

REQUEST FOR TECHNICAL CHANGE

AGENCY: **North Carolina Licensed Professional Counselors**

RULE CITATION: ALL RULES

DEADLINE FOR RECEIPT: Tuesday, June 10, 2014

NOTE WELL: This request when viewed on computer extends several pages. Please be sure you have reached the end of the document.

The Rules Review Commission staff has completed its review of this rule prior to the Commission's next meeting. The Commission has not yet reviewed this rule and therefore there has not been a determination as to whether the rule will be approved. You may call this office to inquire concerning the staff recommendation.

In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

Forms:

All forms must be revised and resubmitted. Box 2 on the form should contain the complete rule citation of "21 NCAC 53 #." Please make this correction to all of the forms.

Rules:

All rules must be revised and resubmitted. Line 1 on each rule has the statement related to publication. This statement should be updated to reflect the action being taken by the agency, either adoption or amendment, whether there has been any changes since publication, and the publication information. See 26 NCAC 02C .0404.

Submission:

Future submissions must be in accordance with 26 NCAC 02C .0103, meaning that the submission should contain the following and the documents should be marked whether it is an original or a copy, along with the date of submission:

(d) An agency shall submit documents in the following order:

- (1) the original submission form;*
- (2) the original of the rule;*
- (3) a copy of the submission form;*
- (4) a copy of the rule; and*
- (5) a copy of the rule for the RRC*

Content of the rules:

Abigail M. Hammond
Commission Counsel

Date submitted to agency: Thursday, May 22, 2014

Several rules do not correctly reflect changes from language currently within the North Carolina Administrative Code or changes since publication in the North Carolina Register. Please remember to reflect all future changes on these rules in accordance with 26 NCAC 02C .0405.

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Abigail M. Hammond
Commission Counsel
Date submitted to agency: Thursday, May 22, 2014

REQUEST FOR TECHNICAL CHANGE

AGENCY: **North Carolina Licensed Professional Counselors**

RULE CITATION: 21 NCAC 53 .0102

DEADLINE FOR RECEIPT: Tuesday, June 10, 2014

NOTE WELL: This request when viewed on computer extends several pages. Please be sure you have reached the end of the document.

The Rules Review Commission staff has completed its review of this rule prior to the Commission's next meeting. The Commission has not yet reviewed this rule and therefore there has not been a determination as to whether the rule will be approved. You may call this office to inquire concerning the staff recommendation.

In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

This Rule, as filed, fails to properly reflect the language as published in the North Carolina Register on March 17, 2014. The language in this Rule needs to reflect the language as it was published, with any subsequent changes since publication made in accordance with 26 NCAC 02C .0405(b).

Once the published language is corrected for this rule, in Paragraph (a) after "Ethics" and in Paragraph (b) after "Education", please add the following clause including the comma:

"that are hereby incorporated by reference,"

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Abigail M. Hammond
Commission Counsel
Date submitted to agency: Thursday, May 22, 2014

1 21 NCAC 53 .0102 is proposed for amendment as follows:

2

3 **21 NCAC 53 .0102 PROFESSIONAL ETHICS**

4 ~~The Board of Licensed Professional Counselors has adopted the Code of Ethics and Standards of Practice~~
5 ~~promulgated by the American Counseling Association, effective 2005, Association, including the guidelines for the~~
6 ~~practice of online counseling adopted in October 1999 and any subsequent revisions of or amendments to the Code~~
7 ~~of Ethics and Standards published by the American Counseling Association and they are hereby incorporated by~~
8 ~~reference. Copies of the Code of Ethics and Standards are available free of charge from the American Counseling~~
9 ~~Association, online at www.counseling.org. In addition, the Board has adopted the Approved Clinical Supervisor~~
10 ~~(ACS) Code of Ethics promulgated by the Center for Credentialing and Education, effective 2008, Education and~~
11 ~~any subsequent revisions of or amendments to the Code of Ethics by the Center for Credentialing and Education and~~
12 ~~they are hereby incorporated by reference. Copies of the Approved Clinical Supervisor (ACS) Code of Ethics are~~
13 ~~available free of charge from the Center for Credentialing and Education online at www.cce-global.org.~~

14 (a) ~~The Board of Licensed Professional Counselors has adopted the American Counseling Association (ACA) Code~~
15 ~~of Ethics and Standards of Practice promulgated by the American Counseling Association, effective 2005,~~
16 ~~Association, including the guidelines for the practice of online counseling adopted in October 1999 and any~~
17 ~~subsequent revisions of or amendments to the ACA Code of Ethics and Standards published by the American~~
18 ~~Counseling Association and they are hereby incorporated by reference. Copies of the ACA Code of Ethics and~~
19 ~~Standards are available free of charge and includes subsequent amendments and editions. A free copy may be~~
20 ~~obtained from the American Counseling Association, Association online at www.counseling.org.~~

