AGENCY: Criminal Justice Education and Training Standards Commission

RULE CITATION: 12 NCAC 09

DEADLINE FOR RECEIPT: December 9, 2016

<u>NOTE WELL</u>: This request when viewed on computer extends several pages. Please be sure you have reached the end of the document.

The Rules Review Commission staff has completed its review of this rule prior to the Commission's next meeting. The Commission has not yet reviewed this rule and therefore there has not been a determination as to whether the rule will be approved. You may call this office to inquire concerning the staff recommendation.

In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

On the last page of each of these rules, please underline the new effective date, January 1, 2017.

Forms: the APA requires the substantive contents of forms to be set forth in either rules or statute. Wherever you refer to forms, you should either state the substantive contents of the form in the rule or be able to show rules or statutes where the substantive content is stated. In addition, the rule should also state, with specificity, where the form may be obtained.

AGENCY: Criminal Justice Education and Training Standards Commission

RULE CITATION: 12 NCAC 09A .0103

DEADLINE FOR RECEIPT: December 9, 2016

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In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

Page 1, line 9 – delete the comma

Page 2, line 2-3 - replace "regionally accredited" with "regionally-accredited"

Page 2, line 13 – delete "graduation from"

Page 2, lines 20-22 – If "Lateral Transfer" refers to employment of and officer of <u>any rank</u>, why does the last line refer only to "basic officer positions"?

Page 2, line 21 – replace the comma with "and"

Page 3, line 10 – This is simply part of a quote that defines a set of ethics. Nonetheless, note that 12 NCAC 09D .0102(2) requires an officer to "subscribe to" this set of ethics. Consider whether you have the authority to require an officer to dedicate him- or herself "before God." See G.S. 11-4.

Page 3, line 17 – replace "or" with "an"

Page 3, line 18 – delete "of"

Page 6, line 22 – underline "January 1, 2017"

1	12 NCAC 09A .0	0103 is amended as published in Vol. 31, Issue 5; Pages 375-388:		
2				
3	12 NCAC 09A .0	0103 DEFINITIONS		
4	The following de	efinitions apply throughout Subchapters 12 NCAC 09A through 12 NCAC 09F, except as modified		
5	in 12 NCAC 09A	.0107 for the purpose of the Commission's rule-making and administrative hearing procedures:		
6	(1)	"Active Duty Military" means, for the purpose of determining eligibility for certification pursuant		
7		to 12 NCAC 09B .0401 and 12 NCAC 09B .0403, full-time duty in the active military service of		
8		the United States. Such term includes full-time training duty, annual training duty, and attendance		
9		while in the active military, service at a school designated as a service school by law or by the		
10		Secretary of the military department concerned. Such term does not include full-time National		
11		Guard duty.		
12	(2)	"Agency" or "Criminal Justice Agency" means those state and local agencies identified in G.S.		
13		17C-2(2).		
14	(3)	"Alcohol Law Enforcement Agent" means a law enforcement officer appointed by the Secretary of		
15		the Department of Public Safety as authorized by G.S. 18B-500.		
16	(4)	"Chief Court Counselor" means the person responsible for administration and supervision of		
17		juvenile intake, probation, and post-release supervision in each judicial district, operating under		
18		the supervision of the Department of Public Safety, Division of Adult Correction and Juvenile		
19		Justice.		
20	(5)	"Commission of an offense" means a finding by the North Carolina Criminal Justice Education		
21		and Training Standards Commission or equivalent regulating body from another state that a person		
22		performed the acts necessary to satisfy the elements of a specified criminal offense.		
23	(6)	"Convicted" or "Conviction" means, for purposes of this Chapter, the entry of:		
24		(a) a plea of guilty;		
25		(b) a verdict or finding of guilt by a jury, judge, magistrate, or other adjudicating body,		
26		tribunal, or official, either civilian or military; or		
27		(c) a plea of no contest, nolo contendere, or the equivalent.		
28	(7)	"Criminal Justice Officer(s)" means those officers identified in G.S. 17C-2(3), and excluding		
29		Correctional officers and probation/parole officers.		
30	(8)	"Criminal Justice System" means the whole of the State and local criminal justice agencies		
31		described in Item (2) of this Rule.		
32	(9)	"Department Head" means the chief administrator of any criminal justice agency, and specifically		
33		includes any chief of police or agency director. "Department Head" also includes a designee		
34		appointed in writing by the Department Head.		
35	(10)	"Director" means the Director of the Criminal Justice Standards Division of the North Carolina		
36		Department of Justice.		

1	(11)	"Educational Points" means points earned toward the Professional Certificate Programs for studies
2		completed, with passing scores achieved, for semester hour or quarter hour credit at a regionally
3		accredited institution of higher learning. Each semester hour of college credit equals one
4		educational point and each quarter hour of college credit equals two-thirds of an educational point.
5	(12)	"Enrolled" means that an individual is currently actively participating in an on-going presentation
6		of a Commission-certified basic training course that has not concluded on the day probationary
7		certification expires. The term "currently actively participating" as used in this definition means:
8		(a) for law enforcement officers, that the officer is attending an approved course presentation
9		averaging a minimum of 12 hours of instruction each week; and
10		(b) for Department of Public Safety, Division of Adult Correction and Juvenile Justice
11		personnel, that the officer is attending the last or final phase of the approved training
12		course necessary for satisfying the total course completion requirements.
13	(13)	"High School" means graduation from an educational program that meets the compulsory
14		attendance requirements in the jurisdiction in which the school is located.
15	(14)	"In-Service Training" means all training prescribed in 12 NCAC 09E .0105 that must be
16		completed, with passing scores achieved, by all certified law enforcement officers during each full
17		calendar year of certification.
18	(15)	"In-Service Training Coordinator" means the person designated by a law enforcement Criminal
19		Justice Agency agency head to administer the agency's In-Service Training program.
20	(16)	"Lateral Transfer" means the employment of a criminal justice officer, at any rank, by a Criminal
21		Justice Agency based upon the officer's special qualifications or experience, without following the
22		usual selection process established by the agency for basic officer positions.
23	(17)	"Law Enforcement Code of Ethics" means the code adopted by the Commission on September 19,
24		1973, that reads as follows:
25		As a law enforcement officer, my fundamental duty is to serve the community; to safeguard lives
26		and property; to protect the innocent against deception, the weak against oppression or
27		intimidation, and the peaceful against violence or disorder; and to respect the constitutional rights
28		of all to liberty, equality, and justice.
29		I will keep my private life unsullied as an example to all, and will behave in a manner that does
30		not bring discredit to me or to my agency. I will maintain courageous calm in the face of danger,
31		scorn, or ridicule; develop self-restraint; and be constantly mindful of the welfare of others.
32		Honest in thought and deed both in my personal and official life, I will be exemplary in obeying
33		the law and the regulations of my department. Whatever I see or hear of a confidential nature or
34		that is confided to me in my official capacity will be kept ever secret unless revelation is necessary
35		in the performance of my duty.
36		I will never act officiously or permit personal feelings, prejudices, political beliefs, aspirations,
37		animosities or friendships to influence my decisions. With no compromise for crime and with

1 relentless prosecution of criminals, I will enforce the law courteously and appropriately without 2 fear or favor, malice or ill will, never employing unnecessary force or violence and never 3 accepting gratuities. 4 I recognize the badge of my office as a symbol of public faith, and I accept it as a public trust to be 5 held so long as I am true to the ethics of the police service. I will never engage in acts or 6 corruption or bribery, nor will I condone such acts by other police officers. I will cooperate with 7 all legally authorized agencies and their representatives in the pursuit of justice. 8 I know that I alone am responsible for my own standard of professional performance and will take 9 every reasonable opportunity to enhance and improve my level of knowledge and competence. 10 I will constantly strive to achieve these objectives and ideals, dedicating myself before God to my 11 chosen profession...law enforcement. 12 (18)"Juvenile Court Counselor" means a person responsible for intake services and court supervision 13 services to juveniles under the supervision of the chief court counselor. 14 (19) "Juvenile Justice Officer" means a person designated by the Secretary of the Department of Public 15 Safety, Division of Adult Correction and Juvenile Justice to provide for the care and supervision 16 of juveniles placed in the physical custody of the Department. 17 (20)"Law Enforcement Officer" means an appointee of a Criminal Justice Agency, or agency of the 18 State, or of any political subdivision of the State who, by virtue of his or her office, is empowered 19 to make arrests for violations of the laws of this State. Specifically excluded from the title of 20 "Law Enforcement Officer" are sheriffs and their sworn appointees with arrest authority who are 21 governed by the provisions of G.S. 17E. 22 (21)"Law Enforcement Training Points" means points earned toward the Law Enforcement Officers' 23 Professional Certificate Program by successful completion of Commission-approved law 24 enforcement training courses. Twenty classroom hours of Commission-approved law enforcement 25 training equals one law enforcement training point. 26 (22)"LIDAR" is an acronym for "Light Detection and Ranging" and means a speed-measuring 27 instrument that electronically computes, from transmitted infrared light pulses, the speed of a 28 vehicle under observation. 29 (23) "Local Confinement Personnel" means any officer, supervisor, or administrator of a local 30 confinement facility in North Carolina as defined in G.S. 153A-217; any officer, supervisor, or 31 administrator of a county confinement facility in North Carolina as defined in G.S. 153A-218; or 32 any officer, supervisor, or administrator of a district confinement facility in North Carolina as 33 defined in G.S. 153A-219. 34 (24) "Misdemeanor" means those criminal offenses not classified under the laws, statutes, or 35 ordinances as felonies. Misdemeanor offenses are classified by the Commission as follows: 36 (a) "Class A Misdemeanor" means a misdemeanor committed or omitted in violation of any 37 common law, duly-enacted ordinance, or criminal statute of this State that is not

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classified as a Class B Misdemeanor pursuant to Sub-item (24)(b) of this Rule. Class A Misdemeanor also includes any act committed or omitted in violation of any common law, duly enacted ordinance, criminal statute, or criminal traffic code of any jurisdiction other than North Carolina, either civil or military, for which the maximum punishment allowable for the designated offense under the laws, statutes, or ordinances of the jurisdiction in which the offense occurred includes imprisonment for a term of not more than six months. Excluded from "Class A Misdemeanor" criminal offenses for jurisdictions other than North Carolina are motor vehicle or traffic offenses designated as misdemeanors under the laws of other jurisdictions or duly enacted ordinances of an authorized governmental entity, with the exception of the offense of impaired driving that is included herein as a Class A Misdemeanor if the offender could have been sentenced for a term of not more than six months. Also included herein as a Class A Misdemeanor is the offense of impaired driving, if the offender was sentenced under punishment level three G.S. 20-179(i), level four G.S. 20-179(j), or level five G.S. 20-179(k). Class A Misdemeanor shall also include acts committed or omitted in North Carolina prior to October 1, 1994, in violation of any common law, duly enacted ordinance, or criminal statute of this State for which the maximum punishment allowable for the designated offense included imprisonment for a term of not more than six months. "Class B Misdemeanor" means an act committed or omitted in violation of any common

(b) "Class B Misdemeanor" means an act committed or omitted in violation of any common law, criminal statute, or criminal traffic code of this State that is classified as a Class B Misdemeanor as set forth in the Class B Misdemeanor Manual as published by the North Carolina Department of Justice, incorporated herein by reference, and shall include any later amendments and editions of the incorporated material as provided by G.S. 150B-21.6. The publication is available from the Commission's website: http://www.ncdoj.gov/getdoc/60bb12ca-47c0-48cb-a0e3-6095183c4c2a/Class-B-

