

9/10/15

CHAPTER 16 - PRIVATE PROTECTIVE SERVICES BOARD

SECTION .0100 - ORGANIZATION AND GENERAL PROVISIONS

1 14B NCAC 16 .0101 is amended without notice pursuant to G.S. 150B-21.5(a):

2

3 **14B NCAC 16 .0101 PURPOSE**

4 The Private Protective Services Board is established within the North Carolina ~~Department of Justice~~ Department of Public
5 Safety for the purpose of administering the licensing of and setting the education and training requirements for persons, firms,
6 associations and corporations engaged in the private protective services businesses within this ~~state~~, State.

7

8 *History Note: Authority G.S. 74C-4;*

9 *Eff. June 1, 1984;*

10 *Transferred and Recodified from 12 NCAC 07D .0101 Eff. July 1, 2015.*

1 14B NCAC 16.0807 is amended without notice pursuant to G.S. 150B-21.5(a):

2
3 **14B NCAC 16 .0807 TRAINING REQUIREMENTS FOR ARMED SECURITY GUARDS**

4 (a) Applicants for an armed security guard firearm registration permit shall first complete the basic unarmed security
5 guard training course set forth in Rule .0707 of this Chapter.

6 (b) Private investigator licensees applying for an armed security guard firearm registration permit shall first complete a
7 four hour training course consisting of the courses set forth in Rule .0707(a)(1) and (2) of this Chapter and all additional
8 training requirements set forth in that Rule.

9 (c) Applicants for an armed security guard firearm registration permit shall complete a basic training course for armed
10 security guards which consists of at least 20 hours of classroom instruction including:

- 11 (1) legal limitations on the use of handguns and on the powers and authority of an armed security guard,
12 including familiarity with rules and regulations relating to armed security guards (minimum of four
13 hours);
- 14 (2) handgun safety, including range firing ~~procedures~~ ~~procedures~~ -- (minimum of one hour);
- 15 (3) handgun operation and ~~maintenance~~ ~~maintenance~~ -- (minimum of three hours);
- 16 (4) handgun ~~fundamentals~~ ~~fundamentals~~ -- (minimum of eight hours); and
- 17 (5) night ~~firing~~ ~~firing~~ -- (minimum of four hours).

18 (d) Applicants for an armed security guard firearm registration permit shall attain a score of at least 80 percent accuracy
19 on a firearms range qualification course adopted by the Board and the ~~Attorney General~~, Secretary of Public Safety, a
20 copy of which is on file in the Director's office. Should a student fail to attain a score of 80 percent accuracy, the student
21 ~~will shall~~ be given three additional attempts to qualify on the course of fire ~~they the student did not pass.~~ ~~pass, which~~
22 ~~additional attempts shall take place within 20 days of the completion of the initial 20 hour course.~~ Failure to meet the
23 qualification after three attempts shall require the student to repeat the entire Basic Training Course for Armed Security
24 Guards. ~~All additional attempts must take place within 20 days of the completion of the initial 20 hour course.~~

25 (e) All armed security guard training required by this Chapter shall be administered by a certified trainer and shall be
26 completed no more than 90 days prior to the date of issuance of the armed security guard firearm registration permit.

27 (f) All applicants for an armed security guard firearm registration permit ~~must shall~~ obtain training under the provisions
28 of this Section using their duty weapon and their duty ammunition or ballistic equivalent ammunition, to include lead-
29 free ammunition that meets the same point of aim, point of impact, and felt recoil of the duty ammunition, for all weapons.

30 (g) No more than six new or renewal armed security guard applicants per one instructor shall be placed on the firing line
31 at any one time during firearms range training.

32 (h) Applicants for re-certification of an armed security guard firearm registration permit shall complete a basic
33 recertification training course for armed security guards ~~which that~~ consists of at least four hours of classroom instruction
34 and is a review of the requirements set forth in Subparagraphs (c)(1) through (c)(5) of this Rule. The recertification
35 course is valid for 180 days after completion of the course. Applicants for recertification of an armed security guard
36 firearm registration permit shall also complete the requirements of Paragraph (d) of this Rule.

