

**21 NCAC 14H .0404 FIRST AID IS AMDENDED AS PUBLISHED IN NC REGISTER 29:24 AS FOLLOWS  
WITH CHANGES:**

**21 NCAC 14H .0404 FIRST AID**

(a) Each cosmetic art shop and school ~~must~~ **shall** have antiseptics, gloves or finger guards, sterile ~~bandages~~ **bandages**, and other necessary supplies available to provide first aid.

(b) If the skin of the licensee or student is punctured, the licensee or student shall immediately do the ~~following:~~ **following in this order:**

- (1) ~~Apply antiseptic and a sterilized bandage; [a] protective [glove] gloves to remove materials from first aid kit;~~
- (2) ~~Disinfect any implement exposed to blood before proceeding; and~~ **[Cleans] Cleanse** injured area with antiseptic (e.g. alcohol, hand sanitizer);
- (3) ~~Put on disposable, protective gloves or a finger guard. Apply a [sterilized] sterile bandage;~~
- (4) ~~Disinfect any implement exposed to blood~~ **per Rule .0403 in this subchapter;** ~~[before proceeding; ]~~
- (5) ~~[Disposes] Dispose~~ of all contaminated supplies in a zip lock bag then place in the ~~[trash:] trash;~~
- (6) ~~[Sanitize hands:] wash hands with soap and running water; and~~
- (7) ~~[Put on] Apply~~ disposable, protective gloves or a finger guard.

(c) If the skin of the patron is punctured, the licensee or student shall immediately do the ~~following:~~ **following in this order:**

- (1) ~~Make available to the patron antiseptic and a sterilized bandage; Apply~~ protective gloves to remove materials from first aid kit;
- (2) ~~Disinfect any implement exposed to blood before proceeding; and~~ **Make** first aid supplies available to the patron or assist the patron with:
  - (a) **[Cleans] Cleansing** injured area with antiseptic (e.g. alcohol, hand sanitizer)
  - (b) **[Apply] Applying** a **[sterilized] sterile** bandage;
- (3) ~~Put on disposable, protective gloves or a finger guard. Disinfect any implement exposed to blood~~ **per Rule .0403 in this subchapter;** ~~[before proceeding; ]~~
- (4) ~~[Disposes] Dispose~~ of all contaminated supplies in a zip lock bag then place in the ~~[trash:] trash;~~
- (5) ~~[Sanitize hands:] wash hands with soap and running water; and~~
- (6) ~~Put on disposable, protective gloves or a finger guard.~~

*History Note: Authority G.S. 88B-2; 88B-4; 88B-14;*

*Amended Eff. January 1, 2016;*

*Eff. April 1, 2012;*

*Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January 13, 2015.*

**21 NCAC 14H .0504      SYSTEMS OF GRADING BEAUTY ESTABLISHMENTS IS PROPOSED FOR READOPTION AS FOLLOWS WITH CHANGES:**

**21 NCAC 14H .0504      SYSTEMS OF GRADING BEAUTY ESTABLISHMENTS**

The system of grading the sanitary rating of cosmetic art schools and shops based on the rules set out in this subchapter shall be as follows, setting out areas to be inspected and considered, and the maximum points given for compliance:

Sanitation	Point Value
Each licensee and student shall wash his or her hands with soap and water or an equally effective cleansing agent immediately before and after serving each client.	2
Each licensee and student shall wear clean garments and shoes while serving patrons.	2
The cosmetic art facility shall be kept clean.	3
Waste material shall be kept in receptacles with a disposable liner. <del>The area surrounding the waste receptacles shall be maintained in a sanitary manner.</del>	4
All doors and windows shall be kept clean.	2
Furniture, equipment, floors, walls, ceilings and fixtures shall be clean and in good repair.	3
Clean protective capes, drapes, linens, and towels shall be used for each patron.	3
After a cape, drape, linen, or towel has been in contact with a patron's skin, it shall be placed in a clean, closed container until laundered with soap and hot water and dried in a heated dryer.	5
Any paper or nonwoven protective drape or covering shall be discarded after one use.	2
There shall be a supply of clean protective drapes, linens and towels at all times.	2
Clean drapes, capes, linens, and towels shall be stored in a clean area.	5
Bathroom facilities shall be kept <del>cleaned</del> clean.	3
All implements shall be washed with warm water and a cleaning solution and scrubbed to remove debris and dried.	2
All implements shall be <del>disinfected</del> disinfected per rule .0404 of this subchapter.	10
All disinfected electrical implements shall be stored in a clean area.	2
Disposable and porous implements and supplies shall be discarded after use or upon completion of the service.	10
Any product that comes into contact with the patron shall be discarded upon completion of the service.	3
Disinfected implements shall be kept in a clean closed cabinet or clean closed container and shall not be stored with any implement or item that has not been disinfected.	10
Lancets, disposable razors, and other sharp objects shall be disposed in puncture-resistant containers.	1
The presence of animals or <del>birds</del> birds as prohibited in rule .0402 of this subchapter. Fish in an enclosure and animals trained for the purpose of accompanying disabled persons are exempt.	1
All creams, lotions, wax, cosmetics, and other products dispensed to come in contact with patron's skin shall be kept in clean, closed containers and dispensed in a sanitary manner. No product dispensed in portions shall be returned to the container.	10

After each patron's use each whirlpool or footspa shall be cleaned and disinfected.	10
The water in a vaporizer machine shall be emptied daily and the unit disinfected daily.	2
The area where services are performed that come in contact with the patron's skin including chairs, tables, and beds shall be disinfected between patrons.	3

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2 *History Note: Authority G.S. 88B-2; 88B-4; 88B-14; 88B-23; 88B-26;*

3 *Eff. April 1, 2012;*

4 *Amended Eff. January 1, 2016;*

5 *Amended Eff. August 1, 2014.*

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21 NCAC 14T .0201 ALL COSMETIC ART SCHOOLS IS AMENDED AS PUBLISHED IN NC  
REGISTER 28:23 AS FOLLOWS WITH CHANGES:  
SECTION .0200 - PHYSICAL REQUIREMENTS FOR COSMETIC ART SCHOOLS

21 NCAC 14T .0201 ALL COSMETIC ART SCHOOLS

(a) ~~Cosmetic Art~~ Cosmetology schools must have the following physical departments:

- (1) ~~Beginner Department~~ Practice Department – a minimum of 200 square feet with a table or tables and or stands to accommodate at least 10 students and have at least 40 inches between each mannequin. Cosmetic art schools must provide an additional 5 square feet in the ~~beginner practice~~ department for each student over the maximum of 10. This area shall have at least one mirror of a minimum of two square feet. ~~This area shall be dedicated to the instruction of beginner students;~~
- (2) ~~Advanced Department~~ Clinic Department – the clinic floor for performance of all cosmetic art services. Within the clinic area each school shall have:
  - (A) 48 inches of space from the center to the center of each styling chair, esthetics table or manicuring table;
  - (B) 24 inches from the center of the chair forward;
  - (C) 48 inches from the backrest behind the chair to any other styling chair, esthetics table or manicuring table; and
  - (D) at least 30 inches of space from the back of each styling chair, esthetics table ~~or manicuring table~~ to the wall of the ~~shop~~ school.
- (3) Dispensary – a room or area to organize and maintain supplies, equipment for disinfection of all implements and a sink with hot and cold running water. All cosmetic art schools must have the required equipment to carry out disinfection ~~procedures;~~ procedures per 21 NCAC 14H .0404;
- (4) Theory classroom – classroom with a minimum of 300 square feet to accommodate a maximum of 25 students. Cosmetic art schools must provide an additional 8 square feet in the theory classroom for each student over the maximum of 25;
- (5) Office – administrative office for the ~~secure/locked~~ secure and locked facilitation of student records and files. This office ~~must shall~~ be outfitted with a minimum of one desk and one chair;
- (6) Reception area – a reception area for clients to wait prior to receiving services;
- (7) Break room for student use;
- (8) Restrooms for ~~student/public~~ student and public use;
- (9) ~~Locker/dressing~~ Locker or dressing room – a locker or room for students to ~~secure/lock~~ secure and lock personal belongings throughout the day; and
- (10) All stations as defined in 21 NCAC 14T .0302 must be numbered numerically.

