

REQUEST FOR TECHNICAL CHANGE

AGENCY: Alarm Systems Licensing Board

RULE CITATION: 14B NCAC 17 .0204

**DEADLINE FOR RECEIPT: March 9, 2018**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may call our office to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following technical changes be made:

*Is "re-issue" in the title of this Rule accurate and necessary? This Rule and the Licensing Act seems to only address "renewals"?*

*In (a), are the contents of the renewal form set forth elsewhere in rule or statute? If they are not, please provide the substantive requirements of the form in the Rule.*

*In (a), line 5, who is the "administrator"? Is this the same as "administrative offices" as set forth in .0102? I see that "administrator" is used elsewhere in your Rules, but I want to be sure that it is clear where the form is supposed to go.*

*In (a)(1), what is meant by "acceptable quality for identification"? Is the intent to require a passport type photograph?*

*In (a)(2), by G.S. 74C-8.1(a), do you mean G.S. 74D-2.1?*

*In (a)(3), what is the renewal fee? I assume that this is set forth in .0203(a)(2)? If so, please provide a cross-reference.*

*Do you need the 90 day requirement in both (b) and (c)?*

*What is the decision to approve or deny based upon? If all requirements in (a) are met, will it be approved? I just want to be sure that there isn't some other determination being made that is not in Rule.*

*In (e), line 24, please change "are" to "shall be"*

*Please add G.S. 74D-7 to your History Note.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Amber May  
Commission Counsel  
Date submitted to agency: February 23, 2018

1 14B NCAC 17 .0204 is amended as published in 32:09 NCR 811 as follows:

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3 **14B NCAC 17 .0204 RENEWAL OR RE-ISSUE OF LICENSE**

4 (a) Each applicant for a license renewal shall complete a renewal form provided by the Board. This form shall be  
5 submitted to the administrator not less than 30 days prior to expiration of the applicant's current license and shall be  
6 accompanied by:

7 (1) two head and shoulders color photographs of the applicant of acceptable quality for identification  
8 and made within 90 days of the application one inch by one inch in size;

9 (2) statements of the result of a local criminal history records search by the ~~City/County Identification~~  
10 ~~Bureau or Clerk of Superior Court in each county where the applicant has resided within the~~  
11 ~~immediately preceding 24 months; reporting service designated by the Board pursuant to G.S. 74C-~~  
12 ~~8.1(a) for any state where the applicant has resided within the preceding 24 months;~~

13 (3) the applicant's renewal fee; and

14 (4) proof of liability insurance pursuant to G.S. Sec. 74D-9.

15 (b) Applications for renewal shall be submitted not less than 30 days before the expiration date of the license. In no  
16 event shall renewal be granted more than 90 days after the date of expiration of a license. Renewals shall be dated on  
17 the next day following expiration of the prior license.

18 (c) Applications for renewal submitted after the expiration date of the license shall be accompanied by the late renewal  
19 fee established by Rule .0203 of this Section and must be submitted not later than 90 days after the expiration date of  
20 the license.

21 (d) The administrator shall approve or deny all applications for renewal. Any denials shall be submitted to the Board  
22 for a final board decision.

23 (e) Members of the armed forces whose licenses are in good standing and to whom G.S. 105-249.2 grants an extension  
24 of time to file a tax return are granted the same extension of time to pay the license renewal fee and to complete the  
25 continuing education requirements prescribed by Section .0500 of this Chapter. A copy of the military order or the  
26 extension approval by the Internal Revenue Service or by the North Carolina Department of Revenue must be  
27 furnished to the Board.

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29 *History Note: Authority G.S. 74D-2(a); 74D-5; 93B-15;*

30 *Eff. January 1, 1995;*

31 *Temporary Adoption Eff. May 18, 1995;*

32 *Amended Eff. February 1, 2012; July 1, 2010; May 1, 1999; October 1, 1995;*

33 *Transferred and Recodified from 12 NCAC 11 .0204 Eff. July 1, 2015.*

34 *Amended Eff. March 1, 2018.*