Misdemeanor-Manual-2005.aspx. Class B Misdemeanor also includes any act committed or omitted in violation of any common law, duly enacted ordinance, criminal statute, or criminal traffic code of any jurisdiction other than North Carolina, either civil or military, for which the maximum punishment allowable for the designated offense under the laws, statutes, or ordinances of the jurisdiction in which the offense occurred includes imprisonment for a term of more than six months but not more than two years. Excluded from this grouping of "Class B Misdemeanor" criminal offenses for jurisdictions other than North Carolina, are motor vehicle or traffic offenses designated as being misdemeanors under the laws of other jurisdictions with the following exceptions: Class B Misdemeanor includes the following:

1		(i) either first or subsequent offenses of driving while impaired if the maximum
2		allowable punishment is for a term of more than six months but not more than
3		two years;
4		(ii) driving while license permanently revoked or permanently suspended;
5		(iii) those traffic offenses occurring in other jurisdictions which are comparable to
6		the traffic offenses specifically listed in the Class B Misdemeanor Manual; and
7		(iv) an act committed or omitted in North Carolina prior to October 1, 1994, in
8		violation of any common law, duly enacted ordinance, criminal statute, or
9		criminal traffic code of this State for which the maximum punishment allowable
10		for the designated offense included imprisonment for a term of more than six
11		months but not more than two years.
12	(25)	"Qualified Assistant" means an additional staff person designated by the School Director to assist
13		in the administration of a course when an institution or agency assigns additional responsibilities
14		to the certified School Director during the planning, development, and implementation of a
15		certified course.
16	(26)	"Radar" means a speed-measuring instrument that transmits microwave energy in the 10,500 to
17		10,550 MHZ frequency (X) band, the 24,050 to 24,250 MHZ frequency (K) band, or the 33,400 to
18		36,000 MHZ (Ka) band and operates in either the stationary or moving mode.
19	(27)	"Resident" means any youth committed to a facility operated by the Department of Public Safety,
20		Division of Adult Correction and Juvenile Justice.
21	(28)	"School" or "criminal justice school" means an institution, college, university, academy, or agency
22		that offers criminal justice, law enforcement, or traffic control and enforcement training for
23		criminal justice officers or law enforcement officers. "School" includes the criminal justice
24		training course curriculum, instructors, and facilities.
25	(29)	"School Director" means the person designated by the sponsoring institution or agency to
26		administer the criminal justice school.
27	(30)	"Speed-Measuring Instruments" (SMI) means those devices or systems, including RADAR, Time-
28		Distance and LIDAR, approved under authority of G.S. 17C-6(a)(13) for use in North Carolina in
29		determining the speed of a vehicle under observation and particularly includes all devices or
30		systems described or referenced in 12 NCAC 09C .0601.
31	(31)	"Standards Division" means the Criminal Justice Standards Division of the North Carolina
32		Department of Justice.
33	(32)	"Time-Distance" means a speed-measuring instrument that electronically computes, from
34		measurements of time and distance, the average speed of a vehicle under observation.
35		
36	History Note:	Authority G.S. 17C-2; 17C-6; 17C-10; 153A-217;
37		Eff. January 1, 1981;

1	Amended Eff. November 1, 1981; August 15, 1981;
2	Readopted Eff. July 1, 1982;
3	Temporary Amendment Eff. December 14, 1983 for a period of 120 days to expire on April 12,
4	1984;
5	Amended Eff. November 1, 1993; March 1, 1990; July 1, 1989;
6	Temporary Amendment Eff. October 1, 1994 for a period of 180 days to expire on April 1, 1995;
7	Amended Eff. August 1, 2000; April 1, 1999; August 1, 1998; January 1, 1995;
8	Temporary Amendment Eff. January 1, 2001;
9	Amended Eff. August 1, 2002; April 1, 2001;
10	Temporary Amendment Eff. April 15, 2003;
11	Amended Eff. January 1, 2017; February 1, 2016; January 1, 2015; January 1, 2006; June 1,
12	2005; April 1, 2004.
13	

AGENCY: Criminal Justice Education and Training Standards Commission

RULE CITATION: 12 NCAC 09B .0302

DEADLINE FOR RECEIPT: December 9, 2016

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Page 1, line 4 – add a comma after "1984" Page 1, line 22 – are you adding a space after "by"? If not, delete the underscore. Page 1, line 33 – add a comma after "enterprise" Page 2, line 1 – underline "January 1, 2017" and add "February 1, 2016"

12 NCAC 09B .0302 is amended as published in Vol. 31, Issue 5; Pages 375-388:

3 12 NCAC 09B .0302 GENERAL INSTRUCTOR CERTIFICATION

(a) General Instructor Certification issued after December 31, 1984 shall be limited to those topics that are not
expressly incorporated under the Specialized Instructor Certification category. Individuals certified under the
general instructor category shall not teach any of the subjects specified in Rule .0304 of this Subchapter, entitled
"Specialized Instructor Certification." To qualify for issuance of General Instructor Certification, an applicant shall
demonstrate a combination of education and experience in criminal justice and proficiency in the instructional
process to the satisfaction of the Commission. The applicant shall meet the following requirements for General
Instructor Certification: process by meeting the following requirements:

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- (1) Present documentary evidence showing that the applicant:
 - (A) is a high school, college or university graduate, or has received a high school equivalency credential as recognized by the issuing state; and
- 14(B)has acquired four years of practical experience as a criminal justice officer Criminal15Justice Officer, or as an administrator or specialist in a field directly related to the16criminal justice system. system, or as an employee of a Criminal Justice Agency.
- Present evidence showing completion of a Commission certified Commission-accredited
 instructor training program or an equivalent instructor training course utilizing the Instructional
 Systems Design model, an international model with applications in education, military training,
 and private enterprise; and
- 21
 (3)
 Pass Achieve a passing score on the comprehensive written examination administered by the

 22
 Commission, as required by Rule .0413(d) of this Subchapter.

(b) Applications for General Instructor Certification shall be submitted to the Standards Division within 60 days of
 the date the applicant passed the state comprehensive examination administered at the conclusion of the
 Commission certified Commission-accredited instructor training program or an equivalent instructor training course
 utilizing the Instructional Systems Design model, an international model with applications in education, military
 training, and private enterprise.

(c) Persons having completed a Commission certified Commission-accredited instructor training course or an equivalent instructor training course utilizing the Instructional Systems Design model, an international model with applications in education, military training, and private enterprise, and not having made application within 60 days of completion of the course shall complete a subsequent Commission certified Commission-accredited instructor training course or an equivalent instructor training course utilizing the Instructional Systems Design model, an international model, an international model with applications in education, military training, and private enterprise in its entirety.

34 (d) Applicants for Speed Measuring Instrument Instructor courses shall possess general instructor certification.

35 General Instructor Certification.

36 History Note: Authority G.S. 17C-6.

37 *Eff. January 1, 1981;*

 1
 Amended Eff. January 1, 2017; January 1, 2015; January 1, 2006; May 1, 2004; August 1, 2000;
 July 1, 1991; December 1, 1987; October 1, 1985; January 1, 1985.

AGENCY: Criminal Justice Education and Training Standards Commission

RULE CITATION: 12 NCAC 09B .0303

DEADLINE FOR RECEIPT: December 9, 2016

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In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

Page 1, line 6 – delete the comma and add a comma after "instructor"

Page 1, line 8 refers to a form. Please see the note on page two of this document regarding forms.

Page 2, line 35 – replace "complete" with "meet"

Page 2, line 35 – replace "Paragraph (d)" with "Paragraph (c) or (d)" if that is what is meant.

Page 3, line 4 – replace "in no way" with "not"

Page 3, line 7 – delete "authored"

Page 3, line 29 – underline "January 1, 2017"

1	12 NCAC 09B .0303 is amended as published in Vol. 31, Issue 5; Pages 375-388:
2	12 NCAC 09B .0303 TERMS AND CONDITIONS OF GENERAL INSTRUCTOR CERTIFICATION
3	(a) An applicant meeting the requirements for certification as a general instructor shall, for the first 12 months of
4	certification, be in a probationary status. The General Instructor Certification, Probationary Status, shall automatically
5	expire 12 months from the date of issuance.
6	(b) The probationary instructor shall be eligible for full general instructor status, if the instructor through application at
7	the end of the probationary period, submits to the Commission: Commission a favorable recommendation from a School
8	Director or In-Service Training Coordinator accompanied by a certification on a Commission Instructor Evaluation Form
9	F-16 that the instructor taught a minimum of eight hours of Commission-accredited basic training course, Commission-
10	recognized in-service training course, or training course pursuant to 12 NCAC 10B .0601, 10B .1302, or 10B .2005
11	during the probationary period. The instructor shall achieve a minimum of 64 points on all instruction evaluations
12	submitted to the Commission. The Commission Instructor Evaluation Form F-16 is located on the agency's website:
13	http://www.ncdoj.gov/getdoc/c2eba6aa-12bc-4303-bf4b-5fa0431ef5a1/F-16-6-11.aspx.
14	(1) a favorable recommendation from a school director or in service training coordinator accompanied by
15	certification on a Commission Instructor Evaluation Form that the instructor successfully taught a
16	minimum of twelve hours in a Commission certified basic course or a Commission recognized
17	in service training course during the probationary year. The results of the student evaluation of the
18	instructor must be considered by the school director or in-service training coordinator when
19	determining recommendation; or
20	(2) a favorable written evaluation by a Commission or staff member, based on an on site classroom
21	evaluation of the probationary instructor in a Commission certified course or a
22	Commission recognized in service training course. Such evaluation shall be certified on a
23	Commission Instructor Evaluation Form. In addition, instructors evaluated by a Commission or staff
24	member must also teach a minimum of twelve hours in a Commission certified training course or a
25	Commission recognized in service training course.
26	(c) The term of certification as a general instructor is three years from the date the Commission issues the certification.
27	indefinite, provided the instructor completes during each calendar year a minimum of one hour of instructor refresher
28	training provided by North Carolina Justice Academy. The Standards Division shall post on its website on January 1 of
29	the current year the list of instructors who have met this requirement during the previous calendar year. The certification
30	may subsequently be renewed by the Commission for three year periods. The application for renewal shall contain, in
31	addition to the requirements listed in Rule .0302 of this Section, documentary evidence indicating that the applicant has
32	remained active in the instructional process during the previous three year period. Such documentary evidence shall
33	include proof that the applicant has, within the three year period preceding application for renewal, instructed a minimum
34	of 12 hours in a Commission certified training course or a Commission recognized in service training course; and either
35	(1) a favorable written recommendation from a school director or in service training coordinator
36	completed on a Commission Renewal of Instructor and Professional Lecturer Certification Form that
37	the instructor successfully taught a minimum of 12 hours in a Commission certified Commission-

1 accredited basic or instructor training course or a Commission recognized in service training course 2 during the three year period of general certification; or 3 (2)4 a presentation by the instructor in a Commission certified training course or a Commission recognized 5 in service training course, during the three year period of General Instructor Certification. In addition, 6 instructors evaluated by a Commission or staff member must also teach a minimum of 12 hours in a 7 Commission certified training course or a Commission recognized in service training course. 8 (d) For Speed Measuring Instrument Instructors, the General Instructor Certification shall run concurrent with the Speed 9 Measuring Instrument Instructor's certification. For the initial issuance of Speed Measuring Instrument Instructor 10 certifications, the terms for the instructor's General Instructor certification shall automatically be reissued for a three year period determined by the certification period of the Speed Measuring Instrument Instructor certification. The general 11 12 instructors are not required to submit documentation of having taught the minimum 12 hours during the period preceding 13 the initial certification as specified in Paragraph (c) of this Rule. For the first renewal of Speed Measuring Instrument 14 instructor certifications occurring after January 2006, the terms for the instructor's General Instructor certification shall 15 automatically be reissued for a three year period determined by the certification period of the Speed Measuring 16 Instrument Instructor certification. The general instructors are not required to submit documentation of having taught the 17 minimum 12 hours during the period preceding the initial certification as specified in Paragraph (c) of this Rule. Once the 18 General Instructor's certification becomes concurrent with the Speed Measuring Instrument certification, all instructors 19 must meet the requirements in Subparagraph (c)(1) or (c)(2) of this Rule to be eligible for re-certification. 20 (e) All instructors shall remain active during their period of certification. If an instructor does not teach a minimum of 12 hours during the period of certification, the certification shall not be renewed, and the instructor shall file application 21 22 for General Instructor Certification, Probationary Status. Such applicants shall meet the minimum requirements of Rule 23 .0302 of this Section. 24 (f) All instructors shall have 90 days from the date of expiration of their instructor certification to submit an application 25 for renewal along with documentation of having met the minimum requirements of Paragraph (c) of this Rule during the previous certification period. The prescribed 90 day period shall not extend the instructor certification period beyond its 26 27 specified expiration period. If the renewal application is not submitted within 90 days from the expiration of the previous 28 certification, such applicants will be required to meet the minimum requirements for general instructor certification as 29 specified in Rule .0302 of this Section. 30 (d) If the instructor fails to complete the instructor refresher training specified in Paragraph (c) of this Rule, he or she 31 shall deliver eight hours of evaluated instruction in a Commission-accredited basic training, Commission-recognized in-32 service training course, or training course pursuant to 12 NCAC 10B .0601, 10B .1302, or 10B .2005, and complete the 33 instructor refresher training specified in Paragraph (c) of this Rule within 60 days from the last day of the previous 34 calendar year. 35 (e) If an instructor fails to complete the requirements of Paragraph (d) of this Rule, the certification period for the 36 instructor shall cease, and the instructor shall be required to complete the requirements of Rule 09B .0302 of this Section 37 in order to obtain probationary instructor status.