(b) Manicuring, esthetics and natural hair care schools must have the following physical departments:

- (1) Clinic Department – the clinic floor for performance of all cosmetic art services. Within the clinic area each school shall have:

- (A) 48 inches of space from the center to the center of each styling chair, esthetics table or manicuring table;
- (B) 24 inches from the center of the chair forward;
- (C) 48 inches from the backrest behind the chair to any other styling chair, esthetics table or manicuring table; and
- (D) at least 30 inches of space from the back of each styling ~~chair~~ chair or esthetics table to the wall of the school.
- (2) Dispensary – a room or area to organize and maintain supplies, equipment for disinfection of all implements and a sink with hot and cold running water. All cosmetic art schools ~~must~~ shall have the required equipment to carry out disinfection ~~procedures;~~ procedures per 21 NCAC 14H .0404;
- (3) Theory classroom – a room or area with equipment for theory training appropriate to both practical and theory learning including desks and chairs.
- (4) Office – administrative office for the ~~secure/locked~~ secure and locked facilitation of student records and files. This office ~~must~~ shall be outfitted with a minimum of one desk and one chair;
- (5) Reception area – a reception area for clients to wait prior to receiving services;
- (6) Break room for student use;
- (7) Restrooms for ~~student/public~~ student and public use;
- (8) ~~Locker/dressing~~ Locker or dressing room – a locker or room for students to secure/lock personal belongings throughout the day; and
- (9) All stations must be numbered numerically.
- ~~(b)(c)~~ Each cosmetic art school must display a sign in a conspicuous place in the reception area. The sign cannot be smaller than 12 inches by 18 inches, with lettering at least one and one half inches in size and must read as follows: "Cosmetic Art School Work Done Exclusively by Students."
- ~~(e)~~ (d) Each of the requirements listed within this Rule must be located within the same building with the exception of the theory classroom which may be located in an adjacent building or another building within 500 feet of the main cosmetic art building.
- ~~(d)~~ (e) All Cosmetic Art schools must post hours of operation per cosmetic art discipline and submit this information to the Board. Any changes to the hours of operation must be posted and submitted to the Board. A school ~~will~~ shall be considered open by the Board when cosmetic art instruction, services or performances are provided.
- ~~(e)~~ (f) Cosmetic art schools may not offer student hours or performances unless they are in compliance with Paragraph (a) of this Rule.
- ~~(f)~~ (g) All cosmetic art schools must adhere to any federal, state and local government regulation or ordinance regarding fire safety codes, plumbing and electrical work.
- ~~(g)~~ (h) All cosmetic art schools must maintain a ventilation system in good working order with temperature control. During school operating hours the temperature must be maintained between 60 and 85 degrees Fahrenheit.

1 ~~(h)~~ (i) All equipment in cosmetic art schools shall be in working order; kept in safe repair; and installed in such a  
2 manner as to facilitate proper usage.

3 ~~(i)~~ (j) All cosmetic art school buildings shall be maintained. Maintenance includes the safe and working condition  
4 of the physical building, furniture, equipment and supplies.

5 ~~(j)~~ (k) All cosmetic art schools must maintain a bulletin board in plain sight of the clinic floor. The bulletin board  
6 shall be used to display at all times the Board sanitation rules in subchapter 21 NCAC 14H and the sanitation grade  
7 card issued to the school.

8 ~~(k)~~ (l) All cosmetic art schools must post together the school letter of approval, the school license and all cosmetic  
9 art licenses issued to the teachers on staff.

10 ~~(l)~~ (m) Each room in a cosmetic art school must be labeled according to its assigned purpose.

11 ~~(m)~~ (n) Each theory classroom shall be equipped with desks or chairs suitable for classroom work and one chair  
12 suitable for demonstrating cosmetic art practices.

13 ~~(n)~~ (o) When a school and a shop are under the same ownership, ownership:

14 (1) separate operation of the shop and school shall be maintained maintained;

15 (2) and if the school and shop are located in the same building, separate entrances and visitor reception  
16 areas shall be maintained maintained; and

17 (3) the school and shop shall have separate public information releases, advertisements, names and  
18 advertising signs.

19 ~~(o)~~ (p) A cosmetic art school must maintain space and equipment appropriate to both practical and theory learning  
20 including desks and chairs, and station requirements so that each student in attendance has a location within which  
21 to complete assigned tasks.

22  
23 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; 88B-17;*

24 *Eff. January 1, 2012.*

25 *Amended Eff. January 1, 2016;*

26 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January 13,*  
27 *2015.*  
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**21 NCAC 14T .0205      NATURAL HAIR CARE SCHOOLS IS AMENDED AS PUBLISHED IN NC  
REGISTER 29:24 AS FOLLOWS WITH CHANGES:**

**21 NCAC 14T .0205      NATURAL HAIR CARE SCHOOLS**

Natural Hair Care Styling Schools ~~must shall~~ have ~~the following physical departments:~~ Advanced a Clinic  
Department ~~—a with a~~ minimum clinic floor of 600 square feet ~~which shall accommodate for~~ a maximum of 16  
enrolled ~~advanced~~ students. Schools ~~must shall~~ provide an additional 7.5 square feet ~~on the of~~ clinic floor for each  
enrolled ~~advanced~~ student over 16.

