

1 **21 NCAC 14H .0404 FIRST AID IS AMDENDED AS PUBLISHED IN NC REGISTER 29:24 AS**
2 **FOLLOWS:**

3 **21 NCAC 14H .0404 FIRST AID**

4 (a) Each cosmetic art shop and school must have antiseptics, gloves or finger guards, sterile bandages and other
5 necessary supplies available to provide first aid.

6 (b) If the skin of the licensee or student is punctured, the licensee or student shall immediately do the following:

- 7 (1) ~~Apply antiseptic and a sterilized bandage; a protective glove to remove materials from first aid kit;~~
- 8 (2) ~~Disinfect any implement exposed to blood before proceeding; and~~ Cleans injured area with antiseptic
9 (e.g. alcohol, hand sanitizer);
- 10 (3) ~~Put on disposable, protective gloves or a finger guard. Apply a sterilized bandage;~~
- 11 (4) Disinfect any implement exposed to blood before proceeding;
- 12 (5) Disposes of all contaminated supplies in a zip lock bag then place in the trash;
- 13 (6) Sanitize hands; and
- 14 (7) Put on disposable, protective gloves or a finger guard.

15 (c) If the skin of the patron is punctured, the licensee or student shall immediately do the following:

- 16 (1) ~~Make available to the patron antiseptic and a sterilized bandage; Apply protective gloves to remove~~
17 materials from first aid kit;
- 18 (2) ~~Disinfect any implement exposed to blood before proceeding; and~~ Make first aid supplies available to
19 the patron or assist the patron with:
 - 20 (a) Cleans injured area with antiseptic (e.g. alcohol, hand sanitizer)
 - 21 (b) Apply a sterilized bandage;
- 22 (3) ~~Put on disposable, protective gloves or a finger guard. Disinfect any implement exposed to blood~~
23 before proceeding;
- 24 (4) Disposes of all contaminated supplies in a zip lock bag then place in the trash;
- 25 (5) Sanitize hands; and
- 26 (6) Put on disposable, protective gloves or a finger guard.

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30 *History Note: Authority G.S. 88B-2; 88B-4; 88B-14;*

31 *Amended Eff. December 1, 2015;*

32 *Eff. April 1, 2012.*

1 **21 NCAC 14T .0205 NATURAL HAIR CARE SCHOOLS IS AMENDED AS PUBLISHED IN NC**
2 **REGISTER 29:24 AS FOLLOWS:**

3 **21 NCAC 14T .0205 NATURAL HAIR CARE SCHOOLS**

4 Natural Hair Care Styling Schools must have the following physical departments: ~~Advanced~~ Clinic Department - a
5 minimum clinic floor of 600 square feet which shall accommodate a maximum of 16 enrolled advanced students.
6 Schools must provide an additional 7.5 square feet on the clinic floor for each enrolled advanced student over 16.

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8 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; 88B-17;*
9 *Eff. January 1, 2012;*
10 *Amended Eff. December 1, 2015; October 1, 2012.*

1 **21 NCAC 14T .0302 EQUIPMENT FOR COSMETOLOGY SCHOOLS IS AMENDED IN NC**
2 **REGISTER 30:04 AS FOLLOWS WITH CHANGES:**

3 **21 NCAC 14T .0302 EQUIPMENT FOR COSMETOLOGY SCHOOLS**

4 (a) The ~~beginner practice~~ department in a cosmetology school must be equipped with the following equipment:

- 5 (1) One manicure table and stool;
- 6 (2) ~~Two~~ One shampoo bowls and chairs. Each side approach shampoo bowl must be at least 40
7 inches apart, center of bowl to center of bowl, free standing shampoo bowls must be at least 31
8 inches apart, center of bowl to center of bowl;
- 9 (3) Thermal styling equipment for the purpose of curling and straightening the hair;
- 10 (4) Visual aids;
- 11 (5) One mannequin practice table/stand to accommodate each student ~~enrolled~~ in the ~~beginner practice~~
12 department; and
- 13 ~~(6) Five dozen cold wave rods for each student in the department.~~