8.3.16

1	(g)(f) The use	of guest participants in a delivery of the Basic Law Enforcement Training Course is permissible.		
2	However, such guest participants are subject to the direct on-site supervision of a Commission-certified instructor and			
3	must be authoriz	ed by the school director. School Director. A guest participant shall only be used to complement the		
4	primary certified	instructor of the block of instruction and shall in no way replace the primary instructor.		
5	(g) "Commissio	n-recognized in-service training" shall mean training meeting the following requirements:		
6	(1)	training is taught by an instructor certified by the Commission;		
7	(2)	training utilizes a lesson plan authored in the Instructional Systems Design format; and		
8	(3)	completion of training shall be demonstrated by a passing score on a written test as follows:		
9		(A) a written test comprised of at least five questions per credit shall be developed by the agency		
10		or the North Carolina Justice Academy for each in-service training topic requiring testing.		
11		Written courses that are more than four credits in length are required to have a written test		
12		comprising of a minimum of 20 questions. The Firearms Training and Qualifications in-		
13		service course is exempt from this written test requirement;		
14		(B) a student shall pass each test by achieving 70 percent correct answers; and		
15		(C) a student who completes a topic of in-service training in a traditional classroom setting or		
16		online and fails the end of topic exam shall be given one attempt to re-test. If the student		
17		fails the exam a second time, the student shall complete the in-service training topic in a		
18		traditional classroom setting before taking the exam a third time.		
19		(D) Topics delivered pursuant to 12 NCAC 09E .0104(1) and 12 NCAC 09E .0105(a)(1) shall not		
20		require written testing.		
21	(h) For purpose	s of this Section, "Commission recognized in service training" shall mean any training for which the		
22	instructor is eva	luated by a certified school director or in service training coordinator on a Commission Instructor		
23	Evaluation Form	. Such training shall be objective based and documented by lesson plans designed consistent with the		
24	Basic Law Enfor	cement Training format and documented by departmental training records to include required post-test		
25	and testing meth	odology. The signature of the school director on the Commission Instructor Evaluation Form shall		
26	verify compliant	e with this Rule.		
27				
28	History Note:	Authority G.S. 17C-6;		
29		Eff. January 1, 2017; January 1, 1981;		
30		Amended Eff. December 1, 2007; November 1, 2007; August 1, 2006; January 1, 2006; August 1,		

31 2000; July 1, 1991; October 1, 1985; January 1, 1985; January 1, 1983.

AGENCY: Criminal Justice Education and Training Standards Commission

RULE CITATION: 12 NCAC 09B .0305

DEADLINE FOR RECEIPT: December 9, 2016

<u>NOTE:</u> This request extends several pages. Please be sure you have reached the end of the document.

The Rules Review Commission staff has completed its review of this rule prior to the Commission's next meeting. The Commission has not yet reviewed this rule and therefore there has not been a determination as to whether the rule will be approved. You may call this office to inquire concerning the staff recommendation.

In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

Page 1, line 7 – replace "from" with "after"

Page 1, line 14 – add "after certification" after "months"

Page 1, line 15 – add a comma after "granted"

Page 1, lines 19, and 23 replace the semicolons with periods.

Page 1, line 32 – replace "The" with "An"

Page 1, line 37 – add a comma after "granted"

Page 2, line 6 – do you mean "any" or "all"?

Page 2, lines 12 and 26 refer to a form. Please see the note on page two of this document regarding forms.

Page 2, line 14 – replace "occurred" with "been provided"

Page 2, line 29 – add "proof that the applicant" to the beginning of this line and replace the period with a semicolon at the end.

Page 2, line 33 – replace the period with a semicolon and add "and" or "or" at the end of this line

Page 3, line 6 – what does "specifically those certifications not based upon General Instructor Certification" mean and what does the phrase add to this Rule?

Page 3, line 19 – replace "in no way" with "not"

Jason S. Thomas Commission Counsel Date submitted to agency: November 23, 2016 Page 3, line 22 – underline "January 1, 2017"

Page 3, line 23 – add "February 1, 2016"

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Jason S. Thomas Commission Counsel Date submitted to agency: November 23, 2016

12 NCAC 09B .0305 is amended as published in Vol. 31, Issue 5; Pages 375-388:

3 12 NCAC 09B .0305 TERMS AND CONDITIONS OF SPECIALIZED INSTRUCTOR CCERTIFICATION

(a) An applicant meeting the requirements for Specialized Instructor Certification as set forth in Rule .0304 of this
Section shall be issued a certification to <u>expire three years from the date of issuance</u>. run concurrently with the
existing General Instructor Certification, except as set out in Paragraph (d) of this Rule. The applicant shall apply for
certification as a Specialized Instructor within 60 days from the date the applicant achieved a passing score on the
state comprehensive exam for the respective Specialized Instructor training course.

- 9 (b) The requirements for certification as a specialized instructor are determined by the expiration date of the 10 existing General Instructor Certification. The following requirements apply during the initial period of certification:
- 11 Where certification for both General Probationary Instructor as set forth in Rule .0303 of this (1)(b)12 Section and Specialized Instructor Certification are issued on the same date, the instructor is 13 required to satisfy the teaching requirement for only the general probationary instructor 14 certification. instruct, within 36 months, a minimum of 12 hours in each of the topics for which 15 Specialized Instructor Certification was granted and that instruction was provided in a 16 Commission-accredited basic training, Specialized Instructor Training, Commission-recognized 17 in-service training course, or training course delivered pursuant to 12 NCAC 10B .0601, .1302, or 18 .2005. The instructor may satisfy the teaching requirement for the General Probationary 19 Instructor certification by teaching any specialized topic for which certification has been issued;
- 20 (2)(c) When Specialized Instructor Certification is issued during an existing period of General 21 <u>Probationary</u> Instructor Certification, either probationary status or general status, the specialized 22 instructor may satisfy the teaching requirement for the General <u>Probationary</u> Certification by 23 teaching the specialized subject for which certification has been issued;
- (3) where Specialized Instructor Certification becomes concurrent with an existing active period of
 General Instructor Certification, and there are 12 months or more until the certifications'
 expiration date, the instructor shall teach 12 hours for each specialized topic for which
 certification has been issued; and
- (4) where Specialized Instructor Certification becomes concurrent with an existing active period of
 General Instructor Certification, and there are fewer than 12 months until the certification
 active period of
 general Instructor Certification, and there are fewer than 12 months until the certification
 expiration date, the instructor shall not be required to teach any hours for the specialized subject.

31 (c)(d) The term of certification as a specialized instructor shall not exceed the 36 month period of General Instructor 32 Certification. months. The application for renewal shall contain, in addition to the requirements listed in Rule .0304 33 of this Section, documentary evidence that the applicant has remained active in the instructional process during the 34 previous three-year period. Such documentary evidence shall include the following:

(1) proof that the applicant has, within the three-year period preceding application for renewal,
 instructed at least 12 hours in each of the topics for which Specialized Instructor Certification was
 granted and that instruction was provided in a Commission-accredited basic training or training,
 Specialized Instructor Training course Training, or Commission-recognized in-service training

1			12 NGAC 00E 0105			
1 2			pursuant to 12 NCAC 09E .0105. or training course delivered pursuant to 12 NCAC 10B			
			<u>.1302, or .2005.</u> Acceptable documentary evidence shall include official Commission			
3		records submitted by School Directors or In-Service Training Coordinators and written				
4	(-)		ation from a School Director or In-Service Training Coordinator;			
5	(2)	-	hat the applicant has, within the three-year period preceding application for renewal,			
6			d and completed any instructor updates that have been issued by the Commission.			
7		-	able documentary evidence shall include official Commission records submitted by School			
8		Directo	rs or In-Service Training Coordinators, or copies of certificates of completion issued by the			
9		instituti	on which provided the instructor updates; and			
10		(A)	a favorable written recommendation from a School Director or In-Service Training			
11			Coordinator completed on a Commission Renewal of Instructor and Professional Lecturer			
12			Certification Form that the instructor taught at least 12 hours in each of the topics for			
13			which Specialized Instructor Certification was granted. The teaching must shall have			
14			occurred in a Commission-accredited basic training, training, or Specialized Instructor			
15			Training course, pursuant to Rule 12 NCAC 09C .0401, or an Commission-recognized			
16			in-service training course, pursuant to 12 NCAC 09E .0105, during the three year period			
17			of Specialized Instructor Certification; course, or training course delivered pursuant to 12			
18			<u>NCAC 10B .0601, .1302, or .2005; or</u>			
19		(B)	a favorable written evaluation by a Commission or staff member, School Director, In-			
20			Service Training Coordinator, or another Specialized Instructor certified in the same			
21			specialized subject, based on an on-site classroom evaluation of a presentation by the			
22			instructor in a Commission certified Commission-accredited basic training course			
23			training, Specialized Instructor Training, or a Commission-recognized in-service training			
24			course, or in-service training course delivered pursuant to 12 NCAC 10B .0601, .1302, or			
25			.2005 during the three-year period of Specialized Instructor Certification. Such evaluation			
26			shall be certified on a Commission Criminal Justice Instructor Evaluation Form, Form F-			
27			16, located on the agency's website: http://www.ncdoj.gov/getdoc/c2eba6aa-12bc-4303-			
28			bf4b-5fa0431ef5a1/F-16-6-11.aspx;			
29		(C)	has met the requirement set forth in Rule 09B .0303(c) of this Section.			
30		(3) (D)	proof that the individual applying for renewal as a Specialized Firearms Instructor has			
31		· · <u>· · · ·</u>	achieved a minimum score of 92 on the day and night Basic Law Enforcement Training			
32			firearms qualification courses, administered by a certified Specialized Firearms			
33			Instructor, within the three-year period preceding the application for renewal.			
34		(4)(E)	proof that the individual applying for renewal as a Specialized Physical Fitness Instructor			
35		\ / <u>\-</u>	has passed the Basic Law Enforcement Training Police Officer Physical Abilities Test,			
36			administered by a certified Specialized Physical Fitness Instructor, within the three-year			
37			period preceding the application for renewal.			
51			period preceding the approximiter renewal.			