21 (b) ~~In addition, the Board has adopted the Approved Clinical Supervisor (ACS) Code of Ethics promulgated by the~~
22 ~~Center for Credentialing and Education, effective 2008, Education any subsequent revisions of or amendments to the~~
23 ~~ACS Code of Ethics by the Center for Credentialing and Education and they are hereby incorporated by reference.~~
24 ~~Copies of the ACS Code of Ethics are available free of charge and includes subsequent amendments and editions. A~~
25 ~~free copy may be obtained from the Center for Credentialing and Education online at www.cce-global.org.~~

26

27 *History Note: Authority G.S. 90-334(h);*

28 *Temporary Rule Eff. February 21, 1984, for a Period of 120 Days to Expire on June 19, 1984;*

29 *Eff. July 1, 1984;*

30 *Amended Eff. July 1, 2014; January 1, 2010; July 1, 2006; July 1, 1994.*

31

REQUEST FOR TECHNICAL CHANGE

AGENCY: **North Carolina Licensed Professional Counselors**

RULE CITATION: 21 NCAC 53 .0204

DEADLINE FOR RECEIPT: Tuesday, June 10, 2014

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The Rules Review Commission staff has completed its review of this rule prior to the Commission's next meeting. The Commission has not yet reviewed this rule and therefore there has not been a determination as to whether the rule will be approved. You may call this office to inquire concerning the staff recommendation.

In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

Line 10, add an "or" after "certificates,"

Line 26, the language does not reflect the change from the language in the Administrative Code. This line should reflect the deletion of "disclosure statement" and the additional of "Professional Disclosure Statement"

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Abigail M. Hammond
Commission Counsel
Date submitted to agency: Thursday, May 22, 2014

REQUEST FOR TECHNICAL CHANGE

AGENCY: **North Carolina Licensed Professional Counselors**

RULE CITATION: 21 NCAC 53 .0205

DEADLINE FOR RECEIPT: Tuesday, June 10, 2014

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The Rules Review Commission staff has completed its review of this rule prior to the Commission's next meeting. The Commission has not yet reviewed this rule and therefore there has not been a determination as to whether the rule will be approved. You may call this office to inquire concerning the staff recommendation.

In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

Line 16, please note that this Rule was published with a comma between the (h) and (i). As the comma was in the publication, merely add it to the filed adopted rule without reflecting the change in accordance with 26 NCAC 02C .0405.

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Abigail M. Hammond
Commission Counsel
Date submitted to agency: Thursday, May 22, 2014

1 21 NCAC 53 .0205 is proposed for amendment as follows:

2

3 **21 NCAC 53 .0205 COUNSELING EXPERIENCE**

4 ~~Counseling [counseling services as defined in G.S. 90-330(a)(3)] experience applicable to the experience~~
5 ~~requirement for licensure consists of a minimum of 3000 hours of supervised professional practice after the graduate~~
6 ~~degree in counseling or counseling related field has been conferred. At least 2000 hours of the supervised~~
7 ~~professional practice hours must consist of direct counseling experience. The counseling experience required by~~
8 ~~G.S. 90-336(c)(2) shall include a minimum of 2000 hours of supervised professional practice hours of direct~~
9 ~~counseling experience. Direct counseling experience consists of live contact with individuals, groups, ~~and~~ or~~
10 ~~families through counseling as defined in G.S. 90-330(a)(3)a ~~through~~ and b. ~~To be applicable, experience~~~~
11 ~~Experience shall be gained at a rate of ~~not less than eight hours per week but~~ no more than 40 hours per week. At~~
12 ~~least 100 hours of clinical supervision, as defined in Rule .0210 and Rule .0211 of this Section, shall be documented~~
13 ~~during the minimum of 3000 hours of supervised professional practice, as defined in Rule .0208 of this Section. No~~
14 ~~less than three-quarters of the hours of clinical supervision shall be individual clinical supervision.~~

15

16 *History Note: Authority G.S. 90-330(a)(3); ~~90-334(i)~~; 90-334(h)(i); 90-336(c).*

17 *Eff. July 1, 1984;*

18 *Amended Eff. July 1, 2014; January 1, 2010; July 1, 2006; July 1, 1994.*

19

REQUEST FOR TECHNICAL CHANGE

AGENCY: **North Carolina Licensed Professional Counselors**

RULE CITATION: 21 NCAC 53 .0206

DEADLINE FOR RECEIPT: Tuesday, June 10, 2014

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The Rules Review Commission staff has completed its review of this rule prior to the Commission's next meeting. The Commission has not yet reviewed this rule and therefore there has not been a determination as to whether the rule will be approved. You may call this office to inquire concerning the staff recommendation.