14 (b) The ~~advanced clinic~~ department in a cosmetology school must be equipped with the following equipment for up
15 to 40 students in the department:

- 16 (1) 20 stations: a station shall include one mirror, one electrical outlet and one hydraulic chair;
- 17 (2) ~~Six~~ Four hooded floor type dryers and chairs;
- 18 (3) Four shampoo bowls and chairs. Each side approach shampoo bowl must be at least 40 inches
19 apart, center of bowl to center of bowl, free standing shampoo bowls must be at least 31 inches
20 apart, center of bowl to center of bowl, all other types of shampoo bowls must be at least 31 inches
21 apart, center of bowl to center of bowl;
- 22 (4) Two manicure tables and stools;
- 23 (5) One pedicure station: a pedicure station shall include a chair, a foot bath and a stool; and
- 24 (6) One facial treatment table or chair and a stool.

25 (c) The advanced department in a cosmetology school must be equipped with the following equipment if there are
26 more than 40 enrolled advanced students:

- 27 (1) One station for each additional two students;
- 28 ~~(2) One hooded floor type dryer for each additional 10 students;~~
- 29 ~~(3)~~(2) One shampoo bowl for each additional 10 students;
- 30 ~~(4)~~(3) One manicure table and stool for each additional 15 students;
- 31 ~~(5)~~(4) One pedicure station for each additional 20 students; and
- 32 ~~(6)~~(5) One facial lounge or chair for each additional 40 students.

33 (d) Cosmetology schools that also offer the disciplines of esthetics, ~~manicuring and natural hair care~~ and
34 manicuring must be equipped with one additional station (as defined in this section per discipline) per ~~five~~ two
35 students and the equipment requirements specific to the discipline.

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37 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; 88B-17;*

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Amended Eff. December 1, 2015;

2

Eff. January 1, 2012.

Withdrawn

1 **21 NCAC 14T .0303 EQUIPMENT FOR ESTHETICS SCHOOLS IS AMENDED AS PUBLISHED IN**
2 **NC REGISTER 30:04 AS FOLLOWS:**

3 **21 NCAC 14T .0303 EQUIPMENT FOR ESTHETICS SCHOOLS**

4 (a) The ~~beginner practice~~ department in an esthetics school must be equipped with ~~the following equipment:~~

5 (1) One mannequin practice table/stand to accommodate each student ~~enrolled~~ in the ~~beginner practice~~
6 ~~department.~~ department;

7 ~~(2) One sink with hot and cold running water.~~

8 (b) The ~~advanced clinic~~ department in an esthetics school shall be equipped with the following equipment for 1-20
9 students:

10 (1) Ten facial treatment chairs or treatment tables;

11 (2) Ten esthetician's stools and waste container at each station;

12 (3) One facial vaporizer;

13 (4) One galvanic current apparatus;

14 (5) One infra-red lamp;

15 (6) One woods lamp;

16 (7) One magnifying lamp;

17 (8) One hair removal wax system;

18 (9) One thermal wax system;

19 (10) One suction machine;

20 (11) One exfoliation machine with brushes; and

21 (12) One hand washing sink with hot and cold running water, separate from restrooms.

22 (c) The ~~advanced clinic~~ department in an esthetics school must be equipped with the following equipment if there
23 are more than 20 enrolled advanced students:

24 (1) One station for each additional two students: a station shall include one facial treatment table or
25 chair and one stool; and

26 (2) Two hand washing sinks with hot and cold running water, separate from restrooms.

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28 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; 88B-17;*

29 *Eff. January 1, 2012;*

30 *Amended Eff. December 1, 2015; October 1, 2012.*

1 **21 NCAC 14T .0304 EQUIPMENT FOR MANICURING SCHOOLS IS AMENDED AS PUBLISHED**
2 **IN NC REGISTER 30:04 AS FOLLOWS:**

3 **21 NCAC 14T .0304 EQUIPMENT FOR MANICURING SCHOOLS**

4 (a) The ~~beginner practice~~ department in a manicuring school must be equipped with ~~the following equipment:~~

5 (1) ~~One one~~ mannequin practice table/stand to accommodate each student enrolled in the ~~beginner~~
6 ~~department; and practice~~ department.