*History Note:      Authority G.S. 88B-2; 88B-4; 88B-16; 88B-17;  
Eff. January 1, 2012;  
Amended Eff. January 1, 2016; October 1, 2012.*

21 NCAC 14T .0302 EQUIPMENT FOR COSMETOLOGY SCHOOLS IS AMENDED IN NC  
REGISTER 30:04 AS FOLLOWS WITH CHANGES:

21 NCAC 14T .0302 EQUIPMENT FOR COSMETOLOGY SCHOOLS

(a) The ~~beginner practice~~ department in a cosmetology school ~~must~~ shall be equipped with the following equipment:

- (1) One manicure table and stool;
- (2) ~~Two~~ One shampoo ~~bowls bowl~~ and ~~chairs, chair~~. ~~Each side approach shampoo bowl must be at least 40 inches apart, center of bowl to center of bowl, free standing shampoo bowls must be at least 31 inches apart, center of bowl to center of bowl;~~
- (3) Thermal styling equipment for the purpose of curling and straightening ~~the~~ hair;
- (4) Visual aids; and
- (5) One mannequin practice ~~table/stand~~ table or stand to accommodate each student ~~enrolled~~ in the ~~beginner practice department; and department.~~
- ~~(6) Five dozen cold wave rods for each student in the department.~~

(b) The ~~advanced clinic~~ department in a cosmetology school ~~must~~ shall be equipped with the following ~~equipment~~ for up to 40 students in the department:

- (1) ~~20 stations: stations.~~ a Each station shall include one mirror, one electrical ~~outlet~~ outlet, and one hydraulic chair;
- (2) ~~Six~~ Four hooded floor type dryers and chairs;
- (3) Four shampoo bowls and chairs.  
(A) Each each side approach shampoo bowl ~~must~~ shall be at least 40 inches apart, center of bowl to center of ~~bowl, bowl~~;  
(B) each free standing shampoo ~~bowls must bowl shall~~ be at least 31 inches apart, center of bowl to center of ~~bowl, bowl~~;  
(C) all other types of shampoo bowls ~~must~~ shall be at least 31 inches apart, center of bowl to center of bowl;
- (4) Two manicure tables and stools;
- (5) One pedicure ~~station: a pedicure~~ station ~~that~~ shall include a chair, a foot ~~bath~~ bath, and a stool; and
- (6) One facial treatment table or chair and a stool.

(c) The ~~advanced clinic~~ department in a cosmetology school ~~must~~ shall be equipped with the following equipment if there are more than 40 enrolled advanced students:

- (1) One station for each additional two students;
- ~~(2) One hooded floor type dryer for each additional 10 students;~~
- ~~(3)~~ (2) One shampoo bowl for each additional 10 students;
- ~~(4)~~ (3) One manicure table and stool for each additional 15 students;
- ~~(5)~~ (4) One pedicure station for each additional 20 students; and
- ~~(6)~~ (5) One facial lounge or chair for each additional 40 students.



(d) Cosmetology schools that also offer the disciplines of esthetics, ~~manicuring and natural hair care~~ and ~~manicuring~~ ~~must~~ shall be equipped with one additional station (as defined in this section per discipline) per ~~five~~ two students and the equipment requirements specific to the discipline.

*History Note: Authority G.S. 88B-2; 88B-4; 88B-16; 88B-17;*

*Amended Eff. January 1, 2016;*

*Eff. January 1, 2012;*

*Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January 13, 2015.*

21 NCAC 14T .0303 EQUIPMENT FOR ESTHETICS SCHOOLS IS AMENDED AS PUBLISHED IN  
NC REGISTER 30:04 AS FOLLOWS WITH CHANGES:

21 NCAC 14T .0303 EQUIPMENT FOR ESTHETICS SCHOOLS

(a) The ~~beginner practice~~ department in an esthetics school ~~must shall~~ be equipped with the following equipment:

(1) ~~One one~~ mannequin practice ~~table/stand~~ ~~table or stand~~ to accommodate each student enrolled in the ~~beginner practice department.~~ department;

(2) ~~One sink with hot and cold running water.~~

(b) The ~~advanced clinic~~ department in an esthetics school shall be equipped with the following equipment for ~~1-20~~ up to 20 students:

(1) Ten ~~stations: a station shall include a~~ facial treatment ~~chairs~~ chair or treatment ~~tables;~~ table and one stool;

(2) ~~Ten esthetician's stools and a~~ waste container at each station;

(3) One facial vaporizer;

(4) One galvanic current apparatus;

(5) One infra-red lamp;

(6) One woods lamp;

(7) One magnifying lamp;

(8) One hair removal wax system;

(9) One thermal wax system;

(10) One suction machine;

(11) One exfoliation machine with brushes; and

(12) One hand washing sink with hot and cold running water, separate from restrooms.

(c) The ~~advanced clinic~~ department in an esthetics school ~~must shall~~ be equipped with the following equipment if there are more than 20 enrolled ~~advanced~~ students:

(1) One station for each additional two students: a station shall include one facial treatment table or chair and one stool; and

(2) Two hand washing sinks with hot and cold running water, separate from restrooms.

*History Note: Authority G.S. 88B-2; 88B-4; 88B-16; 88B-17;*

*Eff. January 1, 2012;*

*Amended Eff. January 1, 2016; October 1, 2012;*

*Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January 13, 2015.*

**21 NCAC 14T .0304 EQUIPMENT FOR MANICURING SCHOOLS IS AMENDED AS PUBLISHED  
IN NC REGISTER 30:04 AS FOLLOWS WITH CHANGES:**

**21 NCAC 14T .0304 EQUIPMENT FOR MANICURING SCHOOLS**

(a) The ~~beginner practice~~ department in a manicuring school must shall be equipped with the following equipment:

(1) ~~One one~~ mannequin practice ~~table/stand~~ table or stand to accommodate each student enrolled in the ~~beginner department; and practice department.~~

(2) ~~One hand washing sink with hot and cold running water, separate from restrooms.~~

(b) The ~~advanced clinic~~ department in a manicuring school must shall be equipped with the following equipment:  
following for up to 20 students:

(1) Two hand washing sinks with hot and cold running water, separate from restrooms, located in or adjacent to the clinic area;

(2) Ten work tables with two chairs per table;

(3) Ten pedicure chairs and basins;

(4) A waste container at each station; and

(5) A covered container for soiled or disposable towels located in the clinic area.

(c) The ~~advanced clinic~~ department in a manicuring school must shall be equipped with the following equipment if there are more than 20 enrolled advanced students:

(1) One station for each additional two ~~students~~ students, a station shall include one work table and two chairs; and

(2) Two hand washing sinks with hot and cold running water, separate from restrooms.

*History Note: Authority G.S. 88B-2; 88B-4; 88B-16; 88B-17;*

*Eff. January 1, 2012;*

*Amended Eff. January 1, 2016; October 1, 2012;*

*Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January 13, 2015.*

21 NCAC 14T .0305 EQUIPMENT FOR NATURAL HAIR CARE STYLING SCHOOLS IS  
AMENDED IN NC REGISTER 29:24 WITH CHANGES AS FOLLOWS WITH  
CHANGES:

21 NCAC 14T .0305 EQUIPMENT FOR NATURAL HAIR CARE STYLING SCHOOLS

(a) The ~~beginner practice~~ department in a natural hair care styling school must shall be equipped with the following:

(1) ~~One shampoo bowl and chair. Each side approach shampoo bowl must be at least 40 inches apart, center of bowl to center of bowl; free standing shampoo bowls must be at least 31 inches apart, center of bowl to center of bowl;~~

(2)(1) Styling equipment for the purpose of natural hair care;

(3)(2) Visual aids; and

(4)(3) One mannequin practice ~~table/stand~~ table or stand to accommodate each student.