In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

Paragraph (b) has been added since publication. This change should be reflected in accordance with 26 NCAC 02C .0405. Further, please make the two paragraphs consistent, as follows:

Line 6, replace "The supervision" with "Supervised graduate counseling"

Lines 7 and 15 reference a "form." Where is the form located?

Line 9, replace "60 percent" with "180 hours"

Line 16, add "supervised" before "graduate"

Lines 10 and 18, please confirm that the use of "graduate" is necessary, as that term is not part of the word defined in Rule .205 of this Section.

Line 12, replace "will" with "shall"

Lines 12 thru 14, please consider re-writing as a list as follows:

"shall consist of the following separate courses:

- (1) practicum totaling at least three semester hours or five quarter hours;*
- (2) internship totaling at least three semester hours or five quarter hours;*
- and*
- (3) at least 17 hours of graduated counseling supervision, as defined in Rules"*

If the above re-write is not considered, then the following changes will remain:

Abigail M. Hammond
Commission Counsel

Date submitted to agency: Thursday, May 22, 2014

Lines 12 and 13, add “hours” after “semester”

Line 12, delete the “hours and” and replace it with “hours;”

Line 13, add a semicolon after “hours”

Line 13, delete “as part of the graduate course study with” and replace with “and”

Line 14, delete “Rule” and replace with “Rules”

Line 21, delete the duplicative authority note

Line 22, please note that this Rule was published with a comma between the (h) and (i). As the comma was in the publication, merely add it to the filed adopted rule without reflecting the change in accordance with 26 NCAC 02C .0405.

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

1 21 NCAC 53 .0206 is proposed for amendment as follows:

2

3 **21 NCAC 53 .0206 GRADUATE COUNSELING EXPERIENCE**

4 (a) For applicants enrolled in master's programs before July 1, 2015, a separate practicum and an internship
5 must be completed as part of the graduate course of study with at least 17 hours of graduate counseling supervision,
6 as defined in Rule .0210 and Rule .0211 of this Section. The supervision shall be verified by a university faculty
7 member on forms provided by the Board and shall consist of a minimum of 300 hours of supervised graduate
8 counseling experience at a rate of not less than one hour of clinical supervision per 40 hours of graduate counseling
9 experience, as defined by Rule .0701(a)(2)(b) of this Chapter. At least 60 percent of this counseling experience shall
10 be direct graduate counseling experience as defined in Rule .0205 of this Section.

11 (b) For applicants who enroll in a master's program on or after July 1, 2015, graduate counseling experience
12 will consist of separate courses in practicum totaling at least three semester or five quarter hours and internship
13 totaling at least three semester or five quarter hours as part of the graduate course of study with at least 17 hours of
14 graduate counseling supervision, as defined in Rule .0210 and Rule .0211 of this Section. Supervised graduate
15 counseling shall be verified by a university faculty member on forms provided by the Board and shall consist of a
16 minimum of 300 hours of graduate counseling experience at a rate of not less than one hour of clinical supervision
17 per 40 hours of graduate counseling experience, as defined by Rule .0701(a)(2)(b) of this Chapter. At least 180
18 hours of this counseling experience shall be direct graduate counseling experience as defined in Rule .0205 of this
19 Section.

20

21 Authority G.S. 90-332.1(a)(3); 90-334(i); 90-336(b)(1).

22 *History Note:* Authority 90-332.1(a)(3); ~~90-334(i)~~; 90-334(h)(i); 90-336(b)(1);

23 *Temporary Rule Eff. February 21, 1984, for a Period of 120 Days to Expire on June 19, 1984;*

24 *Eff. July 1, 1984;*

25 *Amended Eff. July 1, 2014; January 1, 2010; July 1, 2006; July 1, 1994.*

26

REQUEST FOR TECHNICAL CHANGE

AGENCY: **North Carolina Licensed Professional Counselors**

RULE CITATION: 21 NCAC 53 .0208

DEADLINE FOR RECEIPT: Tuesday, June 10, 2014

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In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

Line 12, replace "which" with "that"

Line 17, please note that this Rule was published with a comma between the (h) and (i). As the comma was in the publication, merely add it to the filed adopted rule without reflecting the change in accordance with 26 NCAC 02C .0405.