7 (2) ~~One hand washing sink with hot and cold running water, separate from restrooms.~~

8 (b) The ~~advanced clinic~~ department in a manicuring school must be equipped with the following equipment:

9 (1) Two hand washing sinks with hot and cold running water, separate from restrooms, located in or
10 adjacent to the clinic area;

11 (2) Ten work tables with two chairs per table;

12 (3) Ten pedicure chairs and basins;

13 (4) A waste container at each station; and

14 (5) A covered container for soiled or disposable towels located in the clinic area.

15 (c) The ~~advanced clinic~~ department in a manicuring school must be equipped with the following equipment if there
16 are more than 20 enrolled advanced students:

17 (1) One station for each additional two students a station shall include one work table and two chairs;
18 and

19 (2) Two hand washing sinks with hot and cold running water, separate from restrooms.

20
21 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; 88B-17;*
22 *Eff. January 1, 2012;*
23 *Amended Eff. December 1, 2015; October 1, 2012.*
24

1 **21 NCAC 14T .0305 EQUIPMENT FOR NATURAL HAIR CARE STYLING SCHOOLS IS**
2 **AMENDED IN NC REGISTER 29:24 WITH CHANGES AS FOLLOWS:**

3 **21 NCAC 14T .0305 EQUIPMENT FOR NATURAL HAIR CARE STYLING SCHOOLS**

4 (a) The ~~beginner practice~~ department in a natural hair care styling school must be equipped with the following:

- 5 (1) ~~One shampoo bowl and chair. Each side approach shampoo bowl must be at least 40 inches apart,~~
6 ~~center of bowl to center of bowl; free standing shampoo bowls must be at least 31 inches apart,~~
7 ~~center of bowl to center of bowl;~~
8 ~~(2)~~(1) Styling equipment for the purpose of natural hair care;
9 ~~(3)~~(2) Visual aids;
10 ~~(4)~~(3) One mannequin practice table/stand to accommodate each student.

11 (b) The ~~advanced clinic~~ department in a natural hair care styling school must be equipped with the following:

- 12 (1) Two shampoo bowls and chairs. Each side approach shampoo bowl must be 40 inches apart
13 center of bowl to center of bowl; free standing shampoo bowls must be 31 inches apart center of
14 bowl to center of bowl;
15 (2) Eight stations. A station shall include one mirror and one hydraulic chair;
16 (3) ~~Two~~ One hooded floor type dryers; and
17 (4) Styling equipment for the purpose of natural hair care.

18 (c) The ~~advanced clinic~~ department in a natural hair care styling school must be equipped with the following if there
19 are more than 16 enrolled advanced students:

- 20 ~~(1)~~ (1) One station for each additional two students; a station shall include one mirror and one hydraulic
21 chair;
22 ~~(2)~~ (2) ~~One hooded dryer for each additional 10 students; and~~
23 ~~(3)~~ (3) ~~One shampoo bowl for each additional 10 students.~~

24
25 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; 88B-17;*
26 *Eff. January 1, 2012;*
27 *Amended Eff. December 1, 2015; October 1, 2012.*
28

1 **21 NCAC 14T .0601 COSMETIC ART CURRICULA IS AMENDED AS PUBLISHED IN NC**
2 **REGISTER 29:24 AS FOLLOWS:**

3 **SECTION .0600 - CURRICULA**
4

5 **21 NCAC 14T .0601 COSMETIC ART CURRICULA**

6 (a) Cosmetic art schools must develop and submit to the Board a curriculum of each discipline to be taught at the
7 school. The curriculum, once approved by the Board's standards listed in Rules .0602-.0610 of this Section must be
8 adhered to and lessons developed from the approved curriculum.