- 1 Upon the applicant's submission of the required documentation for renewal, the Commission staff shall renew the 2 certification as a Specialized Instructor. Such renewal shall occur at the time of renewal of the General Instructor 3 certification. 4 (d)(e) Certification as a Specialized Instructor in the First Responder, Physical Fitness, Explosive and Hazardous 5 Materials, and Juvenile Justice Medical Emergencies topic areas as outlined in Rule .0304(d)(1), (g)(2), (i)(1), and 6 (j)(1) of this Section, specifically those certifications not based upon General Instructor Certification, shall remain in 7 effect for 36 months from the date of issuance. During the 36 month term all non-Commission certificates required 8 in Rule .0304(d)(1), (g)(2), (i)(1), and (j)(1) for Specialized Instructor certification in the First Responder, Physical 9 Fitness, Explosive and Hazardous Materials, and Juvenile Justice Medical Emergencies topical areas shall be 10 maintained. 11 (e) All instructors shall remain active during their period of certification. Any Specialized Instructor training 12 courses previously accepted by the Commission for purposes of certification shall no longer be recognized if the 13 instructor does not teach at least 12 evaluated hours in each of the specialized topics during the three year period for 14 which certification was granted. Upon application for re certification, such applicants shall meet the requirements 15 of Rule .0304 of this Section. 16 (f) The use of guest participants in a delivery of the "Basic Law Enforcement Training Course" shall be permissible. 17 However, such guest participants are subject to the on-site supervision of a Commission-certified instructor and 18 shall be authorized by the School Director. A guest participant shall be used only to complement the primary 19 certified instructor of the block of instruction and shall in no way replace the primary instructor. 20 21 *History Note:* Authority G.S. 17C-6; 22 *Eff. January 1, 2017; January 1, 1981;* 23 Amended Eff. August 1, 2015; May 1, 2014; June 1, 2012; November 1, 2007; January 1, 2006; 24 December 1, 2004; August 1, 2004; August 1, 2000; July 1, 1991; July 1, 1989; December 1, 25 1987; February 1, 1987.
- 26

AGENCY: Criminal Justice Education and Training Standards Commission

RULE CITATION: 12 NCAC 09B .0312

DEADLINE FOR RECEIPT: December 9, 2016

<u>NOTE:</u> This request extends several pages. Please be sure you have reached the end of the document.

The Rules Review Commission staff has completed its review of this rule prior to the Commission's next meeting. The Commission has not yet reviewed this rule and therefore there has not been a determination as to whether the rule will be approved. You may call this office to inquire concerning the staff recommendation.

In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

Line 5 – replace "three year" with "three-year" Line 6 – do not capitalize "requirement" Line 10 – replace "90 day" with "90-day" Line 15 – underline "January 1, 2017"

1	12 NCAC 09B	0312 is amended as published in Vol. 31, Issue 5; Pages 375-388::	
2			
3	12 NCAC 09B	0312 INSTRUCTOR CERTIFICATION RENEWAL	
4	(a) Individuals	who hold general instructor certification or full specialized instructor Specialized Instructor certification	
5	may, for just ca	use, be granted an extension of the three year period to successfully teach the 12 hour minimum	
6	requirement. Re	quirement, pursuant to Rule .0305(d) of this Subchapter. The Director may grant such extensions on a	
7	one-time basis o	nly not to exceed 12 months. For purposes of this Rule, just cause means accident, illness, emergency,	
8	course cancellation, or other exceptional circumstances which precluded the instructor from fulfilling the teaching		
9	requirement.		
10	(b) The Director	r may, for just cause, grant an extension of the 90 day period in which an instructor's renewal application	
11	must be submitted as specified in 12 NCAC 09B .0303(e)0305(d). Such extension, however, shall not exceed 12		
12	months and shall	l not extend the instructor's certification period beyond its specified expiration period.	
13			
14	History Note:	Authority G.S. 17C-6;	
15		Eff. January 1, 2017; March 1, 1990;	
16		Amended Eff. August 1, 2006; January 1, 2006; August 1, 2000; January 1, 1995.	
17			

AGENCY: Criminal Justice Education and Training Standards Commission

RULE CITATION: 12 NCAC 09B .0403

DEADLINE FOR RECEIPT: December 9, 2016

<u>NOTE:</u> This request extends several pages. Please be sure you have reached the end of the document.

The Rules Review Commission staff has completed its review of this rule prior to the Commission's next meeting. The Commission has not yet reviewed this rule and therefore there has not been a determination as to whether the rule will be approved. You may call this office to inquire concerning the staff recommendation.

In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

Resubmit this rule, including the changes approved by the RRC effective October 1, 2016, with the following technical changes:

Page 1, line 1 – revise as follows:

12 NCAC 09B .0403, including changes approved on September 21, 2016, is amended as published in Vol. 30, Issue 24, paged 2609-2613:

This list of items is not punctuated consistently. End them all with semicolons (except the last) or end them all with periods.

Page 1, line 14 - add "shall" before "achieve"

Page 1, lines 17-18 – under what circumstances "may" the Director accept a training program that is more than one-year old? How will the Director decide?

Page 1, line 25 – replace "must" with "shall"

Page 1, line 26 - replace "At a minimum" with "In addition"

Page 1, line 30 – delete "minimum"

Page 1, line 31 – add a comma after "1984"

Page 1, line 35 – delete the comma

Page 2, line 14 – add "shall" before "achieve"

Page 2, line 19 – replace "need not" with "shall not be required to"

Jason S. Thomas Commission Counsel Date submitted to agency: November 23, 2016

- Page 2, line 23 add commas after "1973" and "1978"
- Page 2, line 25 delete "be required to"
- Page 2, line 27 add "shall" before "achieve"
- Page 2, line 31 add commas after "1973" and "1978"
- Page 2, lines 32-33 delete "be required to"
- Page 2, line 34 add a comma after "Section"
- Page 2, line 37 and Page 3, line 1 add commas after "1978" and "1984"
- Page 3, line 2 delete "be required to"
- Page 3, line 4 add "shall" before "achieve"
- Page 3, line 13 delete "be required to"
- Page 3, line 18 add "shall" before "achieve"
- Page 3, line 24 replace "is" with "shall be"
- Page 3, line 25 replace "in" with "during"
- Page 3, line 27 replace "within" with "during"
- Page 3, line 36 add "that" after "provided"
- Page 4, line 7 add "that" after "provided"
- Page 4, line 10 add "of" after "months," delete the comma, and replace "has" with "have"
- Page 4, line 22 add "of" after "months"
- Page 4, line 26 replace "are" with "is"
- Page 4, line 27 delete the comma
- Page 4, line 29 delete "a"
- Page 4, line 32 add a comma after "1993"
- Page 5, line 8 delete the comma after ".0105"

Page 5, line 11 refers to a form. Please see the note on page two of this document regarding forms.

Page 5, line 23 – add "duty" after "Active" if that is what is meant.

Page 5, line 23 – add a comma after "guard"

Page 5, line 34 - replace "return" with "returning"

Page 5, line 38 - why is "Commission-certified" in brackets?

Page 6, line 1 – replace "must" with "shall"

Page 6, lines 11-13 – revise as follows:

The person shall complete each of the enumerated topics of instruction within 12 months from the beginning of his or her return to active criminal justice status.

Page 6, line 15 – delete the comma

Page 6, line 18 – add a comma after "Subchapter"

Page 6, line 20 – delete the comma

Page 6, line 23 – replace "must" with "shall"

Page 6, line 33 – what governs the Director's exercise of "discretion"? If Paragraph (e), then add ", applying the criteria set forth in Paragraph (e) of this Rule" to the end of line 34.

Page 7 – replace "need not" with "shall not be required to"

Page 7, line 15 – delete the comma

Page 7, line 24 – underline "January 1, 2017"

12 NCAC 09B .0403 is amended as published in Vol. 30, Issue 24 pages 2609-2613:

3 12 NCAC 09B .0403 EVALUATION FOR TRAINING WAIVER

(a) The Standards Division staff shall evaluate each law enforcement officer's training and experience to determine
if equivalent training has been completed as specified in Rule .0402(a) of this Section. Applicants for certification
with prior law enforcement experience shall have been employed in a full-time, sworn law enforcement position in
order to be considered for training evaluation under this Rule. Applicants for certification with a combination of
full-time and part-time experience shall be evaluated on the basis of the full-time experience only. The following
criteria shall be used by Standards Division staff in evaluating a law enforcement officer's training and experience to
determine eligibility for a waiver of training requirements:

- 11 (1)Persons having completed a Commission-accredited basic training program and not having been 12 duly appointed and sworn as a law enforcement officer within one year of completion of the 13 program shall complete a subsequent Commission-accredited basic training program, as 14 prescribed in Rule .0405(a) of this Section, and achieve a passing score on the State 15 Comprehensive Examination prior to obtaining probationary law enforcement certification, unless 16 the Director determines that a delay in applying for certification was not due to neglect on the part 17 of the applicant, in which case the Director may accept a Commission-accredited basic training 18 program that is over one year old. The extension of the one year period shall not exceed 30 days 19 from the first year anniversary of the passing of the state comprehensive examination;
- 20 (2)Out-of-state transferees shall be evaluated to determine the amount and quality of their training 21 and experience. Out-of-state transferees shall not have a break in service exceeding one year. At 22 a minimum, out-of-state transferees shall have two years' full-time, sworn law enforcement 23 experience and have completed a basic law enforcement training course accredited by the 24 transferring State. Prior to employment as a certified law enforcement officer, out-of-state 25 transferees must complete with a passing score the employing agency's in-service firearms training 26 and qualification program as prescribed in 12 NCAC 09E .0106. At a minimum, out-of-state 27 transferees shall complete the Legal Unit in a Commission-accredited Basic Law Enforcement 28 Training Course as prescribed in Rule .0205(b)(1) of this Subchapter and shall achieve a passing 29 score on the State Comprehensive Examination within the 12 month probationary period;
- 30 (3) Persons who have completed a minimum 369-hour basic law enforcement training program 31 accredited by the Commission under guidelines administered beginning October 1, 1984 and have 32 been separated from a sworn position for over one year but less than three years who have had a 33 minimum of two years' experience as a full-time, sworn law enforcement officer in North Carolina 34 shall complete the Legal Unit in a Commission-accredited Basic Law Enforcement Training 35 Course as prescribed in Rule .0205(b)(1) of this Subchapter, and shall achieve a passing score on 36 the State Comprehensive Examination within the 12 month probationary period. Prior to 37 employment as a certified law enforcement officer, these persons shall complete with a passing