(b) The ~~advanced clinic~~ department in a natural hair care styling school must shall be equipped with the following:  
following for up to 16 students:

(1) Two shampoo bowls and ~~chairs,~~ chairs as follows:

(A) Each each side approach shampoo bowl must shall be 40 inches apart center of bowl to center of bowl; and

(B) each free standing shampoo ~~bowl must~~ bowl shall be 31 inches apart center of bowl to center of bowl;

(2) Eight stations. A station shall include one mirror and one hydraulic chair;

(3) ~~Two~~ One hooded floor type ~~dryers;~~ dryer; and

(4) Styling equipment for the purpose of natural hair care.

(c) The ~~advanced clinic~~ department in a natural hair care styling school must shall be equipped with an additional station for every two students the following if there are more than 16 enrolled ~~advanced students;~~ students.

(1) ~~One station for each additional two students; a station shall include one mirror and one hydraulic chair.~~

(2) ~~One hooded dryer for each additional 10 students; and~~

(3) ~~One shampoo bowl for each additional 10 students.~~

*History Note: Authority G.S. 88B-2; 88B-4; 88B-16; 88B-17;*  
*Eff. January 1, 2012;*  
*Amended Eff. January 1, 2016; October 1, 2012.*

1    **21 NCAC 14T .0601        COSMETIC ART CURRICULA IS AMENDED AS PUBLISHED IN NC**  
2                                    **REGISTER 29:24 AS FOLLOWS WITH CHANGES:**  
3                                    **SECTION .0600 - CURRICULA**  
4

5    **21 NCAC 14T .0601        COSMETIC ART CURRICULA**

6    (a) Cosmetic art schools ~~must~~ **shall** develop and submit to the Board a curriculum of each discipline to be taught at  
7    the school. The curriculum, once approved by the Board's standards listed in Rules ~~.0602-.0610~~ **.0602-.0610**, of this  
8    Section ~~must~~ **shall** be adhered to and lessons developed from the approved curriculum.

9    (b) Before a student ~~may~~ **perform** a live model ~~[service]~~ **performance** the student ~~[must]~~ **shall** pass the respective  
10   ~~mannequin [service]~~ **performance** evaluation plan and blood exposure and disinfection procedure evaluation ~~[plan]~~  
11   **plan submitted by the school as required in 21 NCAC 14T .0102.** ~~move from the beginner department to the~~  
12   ~~advanced, the minimum requirements shall be met.~~

13   (c) Performances shall be defined as the systematic completion of the steps for safe and effective cosmetic art  
14   services to a client.

15   (d) All cosmetic art students shall receive training on Material Safety Data Sheets prepared by the manufacturer on  
16   all products used by the school's students in performances.

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18   *History Note:*    *Authority G.S. 88B-2; 88B-4; 88B-16; 88B-17;*

19                                    *Amended Eff. January 1, 2016;*

20                                    *Eff. January 1, 2012;*

21                                    *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January 13,*  
22                                    *2015.*  
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**21 NCAC 14T .0602 COSMETOLOGY CURRICULUM IS AMENDED IN NC REGISTER 29:24  
WITH CHANGES AS FOLLOWS:**

**21 NCAC 14T .0602 COSMETOLOGY CURRICULUM**

(a) To meet the approval of the Board, a cosmetologist training course shall consist of 1500 hours of instruction in theory and practical ~~performances as set forth in (b) of this rule application, divided~~ as follows:

- (1) Professional image;
- (2) Sanitation;
- (3) Bacteriology;
- (4) Disinfection;
- (5) First aid;
- (6) Anatomy;
- (7) Electricity;
- (8) Chemistry;
- (9) Professional ethics;
- (10) Draping;
- (11) Shampooing;
- (12) Roller sets;
- (13) Pin curls;
- (14) Ridge curls with C shaping;
- (15) Fingerwaves;
- (16) Braids;
- (17) Artificial hair;
- (18) Up-styles;
- (19) Blowdrying;
- (20) Brush control;
- (21) Blowdrying with curling iron;
- (22) Pressing or thermal;
- (23) Hair cutting;
- (24) Partings;
- (25) Perm wraps;
- (26) Relaxer sectioning;
- (27) Color application sectioning;
- (28) Scalp treatments;
- (29) Manicures;
- (30) pedicures;
- (31) artificial nails; and
- (32) Styles and techniques of cosmetology services including

- (a) Arranging;
- (b) Dressing;
- (c) Curling;
- (d) Waving;
- (e) Cutting techniques and implements including razors, clippers, thinning shears, and shears;
- (f) Cleansing;
- (g) Cutting;
- (h) Singeing;
- (i) Bleaching, or coloring hair;
- (j) Esthetics;
- (k) Manicuring;
- (l) Business management; and
- (m) Salon business.

Theory	Hours	Performances
Beginners: Professional image, sanitation, bacteriology, disinfection, first aid, anatomy, electricity, chemistry, professional ethics, draping, shampooing, roller sets, pin curls, ridge curls with C-shaping, fingerwaves, braids, artificial hair, up styles, blowdrying brush control, blowdrying with curling iron, pressing or thermal, hair cutting, partings, perm wraps, relaxer sectioning, color application sectioning, scalp treatments, manicures, pedicures, and artificial nails.	300	
Advanced: Styles and techniques of cosmetology services including arranging, dressing, curling, waving; cutting techniques and implements including razors, clippers, thinning shears, and shears; cleansing, cutting, singeing, bleaching, or coloring hair; esthetics and manicuring; and business management and salon business.	1200	
Performance Requirements		Performances
Scalp and hair treatments		40
Fullhead fingerwave and style		40[5]
Fullhead pincurl and style		40[5]
Hair styling — sets, blowdrying, thermal press or flat iron, and artificial hair		170
Haireuts		85

Chemical reformation or permanent waving and relaxers		35
Temporary color		2
Color application – semi, demi, permanent color, and hair lightening		40
Multidimensional color – low or high lighting, cap, or bleach		25
Lash and brow color		2
Nail care – manicures and pedicures		15
Artificial nails sets		10, [5]
Facials with surface manipulations		10
Makeup application		2
Hair removal – razor, cream, waxing, or tweezing		5

- 1 (b) A minimum of 300 hours of theory shall be required prior to conducting live model performances on the public.
- 2 Performances shall be defined as the systematic completion of all steps for safe and effective cosmetic art services to
- 3 a [client.] client and shall include the following:

Practical Performance Requirements	Performances
Scalp and hair treatments	10
Fullhead fingerwave and style	5
Fullhead pincurl and style	5
Hair styling - sets, blowdrying, thermal press or flat iron, and artificial hair	170
Haircuts	85
Chemical reformation or permanent waving and relaxers	35
Temporary color	2
Color application - semi, demi, permanent color, and hair lightening	40
Multidimensional color - low or high lighting, cap, or bleach	25
Lash and brow color	2
Nail care - manicures and pedicures	15
Artificial nails sets which includes all four fingers and thumb	5
Facials with surface manipulations	10
Makeup application	2
Hair removal – razor, cream, waxing, or tweezing	5

- 4
- 5 (e) Certification of performance completions shall be required on the graduation form and application for the Board
- 6 examination.
- 7 (d) (c) Sharing of performance completions shall not be allowed.
- 8 (e) (d) Credit for a performance shall be given to only one student.