9 (b) Before a student may perform a live model service the student must pass the respective mannequin service
10 evaluation plan and blood exposure and disinfection procedure evaluation plan. ~~move from the beginner department~~
11 ~~to the advanced, the minimum requirements shall be met.~~

12 (c) Performances shall be defined as the systematic completion of the steps for safe and effective cosmetic art
13 services to a client.

14 (d) All cosmetic art students shall receive training on Material Safety Data Sheets prepared by the manufacturer on
15 all products used by the school's students in performances.

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17 *History Note:* Authority G.S. 88B-2; 88B-4; 88B-16; 88B-17;

18 Amended Eff. December 1, 2015;

19 Eff. January 1, 2012.
20

1 **21 NCAC 14T .0602 COSMETOLOGY CURRICULUM IS AMENDED IN NC REGISTER 29:24**
 2 **WITH CHANGES AS FOLLOWS:**

3 **21 NCAC 14T .0602 COSMETOLOGY CURRICULUM**

4 (a) To meet the approval of the Board, a cosmetologist training course shall consist of 1500 hours of instruction in
 5 theory and practical application, divided as follows:
 6

Theory	Hours	Performances
Beginners: Professional image, sanitation, bacteriology, disinfection, first aid, anatomy, electricity, chemistry, professional ethics, draping, shampooing, roller sets, pin curls, ridge curls with C shaping, fingerwaves, braids, artificial hair, up-styles, blowdrying brush control, blowdrying with curling iron, pressing or thermal, hair cutting, partings, perm wraps, relaxer sectioning, color application sectioning, scalp treatments, manicures, pedicures, and artificial nails.	300	
Advanced: Styles and techniques of cosmetology services including arranging, dressing, curling, waving; cutting techniques and implements including razors, clippers, thinning shears, and shears, cleansing, cutting, singeing, bleaching, or coloring hair; esthetics and manicuring; and business management and salon business.	1200	
Performance Requirements		Performances
Scalp and hair treatments		10
Fullhead fingerwave and style		40 5
Fullhead pincurl and style		40 5
Hair styling - sets, blowdrying, thermal press or flat iron, and artificial hair		170
Haircuts		85
Chemical reformation or permanent waving and relaxers		35
Temporary color		2
Color application - semi, demi, permanent color, and hair lightening		40
Multidimensional color - low or high lighting, cap, or bleach		25
Lash and brow color		2
Nail care - manicures and pedicures		15
Artificial nails sets		40 5
Facials with surface manipulations		10

Makeup application		2
Hair removal – removal – razor, cream, waxing, or tweezing		5

- 1 (b) ~~A minimum of 300 hours of theory shall be required prior to conducting live model performances on the public.~~
2 Performances shall be defined as the systematic completion of all steps for safe and effective cosmetic art services to
3 a client.
- 4 (c) Certification of performance completions shall be required on the graduation form and application for the Board
5 examination.
- 6 (d) Sharing of performance completions shall not be allowed.
- 7 (e) Credit for a performance shall be given to only one student.
- 8 (f) A "nail set" means one hand including all four fingers and thumb.

9

10 *History Note:* Authority G.S. 88B-4; 88B-16;
11 Eff. January 1, 2012;
12 Amended Eff. December 1, 2015; January 1, 2015; June 1, 2013; October 1, 2012.

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1 **21 NCAC 14T .0603 APPRENTICE COSMETOLOGY CURRICULUM IS AMENDED IN NC**
 2 **REGISTER 29:24 AS FOLLOWS:**

3 **21 NCAC 14T .0603 APPRENTICE COSMETOLOGY CURRICULUM**

4 (a) To meet the approval of the Board, an apprentice cosmetologist training course shall consist of 1200 hours of
 5 instruction in theory and practical application, divided as follows:
 6