- 1 score the employing agency's in-service firearms training and qualification program as prescribed 2 in 12 NCAC 09E; 3 (4) Persons out of the law enforcement profession for over one year but less than three years who 4 have had less than two years' experience as a full-time, sworn law enforcement officer in North 5 Carolina shall complete a Commission-accredited basic training program, as prescribed in Rule 6 .0405(a) of this Section, and achieve a passing score on the State Comprehensive Examination; 7 (5) Persons out of the law enforcement profession for over three years regardless of prior training or 8 experience shall complete a Commission-accredited basic training program, as prescribed in Rule 9 .0405(a) of this Section, and shall achieve a passing score on the State Comprehensive 10 Examination: 11 (6)Persons who separated from law enforcement employment during their probationary period after 12 having completed a Commission-accredited basic training program and who have separated from a 13 sworn law enforcement position for more than one year shall complete a subsequent Commission-14 accredited basic training program and achieve a passing score on the State Comprehensive 15 Examination; 16 (7) Persons who separated from a sworn law enforcement position during their probationary period 17 after having completed a Commission-accredited basic training program and who have separated 18 from a sworn law enforcement position for less than one year shall serve a new 12 month 19 probationary period as prescribed in Rule .0401(a) of this Section, but need not complete an 20 additional training program; 21 (8) Persons who have completed a minimum 160-hour basic law enforcement training program 22 accredited by the North Carolina Criminal Justice Training and Standards Council under 23 guidelines administered beginning on July 1, 1973 and continuing through September 30, 1978 24 and who have separated from a sworn law enforcement position for over one year but less than 25 two years shall be required to complete the Legal Unit and the topical area entitled "Law 26 Enforcement Driver Training" of a Commission-accredited Basic Law Enforcement Training 27 Course as prescribed in Rule .0205(b)(1) and .0205(b)(5)(C) of this Subchapter and achieve a 28 passing score on the State Comprehensive Examination within the 12 month probationary period; 29 (9) Persons who have completed a minimum 160-hour basic law enforcement training program 30 accredited by the North Carolina Criminal Justice Training and Standards Council under 31 guidelines administered beginning on July 1, 1973 and continuing through September 30, 1978 32 and have been separated from a sworn law enforcement position for two or more years shall be 33 required to complete a Commission-accredited basic training program, as prescribed in Rule .0405 34 of this Section regardless of training and experience and shall achieve a passing score on the State 35 Comprehensive Examination; 36 (10)Persons who have completed a minimum 240-hour basic law enforcement training program 37 accredited by the Commission under guidelines administered beginning October 1, 1978 and
 - 2

1	continuing through September 30, 1984 and have been separated from a sworn position over one
2	year but less than three years shall be required to complete the Legal Unit in a Commission-
3	accredited Basic Law Enforcement Training Course as prescribed in Rule .0205(b)(1) of this
4	Subchapter and achieve a passing score on the State Comprehensive Examination within the 12
5	month probationary period;

- 6 (11)Persons previously holding law enforcement certification in accordance with G.S. 17C-10(a) who 7 have been separated from a sworn law enforcement position for over one year and who have not 8 previously completed a minimum basic training program accredited by either the North Carolina 9 Criminal Justice Training and Standards Council or the Commission shall complete a 10 Commission-accredited basic training program, as prescribed in Rule .0405 of this Section, and 11 shall achieve a passing score on the State Comprehensive Examination prior to employment;
- 12 (12)Persons who have completed training as a federal law enforcement officer and are candidates for 13 appointment as a sworn law enforcement officer in North Carolina shall be required to complete a 14 Commission-accredited basic training program, as prescribed in Rule .0405 of this Section, and 15 shall achieve a passing score on the State Comprehensive Examination;
- 16 (13)Applicants with part-time experience who have a break in service in excess of one year shall 17 complete a Commission-accredited basic training program, as prescribed in Rule .0405 of this 18 Section, and achieve a passing score on the State Comprehensive Examination prior to 19 employment;
- 20 (14)Applicants who hold or previously held certification issued by the North Carolina Sheriffs' 21 Education and Training Standards Commission (Sheriffs' Commission) shall be subject to 22 evaluation based on the applicant's active or inactive certification status with the Sheriffs' 23 Commission. of their prior training and experience on an individual basis. A deputy sheriff 24 certified with the Sheriffs' Commission is considered active if he or she has performed any law 25 enforcement function in the previous 12 months. A deputy sheriff certified with the Sheriffs' 26 Commission is considered inactive if he or she has not performed a law enforcement function within the previous 12 months. The Standards Division staff shall determine the amount of 27 28 training required of these applicants, based upon:
 - the active or inactive status held by the applicant; (A)
- 30 the amount of time served in an active status during the year immediately prior to (B) 31 application for certification by the Commission;
 - (C)the length of any break in the applicant's service; and
 - (D) whether the applicant has completed mandatory in service training for each year his or her certification was held by the Sheriffs' Commission.
- 35 (A) The Standards Division shall issue certification to an applicant holding active general 36 certification with the Sheriffs' Commission provided the applicant: 37
 - Does not have a break in service of greater than 12 months; (i)

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1			(ii) Has completed the mandatory in-service training requirements pursuant to 12
2			NCAC 10B .2005 for each year certification was held; and
3			(iii) Held active status with the Sheriffs' Commission within 12 months of the date
4			the applicant achieved a passing score on the Basic Law Enforcement Training
5			state comprehensive examination.
6		<u>(B)</u>	The Standards Division shall issue certification to an applicant holding inactive
7			certification with the Sheriffs' Commission provided the applicant:
8			(i) Holds inactive probationary or general certification with the Sheriffs'
9			Commission;
10			(ii) Has served a minimum of 24 months full-time, sworn service, or does not has a
11			break in service of greater than 12 months;
12			(iii) Has completed the mandatory in-service training requirements pursuant to 12
13			NCAC 10B .2005, with the exception of Firearms Training and Requalification,
14			during each year certification was held; and
15			(iv) Held active status with the Sheriffs' Commission within 12 months of the date
16			the applicant achieved a passing score on the Basic Law Enforcement Training
17			state comprehensive examination.
18		<u>(C)</u>	An applicant awarded certification with the Sheriffs' Commission by means of the
19			Sheriffs' Standards BLET Challenge as prescribed in 12 NCAC 10B .0505(9)(b) shall
20			meet the following requirements in order to obtain probationary certification from the
21			Commission:
22			(i) Have a minimum of 24 months sworn, full-time law enforcement service;
23			(ii) Not have a break in service of greater than 12 months; and
24			(iii) Have completed all mandatory in-service requirements pursuant to 12 NCAC
25			10B .0505 during the previous 2 years.
26		<u>(D)</u>	An applicant defined as a criminal justice officer, as defined in G.S. 17C-2(3), who are
27			elected Sheriff, shall not be required to maintain certification with the Sheriffs'
28			Commission for the time period he or she serves as Sheriff. The applicant's certification
29			shall be reinstated by the Commission upon the conclusion of the period of service as a
30			Sheriff, and in conformance with 12 NCAC 09C .0303.
31	(15)	Alcoho	bl law enforcement agents who received basic alcohol law enforcement training prior to
32		Noven	aber 1, 1993 and transfer to another law enforcement agency in a sworn capacity shall be
33		subject	t to evaluation of their prior training and experience on an individual basis. The Standards
34		Divisio	on staff shall determine the amount of training required of these applicants, based upon the
35		type of	f certification held by the applicant and the length of any break in the applicant's sworn, full-
36		time se	ervice.

- 1 (16) Wildlife enforcement officers who separate from employment with the Wildlife Enforcement 2 Division and transfer to another law enforcement agency in a sworn capacity shall be subject to 3 evaluation of their prior training and experience on an individual basis. The Standards Division 4 staff shall determine the amount of training required of these applicants, based upon the type of 5 certification held by the applicant and the length of any break in the applicant's sworn, full-time 6 service.
- 7 (17) Active duty, guard, or reserve military members failing to complete all of the required annual in8 service training topics, as defined in 12 NCAC 09E .0105, of this Chapter, due to military
 9 obligations, are subject to the following training requirements as a condition for return to active
 10 criminal justice status. The agency head shall verify the person's completion of the appropriate
 11 training by submitting a statement, on Form F-9C, Return to Duty Request form. This form is
 12 located on the agency's website: http://www.ncdoj.gov/getdoc/ac22954d-5e85-4a33-87af13 308ba2248f54/F-9C-6-11.aspx.
- 14 (A) Active duty members of the armed forces eligible for probationary certification pursuant 15 to Paragraph (18) of this Rule, and active duty, guard, or reserve military members 16 holding probationary or general certification as a criminal justice officer who fail to 17 complete all of the required annual in-service training topics due to military obligations 18 for up to a period of three years, shall complete the previous year's required in-service 19 training topics, the current year's required in-service training topics, and complete with a 20 passing score the appointing agency's in-service firearms training and qualification 21 program as prescribed in 12 NCAC 09E prior to their return to active criminal justice 22 status;
 - (B) Active, guard or reserve military members holding probationary or general certification as a criminal justice officer who fail to complete all of the required annual in-service training topics due to military obligations for a period greater than three years shall complete the following topic areas within the following time frames:
 - (i) The person shall complete the previous year's required in-service training topics, the current year's required in-service training topics, and complete the appointing agency's in-service firearms training and qualification program as prescribed in 12 NCAC 09E prior to their return to active criminal justice status;
 - (ii) The person shall achieve a passing score on the practical skills testing for the First Responder, Law Enforcement Driver Training, and Subject Control Arrest Techniques topics enumerated in Rule .0205(b)(5) of this Subchapter prior to return to active criminal justice status. This practical skills testing may be completed either in a Commission-accredited Basic Law Enforcement Training course or under the instruction of a [Commission-certified] instructor for that particular skill. The person shall complete one physical fitness assessment in

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1			lieu of the Fitness Assessment and Testing topic. The person must also be
2			examined by a physician per Rule .0104(b) of this Subchapter; and
3		(iii)	The person shall complete some of the topics in the legal unit of instruction in
4			the Basic Law Enforcement Training course as set forth in Rule .0205(b)(1) of
5			this Subchapter. The required topics include Motor Vehicle Law; Juvenile Laws
6			and Procedures; Arrest, Search and Seizure/Constitutional Law; and ABC Laws
7			and Procedures. The person shall achieve a passing score on the appropriate
8			topic tests for each course delivery. The person may undertake each of these
9			legal unit topics of instruction either in a Commission-accredited Basic Law
10			Enforcement Training course or under the instruction of a Commission certified
11			instructor for that particular topic of instruction. The person shall have 12
12			months from the beginning of his or her return to active criminal justice status to
13			complete each of the enumerated topics of instruction.
14	(18)	An active duty r	nember of the armed forces who completes the basic training course in its entirety
15		as prescribed in	Rule .0405 of this Subchapter, and annually completes the mandatory in-service

- 16 training topics as prescribed in Rule 9E .0105 of this Chapter, with the exception of the Firearms 17 Qualification and Testing requirements contained in Paragraph (a)(1) of Rule 9E .0105 of this 18 Subchapter for each year subsequent to the completion of the basic training course and achieves a 19 passing score on the state comprehensive examination as prescribed in Rule .0406 of this 20 Subchapter within five years of separating from active duty status, shall be eligible for 21 probationary certification as prescribed in Rule 9C .0303 of this Chapter for a period of 12 months 22 from the date he or she separates from active duty status in the armed forces. All mandatory in-23 service training topics as prescribed in Rule 9E .0105 of this Chapter must be completed by the 24 individual prior to receiving probationary certification as prescribed in Rule 9C .0303 of this 25 Chapter.
- (b) In the event the applicant's prior training is not equivalent to the Commission's standards, the Commission shall
- 27 prescribe as a condition of certification supplementary or remedial training to equate previous training with current 28 standards.

(c) Where certifications issued by the Commission require satisfactory performance on a written examination as
 part of the training, the Commission shall require the examinations for the certification.

(d) In those instances not incorporated within this Rule or where an evaluation of the applicant's prior training and experience determines that required attendance in the entire Basic Law Enforcement Training Course would be impractical, the Director of the Standards Division is authorized to exercise his or her discretion in determining the amount of training those persons shall complete during their probationary period.