37 (i) An armed guard currently registered with one company may be registered with a second company. Such registration
38 shall be considered "dual." The registration with the second company shall expire at the same time that the registration

OFFICE OF ADMIN HEARINGS
SEP 16 PM 1:35
FILED

1 expires with the first company. An updated application shall be required, along with the digital photograph, updated
2 criminal records checks and a forty dollar (\$40.00) registration fee. If the guard will be carrying a weapon of the same
3 make and model, then no additional firearms training is required. The licensee shall submit a letter stating the guard will
4 be carrying the same make and model weapon. If the guard will be carrying a weapon of a different make and model, the
5 licensee shall submit a letter to the Board advising of the make and model of the weapon the guard will be carrying and
6 the guard shall be required to qualify at the firing range on both the day and night qualification course. The qualification
7 score is valid for 180 days after completion of the course.

8 (j) To be authorized to carry a standard 12 gauge shotgun in the performance of his or her duties as an armed security
9 guard, an applicant shall complete, in addition to the requirements of Paragraphs (a), (c) and (d) of this Rule, four hours
10 of classroom training which shall include the following:

- 11 (1) legal limitations on the use of shotguns;
- 12 (2) shotgun safety, including range firing procedures;
- 13 (3) shotgun operation and maintenance; and
- 14 (4) shotgun fundamentals.

15 (k) An applicant may take the additional shotgun training at a time after the initial training in **subparagraph (c)** of this
16 Rule. If the shotgun training is completed at a later time, the shotgun certification shall run concurrent with the armed
17 registration permit.

18 In addition to the requirements set forth in Paragraph (j) of this Rule, applicants shall attain a score of at least 80 percent
19 accuracy on a shotgun range qualification course adopted by the Board and the ~~Attorney General~~, Secretary of Public
20 Safety, a copy of which is on file in the Director's office.

21 (l) Applicants for shotgun recertification shall complete an additional one hour of classroom training as set forth in
22 Paragraph (j) of this Rule and shall also complete the requirements of Paragraph (k) of this Rule.

23 (m) Applicants for an armed security guard firearm registration permit who possess a current firearms trainer certificate
24 shall be given, upon their written request, a firearms registration permit that will run concurrent with the trainer certificate
25 upon completion of an annual qualification with their duty weapons as set forth in Paragraph (d) of this Rule.

26 (n) The armed security officer is required to qualify annually **for both day and night night firing with his or her duty hand**
27 **gun and shotgun, if applicable**. If the security officer fails to qualify on either course of fire, the security officer cannot
28 carry a firearm until such time as he or she meets the qualification requirements. Upon failure to qualify the firearm
29 instructor **must shall** notify the security officer that he or she is no longer authorized to carry a **firearm firearm**, and the
30 firearm instructor **must shall** notify the employer and the Private Protective Services Board staff on the next business day.

31
32 *History Note: Authority G.S. 74C-5; 74C-9; 74C-13;*

33 *Eff. June 1, 1984;*

34 *Amended Eff. November 1, 1991; February 1, 1990; July 1, 1987;*

35 *Temporary Amendment Eff. January 14, 2002;*

36 *Amended Eff. October 1, 2013; October 1, 2010; June 1, 2009; February 1, 2006; August 1, 2002;*

37 *Transferred and Recodified from 12 NCAC 07D .0807 Eff. July 1, 2015.*

1

Amended Eff. October 1, 2015;

SECTION .0900 – TRAINER CERTIFICATE

1 14B NCAC 16 .0901 is amended without notice pursuant to G.S. 150B-21.5(a):

2
3 **14B NCAC 16 .0901 REQUIREMENTS FOR A FIREARMS TRAINER CERTIFICATE**

4 (a) Firearms trainer applicants shall:

- 5 (1) meet the minimum standards established by Rule .0703 of this Chapter;
- 6 (2) have a minimum of one year of supervisory experience in security with a contract security company
7 or proprietary security organization, or one year of experience with any federal, state, county or
8 municipal law enforcement agency;
- 9 (3) attain a 90 percent score on a firearm's prequalification course approved by the Board and the
10 ~~Attorney General~~, Secretary of Public Safety, with a copy of the firearm's course certificate to be
11 kept on file in the administrator's office;
- 12 (4) complete a training course approved by the Board and the ~~Attorney General~~ Secretary of Public
13 Safety which shall consist of a minimum of 40 hours of classroom and practical range training in
14 handgun and shotgun safety and maintenance, range operations, night firearm training, control and
15 safety procedures, and methods of handgun and shotgun firing;
- 16 (5) pay the certified trainer application fee established in Rule .0903(a)(1) of this Section; and
- 17 (6) successfully complete the requirements of the Unarmed Trainer Certificate set forth in Rule .0909
18 of this Section.

19 (b) The applicant's score on the prequalification course set forth in Subparagraph (a)(3) of this Rule is valid for 180
20 days after completion of the course.

21 (c) In lieu of completing the training course set forth in Subparagraph (a)(4) of this Rule, an applicant may submit to
22 the Board a current Criminal Justice Specialized Law Enforcement Firearms Instructor Certificate from the North
23 Carolina Criminal Justice Education and Training Standards Commission.

24 (d) In lieu of Subparagraphs (a)(2) and (4) of this Rule, an applicant may establish ~~to the Board's satisfaction a military~~
25 ~~occupational specialty that the applicant satisfies the conditions set forth in G.S. 93B-15.1(a) for firearm instruction~~
26 and two years of verifiable experience within the past five years in the U.S. Armed Forces as a firearms instructor.

27 (e) All applicants subject to Paragraphs (c) and (d) of this Rule shall comply with the provisions of Subparagraph
28 (a)(3), pay the application amount as set forth in Rule .0903 of this Section, and complete the ~~eight-hour~~ eight-hour
29 course given by the Board on rules and regulations.

30 (f) In addition to the requirement of Section .0200 of this Chapter, an applicant for a firearms trainer certificate who
31 is the spouse of an active duty member of the U.S. Armed Forces shall establish ~~to the Board's satisfaction that;~~ that
32 the applicant satisfies the conditions set forth in G.S. 93B-15.1(b).

33 ~~(1) — the spouse holds a current license, certification, or registration from another jurisdiction and the~~
34 ~~other jurisdiction's requirements are substantially equivalent to or exceed the Board's requirements;~~

35 ~~and~~

36 ~~(2) — the spouse has two years of verifiable experience within the past five years as a firearms instructor.~~

1 (g) A Firearms Trainer Certificate expires two years after the date of issuance.

2

3 *History Note: Authority G.S. 74C-5; 74C-9; 74C-13; 93B-15.1;*

4 *Eff. June 1, 1984;*

5 *Amended Eff. July 1, 2014; October 1, 2013; December 1, 2008; January 1, 2008; August 1, 2004;*

6 *November 1, 1991;*

7 *Transferred and Recodified from 12 NCAC 07D .0901 Eff. July 1, 2015.*

8 *Amended Eff. October 1, 2015;*

1 14B NCAC 16 .0904 is amended without notice pursuant to G.S. 150B-21.5(a)(1):

2
3 **14B NCAC 16 .0904 RENEWAL OF A FIREARMS TRAINER CERTIFICATE**

4 (a) Each applicant for renewal of a firearms trainer certificate shall complete a renewal form provided by the Board
5 Board and available on its website at www.ncdps.gov/PPS. This form shall be submitted not less than 30 days prior
6 to the expiration of the applicant's current certificate and shall be accompanied by:

- 7 (1) certification of the successful completion of a firearms trainer refresher course approved by the
8 Board and the ~~Attorney General~~ Secretary of Public Safety consisting of a minimum of eight hours
9 of classroom and practical range training in handgun and shotgun safety and maintenance, range
10 operations, control and safety procedures, and methods of handgun and shotgun firing. This training
11 shall be completed within 180 days of the submission of the renewal application;
- 12 (2) a certified statement of the result of a criminal records search from the appropriate governmental
13 authority housing criminal record information or clerk of superior court in each county where the
14 applicant has resided within the immediately preceding 48 months ~~and~~ ~~and~~, if any address history
15 contains an out of state address, a criminal record check from the reporting service designated by
16 the Board pursuant to G.S. 74C-8.1(a);
- 17 (3) the applicant's renewal fee; and
- 18 (4) the actual cost charged to the Private Protective Services Board by the State Bureau of Investigation
19 to cover the cost of criminal record checks performed by the State Bureau of Investigation, collected
20 by the Private Protective Services Board.

21 (b) Members of the armed forces whose certification is in good standing and to whom G.S. 105-249.2 grants an
22 extension of time to file a tax return are granted that same extension of time to pay the certification renewal fee and
23 to complete any continuing education requirements prescribed by the Board. A copy of the military order or the
24 extension approval by the Internal Revenue Service or by the North Carolina Department of Revenue ~~must~~ ~~shall~~ be
25 furnished to the Board.

26
27 *History Note: Authority G.S. 74C-5; 74C-8.1(a); 74C-13;*

28 *Eff. June 1, 1984;*

29 *Amended Eff. January 1, 2013; October 1, 2010; June 1, 2009; December 1, 1995; December 1,*
30 *1985;*

31 *Transferred and Recodified from 12 NCAC 07D .0904 Eff. July 1, 2015.*

32 *Amended Eff. October 1, 2015;*

1 14B NCAC 16 .0909 is amended without notice to G.S.150B-21.5(a):

2
3 **14B NCAC 16 .0909 UNARMED TRAINER CERTIFICATE**

4 (a) To receive an unarmed trainer certificate, an applicant shall meet the following requirements:

- 5 (1) comply with the requirements of Rule .0703 of this Chapter;
- 6 (2) have a minimum of one year of experience in security with a contract security company or
7 proprietary security organization, or one year of experience with any federal, state, county or
8 municipal law enforcement agency;
- 9 (3) successfully complete a training course approved by the Board and the ~~Attorney General~~ Secretary
10 of Public Safety, which shall consist of a minimum of 24 hours classroom instruction to include the
11 following topic areas:
- 12 (A) civil liability for the security trainer ~~two hours; -- (two hours);~~
- 13 (B) interpersonal communications in instruction ~~three hours; -- (three hours);~~
- 14 (C) teaching adults ~~four hours; -- (four hours);~~
- 15 (D) principles of instruction ~~one hour; -- (one hour);~~
- 16 (E) methods and strategies of instruction ~~one hour; -- (one hour);~~
- 17 (F) principles of instruction: audio-visual aids ~~three hours; and -- (three hours); and~~
- 18 (G) student performance ~~45 minute presentation; -- (45 minute presentation);~~
- 19 (4) receive a favorable recommendation from the employing or contracting licensee; and
- 20 (5) submit the application required by Rule .0910 of this ~~Section.~~ Section, which is available on the
21 Board's website at www.ncdps.gov/PPS.

22 (b) In lieu of completing the training course set forth in Subparagraph (a)(3) of this Rule, an applicant may submit to
23 the Board:

- 24 (1) a Criminal Justice General Instructor Certificate from the North Carolina Criminal Justice Education
25 and Training Standards Commission; or
- 26 (2) any training certification that meets or exceeds the requirements of Subparagraph (a)(3) of this Rule
27 and is approved by the Director of PPS.