Theory	Hours	Performances
Beginners: Professional image, sanitation, bacteriology, disinfection, first aid, anatomy, electricity, chemistry, professional ethics, draping, shampooing, roller sets, pin curls, ridge curls with C shaping, fingerwaves, braids, artificial hair, up-styles, blowdrying brush control, blowdrying with curling iron, pressing or thermal, hair cutting, partings, perm wraps, relaxer sectioning, color application sectioning, scalp treatments, manicures, pedicures, and artificial nails.	300	
Advanced: Styles and techniques of cosmetology services including arranging, dressing, curling, waving; cutting techniques and implements including razors, clippers, thinning shears, and shears, cleansing, cutting, singeing, bleaching, or coloring hair; esthetics and manicuring; and business management and salon business.	900	
Performance Requirements		Performances
Scalp and hair treatments		8
Fullhead fingerwave and style		63
Fullhead pincurl and style		63
Hair styling - sets, blowdrying, thermal press or flat iron, and artificial hair		136
Haircuts		68
Chemical reformation or permanent waving and relaxers		27
Temporary color		1
Color application - semi, demi, permanent color, and hair lightening		19
Multidimensional color - low or high lighting, cap, or bleach		8
Lash and brow color		1
Nail care - manicures and pedicures		12
Artificial nails sets		84

Facials with surface manipulations		7
Makeup application		1
Hair removal – razor, cream, waxing, or tweezing		3

- 1 (b) ~~A minimum of 300 hours of theory shall be required prior to conducting live model performances on the public.~~
2 Performances shall be defined as the systematic completion of all steps for safe and effective cosmetic art services to
3 a client.
- 4 (c) Certification of performance completions shall be required on the graduation form and application for the Board
5 examination.
- 6 (d) Sharing of performance completions shall not be allowed.
- 7 (e) Credit for a performance shall be given to only one student.
- 8 (f) A "nail set" means one hand including all four fingers and thumb.

9

10 *History Note: Authority G.S. 88B-4; 88B-16;*
11 *Eff. January 1, 2012;*
12 *Amended Eff. December 1, 2015; January 1, 2015; June 1, 2013; September 1, 2012.*

1 **21 NCAC 14T .0604 ESTHETICS CURRICULUM IS AMENDED AS PUBLISHED IN NC REGISTER**
 2 **29:24 AS FOLLOWS:**

3 **21 NCAC 14T .0604 ESTHETICS CURRICULUM**

4 (a) To meet the approval of the Board, an esthetician training course shall consist of at least 600 hours of instruction
 5 in theory and practical application, divided as follows:
 6

Theory and Performance Requirements	Hours	Performances
Beginners: anatomy or physiology, hygiene, disinfection, first aid, chemistry, draping, facial or body treatment (cleansing, manipulations, masks), hair removal, basic dermatology, machines, electricity, apparatus, aromatherapy, nutrition, and make-up or color theory,	40	
Advanced: Styles and techniques of esthetics services including facials, makeup application, performing skin care, hair removal, eyelash extensions, and applying brow and lash color; business management; and professional ethics	560	
Performance Requirements		Performances
Facials Manual (skin analysis, cleansing, surface manipulations, packs, and masks)		40
Facials Electronic (the use of electrical modalitus, including dermal lights, and electrical apparatus for facials and skin care including galvanic and faradic)		30
Eyebrow arching		20
Hair removal (hard wax, soft wax, and depilatories)		30
Makeup application (skin analysis, complete and corrective makeup)		30
Eyelash extensions		10
Brow and lash color		10

7
 8 (b) ~~A minimum of 40 hours of theory shall be required prior to conducting live model performances on the public.~~
 9 Performances shall be defined as the systematic completion of the steps for safe and effective cosmetic art services
 10 to a client.

11 (c) Certification of performance completions shall be required on the graduation form and Board's application for
 12 the examination.

13 (d) Sharing of performance completions shall not be allowed.

14 (e) Credit for a performance shall be given to only one student.

15
 16 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; 88B-17;*
 17 *Eff. January 1, 2012;*

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Amended Eff. December 1, 2015; January 1, 2015; August 1, 2014.