1 ~~(f) A "nail set" means one hand including all four fingers and thumb.~~ (e) Certification of performance completions  
2 shall be required on the graduation form and application for the Board examination. Graduation forms shall include  
3 the following:

4 (1) Student name and social security number;

5 (2) School code;

6 (3) Course type completed;

7 (4) Date of course completion;

8 (5) Number of hours and minutes completed;

9 (6) School owner name and signature; and

10 (7) School seal.

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12  
13 *History Note: Authority G.S. 88B-4; 88B-16;*

14 *Eff. January 1, 2012;*

15 *Amended Eff. January 1, 2016; January 1, 2015; June 1, 2013; October 1, 2012.*

16 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January 13,*  
17 *2015.*

**21 NCAC 14T .0603 APPRENTICE COSMETOLOGY CURRICULUM IS AMENDED IN NC REGISTER 29:24 AS FOLLOWS WITH CHANGES:**

**21 NCAC 14T .0603 APPRENTICE COSMETOLOGY CURRICULUM**

(a) To meet the approval of the Board, a cosmetologist training course shall consist of 1200 hours of instruction in theory and practical ~~performances as set forth in (b) of this rule application, divided~~ as follows:

(1) Professional image;

(2) Sanitation;

(3) Bacteriology;

(4) Disinfection;

(5) First aid;

(6) Anatomy;

(7) Electricity;

(8) Chemistry;

(9) Professional ethics;

(10) Draping;

(11) Shampooing.;

(12) Roller sets;

(13) Pin curls;

(14) Ridge curls with C shaping;

(15) Fingerwaves;

(16) Braids;

(17) Artificial hair;

(18) Up-styles;

(19) Blowdrying;

(20) Brush control;

(21) Blowdrying with curling iron;

(22) Pressing or thermal;

(23) Hair cutting;

(24) Partings;

(25) Perm wraps;

(26) Relaxer sectioning;

(27) Color application sectioning;

(28) Scalp treatments;

(29) Manicures;

(30) pedicures;

(31) artificial nails; and

(32) Styles and techniques of cosmetology services including

- (a) Arranging;
- (b) Dressing;
- (c) Curling;
- (d) Waving;
- (e) Cutting techniques and implements including razors, clippers, thinning shears, and shears;
- (f) Cleansing;
- (g) Cutting;
- (h) Singeing;
- (i) Bleaching, or coloring hair;
- (j) Esthetics;
- (k) Manicuring;
- (l) Business management; and
- (m) Salon business.

Theory	Hours	Performances
Beginners: Professional image, sanitation, bacteriology, disinfection, first aid, anatomy, electricity, chemistry, professional ethics, draping, shampooing, roller sets, pin curls, ridge curls with C-shaping, fingerwaves, braids, artificial hair, up styles, blowdrying brush control, blowdrying with curling iron, pressing or thermal, hair cutting, partings, perm wraps, relaxer sectioning, color application sectioning, scalp treatments, manicures, pedicures, and artificial nails.	300	
Advanced: Styles and techniques of cosmetology services including arranging, dressing, curling, waving; cutting techniques and implements including razors, clippers, thinning shears, and shears, cleansing, cutting, singeing, bleaching, or coloring hair; esthetics and manicuring; and business management and salon business.	900	
Performance Requirements		Performances
Scalp and hair treatments		4
Fullhead fingerwave and style		6+3
Fullhead pineurl and style		6+3
Hair styling — sets, blowdrying, thermal press or flat iron, and artificial hair		136
Haircuts		68

Chemical reformation or permanent waving and relaxers		27
Temporary color		1
Color application — semi, demi, permanent color, and hair lightening		19
Multidimensional color — low or high lighting, cap, or bleach		8
Lash and brow color		1
Nail care — manicures and pedicures		12
Artificial nails sets		8[4]
Facials with surface manipulations		7
Makeup application		1
Hair removal [removal – razor, cream, waxing, or tweezing]		3

- 1 (b) A minimum of 300 hours of theory shall be required prior to conducting live model performances on the public.
- 2 Performances shall be defined as the systematic completion of all steps for safe and effective cosmetic art services to
- 3 a [client.] client and shall include the following:

Performance Requirements	Performances
Scalp and hair treatments	4
Fullhead fingerwave and style	3
Fullhead pincurl and style	3
Hair styling - sets, blowdrying, thermal press or flat iron, and artificial hair	136
Haircuts	68
Chemical reformation or permanent waving and relaxers	27
Temporary color	1
Color application - semi, demi, permanent color, and hair lightening	19
Multidimensional color - low or high lighting, cap, or bleach	8
Lash and brow color	1
Nail care - manicures and pedicures	12
Artificial nails sets which includes all four fingers and thumb	4
Facials with surface manipulations	7
Makeup application	1
Hair removal removal – razor, cream, waxing, or tweezing	3

- 4
- 5 (c) Certification of performance completions shall be required on the graduation form and application for the Board
- 6 examination.
- 7 (d) Sharing of performance completions shall not be allowed.

1 (e) Credit for a performance shall be given to only one student.

2 ~~(f) A "nail set" means one hand including all four fingers and thumb.~~

3  
4 *History Note:* Authority G.S. 88B-4; 88B-16;

5 *Eff. January 1, 2012;*

6 *Amended Eff. January 1, 2016; January 1, 2015; June 1, 2013; September 1, 2012.*

**21 NCAC 14T .0604 ESTHETICS CURRICULUM IS AMENDED AS PUBLISHED IN NC REGISTER  
29:24 AS FOLLOWS WITH CHANGES:**

**21 NCAC 14T .0604 ESTHETICS CURRICULUM**

(a) To meet the approval of the Board, an esthetician training course shall consist of at least 600 hours of instruction in theory and practical performances as set forth in (b) of this rule application, divided as follows:

(1) Anatomy or physiology;

(2) Hygiene;

(3) Disinfection;

(4) First aid;

(5) Chemistry;

(6) Draping;

(7) Facial or body treatment (cleansing, manipulations, masks);

(8) Hair removal;

(9) Basic dermatology;

(10) Skin care machines, electricity, and apparatus;

(11) Aromatherapy;

(12) Nutrition;

(13) Make-up or color theory;

(14) Styles and techniques of esthetics services including:

(a) Facials;

(b) Makeup application;

(c) Performing skin care;

(d) Hair removal;

(e) Eyelash extensions;

(f) Applying brow and lash color;

(g) Business management; and

(h) Professional ethics.

<b>Theory and Performance Requirements</b>	<b>Hours</b>	<b>Performances</b>
<u>Beginners: anatomy or physiology, hygiene, disinfection, first aid, chemistry, draping, facial or body treatment (cleansing, manipulations, masks), hair removal, basic dermatology, machines, electricity, apparatus, aromatherapy, nutrition, and make up or color theory;</u>	<b>40</b>	
<u>Advanced: Styles and techniques of esthetics services including facials, makeup application, performing skin care, hair removal, eyelash extensions, and applying brow and lash color; business management; and professional ethics</u>	<b>560</b>	

<b>Performance Requirements</b>		<b>Performances</b>
Facials Manual (skin analysis, cleansing, surface manipulations, packs, and masks)		40
Facials Electronic (the use of electrical modalitus, including dermal lights, and electrical apparatus for facials and skin care including galvanic and faradic)		30
Eyebrow arching		20
Hair removal (hard wax, soft wax, and depilatories)		30
Makeup application (skin analysis, complete and corrective makeup)		30
Eyelash extensions		10
Brow and lash color		10

(b) A minimum of 40 hours of theory shall be required prior to conducting live model performances on the public. Performances shall be defined as the systematic completion of the steps for safe and effective cosmetic art services to a [client.] client and shall include the following:

<b>Performance Requirements</b>	<b>Performances</b>
Facials Manual (skin analysis, cleansing, surface manipulations, packs, and masks)	40
Facials Electronic (the use of electrical modalitus, including dermal lights, and electrical apparatus for facials and skin care including galvanic and faradic)	30
Eyebrow arching	20
Hair removal (hard wax, soft wax, and depilatories)	30
Makeup application (skin analysis, complete and corrective makeup)	30
Eyelash extensions	10
Brow and lash color	10

(c) Certification of performance completions shall be required on the graduation form and Board's application for the examination.

