequate for current identification purposes is also required.~~

(B) ~~— Persons who have previously completed the fundamentals examination by use of the Land Surveying Intern Application Form shall submit the Professional Land Surveyor Application Form to request licensure when qualified to take the examination.~~

- (3) Supplemental Form. All persons applying for licensure as a Professional Land Surveyor shall submit the Supplemental Form, which requires the applicant to list all surveying experience.
- (4) Reference Forms:
- (A) Persons applying for certification as a Surveyor Intern shall submit to the Board the names of three individuals, one of whom is a professional land surveyor, who are familiar with the applicant's work, character, and reputation. Persons applying for licensure as a Professional Land Surveyor shall submit to the Board the names of five individuals, three of whom are professional land surveyors, who are familiar with the applicant's work, character, and reputation. [All references shall be current within one year of application.]
- (B) Applicants may access Surveyor Intern certification reference forms and Professional Land Surveyor licensure reference forms at the websites listed above in subsection (b) of this Section. The applicant shall [then] distribute the reference forms to the persons listed on the application as references. [After completing the reference forms, the persons listed as references shall submit the forms to the Board.] To be considered, completed reference forms shall be received by the Board from the person providing the reference within one year of application.
- (C) The reference form [requires] [provides] the individual evaluating the applicant the [opportunity] to state the evaluating individual's profession, knowledge of the applicant, and information concerning the applicant's surveying experience, character, and reputation.
- ~~(d) Supplemental Form. Persons who applied for licensure as a land surveyor, but were not eligible to be admitted to the examination for principles and practice of surveying shall supplement their initial applications upon applying for the examination. The applicant shall supplement the initial application by using the supplemental form, which requires the listing of land surveying experience from the date of the initial application to the date of the supplemental application. Five references shall be submitted that are current to within one year of the examination date.~~
- ~~(e) Reference Forms:~~
- ~~(1) — Persons applying to be certified as a Surveyor Intern or to take the examination for principles and practice shall submit to the Board names of individuals who are familiar with the applicant's work, character and reputation. The names shall be submitted by the applicant on the application form.~~
- ~~(2) — Persons applying for certification as a Surveyor Intern must submit three references, one of whom shall be a Professional Land Surveyor. Persons applying for the principles and practice examination shall submit five references, three of whom shall be Professional Land Surveyors.~~
- ~~(3) — In addition to the applicant submitting names to the Board of such individuals, those individuals shall submit to the Board their evaluations of the applicant on reference forms supplied them by the applicant.~~
- ~~(4) — The reference form requires the individual evaluating the applicant to state the evaluating individual's profession, knowledge of the applicant and information concerning the applicant's land surveying experience, character and reputation.~~

(5) ~~The Board shall provide the reference forms to the applicant along with the application for licensure. The reference forms shall then be distributed by the applicant to the persons listed on the application as references. The applicant shall ensure that the individuals listed as references return the forms to the Board prior to the filing deadline for the examination applied for by the applicant.~~

(f) (d) Fees:

(1) ~~Land-Surveyor Intern Certification Form. Once the applicant passes the examination on the fundamentals of surveying and makes application to the Board to become certified as a "Land Surveyor Intern" the application fee of one hundred dollars (\$100.00) is payable. No application fee is required to become certified as a "Surveyor Intern."~~

(2) Professional Land Surveyor Form. The application fee of one hundred dollars (\$100.00) ~~and examination fee for those applying for licensure based upon examination, experience, character and exhibit are~~ is payable with the filing of the application.

(3) Comity. The licensure fee of one hundred dollars (\$100.00) ~~and appropriate examination fee for those applying for licensure based upon comity are~~ is payable with the filing of the application.

(4) Examination. The examination fee for any applicant shall be payable to the National Council of Examiners for Engineering and Surveying (NCEES) at the time of registering to take the exam in accordance with G.S. 89C-14. The state specific examination fee of two hundred seventy five dollars (\$275.00) is payable with the filing of the application.

~~(g) (e)~~ The Board shall accept the records maintained by the National Council of Examiners for Engineering and Surveying (NCEES) as evidence of ~~licensure~~, licensure in another state, jurisdiction. For comity ~~licensure~~ licensure, the Board shall accept the NCEES record shall be accepted in lieu of the applicant completing the experience, ~~education~~ education, and references sections of the application. A comity application, with or without a NCEES record, shall be administratively approved by the Executive Director ~~based upon evidence of current licensure in another jurisdiction based on comparable qualifications, required references, and having passed the two hour North Carolina portion of the exam and no record of disciplinary action,~~ without waiting for the next regular meeting of the Board. The Executive Director's approval shall be based upon evidence of current licensure in another jurisdiction with comparable qualifications, the required references, the comity applicant's disciplinary record in other jurisdictions, and whether the applicant passed the state-specific exam. At that time the action Each administrative approval shall be reported to the Board for at its next regular meeting for final approval.

~~(h) (f)~~ Personal Interview. During the application process, Board members ~~[may]~~ shall interview the applicant ~~may be interviewed by Board members~~ if the members have questions regarding the applicant's education, ~~experience~~ experience, or character, ~~based upon the information submitted in the application.~~ character.

*History Note: Authority G.S. 89C-10; 89C-13; 89C-14; 89C-15;
Eff. February 1, 1976;
Readopted Eff. September 29, 1977;*

1 *Amended Eff. August 1, 2014; May 1, 2009; August 1, 2002; August 1, 2000; August 1, 1998; May*
2 *1, 1994; April 1, 1989; January 1, 1982;*
3 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. April 27,*
4 *2019.*
5 *Amended Eff. May 1, 2025.*