Withdrawn

1 **21 NCAC 14T .0605 MANICURING CURRICULUM IS AMENDED AS PUBLISHED IN NC**
 2 **REGISTER 29:24 AS FOLLOWS:**

3 **21 NCAC 14T .0605 MANICURING CURRICULUM**

4 (a) To meet the approval of the Board, a manicurist training course shall consist of at least 300 hours of instruction
 5 in theory and practical application, divided as follows:
 6

Theory and Performance Requirements	Hours	Performances
Beginners: Manicuring theory, disinfection, first aid, trimming, filing, shaping, decorating, arm and hand manipulation, sculptured and artificial nails; and pedicuring	25	
Advance: Styles and techniques for the care, treatment, and decoration of fingernails, toenails, cuticles, nail extensions and artificial nails; electric file; business management; and professional ethics	275	
Performance Requirements		Performances
Manicures including trimming, filing, shaping, decorating, and arm and hand manipulations		15
Applications or repair of sculptured or artificial nail sets		20
Pedicures		10

- 7
 8 (b) ~~A minimum of 25 hours of theory shall be required prior to conducting live model performances on the public.~~
 9 Performances shall be defined as the systematic completion of the steps for safe and effective cosmetic art services
 10 to a client. (c) Certification of performance completions shall be required on the graduation form and Board's
 11 application for the examination.
 12 (d) Sharing of performance completions shall not be allowed.
 13 (e) Credit for a performance shall be given to only one student.
 14 (f) A "nail set" means one hand including all four fingers and thumb.
 15

16 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; 88B-17;*
 17 *Eff. January 1, 2012;*
 18 *Amended Eff. December 1, 2015; January 1, 2015; August 1, 2014.*
 19

1 **21 NCAC 14T .0606 NATURAL HAIR CARE CURRICULUM IS AMENDED AS PUBLISHED IN NC**
 2 **REGISTER 29:24 WITH CHANGES AS FOLLOWS:**

3 **21 NCAC 14T .0606 NATURAL HAIR CARE CURRICULUM**

4 (a) To meet the approval of the Board, a natural hair care styling training course shall consist of 300 hours of
 5 instruction in theory and practical application, divided as follows:
 6

Theory	Hours	Performances
Beginners: Sanitation, bacteriology, disinfection, first aid, shampooing, draping, anatomy, disorders of the hair and scalp, and client consultation.	25	
Advanced: Styles and techniques of natural hair styling including twisting, wrapping, extending, locking, blowdry and thermal iron; and business management; and professional ethics.	275	
Performance Requirements		Performances
Braids		10
Twists		10
Knots		5
Corn rows		5
Hairlocking		10
Artificial hair and decorations		10
Blow dry and thermal iron		10
Braid Removal		10

7
 8 (b) ~~A minimum of 25 hours of theory shall be required prior to conducting live model performances on the public.~~
 9 Performances shall be defined as the systematic completion of the steps for safe and effective cosmetic art services

10 to a client. (c) Certification of performance completions shall be required on the graduation form and Board's
 11 application for the Board examination.

12 (d) Sharing of performance completions shall not be allowed unless the live model service consists of 20 or more
 13 lengths of hair.

14 (e) Credit for a performance shall be given to only one ~~student~~ student unless the performance meets the
 15 requirements of paragraph d in this rule.

16 (f) A performance shall consist of 10 or more lengths of hair.

17
 18 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16;*

19 *Eff. January 1, 2012;*

20 *Amended Eff. December 1, 2015; January 1, 2015; August 1, 2014; June 1, 2013.*

1 **21 NCAC 14T .0612 INSTRUCTION GUIDELINES IS AMENDED AS PUBLISHED IN NC REGISTER**
2 **29:24 AS FOLLOWS:**

3 **21 NCAC 14T .0612 INSTRUCTION GUIDELINES**

4 (a) The hours earned in the advanced clinic department must be devoted to study and performance completions.

