

1 07 NCAC 02H .0107 is adopted with changes as published in 31:21 NCR 2074 as follows:

2

3 **07 NCAC 02H .0107 BORROWING PRIVILEGES**

4 (a) Library materials and equipment shall be available to all registered borrowers in accordance with the Rules set  
5 forth in this Subchapter.

6 (b) Circulated materials may be checked out by registered borrowers for 28 calendar days (“loan period”).

7 (c) Registered borrowers may reserve circulated materials and have them placed on hold. Materials shall be reserved  
8 by:

9 (1) visiting the library circulation desk;

10 (2) online at [ncgov.nccardinal.org](http://ncgov.nccardinal.org);

11 (3) calling the Government and Heritage Library at 919-807-7450; or

12 (4) submitting an email to [slnc.reference@ncdcr.gov](mailto:slnc.reference@ncdcr.gov).

13 Materials placed on hold shall be held at the library circulation desk for five business days.

14 (d) Registered borrowers may renew loaned materials once per loan period. Renewals shall be made in the same  
15 manner as provided in Paragraph (c).

16 ~~(e) Borrowed materials shall be classified as overdue if they are not returned by 5:00 PM on the last day of the loan~~  
17 ~~period.~~ Borrowed materials shall be returned by 5:00 p.m. on the last day of the loan period. Any borrowed materials  
18 not returned in accordance with this Paragraph shall be classified as overdue. An overdue notice shall be sent to the  
19 borrower by email or U.S. Mail for any materials that are not returned or renewed prior to the end of the loan period.  
20 Borrowers shall not be fined for overdue books.

21 (f) The status of borrowed items shall be changed to lost for items not returned after 90 calendar days. Borrowers  
22 shall be required to comply with Rule .0103 of this Section to replace lost items.

23 (g) Failure to comply with Paragraph (e) of this Rule may result in the restriction or suspension of a borrower’s  
24 privileges as set forth in ~~this Subchapter.~~ Rule .0109 of this Section.

25

26 History Note: Authority G.S. 125-2(4); 143B-10;

27 Eff. September 1, 2017.

1 07 NCAC 02H .0108 is adopted with changes as published in 31:21 NCR 2074 as follows:

2

3 **07 NCAC 02H .0108 REGISTRATION**

4 (a) The Government and Heritage Library shall maintain a collection of materials and equipment that shall be  
5 available for use to the public.

6 (b) Borrowing privileges shall only be granted to citizens of the State and State employees who have registered with  
7 the Government and Heritage Library.

8 (c) To register for borrowing privileges, each individual shall appear in person and provide the Library with the  
9 following information on a form provided by the Library:

- 10 (1) name;
- 11 (2) address;
- 12 (3) telephone number;
- 13 (4) email address;
- 14 (5) date of birth;
- 15 (6) physical driver's license, or state-issued photo identification, if over the age of 16; and
- 16 (7) signature or signature of ~~parent/guardian~~, parent or guardian, if under the age of 16.

17 (d) The Library shall provide all registered borrowers with a Library card at no cost. The card may be presented in  
18 order to check-out materials in the Library's collection. If a borrower cannot present his or her card, the borrower's  
19 status may be confirmed by providing the librarian with his or her name and address. If a card is lost or stolen, the  
20 borrower may ~~receive request~~ request a replacement card, at no charge, by providing the librarian with the information  
21 contained in Paragraph (c).

22 (e) Borrowers shall notify the Library of any change in their information required by Paragraph ~~(e)~~ (c) of this Rule.  
23 Failure to inform the Library of these changes may result the restriction or suspension of borrowing privileges as set  
24 forth in ~~07 NCAC 02H Rule~~ Rule .0109 of this Section.

25

26 History Note: Authority G.S. 125-2(4); 143B-10;

27 Eff. September 1, 2017.