28 (c) In lieu of the experience requirement of Subparagraph (a)(2) of this Rule and completing the training course set
29 forth in Subparagraph (a)(3) of this Rule, an applicant may establish ~~to the Board's satisfaction a military occupational~~
30 ~~specialty~~ that the applicant satisfies the conditions set forth in G.S. 93B-15.1(a) for an unarmed trainer and two years
31 of verifiable experience within the past five years in the U.S. Armed forces as an unarmed guard trainer.

32 (d) In addition to the requirements of Section .0200 of this Chapter, an applicant for an unarmed guard trainer
33 certificate that is the spouse of an active duty member of the U.S. Armed Forces shall establish ~~to the Board's~~
34 ~~satisfaction:~~ that the applicant satisfies the conditions set forth in G.S. 93B-15.1(b).

- 35 (1) ~~the spouse holds a current license, certification or registration from another jurisdiction and the other~~
36 ~~jurisdiction's requirements are substantially equivalent to or exceed the Board's requirements; and~~
- 37 (2) ~~the spouse has two years of verifiable experience within the past five years as an unarmed guard~~
38 ~~trainer.~~

1 (e) An Unarmed Trainer Certificate shall expire two years after the date of issuance.

2

3 *History Note: Authority G.S. 74C-8; 74C-9; 74C-11; ~~74C-13~~; 93B-15.1;*

4 *Eff. October 1, 2004;*

5 *Amended Eff. October 1, 2013; January 1, 2013; January 1, 2008;*

6 *Transferred and Recodified from 12 NCAC 07D .0909 Eff. July 1, 2015.*

7 *Amended Eff. October 1, 2015;*

1 14B NCAC 16 .1407 is amended without notice pursuant to G.S. 150B 21.5(a):

2
3 **14B NCAC 16 .1407 TRAINING REQUIREMENTS FOR ARMED ARMORED CAR SERVICE**
4 **GUARDS**

5 (a) Prior to applying, applicants for an armed armored car service guard firearm registration permit shall complete
6 the basic unarmed armored car service guard training course set forth in Rule ~~.1307~~ .1307(a) of this Chapter. Private
7 Investigator Licensees applying for an armed armored car service guard firearm registration permit shall complete a
8 four hour training course consisting of blocks of instruction "The Security Officer in North Carolina" and "Legal
9 Issues for Security Officers" as set forth in Rule .1307(a) of this Chapter. Private Investigator Licensees applying for
10 an armed armored car service guard firearm registration permit are not required to complete the following training
11 blocks found in the basic training course referenced in Rule .1307(a) of this Chapter: "Emergency Situations,"
12 "Deployment," "Armored Security Operations," and "Safe Driver Training." A Private Investigator Licensee applying
13 for an armed armored car service guard firearm registration permit shall meet all additional training requirements set
14 forth in Rule .1307(a) of this Chapter as well as the training requirements set forth in this Rule.

15 (b) Applicants for an armed armored car service guard firearm registration permit shall complete a basic training
16 course for armed security guards that consists of at least 20 hours of classroom instruction including:

- 17 (1) legal limitations on the use of handguns and on the powers and authority of an armed security guard,
18 including familiarity with rules relating to armed security ~~guards guards~~ -- (minimum of four hours);
- 19 (2) handgun safety, including range firing ~~procedures procedures~~ -- (minimum of one hour);
- 20 (3) handgun operation and ~~maintenance maintenance~~ -- (minimum of three hours);
- 21 (4) handgun ~~fundamentals fundamentals~~ -- (minimum of eight hours); and
- 22 (5) night ~~firing firing~~ -- (minimum of four hours).