(d) Sharing of performance completions shall not be allowed.

(e) Credit for a performance shall be given to only one student.

*History Note: Authority G.S. 88B-2; 88B-4; 88B-16; 88B-17; Eff. January 1, 2012; Amended Eff. January 1, 2016; January 1, 2015; August 1, 2014.*





**21 NCAC 14T .0605 MANICURING CURRICULUM IS AMENDED AS PUBLISHED IN NC REGISTER 29:24 AS FOLLOWS WITH CHANGES:**

**21 NCAC 14T .0605 MANICURING CURRICULUM**

(a) To meet the approval of the Board, a manicurist training course shall consist of at least 300 hours of instruction in theory and practical ~~performances as set forth in (b) of this rule application, divided~~ as follows:

(1) Manicuring theory;

(2) Disinfection;

(3) First aid;

(4) Trimming;

(5) Filing;

(6) Shaping;

(7) Decorating;

(8) Arm and hand manipulation;

(9) Sculptured and artificial nails;

(10) Pedicuring

(11) Styles and techniques for the care, treatment, and decoration of the following:

(a) Fingernails;

(b) Toenails;

(c) Cuticles;

(d) Nail extensions and artificial nails;

(e) Electric file;

(f) Business management; and

(g) Professional ethics.

<b>Theory and Performance Requirements</b>	<b>Hours</b>	<b>Performances</b>
<del>Beginners: Manicuring theory, disinfection, first aid, trimming, filing, shaping, decorating, arm and hand manipulation, sculptured and artificial nails; and pedicuring</del>	<del>25</del>	
<del>Advance: Styles and techniques for the care, treatment, and decoration of fingernails, toenails, cuticles, nail extensions and artificial nails; electric file; business management; and professional ethics</del>	<del>275</del>	
<b>Performance Requirements</b>		<b>Performances</b>
<del>Manicures including trimming, filing, shaping, decorating, and arm and hand manipulations</del>		<del>15</del>
<del>Applications or repair of sculptured or artificial nail sets</del>		<del>20</del>
<del>Pedicures</del>		<del>10</del>

(b) ~~A minimum of 25 hours of theory shall be required prior to conducting live model performances on the public.~~  
Performances shall be defined as the systematic completion of the steps for safe and effective cosmetic art services to a client. client and shall include the following:

<u>Performance Requirements</u>	<u>Performances</u>
<u>Manicures including trimming, filing, shaping, decorating, and arm and hand manipulations</u>	<u>15</u>
<u>Applications or repair of sculptured or artificial nail sets including all four fingers and thumb.</u>	<u>20</u>
<u>Pedicures</u>	<u>10</u>

(c) Certification of performance completions shall be required on the graduation form and Board's application for the examination.

(d) Sharing of performance completions shall not be allowed.

(e) Credit for a performance shall be given to only one student.

~~(f) A "nail set" means one hand including all four fingers and thumb.~~

*History Note: Authority G.S. 88B-2; 88B-4; 88B-16; 88B-17;*  
*Eff. January 1, 2012;*  
*Amended Eff. January 1, 2016; January 1, 2015; August 1, 2014.*

**21 NCAC 14T .0606 NATURAL HAIR CARE CURRICULUM IS AMENDED AS PUBLISHED IN NC REGISTER 29:24 WITH CHANGES AS FOLLOWS:**

**21 NCAC 14T .0606 NATURAL HAIR CARE CURRICULUM**

(a) To meet the approval of the Board, a natural hair care styling training course shall consist of 300 hours of instruction in theory and practical ~~performances as set forth in (b) of this rule application, divided~~ as follows:

(1) Sanitation;

(2) Bacteriology;

(3) Disinfection;

(4) First aid;

(5) Shampooing;

(6) Draping;

(7) Anatomy;

(8) Disorders of the hair and scalp;

(9) Client consultation;

(10) Styles and techniques of natural hair styling including:

(a) Twisting;

(b) Wrapping;

(c) Extending;

(d) Locking;

(e) Blowdry and thermal iron;

(f) Business management; and

(e) Professional ethics.

<b>Theory</b>	<b>Hours</b>	<b>Performances</b>
<del>Beginners: Sanitation, bacteriology, disinfection, first aid, shampooing, draping, anatomy, disorders of the hair and scalp, and client consultation;</del>	<del>25</del>	
<del>Advanced: Styles and techniques of natural hair styling including twisting, wrapping, extending, locking, blowdry and thermal iron; and business management; and professional ethics.</del>	<del>275</del>	
<b>Performance Requirements</b>		<b>Performances</b>
<del>Braids</del>		<del>10</del>
<del>Twists</del>		<del>10</del>
<del>Knots</del>		<del>5</del>
<del>Corn rows</del>		<del>5</del>
<del>Hairlocking</del>		<del>10</del>
<del>Artificial hair and decorations</del>		<del>10</del>

Blow dry and thermal iron		10
Braid Removal		10

(b) ~~A minimum of 25 hours of theory shall be required prior to conducting live model performances on the public.~~  
Performances shall be defined as the systematic completion of the steps for safe and effective cosmetic art services to a client.] client and shall include the following:

<b>Performance Requirements</b>	<b>Performances</b>
Braids	10
Twists	10
Knots	5
Corn rows	5
Hairlocking	10
Artificial hair and decorations	10
Blow dry and thermal iron	10
Braid Removal	10

(c) Certification of performance completions shall be required on the graduation form and Board's application for the Board examination.

(d) Sharing of performance completions shall not be allowed unless the live model service consists of 20 or more lengths of hair.

(e) Credit for a performance shall be given to only one ~~student~~ student unless the performance meets the requirements of paragraph d in this rule.

(f) A performance shall consist of 10 or more lengths of hair.