5 (b) Work in the advanced clinic department may be done on the public. ~~Cosmetology and apprentice students with fewer~~
6 ~~than 300 hours, esthetician students with fewer than 75 hours, and manicurist and natural hair care students with fewer~~
7 ~~than 60 hours shall not work in this department and are not allowed to work on the public except shampoo and scalp~~
8 ~~manipulations.~~

9 (c) All work done by students on the public must be checked by the cosmetic art teacher as the work is being performed
10 and after the service has been completed so that the teacher may point out errors to the student in order that the errors
11 may be corrected.

12 (d) Cosmetic art students shall receive training on theory of any cosmetic art service prior to performing that service.

13 (e) Theory work shall include lectures on theory subjects as well as demonstrations, questions and answers on textbooks,
14 written examinations, and in-class practice of procedures and methods.

15 (f) Cosmetic art teacher trainees must be enrolled in school to earn hours.

16 (g) Cosmetic art schools must supply each student with a copy of the North Carolina Cosmetic Art Act, Board rules, and
17 the student handbook.

18 (h) All of the work outlined in the ~~beginners' practice~~ department and the advanced clinic department shall be given to
19 the students through practical demonstrations and lectures, questions and answers on textbooks, and written exam.

20 (i) A minimum of 10 percent of scheduled attendance time each week will be spent on theory instruction, questions and
21 answers on textbooks, and the administration of a written exam to full time students.

22 (j) All papers shall be graded and returned to the students.

23 (k) Cosmetic art students shall receive training and practice only in the discipline in which they are enrolled.

24 (l) All live model performances on the public must be done in the advanced clinic department. Mannequin performances
25 and live model performances on other students may be performed in the advanced clinic department or in an advanced
26 clinic department classroom or room within the school with the required space and equipment for practice.

27 (m) Textbooks shall not be used more than five years after original publication date.

28 (n) Schools must provide textbooks and supplementary educational materials and equipment to students.

29
30 *History Note: Authority G.S. 88B-4; 88B-16;*

31 *Eff. January 1, 2012;*

32 *Amended Eff. December 1, 2015; June 1, 2013; October 1, 2012.*

33

1 **21 NCAC 14T .0701 SCHOOL OPERATIONS/LICENSURE MAINTENANCE IS AMENDED AS**
2 **PUBLISHED IN NC REGISTER 29:24 AS FOLLOWS:**

3 **SECTION .0700 - SCHOOL LICENSURE, OPERATIONS, CLOSING AND RELOCATING SCHOOLS**
4

5 **21 NCAC 14T .0701 SCHOOL OPERATIONS/LICENSURE MAINTENANCE**

6 (a) No individual shall be given credit for any hours earned in a cosmetic art school before the date the school is
7 granted a license, before the student is enrolled, or after graduation or withdrawal of the student without a new
8 enrollment.

9 (b) All Cosmetic Art schools shall submit hours of operation per cosmetic art discipline to the Board. Any changes
10 to the hours of operation shall be submitted to the Board. A school will be considered open by the Board when
11 cosmetic art instruction, services, or performances are provided.

12 (c) Students may be required to clean and disinfect work areas, reception areas, implements, and the dispensary.
13 Students shall not be required to perform regular maintenance.

14 (d) All cosmetic art schools shall adhere to all Board sanitation regulations located in 21 NCAC 14H Sanitation.

15 (e) Cosmetic art schools may permit students to leave the cosmetic art school during instructional time to visit on
16 campus libraries and other educational resource rooms such as computer labs for research and study under the
17 supervision of a cosmetic art instructor.

18 (f) Cosmetic art schools shall use the following grading scale as a minimum for passing grades:

Grade A	100-90
Grade B	80-89
Grade C	70-79
Grade F (Fail)	0-69

19 (g) Cosmetic art schools shall not graduate any student who has not met the minimum school and Board
20 requirements for graduation.

21 (h) Examinations shall be administered in all subjects of the cosmetic art curriculum.