(e) The following criteria shall be used by Standards Division staff in evaluating prior training and experience of
 local confinement personnel to determine eligibility for a waiver of training requirements:

1	(1)	Persons who hold probationary, general, or grandfather certification as local confinement
2		personnel and separate after having completed a Commission-accredited course as prescribed in
3		Rule .0224 or .0225 of this Subchapter and have been separated for one year or more shall
4		complete a subsequent Commission-accredited training course and achieve a passing score on the
5		State Comprehensive Examination during the probationary period as prescribed in Rule .0401(a)
6		of this Section;
7	(2)	Persons who separated from a local confinement personnel position after having completed a
8		Commission-accredited course as prescribed in Rule .0224 or .0225 of this Subchapter and who
9		have been separated for less than one year shall serve a new 12 month probationary period, but
10		need not complete an additional training program;
11	(3)	Applicants who hold or previously held "Detention Officer Certification" issued by the North
12		Carolina Sheriffs' Education and Training Standards Commission shall be subject to evaluation of
13		their prior training and experience on an individual basis. No additional training shall be required
14		where the applicant obtained certification and successfully completed the required 120 hour
15		training course, and has not had a break in service in excess of one year; and
16	(4)	Persons holding certification for local confinement facilities who transfer to a district or county
17		confinement facility shall complete the course for district and county confinement facility
18		personnel, as adopted by reference in Rule .0224 of this Subchapter, and achieve a passing score
19		on the State Comprehensive Examination during the probationary period as prescribed in Rule
20		.0401(a) of this Section.
21		
22	History Note:	Authority G.S. 17C-2; 17C-6; 17C-10; 93B-15.1
23		Eff. January 1, 1981;
24		Amended Eff. January 1, 2017; October 1, 2016; November 1, 2014; August 1, 2000; November 1,
25		1993; March 1, 1992; July 1, 1989; February 1, 1987.
26		

AGENCY: Criminal Justice Education and Training Standards Commission

RULE CITATION: 12 NCAC 09G .0102

DEADLINE FOR RECEIPT: December 9, 2016

<u>NOTE:</u> This request extends several pages. Please be sure you have reached the end of the document.

The Rules Review Commission staff has completed its review of this rule prior to the Commission's next meeting. The Commission has not yet reviewed this rule and therefore there has not been a determination as to whether the rule will be approved. You may call this office to inquire concerning the staff recommendation.

In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

Page 1, line 8 – delete ", for the purposes of this Subchapter,"
Page 1, line 29 – delete "graduation from"
Page 2, line 2 – add a comma after "teacher"
Page 5, line 23 – replace "utilized" with "used"
Page 5, line 25 – add a comma after "Justice"
Pahe 5, line 31 – is "and" or "or" meant at the end of this line?
Page 5, line 37 – delete the quotation marks around "School"
Page 6, line 11 – underline "January 1, 2017"

1	12 NCAC 09G .	0102 is amended as published in Vol. 31, Issue 5; Pages 375-388:					
2							
3	12 NCAC 09G .	0102 DEFINITIONS					
4	The following definitions apply throughout this Subchapter only:						
5	(1)	"Commission of an offense" means a finding by the North Carolina Criminal Justice Education					
6		and Training Standards Commission or an administrative body that a person performed the acts					
7		ecessary to satisfy the elements of a specified offense.					
8	(2)	"Convicted" or "Conviction" means, for purposes of this Subchapter, the entry of:					
9		(a) a plea of guilty;					
10		(b) a verdict or finding of guilt by a jury, judge, magistrate, or other duly constituted,					
11		established adjudicating body, tribunal, or official, either civilian or military; or					
12		(c) a plea of no contest, nolo contendere, or the equivalent.					
13	(3)	"Correctional Officer" means an employee of the North Carolina Department of Public Safety,					
14		Division of Adult Correction and Juvenile Justice, responsible for the custody of inmates or					
15		offenders.					
16	(4)	"Corrections Officer" means either or both of the two classes of officers employed by the North					
17		Carolina Department of Public Safety, Division of Adult Correction and Juvenile Justice:					
18		correctional officer or probation/parole officer.					
19	(5)	"Criminal Justice System" means the whole of the State and local criminal justice agencies					
20		including the North Carolina Department of Public Safety, Division of Adult Correction and					
21		Juvenile Justice.					
22	(6)	"Director" means the Director of the Criminal Justice Standards Division of the North Carolina					
23		Department of Justice.					
24	(7)	"Educational Points" means points earned toward the State Correction Officers' Professional					
25		Certificate Program for studies completed, with passing scores achieved, for semester hour or					
26		quarter hour credit at a regionally accredited institution of higher education. Each semester hour					
27		of college credit equals one educational point and each quarter hour of college credit equals two-					
28		thirds of an educational point.					
29	(8)	"High School" means graduation from a high school that meets the compulsory attendance					
30		requirements in the jurisdiction in which the school is located.					
31	<u>(9)</u>	(9) "In-Service Training Coordinator" means a person designated by a Criminal Justice Agency hea					
32		to administer the agency's In-Service Training program.					
33	(9)<u>(10)</u>	"Misdemeanor" for corrections officers means those criminal offenses not classified under the					
34		laws, statutes, or ordinances as felonies. Misdemeanor offenses for corrections officers are					
35		classified by the Commission as the following as set forth in G.S. or other state or federal law:					
36		(a) 14-2.5 Punishment for attempt (offenses that are Class A-1 misdemeanor)					
37		(b) 14-27.7 Intercourse and sexual offenses with certain victims (If defendant is					

1			school personnel other than a teacher, school administrator, student
2			teacher or coach)
3	(c)	14-32.1(f)	Assault on handicapped persons
4	(d)	14-32.2(b)(4)	Patient abuse and neglect, punishments
5	(e)	14-32.3	Exploitation by caretaker of disabled/elder adult in domestic setting;
6			resulting in loss of less than one thousand dollars (\$1000) (August 1,
7			2001-December 1, 2005. Repealed December 1, 2005)
8	(f)	14-33(b)(9)	Assault, battery against sports official
9	(g)	14-33(c)	Assault, battery with circumstances
10	(h)	14-34	Assault by pointing a gun
11	(i)	14-34.6(a)	Assault on Emergency Personnel
12	(j)	14-54	Breaking or Entering into buildings generally (14-54(b))
13	(k)	14-72	Larceny of property; receiving stolen goods etc.; not more than one
14			thousand dollars (\$1000.00) (14-72(a))
15	(1)	14-72.1	Concealment of merchandise (14-72.1(e); third or subsequent offense)
16	(m)	14-76	Larceny, mutilation, or destruction of public records/papers
17	(n)	CH 14 Art. 19A	False/fraudulent use of credit device (14-113.6)
18	(0)	CH 14 Art. 19B	Financial transaction card crime (14-113.17(a))
19	(p)	14-114(a)	Fraudulent disposal of personal property on which there is a security
20			interest
21	(q)	14-118	Blackmailing
22	(r)	14-118.2	Obtaining academic credit by fraudulent means (14-118.2(b))
23	(s)	14-122.1	Falsifying documents issued by a school (14-122.1(c))
24	(t)	14-127	Willful and wanton injury to real property
25	(u)	14-160	Willful and wanton injury to personal property greater than two
26			hundred dollars (\$200.00) (14-160(b))
27	(v)	14-190.5	Preparation of obscene photographs
28	(w)	14-190.9	Indecent Exposure
29	(x)	14-190.14	Displaying material harmful to minors (14-190.14(b))
30	(y)	14-190.15	Disseminating harmful material to minors (14-190.15(d))
31	(z)	14-202.2	Indecent liberties between children
32	(aa)	14-202.4	Taking indecent liberties with a student
33	(bb)	14-204	Prostitution (14-207; 14-208)
34	(cc)	14-223	Resisting officers
35	(dd)	14-225	False, etc., reports to law enforcement agencies or officers
36	(ee)	14-230	Willfully failing to discharge duties
37	(ff)	14-231	Failing to make reports and discharge other duties
	~ /		

1	(gg)	14-232	Swearing falsely to official records
2	(hh)	14-239	Allowing prisoners to escape punishment
3	(ii)	14-255	Escape of working prisoners from custody
4	(jj)	14-256	Prison breach and escape
5	(kk)	14-258.1(b)	Furnishing certain contraband to inmates
6	(11)	14-259	Harboring or aiding certain persons
7	(mm)	CH 14 Art. 34	Persuading inmates to escape; harboring fugitives (14-268)
8	(nn)	14-269.2	Weapons on campus or other educational property (14-269.2(d), (e) and
9			(f))
10	(00)	14-269.3(a)	Weapons where alcoholic beverages are sold and consumed
11	(pp)	14-269.4	Weapons on state property and in courthouses
12	(qq)	14-269.6	Possession and sale of spring-loaded projectile knives prohibited (14-
13			269.6(b))
14	(rr)	14-277	Impersonation of a law-enforcement or other public officer verbally, by
15			displaying a badge or insignia, or by operating a red light (14-277 (d1)
16			and (e))
17	(ss)	14-277.2(a)	Weapons at parades, etc., prohibited
18	(tt)	14-277.3	Stalking (14-277.3(b))
19	(uu)	14-288.2(b)	Riot
20	(vv)	14-288.2(d)	Inciting to riot
21	(ww)	14.288.6(a)	Looting; trespassing during emergency
22	(xx)	14-288.7(c)	Transporting weapon or substance during emergency
23	(yy)	14-288.9(c)	Assault on emergency personnel; punishments
24	(zz)	14-315(a)	Selling or giving weapons to minors
25	(aaa)	14-315.1	Storage of firearms to protect minors
26	(bbb)	14-316.1	Contributing to delinquency
27	(ccc)	14-318.2	Child abuse
28	(ddd)	14-360	Cruelty to animals
29	(eee)	14-361	Instigating or promoting cruelty to animals
30	(fff)	14-401.14	Ethnic intimidation; teaching any technique to be used for (14-
31			401.14(a) and (b))
32	(ggg)	14-454(a) or (b)	Accessing computers
33	(hhh)	14-458	Computer trespass (Damage less than two thousand five hundred
34			dollars (\$2500.00)
35	(iii)	15A-266.11	Unauthorized use of DNA databank; willful disclosure (15A-266.11(a)
36			and (b))
37	(jjj)	15A-287	Interception and disclosure of wire etc. communications

1	(kkk)	15B-7(b)	Filing false or fraudulent application for compensation award
2	(111)	18B-902(c)	False statements in application for ABC permit (18B-102(b))
3	(mmm)		Fraudulent use of a fictitious name for a special identification card
4	(nnn)	20-102.1	False report of theft or conversion of a motor vehicle
5	(000)	20-111(5)	Fictitious name or address in application for registration
6	(ppp)	20-130.1	Use of red or blue lights on vehicles prohibited (20-130.1(e))
7	(qqq)	20-137.2	Operation of vehicles resembling law-enforcement vehicles (20-
8			137.2(b))
9	(rrr)	20-138.1	Driving while impaired (punishment level 1 (20-179(g))or 2 (20-
10			179(h))
11	(sss)	20-138.2I	Impaired driving in commercial vehicle (20-138.2(e))
12	(ttt)	20-141.5(a)	Speeding to elude arrest
13	(uuu)	20-166(b)	Duty to stop in event of accident or collision
14	(vvv)	20-166(c)	Duty to stop in event of accident or collision
15	(www)	20-166(c1)	Duty to stop in event of accident or collision
16	(xxx)	50B-4.1	Knowingly violating valid protective order
17	(yyy)	58-33-105	False statement in applications for insurance
18	(zzz)	58-81-5	Careless or negligent setting of fires
19	(aaaa)	62A-12	Misuse of 911 system
20	(bbbb)	90-95(d)(2)	Possession of schedule II, III, IV
21	(cccc)	90-95(d)(3)	Possession of Schedule V
22	(dddd)	90-95(d)(4)	Possession of Schedule VI (when punishable as Class 1 misdemeanor)
23	(eeee)	90-95(e)(4)	Conviction of 2 or more violations of Art. 5
24	(ffff)	90-95(e)(7)	Conviction of 2 or more violations of Art. 5
25	(gggg)	90-113.22	Possession of drug paraphernalia (90-113.22(b))
26	(hhhh)	90-113.23	Manufacture or delivery of drug paraphernalia (90-113.23(c))
27	(iiii)	97-88.2(a)	Misrepresentation to get worker's compensation payment
28	(jjjj)	108A-39(a)	Fraudulent misrepresentation of public assistance
29	(kkkk)	108A-53	Fraudulent misrepresentation of foster care and adoption assistance
30			payments
31	(llll)	108A-64(a)	Medical assistance recipient fraud; less than four hundred dollars
32			(\$400.00) (108-64(c)(2))
33	(mmmn	n)108A-80	Recipient check register/list of all recipients of AFDC and state-county
34			special assistance (108A-80(b))
35	(nnnn)	108A-80	Recipient check register/ list of all recipients of AFDC and state-county
36			special assistance; political mailing list (108A-80(c))
37	(0000)	113-290.1(a)(2)	Criminally negligent hunting; no bodily disfigurement