23 (c) Applicants for an armed armored service guard firearm registration permit shall attain a score of at least 80 percent
24 accuracy on a firearms range qualification course adopted by the Board and the Attorney General, a copy of which is
25 on file in the Director's office. Should a student fail to attain a score of 80 percent accuracy as referenced above, the
26 student shall be given an additional three attempts to qualify on the course of fire they did not ~~pass~~ pass, which
27 ~~additional attempts shall take place within 20 days of the completion of the initial 20 hour course.~~ Failure to meet the
28 qualification after three attempts shall require the student to repeat the entire Basic Training Course for Armed Security
29 Guards. ~~All additional attempts must take place within 20 days of the completion of the initial 20 hour course.~~

30 (d) All armed security guard training required by this Subchapter shall be administered by a certified trainer and shall
31 be successfully completed no more than 90 days prior to the date of issuance of the armed armored car service guard
32 firearm registration permit.

33 (e) All applicants for an armed armored car service guard firearm registration permit ~~must shall~~ obtain training under
34 the provisions of this Rule using their duty weapon and their duty ammunition or ballistic equivalent ammunition, to
35 include lead-free ammunition that meets the same point of aim, point of impact, and felt recoil of the duty ammunition,
36 for all weapons.

1 (f) No more than six new or renewal armed armored car service guard applicants per one instructor shall be placed
2 on the firing line at any one time during firearms range training.

3 (g) Applicants for re-certification of an armed armored car service guard firearm registration permit shall complete a
4 basic recertification training course for armed **security armored car** guards that consists of at least four hours of
5 classroom instruction and is a review of the requirements set forth in Subparagraphs (b)(1) through (b)(5) of this Rule.
6 The recertification course is valid for 180 days after completion of the course. Applicants for recertification of an
7 armed armored car service guard firearm registration permit shall also complete the requirements of Paragraph (c) of
8 this Rule.

9 (h) To be authorized to carry a standard 12 gauge shotgun in the performance of his duties as an armed armored car
10 service guard, an applicant shall complete, in addition to the requirements of Paragraphs (a), (b) and (c) of this Rule,
11 four hours of classroom training that shall include the following:

- 12 (1) legal limitations on the use of shotguns;
- 13 (2) shotgun safety, including range firing procedures;
- 14 (3) shotgun operation and maintenance; and
- 15 (4) shotgun fundamentals.

16 An applicant may take the additional shotgun training at a time after the initial training in **Subparagraph (b)** of this
17 Rule. If the shotgun training is completed at a later time, the shotgun certification shall run concurrently with the
18 armed registration permit.

19 (i) In addition to the requirements set forth in Paragraph (h) of this Rule, applicants shall attain a score of at least 80
20 percent accuracy on a shotgun range qualification course adopted by the Board and the ~~Attorney General~~, Secretary
21 of Public Safety, a copy of which is on file in the Director's office.

22 (j) Applicants for shotgun recertification shall complete an additional one hour of classroom training as set forth in
23 Subparagraphs (h)(1) through (h)(4) of this Rule and shall also complete the requirements of Paragraph (i) of this
24 Rule.

25 (k) Applicants for an armed armored car service guard firearm registration permit who possess a current firearms
26 trainer certificate shall be given, upon their written request, a firearms registration permit that will run concurrently
27 with the trainer certificate upon completion of an annual qualification with their duty weapons as set forth in Paragraph
28 (c) of this Rule.

29 (l) An armed armored car service guard shall qualify annually for both day and night firing with his or her duty
30 weapon and shotgun, if applicable. If the armed armored car service guard fails to qualify on either course of fire, the
31 guard cannot carry a firearm until such time as he or she meets the qualification requirements. Upon failure to qualify
32 the firearm instructor **must shall** notify the armed armored car service guard that he or she is no longer authorized to
33 carry a **firearm firearm**, and the firearm instructor **must shall so** notify the employer and the Private Protective Services
34 staff on the next business day.

35 (m) Armed armored car service guard personnel may also work as armed security guards only if they hold an unarmed
36 or armed security guard registration.

37

1 *History Note: Authority G.S. 74C-3; 74C-5; 74C-13;*
2 *Eff. January 1, 2013;*
3 *Transferred and Recodified from 12 NCAC 07D .1507 Eff. July 1, 2015.*
4 *Amended Eff. October 1, 2015;*