22 (i) Students present at school shall be supervised by a cosmetic art teacher at all times. If a guest lecturer is leading
23 a class, at least one cosmetic art teacher must be present in the lecture.

24 (j) All cosmetic art schools shall provide:

- 25 (1) One teacher for every 25 students enrolled in the ~~beginner practice~~ department;
- 26 (2) One teacher for every 20 students during practical work on live models in the advanced clinic
27 department; and
- 28 (3) Cosmetic art teachers at a ratio of 1:25 teacher to teacher trainees; or
- 29 (A) one teacher and up to 25 ~~beginner practice~~ cosmetic art students and 5 teacher trainees; or
- 30 (B) one teacher and up to 20 cosmetic art students in practice on the clinic floor and 5 teacher
31 trainees.

32 (k) In theory classes, the teacher-student ratio may exceed the ratios established in this Rule.

33 (l) The teacher student ratios established in this Rule shall be adhered to when schools are in operation.

1 (m) A teacher may administer instruction to up to 10 students enrolled in ~~beginner practice~~ and ~~advanced clinic~~
2 departments at the same time. A teacher shall not administer instruction to more than 10 students enrolled in
3 ~~beginner practice~~ and ~~advanced clinic~~ departments at the same time.

4 (n) At no time can any one teacher be simultaneously responsible for students in a theory class and students in
5 practice on the clinic floor.

6 (o) In cases of change in teaching staff, the school shall notify the Board of the change in writing prior to beginning
7 instruction. A change in teaching staff includes any substitution for the regularly scheduled teacher and any change,
8 scheduled or otherwise, in the list of teachers last given to the Board.

9 (1) All courses in a cosmetic art school shall be taught by a licensed cosmetology teacher, except as
10 follows:

11 (A) manicuring courses may be taught by either a licensed cosmetology teacher or a licensed
12 manicurist teacher;

13 (B) natural hair care courses may be taught by either a licensed cosmetology teacher or a
14 licensed natural hair care teacher;

15 (C) esthetics courses may be taught by either a licensed cosmetology teacher or a licensed
16 esthetician teacher.

17 (2) A licensed cosmetologist not licensed as a cosmetology teacher may substitute for a cosmetology,
18 esthetician, natural hair care or manicurist teacher; a licensed manicurist not licensed as a
19 manicurist teacher may substitute for a manicurist teacher; a licensed natural hair care specialist
20 not licensed as a natural hair care teacher may substitute for a natural hair care teacher; and a
21 licensed esthetician not licensed as an esthetician teacher may substitute for an esthetician teacher.

22 (p) In no event may any cosmetic art licensee substitution last for more than 15 consecutive working days per year
23 per teacher. If any teacher substitution is 16 consecutive days or longer, the school shall provide a new cosmetic art
24 teacher.

25 (q) Enrolled students may earn a maximum of 10 hours per day per discipline of cosmetic art and a maximum of 48
26 hours per week per discipline. A student enrolled in more than one cosmetic art discipline may not earn hours or
27 complete performances concurrently.

28 (r) A cosmetic art student must complete at least 1/3 of the minimum required hours in the cosmetic art school
29 certifying his or her application for the state board examination.

30 (s) Upon written petition by the student and the school, the Board shall make an exception to the requirements set
31 forth in Paragraph (r) of this Rule if the student shows that circumstances beyond the student's control prohibited
32 him or her from completing a minimum of 1/3 hours at the school certifying his or her application.

33 (t) The Board shall certify student hours for any North Carolina cosmetic art school that is closed. The Board shall
34 not certify student hours between any North Carolina open cosmetic art schools. The Board shall certify student
35 hours earned at North Carolina cosmetic art schools to other state boards and schools open outside of the state of
36 North Carolina as set forth in Rule .0502 of this Subchapter.

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1 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16;*
2 *Eff. February 1, 2012;*
3 *Amended Eff. December 1, 2015; August 1, 2014; June 1, 2013; October 1, 2012*
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Withdrawn