1	(pppp)	113-290.1(a)(3)	Criminally negligent hunting; bodily disfigurement
2	(qqqq)	113-290.1(a)(4)	Criminally negligent hunting; death results
3	(rrrr)	113-290.1(d)	Criminally negligent hunting; person convicted/suspended license
4	(ssss)	143-58.1(a)	Use of public purchase or contract for private benefit (143-58.1(c))
5	(tttt)	148-45(d)	Aiding escape or attempted escape from prison
6	(uuuu)	162-55	Injury to prisoner by jailer
7	(vvvv)	Commo	on-Law misdemeanors:
8		(i) Going A	Armed to the Terror of the People
9		(ii) Commo	on-Law Mayhem
10		(iii) False Ir	nprisonment
11		(iv) Commo	on-Law Robbery
12		(v) Commo	on-Law Forgery
13		(vi) Commo	on-Law Uttering of Forged paper
14		(vii) Forcible	e Trespass
15		(viii) Unlawf	ul Assembly
16		(ix) Comm	on-Law Obstruction of Justice
17	(wwww)Those offenses	occurring in other jurisdictions that are comparable to the offenses
18		specifically liste	d in (a) through (vvvv) of this Rule.
19	(xxxx)	Any offens	se proscribed by 18 U.S.C. 922 (1996),
20		(http://www.gpo	.gov/fdsys/pkg/USCODE-2011-title18/pdf/USCODE-2011-title18-partI-
21		chap44-sec922.p	odf), that would prohibit possessing a firearm or ammunition.
22	(10)<u>(11)</u> "Pilot (Courses" means	those courses approved by the Education and Training Committee,
23	consiste	ent with 12 NCAC	C 09G .0404, which are utilized to develop new training course curricula.
24	(11)<u>(12)</u> "Probat	ion/Parole Officer	" means an employee of the North Carolina Department of Public Safety,
25	Divisio	n of Adult Correc	tion and Juvenile Justice whose duties include supervising, evaluating, or
26	otherwi	se instructing offe	enders placed on probation, parole, post release supervision, or assigned
27	to any o	other community-l	based program operated by the Division of Adult Correction and Juvenile
28	Justice.		
29	(12)<u>(</u>13) "Qualif	ied Assistant" me	ans an additional staff person designated as such by the School Director
30	to assis	t in the administra	ation of a course when a certified institution or agency assigns additional
31	respons	ibilities to the	certified School Director during the planning, development, and
32	implem	entation of a certi	fied course.
33	(13)(14) "School	l" means an inst	itution, college, university, academy, or agency that offers penal or
34	correcti	ons training for c	correctional officers or probation/parole officers. "School" includes the
35	correcti	ons training cours	se curricula, instructors, and facilities.
36	(14)(15) "School	l Director" means	the person designated by the Secretary of the North Carolina Department
37	of Publ	ic Safety, Divisior	n of Adult Correction and Juvenile Justice to administer the "School."

1	(15)(16) "Standards Division" means the Criminal Justice Standards Division of the North Ca	rolina
2	Department of Justice.	
3	(16)(17) "State Corrections Training Points" means points earned toward the State Corrections Of	ficers'
4	Professional Certificate Program by successful completion of Commission-approved corre	ctions
5	training courses. Twenty classroom hours of Commission-approved corrections training	equals
6	one State Corrections training point.	
7		
8	History Note: Authority G.S. 17C-2; 17C-6; 17C-10; 153A-217;	
9	Temporary Adoption Eff. January 1, 2001;	
10	Eff. August 1, 2002;	
11	Amended Eff. January 1, 2017; January 1, 2015; April 1, 2009; August 1, 2004.	
12		

AGENCY: Criminal Justice Education and Training Standards Commission

RULE CITATION: 12 NCAC 09G .0308

DEADLINE FOR RECEIPT: December 9, 2016

<u>NOTE:</u> This request extends several pages. Please be sure you have reached the end of the document.

The Rules Review Commission staff has completed its review of this rule prior to the Commission's next meeting. The Commission has not yet reviewed this rule and therefore there has not been a determination as to whether the rule will be approved. You may call this office to inquire concerning the staff recommendation.

In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

Page 1, line 34 – add a comma after "enterprise"

Page 2, line 2 – underline "January 1, 2017"

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

1 2

12 NCAC 09G .0308 is amended as published in Vol. 31, Issue 5; Pages 375-388:

3 12 NCAC 09G .0308 GENERAL INSTRUCTOR CERTIFICATION

(a) General Instructor Certifications issued after December 31, 1984, shall be limited to those topics that are not
expressly incorporated under the Specialized Instructor Certification category, specified in Rule .0310 of this
Section. Individuals certified under the general instructor category are not authorized to teach any of the subjects
specified in Rule .0310 of this Subchapter, entitled "Specialized Instructor Certification." To qualify for issuance of
General Instructor Certification, an applicant shall demonstrate a combination of education and experience in
criminal justice and proficiency in the instructional process by meeting the following requirements:

11

10

12

- (1) Present documentary evidence showing that the applicant:
 - (A) is a high school, college, or university graduate or has received a high school equivalency credential as recognized by the issuing state; and
- (B) has acquired four years of practical experience as a criminal justice officer Criminal
 Justice Officer, Corrections Officer, Probation/Parole Officer, or as an administrator or
 specialist in a field related to the criminal justice system; system, or an employee of a
 Criminal Justice Agency.
- Present evidence showing successful completion of a Commission certified Commission accredited instructor training program or an equivalent instructor training course utilizing the
 Instructional Systems Design model, an international model with applications in education,
 military training, and private enterprise; and
- (3) Achieve a passing score on the comprehensive written examination administered by the
 Commission, as specified in 12 NCAC 09B .0413(d), within 60 days of completion of the
 Commission certified Commission-accredited instructor training program.

(b) Applications for General Instructor Certification shall be submitted to the Standards Division within 60 days of
 the date the applicant passed the state comprehensive written examination administered by the Commission for the
 Commission certified Commission-accredited instructor training program or an equivalent instructor training course
 utilizing the Instructional Systems Design model, an international model with applications in education, military
 training, and private enterprise.

(c) Persons having completed a Commission certified Commission-accredited instructor training course or an equivalent instructor training course utilizing the Instructional Systems Design model, an international model with applications in education, military training, and private enterprise, and not having made application within 60 days of completion of the course shall complete a subsequent Commission certified Commission-accredited instructor training course. course or an equivalent instructor training course utilizing the Instructional Systems Design model, an international model with applications in education, military training, and private enterprise in its entirety.

36 History Note: Authority G.S. 17C-6;
37 Temporary Adoption Eff. January 1, 2001;

1	Eff. August 1, 2002;
2	Amended Eff. January 1, 2017; February 1, 2016; November 1, 2015; January 1, 2015; January
3	1, 2006.

AGENCY: Criminal Justice Education and Training Standards Commission

RULE CITATION: 12 NCAC 09G .0309

DEADLINE FOR RECEIPT: December 9, 2016

<u>NOTE:</u> This request extends several pages. Please be sure you have reached the end of the document.

The Rules Review Commission staff has completed its review of this rule prior to the Commission's next meeting. The Commission has not yet reviewed this rule and therefore there has not been a determination as to whether the rule will be approved. You may call this office to inquire concerning the staff recommendation.

In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

Page 1, line 5 – delete the comma after "Status"

Page 1, line 9 refers to a form. Please see the note on page two of this document regarding forms.

Page 2, line 18 – delete the comma

Page 2, line 19 - replace "complete" with "meet"

Page 2, line 19 – replace "Paragraph (d)" with "Paragraph (c) or (d)" if that is what is meant.

Page 2, line 24 – delete "authored"

Page 3, line 3 – underline "January 1, 2017"

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

1	12 NCAC 09G .0309 is amended as published in Vol. 31, Issue 5; Pages 375-388:
2	
3	12 NCAC 09G .0309 TERMS AND CONDITIONS OF GENERAL INSTRUCTOR CERTIFICATION
4	(a) An applicant meeting the requirements for certification as a general instructor shall, for the first 12 months of
5	certification, be in a probationary status. The General Instructor Certification, Probationary Status, shall automatically
6	expire 12 months from the date of issuance.
7	(b) The probationary instructor shall be eligible for full general instructor status if the instructor, through application at
8	the end of the probationary period, submits to the Commission: Commission a favorable recommendation from a School
9	Director or In-Service Training Coordinator accompanied by a certification on a Commission Instructor Evaluation Form
10	F-16 that the instructor taught a minimum of eight hours in Commission-accredited basic training course or Commission-
11	recognized in-service training course during the probationary period. The instructor shall achieve a minimum of 64
12	points on all instruction evaluations submitted to the Commission. The Commission Instructor Evaluation Form F-16 is
13	located on the agency's website: http://www.ncdoj.gov/getdoc/c2eba6aa-12bc-4303-bf4b-5fa0431ef5a1/F-16-6-11.aspx.
14	(1) a favorable recommendation from a School Director accompanied by certification on a Commission
15	Instructor Evaluation Form that the instructor successfully taught a minimum of twelve hours in a
16	Commission certified course or a Commission recognized in service training course during the
17	probationary year. The results of the students' evaluation of the instructor must be considered by the
18	School Director when determining recommendation; or
19	(2) a written evaluation by a staff member, based on an on-site classroom evaluation of the probationary
20	instructor in a Commission certified course or a Commission recognized in service training course.
21	Such evaluation shall be certified on a Commission Instructor Evaluation Form. In addition,
22	instructors evaluated by a staff member must also teach a minimum of twelve hours in a Commission-
23	certified training course or a Commission recognized in service training course.
24	(c) The term of certification as a general instructor is three years from the date the Commission issues the certification.
25	indefinite, provided the instructor completes during each calendar year a minimum of one hour of instructor refresher
26	training provided by North Carolina Justice Academy. The Standards Division shall post on its website on January 1 of
27	the current year the list of instructors who have met this requirement during the previous calendar year. The certification
28	may subsequently be renewed by the Commission for three year periods. The application for renewal shall contain, in
29	addition to the requirements listed in 12 NCAC 09G .0308, documentary evidence indicating that the applicant has
30	remained active in the instructional process during the previous three year period. Such documentary evidence shall
31	include the following:
32	(1) proof that the applicant has, within the three year period preceding application for renewal, instructed
33	a minimum of 12 hours in a Commission certified training course or a Commission recognized in-
34	service training course; and
35	(2) either:
36	(A) a favorable written recommendation from a School Director accompanied by certification on
37	a Commission Instructor Evaluation Form that the instructor successfully taught a minimum