*History Note: Authority G.S. 88B-2; 88B-4; 88B-16;*

*Eff. January 1, 2012;*

*Amended Eff. January 1, 2016; January 1, 2015; August 1, 2014; June 1, 2013.*

**21 NCAC 14T .0607 COSMETOLOGY TEACHER TRAINEE CURRICULUM IS READOPTED AS  
PUBLISHED IN NC REGISTER 29:24 AS FOLLOWS WITH CHANGES:**

**21 NCAC 14T .0607 COSMETOLOGY TEACHER TRAINEE CURRICULUM**

(a) To meet the approval of the Board, a cosmetologist teacher training course ~~must~~ shall consist of at least 800 hours of instruction in theory and practical application, divided as follows:

Requirement Description	Hours
Theory: observation theory, motivation, business management, student relations, teaching techniques, preparing lesson plans, facilitating student shop internship, preparing class lectures and presentations, preparing examinations, <del>grading</del> <u>grading</u> , and G.S. 88B and the rules of the Board	150
Practical Application: Conducting theory classes from prepared lessons, preparing and giving <del>examinations</del> <u>examinations</u> , and giving practical demonstrations	650

(b) A minimum of 150 hours of theory is required prior to ~~trainees'~~ trainees being permitted to instruct in a cosmetic art classroom.

*History Note: Authority G.S. 88B-2; 88B-4; 88B-16; 88B-17;*

*Readoption Eff. January 1, 2016;*

*Eff. January 1, 2012.*

**21 NCAC 14T .0608 ESTHETIC TEACHER TRAINEE CURRICULUM IS READOPTED AS  
PUBLISHED IN NC REGISTER 29:24 AS FOLLOWS WITH CHANGES:**

**21 NCAC 14T .0608 ESTHETIC TEACHER TRAINEE CURRICULUM**

(a) To meet the approval of the ~~Board~~, ~~Board~~ under the standards set out in these ~~Rules~~ ~~Rules~~, an esthetician teacher training course ~~must shall~~ consist of at least 650 hours of instruction in theory and practical application, divided as follows:

Requirement Description	Hours
Theory: observation theory, motivation, business management, student relations, teaching techniques, preparing lesson plans, preparing class lectures and presentations, preparing examinations, <del>grading</del> <del>grading</del> , and G.S. 88B and the rules of the Board	120
Practical Application: Conducting theory classes from prepared lessons, preparing and giving <del>examinations</del> <del>examinations</del> , and giving practical demonstrations	530

(b) A minimum of 120 hours of theory is required prior to ~~trainees'~~ ~~trainees~~ being permitted to instruct in a cosmetic art classroom.

*History Note: Authority G.S. 88B-2; 88B-4; 88B-16; 88B-17;  
Readoption Eff. January 1, 2016;  
Eff. January 1, 2012.*

**21 NCAC 14T .0609 MANICURIST TEACHER TRAINEE CURRICULUM IS READOPTED AS  
PUBLISHED IN NC REGISTER 29:24 AS FOLLOWS WITH CHANGES:**

**21 NCAC 14T .0609 MANICURIST TEACHER TRAINEE CURRICULUM**

(a) To meet the approval of the ~~Board~~, Board under the standards set out in these ~~Rules~~ Rules, a manicurist teacher training course ~~must~~ shall consist of at least 320 hours of instruction in theory and practical application, divided as follows:

Requirement Description	Hours
Theory: observation theory, motivation, business management, student relations, teaching techniques, preparing lesson plans, grading, preparing class lectures and presentations, preparing <del>examinations</del> <u>examinations</u> , and G.S. 88B and the rules of the Board	115
Practical Application: Conducting theory classes from prepared lessons, preparing and giving examinations and giving practical demonstrations	205

(b) A minimum of 115 hours of theory is required prior to ~~trainees'~~ trainees being permitted to instruct in a cosmetic art classroom.

*History Note: Authority G.S. 88B-2; 88B-4; 88B-16; 88B-17;  
Readoption Eff. January 1, 2016;  
Eff. January 1, 2012.*

**21 NCAC 14T .0610 NATURAL HAIR CARE TEACHER CURRICULUM IS READOPTED AS  
PUBLISHED IN NC REGISTER 29:24 FOLLOWS WITH CHANGES:**

**21 NCAC 14T .0610 NATURAL HAIR CARE TEACHER CURRICULUM**

(a) To meet the approval of the ~~Board~~, ~~Board~~ under the standards set out in these ~~Rules~~ ~~Rules~~, natural hair care teacher training course ~~must~~ shall consist of at least 320 hours of instruction in theory and practical application, divided as follows:

Requirement Description	Hours
Theory: observation theory, motivation, business management, student relations, teaching techniques, preparing lesson plans, grading, preparing class lectures and presentations, preparing <del>examinations</del> <del>examinations</del> , and GS 88B and the rules of the Board	115
Practical Application: Conducting theory classes from prepared lessons, preparing and giving <del>examinations</del> <del>examinations</del> , and giving practical demonstrations	205

(b) A minimum of 115 hours of theory is required prior to ~~trainees'~~ ~~trainees~~ being permitted to instruct in a cosmetic art classroom.

*History Note: Authority G.S. 88B-2; 88B-4; 88B-16; 88B-17;  
Readoption Eff. January 1, 2016;  
Eff. January 1, 2012.*



**21 NCAC 14T .0612 INSTRUCTION GUIDELINES IS AMENDED AS PUBLISHED IN NC REGISTER  
29:24 AS FOLLOWS WITH CHANGES:**

**21 NCAC 14T .0612 INSTRUCTION GUIDELINES**

(a) The hours earned in the advanced clinic department must be devoted to study and performance completions.

(b) Work in the advanced clinic department may be done on the public. ~~Cosmetology and apprentice students with fewer than 300 hours, esthetician students with fewer than 75 hours, and manicurist and natural hair care students with fewer than 60 hours shall not work in this department and are not allowed to work on the public except shampoo and scalp manipulations.~~

(c) All work done by students on the public must shall be checked by the cosmetic art teacher as the work is being performed and after the service has been completed so that the teacher may point out errors to the student in order that the errors may be corrected.

(d) Cosmetic art students shall receive training on theory of any cosmetic art service prior to performing that service.

(e) Theory work shall include lectures on theory subjects as well as demonstrations, questions and answers on textbooks, written examinations, and in-class practice of procedures and methods.

(f) Cosmetic art teacher trainees must be enrolled in school to earn hours.

(g) Cosmetic art schools must shall supply each student with a copy of the North Carolina Cosmetic Art Act, Board rules, and the student handbook.

(h) All of the work outlined in the ~~beginners' practice~~ department and the advanced clinic department shall be given to the students through practical demonstrations and lectures, questions and answers on textbooks, and written exam.

(i) A minimum of 10 percent of scheduled attendance time each week will shall be spent on theory instruction, questions and answers on textbooks, and the administration of a written exam to full time students.

(j) All papers shall be graded and returned to the students.

(k) Cosmetic art students shall receive training and practice only in the discipline in which they are enrolled.

(l) All live model performances on the public must shall be done in the advanced clinic department. Mannequin performances and live model performances on other students may be performed in the advanced clinic department or in an advanced a [clinic] department classroom or room within the school with the required space and equipment for practice, with a station.

(m) Textbooks shall not be used more than five years after original publication date.

(n) Schools must shall provide textbooks and supplementary educational materials and equipment to students.

*History Note: Authority G.S. 88B-4; 88B-16;*

*Eff. January 1, 2012;*

*Amended Eff. January 1, 2016; June 1, 2013; October 1, 2012;*

*Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January 13, 2015.*

**21 NCAC 14T .0701 SCHOOL OPERATIONS/LICENSURE MAINTENANCE IS AMENDED AS  
PUBLISHED IN NC REGISTER 29:24 AS FOLLOWS WITH CHANGES:  
SECTION .0700 - SCHOOL LICENSURE, OPERATIONS, CLOSING AND RELOCATING SCHOOLS**

**21 NCAC 14T .0701 SCHOOL OPERATIONS/LICENSURE MAINTENANCE**

(a) No individual shall be given credit for any hours earned in a cosmetic art school before the date the school is granted a license, before the student is enrolled, or after graduation or withdrawal of the student without a new enrollment.

(b) All Cosmetic Art schools shall submit hours of operation per cosmetic art discipline to the Board. Any changes to the hours of operation shall be submitted to the Board. A school will be considered open by the Board when cosmetic art instruction, services, or performances are provided.

(c) Students may be required to clean and disinfect work areas, reception areas, implements, and the dispensary. Students shall not be required to perform regular maintenance.

(d) All cosmetic art schools shall adhere to all Board sanitation regulations located in 21 NCAC 14H Sanitation.

(e) Cosmetic art schools may permit students to leave the cosmetic art school during instructional time to visit on campus libraries and other educational resource rooms such as computer labs for research and study under the supervision of a cosmetic art instructor.

(f) Cosmetic art schools shall use the following grading scale as a minimum for passing grades:

Grade A	100-90
Grade B	80-89
Grade C	70-79
Grade F (Fail)	0-69

(g) Cosmetic art schools shall not graduate any student who has not met the minimum school and Board requirements for ~~graduation~~ graduation as prescribed by rules 21 NCAC 14T .0602-.0610.

(h) Examinations shall be administered in all subjects of the cosmetic art curriculum.

(i) Students present at school shall be supervised by a cosmetic art teacher at all times. If a guest lecturer is leading a class, at least one cosmetic art teacher must be present in the lecture.

(j) All cosmetic art schools shall provide:

- (1) One teacher for every 25 students enrolled in the ~~beginner practice~~ department;
- (2) One teacher for every 20 students during practical work on live models in the ~~advanced clinic~~ department; and
- (3) Cosmetic art teachers at a ratio of 1:25 teacher to teacher trainees; or
  - (A) one teacher and up to 25 ~~beginner practice~~ cosmetic art students and 5 teacher trainees; or
  - (B) one teacher and up to 20 cosmetic art students in practice on the clinic floor and 5 teacher trainees.

(k) In theory classes, the teacher-student ratio may exceed the ratios established in this Rule.

(l) The teacher student ratios established in this Rule shall be adhered to when schools are in operation.

(m) A teacher may administer instruction to up to 10 students enrolled in ~~beginner practice~~ and ~~advanced clinic~~ departments at the same time. A teacher shall not administer instruction to more than 10 students enrolled in ~~beginner practice~~ and ~~advanced clinic~~ departments at the same time.

(n) At no time can any one teacher be simultaneously responsible for students in a theory class and students in practice on the clinic floor.

(o) In cases of change in teaching staff, the school shall notify the Board of the change in writing prior to beginning instruction. A change in teaching staff includes any substitution for the regularly scheduled teacher and any change, scheduled or otherwise, in the list of teachers last given to the Board.

(1) All courses in a cosmetic art school shall be taught by a licensed cosmetology teacher, except as follows:

(A) manicuring courses may be taught by either a licensed cosmetology teacher or a licensed manicurist teacher;

(B) natural hair care courses may be taught by either a licensed cosmetology teacher or a licensed natural hair care teacher;

(C) esthetics courses may be taught by either a licensed cosmetology teacher or a licensed esthetician teacher.

(2) A licensed cosmetologist not licensed as a cosmetology teacher may substitute for a cosmetology, esthetician, natural hair care or manicurist teacher; a licensed manicurist not licensed as a manicurist teacher may substitute for a manicurist teacher; a licensed natural hair care specialist not licensed as a natural hair care teacher may substitute for a natural hair care teacher; and a licensed esthetician not licensed as an esthetician teacher may substitute for an esthetician teacher.

(p) In no event may any cosmetic art licensee substitution last for more than 15 consecutive working days per year per teacher. If any teacher substitution is 16 consecutive days or longer, the school shall provide a new cosmetic art teacher.

(q) Enrolled students may earn a maximum of 10 hours per day per discipline of cosmetic art and a maximum of 48 hours per week per discipline. A student enrolled in more than one cosmetic art discipline may not earn hours or complete performances concurrently.

(r) A cosmetic art student must complete at least 1/3 of the minimum required hours in the cosmetic art school certifying his or her application for the state board examination.

(s) Upon written petition by the student and the school, the Board shall make an exception to the requirements set forth in Paragraph (r) of this Rule if the student shows that circumstances beyond the student's control prohibited him or her from completing a minimum of 1/3 hours at the school certifying his or her application.

(t) The Board shall certify student hours for any North Carolina cosmetic art school that is closed. The Board shall not certify student hours between any North Carolina open cosmetic art schools. The Board shall certify student hours earned at North Carolina cosmetic art schools to other state boards and schools open outside of the state of North Carolina as set forth in Rule .0502 of this Subchapter.

1     *History Note:*     *Authority G.S. 88B-2; 88B-4; 88B-16;*  
2                         *Eff. February 1, 2012;*  
3                         *Amended Eff. January 1, 2016; August 1, 2014; June 1, 2013; October 1, 2012*  
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**21 NCAC 14T .0705 SCHOOL PERFORMANCE REQUIREMENTS IS READOPTED AS  
PUBLISHED IN NC REGISTER 29:24AS FOLLOWS WITH CHANGES:**

**21 NCAC 14T .0705 SCHOOL PERFORMANCE REQUIREMENTS**

- (a) Each cosmetic art school shall meet or exceed a program completion rate of at least 50 percent during any five year period and shall meet or exceed a student pass rate on state licensure examinations of at least 70 percent during any two year period.
- (b) The school shall allow the teachers to have the opportunity to prepare for class, evaluate students' progress in the course, counsel students individually, and participate in activities of continuing education.
- (c) Cosmetic art schools shall provide to substitutes copies of lesson plans and the performance evaluation plan for the successful grading of clinical performances.
- (d) School attendance policies shall give appropriate performances attendance credit for all hours attended.
- (e) If a graduate meets all the ~~financial, hours, academic, and performance requirements,~~ school financial and academic requirements and the Board hours and performance requirements, the school shall ~~provide the student with the examination application.~~ approve the student for Board examination.
- (f) Cosmetic art schools shall maintain current bond according to G.S. 88B-17 and shall submit certification of renewal or new bond prior to expiration of the bond approved by the Board.
- (g) At the time of renewal, each school shall submit to the Board financial records of prepaid tuition and a letter signed by an authorized representative of the school documenting the calculations made and the method of computing the amount of the bond for the preceding year. Each school shall maintain and submit to the Board proof of bond in an amount of ten thousand dollars (\$10,000), or equivalent to prepaid tuition received during the previous year, whichever is greater.

*History Note: Authority G.S. 88B-2; 88B-4; 88B-16; 88B-17;  
Eff. January 1, 2012;  
Readoption Eff. January 1, 2016;  
Amended Eff. January 1, 2015; September 1, 2012.*