1		of twelve hours in a Commission certified training course or a Commission recognized in
2		service training course during the three year period of general certification; or
3		(B) a written evaluation by a staff member, based on an on-site classroom evaluation of
4		presentation by the instructor in a Commission certified training course or a Commission
5		recognized in service training course, during the three year period of General Instructo
6		Certification.
7	(d) If an instruct	tor does not teach a minimum of 12 hours during the period of certification, the certification shall not b
8	renewed, and th	ne instructor shall file application for General Instructor Certification, Probationary Status. Such
9	applicants shall	be required to meet the minimum requirements of 12 NCAC 09G .0308 of this Section.
10	(e) All instructo	rs shall have 90 days from the date of the expiration of their instructor certification to submit a
11	application for re	enewal along with documentation of having met the minimum requirements of Paragraph (c) of this Rul
12	during the previo	ous certification period. The prescribed 90 day period shall not extend the instructor certification period
13	beyond its speci	fied expiration period. If the renewal application is not submitted within 90 days following the expiration
14	of the previous	certification, the applicant will be required to meet the minimum requirements for general instructo
15	certification as s	specified in Rule .0302 of this Section.
16	(d) If the instruct	ctor fails to complete the instructor refresher training specified in Paragraph (c) of this Rule, he or she
17	shall deliver eight	ht hours of evaluated instruction in a Commission-accredited basic or Commission-recognized training
18	course, and com	plete the instructor refresher training specified in Paragraph (c) of this Rule within 60 days.
19	(e) If an instruc	ctor fails to complete the requirements of Paragraph (d) of this Rule, the certification period for the
20	instructor shall c	ease, and the instructor shall be required to complete the requirements of Rule 09G .0308 of this Section
21	<u>in order to obtai</u>	n probationary instructor status.
22	(f) "Commissio	n-recognized in-service training" shall mean training meeting the following requirements:
23	(1)	training is taught by an instructor certified by the Commission;
24	(2)	training utilizes a lesson plan authored in the Instructional Systems Design format; and
25	(3)	completion of training shall be demonstrated by a passing score on a written test as follows:
26		(A) a written test comprised of at least five questions per credit shall be developed by the agency
27		or the North Carolina Justice Academy for each in-service training topic requiring testing
28		Written courses that are more than four credits in length are required to have a written tes
29		comprising of a minimum of 20 questions. The Firearms Training and Qualifications in
30		service course is exempt from this written test requirement;
31		(B) a student shall pass each test by achieving 70 percent correct answers; and
32		(C) a student who completes a topic of in-service training in a traditional classroom setting o
33		online and fails the end of topic exam shall be given one attempt to re-test. If the studen
34		fails the exam a second time, the student shall complete the in-service training topic in
35		traditional classroom setting before taking the exam a third time.
36		
37	History Note:	Authority G.S. 17C-6;

1	Temporary Adoption Eff. January 1, 2001;
2	Eff. August 1, 2002;
3	Amended Eff. January 1, 2017; June 1, 2012; August 1, 2006; January 1, 2006.
4	

AGENCY: Criminal Justice Education and Training Standards Commission

RULE CITATION: 12 NCAC 09G . 0311

DEADLINE FOR RECEIPT: December 9, 2016

<u>NOTE:</u> This request extends several pages. Please be sure you have reached the end of the document.

The Rules Review Commission staff has completed its review of this rule prior to the Commission's next meeting. The Commission has not yet reviewed this rule and therefore there has not been a determination as to whether the rule will be approved. You may call this office to inquire concerning the staff recommendation.

In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

Page 1, line 6 – replace "must" with "shall"

Page 1, line 12 – add "after certification" after "months"

Page 1, line 13 – add a comma after "granted"

Page 1, lines 17, and 22 replace the semicolons with periods.

Page 1, line 31 – replace "The" with "An"

Page 2, line 6 – add a comma after "granted"

Page 2, line 10 add a comma after "Coordinators"

Page 2, line 13 – do you mean "any" or "all"?

Page 2, lines 19 and 28 refer to a form. Please see the note on page two of this document regarding forms.

Page 2, line 20 – replace "occurred" with "been provided"

Page 3, line 2 - replace "in no way" with "not"

Page 3, line 7 – underline "January 1, 2017"

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Jason S. Thomas Commission Counsel Date submitted to agency: November 23, 2016

1	12 NCAC 09G .	0311 is amended as published in Vol. 31, Issue 5; Pages 375-388:
2 3	12 NCAC 09G .	0311 TERMS AND CONDITIONS OF SPECIALIZED INSTRUCTOR CERTIFICATION
4		meeting the requirements for Specialized Instructor Certification shall be issued a certification to expire
5		the date of issuance. run concurrently with the existing General Instructor Certification. The applicant
6	-	certification as a specialized instructor within 60 days from the date of completion of a specialized
7	instructor course	
8	(b) The terms of	of certification as a specialized instructor shall be determined by the expiration date of the existing
9		or Certification. The following requirements shall apply during the initial period of certification:
10	<u>(1)(b)</u>	Where certifications for both General Probationary Instructor and Specialized Instructor are issued on
11		the same date, the instructor shall only be required to satisfy the teaching requirement for the general
12		probationary instructor certification. instruct within 36 months, a minimum of 12 hours in each of the
13		topics for which Specialized Instructor Certification was granted and that instruction was provided in a
14		Commission-accredited basic training, Specialized Instructor Training, Commission-recognized in-
15		service training course, or training course delivered pursuant to 12 NCAC 10B .0601, .1302, or .2005.
16		The instructor may satisfy the teaching requirement for the General Probationary Instructor
17		certification by teaching any specialized topic for which certification has been issued;
18	<u>(2)(c)</u>	When Specialized Instructor Certification is issued during an existing period of General Probationary
19		Instructor Certification, either probationary status or full general status, Certification the specialized
20		instructor may satisfy the teaching requirement for the General Probationary Certification by teaching
21		the specialized subject for which certification has been issued;
22	(3)	where Specialized Instructor Certification becomes concurrent with an existing active period of
23		General Instructor Certification, and there are 12 months or more until the certifications' expiration
24		date, the instructor must teach 12 hours for each specialized topic for which certification has been
25		issued; and
26	(4)	where Specialized Instructor Certification becomes concurrent with an existing active period of
27		General Instructor Certification, and there are fewer than 12 months until the certification expiration
28		date, the instructor is not required to teach any hours for the specialized subject.
29	(c)(d) The term of	of certification as a specialized instructor shall not exceed the 36 month period of full General Instructor
30	Certification. mo	onths. The certification may subsequently be renewed by the Commission at the time of renewal of the
31	full General Inst	ructor Certification. The application for renewal shall contain, in addition to the requirements listed in
32	Rule .0310 of th	is Section, documentary evidence that the applicant has remained active in the instructional process
33	during the previo	ous three-year period. Such documentary evidence shall include proof that the applicant has, within the
34	three year period	d preceding application for renewal, instructed at least 12 hours in each of the topics for which the
35	Specialized Inst	ructor Certification was granted and that instruction was provided in a Commission certified
36	Commission acc	redited training course or a Commission recognized in service training course. Acceptable documentary

1	evidence shall in	clude official Commission records submitted by School Directors and written certification from a School
2	Director and eith	her of the following:
3	(1)	proof that the applicant has, within the three-year period preceding application for renewal, instructed
4		a favorable written recommendation from a School Director accompanied by certification that the
5		instructor successfully taught at least 12 hours in each of the topics for which Specialized Instructor
6		Certification was granted and that instruction was provided -Such teaching must have occurred in a
7		Commission certified Commission-accredited basic training course or training, Specialized Instructor
8		Training, or a Commission-recognized in-service training eourse during the three-year period of
9		Specialized Instructor Certification; or course. Acceptable documentary evidence shall include official
10		Commission records submitted by School Directors or In-Service Training Coordinators and written
11		certification from a School Director or In-Service Training Coordinator;
12	(2)	proof that the applicant has, within the three-year period preceding application for renewal, attended
13		and completed any instructor updates that have been issued by the Commission. Acceptable
14		documentary evidence shall include official Commission records submitted by School Directors or In-
15		Service Training Coordinators, or copies of certificates of completion issued by the institution which
16		provided the instructor updates; and
17		(A) a favorable written recommendation from a School Director or In-Service Training
18		Coordinator completed on a Commission Renewal of Instructor and Professional Lecturer
19		Certification Form that the instructor taught at least 12 hours in each of the topics for which
20		Specialized Instructor Certification was granted. Such teaching shall have occurred in a
21		Commission-accredited basic training, Specialized Instructor Training course, pursuant to
22		Rule 09G .0310 of this Section, or Commission-recognized in-service training course;
23		(B) a <u>favorable</u> written evaluation by a <u>School Director</u> , In-Service Training Coordinator, or
24		another instructor certified in the same specialized subject, based on an on-site classroom
25		evaluation of a presentation by the instructor in a Commission-accredited basic training
26		course or a training, Specialized Instructor Training, or Commission-recognized in-service
27		training course, during the three-year period of Specialized Instructor Certification. Such
28		evaluation shall be certified on a Criminal Justice Instructor Evaluation Form F-16, located
29		on the agency's website: http://www.ncdoj.gov/getdoc/c2eba6aa-12bc-4303-bf4b-
30		<u>5fa0431ef5a1/F-16-6-11.aspx.</u>
31		(C) has met the requirement set forth in 09G .0309(c) of this Section.
32	(d) Any speciali	zed instructor training courses previously accepted by the Commission for purposes of certification shall
33	no longer be ree	ognized if the instructor does not successfully teach at least 12 hours in each of the specialized topics
34	during the three	year period for which certification was granted. Upon application for re-certification, such applicants
35	shall be required	to meet the requirements of Rule .0310 of this Section.
36	(e) The use of g	uest participants in a delivery of a Commission-mandated training course pursuant to this Section shall
37	be permissible.	However, such guest participants are subject to the on-site supervision of a Commission-certified

1	instructor and sh	all be authorized by the School Director. A guest participant shall be used only to complement the
2	primary certified	instructor of the block of instruction and shall in no way replace the primary instructor.
3		
4	History Note:	Authority G.S. 17C-6;
5		Temporary Adoption Eff. January 1, 2001;
6		Eff. August 1, 2002;
7		Amended Eff. January 1, 2017; May 1, 2014; June 1, 2012; January 1, 2006.

AGENCY: Criminal Justice Education and Training Standards Commission

RULE CITATION: 12 NCAC 09G .0312

DEADLINE FOR RECEIPT: December 9, 2016

<u>NOTE:</u> This request extends several pages. Please be sure you have reached the end of the document.

The Rules Review Commission staff has completed its review of this rule prior to the Commission's next meeting. The Commission has not yet reviewed this rule and therefore there has not been a determination as to whether the rule will be approved. You may call this office to inquire concerning the staff recommendation.

In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

Line 5 – replace "three year" with "three-year" Line 9 – replace "90 day" with "90-day" Line 17 – underline "January 1, 2017"

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

1	12 NCAC 09G	.0312 is amended as published in Vol. 31, Issue 5; Pages 375-388:
2		
3	12 NCAC 09G	.0312 INSTRUCTOR CERTIFICATION RENEWAL
4	(a) Individuals	who hold General Instructor Certification or Specialized Instructor Certification may, for just cause, be
5	granted an exter	nsion of the three year period to successfully teach the 12 hour minimum requirement. requirement,
6	pursuant to Rule	e.0311(c) of this Section. The Director of the Standards Division may grant such extensions on a one-
7	time basis only	not to exceed 12 months. For purposes of this Rule, just cause means accident, illness, emergency,
8	course cancellat	ion, or other exceptional circumstances which precluded the instructor from fulfilling the teaching
9	requirement.	
10	(b) The Directo	or of the Standards Division may, for just cause, grant an extension of the 90 day period in which an
11	instructor's rene	wal application must be submitted as specified in 12 NCAC 09G .0309(c)0311(c). Such extension,
12	however, shall	not exceed 12 months and shall not extend the instructor's certification period beyond its specified
13	expiration perio	d.
14		
15	History Note:	Authority G.S. 17C-6;
16		Temporary Adoption Eff. January 1, 2001;
17		Eff. August 1, 2002;
18		Amended Eff. January 1, 2017; August 1, 2006; January 1, 2006.
19		
20		