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Abigail M. Hammond
Commission Counsel
Date submitted to agency: Thursday, May 22, 2014

1 21 NCAC 53 .0208 is proposed for amendment as follows:

2

3 **21 NCAC 53 .0208 SUPERVISED PROFESSIONAL PRACTICE**

4 Supervised professional practice ~~consists of~~ means counseling experience under the supervision of a qualified
5 clinical supervisor, as defined in Rule .0209 of this Section, ~~including and includes~~ a minimum of one hour of
6 individual or two hours of group clinical supervision per 40 hours of supervised professional counseling practice.
7 Individual clinical supervision hours do not count towards the 40 hours of supervised professional practice. At least
8 three-quarters of the hours of clinical supervision shall be individual. Persons who have met all licensure
9 requirements except the supervised professional practice who wish to counsel as supervised counselors in supervised
10 professional settings, as defined in Rule .0207 of the Section, shall apply to become a ~~Licensed Professional~~
11 ~~Counselor Associate~~ licensed professional counselor associate as defined in ~~Section .0700. Rule .0701~~ of this
12 Chapter. The focus of a supervision session shall be on raw data from clinical work which is made available to the
13 supervisor through such means as ~~direct (live)~~ live observation, co-therapy, audio and video recordings, and live
14 supervision. Written materials and self-reports by the supervised counselor may supplement the supervision process
15 but shall not be the sole basis of any supervision session.

16

17 *History Note:* Authority ~~90-334(i);~~ 90-334(h)(i); 90-336(c)(2);

18 *Eff. July 1, 1995;*

19 *Amended Eff. July 1, 2014; January 1, 2010; July 1, 2006; July 1, 2006.*

20

REQUEST FOR TECHNICAL CHANGE

AGENCY: **North Carolina Licensed Professional Counselors**

RULE CITATION: 21 NCAC 53 .0209

DEADLINE FOR RECEIPT: Tuesday, June 10, 2014

NOTE WELL: This request when viewed on computer extends several pages. Please be sure you have reached the end of the document.

The Rules Review Commission staff has completed its review of this rule prior to the Commission's next meeting. The Commission has not yet reviewed this rule and therefore there has not been a determination as to whether the rule will be approved. You may call this office to inquire concerning the staff recommendation.

In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

Line 22, replace "must" with "shall"

Page 2, line 6, the phrase "licensed and experience" is struck through, but this entire paragraph is new. This was published, but is not currently in the Administrative Code. Please place this language in brackets and highlight.

Page 2, Line 17, replace the capitalized "A" with a lowercase "a" at the beginning of the clause.

Page 2, line 21, please note that this Rule was published with a comma between the (h) and (i). As the comma was in the publication, merely add it to the filed adopted rule without reflecting the change in accordance with 26 NCAC 02C .0405.

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Abigail M. Hammond
Commission Counsel
Date submitted to agency: Thursday, May 22, 2014

1 21 NCAC 53 .0209 is proposed for amendment as follows:

2
3 **21 NCAC 53 .0209 QUALIFIED CLINICAL SUPERVISOR**

4 (a) A qualified clinical supervisor is:

5 (1) A licensed professional counselor with ~~at least: the following:~~ a master's degree as defined in G.S.
6 90-336(b)(1) who has an active and unrestricted license, the equivalent of three semester graduate
7 credits in clinical supervision from a regionally accredited institution of higher education as
8 documented by an official transcript or 45 contact hours of continuing education in clinical
9 supervision as defined by Rule .0603(c) in this Chapter, in clinical supervision, and a minimum of
10 five years of post graduate counseling experience with a minimum of two years post licensure
11 experience, or

12 (a) a master's degree as defined in G.S. 90-336(b)(1);

13 (b) ~~an active and unrestricted license,~~ independent license that is not under supervision;

14 (c) the equivalent of three semester graduate credits in clinical supervision from a regionally
15 accredited institution of higher education as documented by an official transcript or 45 contact
16 hours of continuing education in clinical supervision as defined by Rule .0603(c) in this
17 ~~Chapter, Chapter; in clinical supervision,~~ and

18 (c) a minimum of five years of post-graduate counseling experience with a minimum of two
19 years post licensure ~~experience, experience;~~ or

20 (2) ~~Other equivalently~~ An equivalently and actively licensed and experienced mental health
21 professional professional as defined in Paragraph (c) of this Rule.

22 (b) As of July 1, 2014, 2017, all qualified clinical supervisors must hold the credential of ~~Licensed Professional~~
23 ~~Counselor Supervisor or be another equivalently licensed and experienced mental health professional.~~ licensed
24 professional counselor supervisor or be a licensed professional counselor, or an equivalently and actively licensed
25 mental health professional, as defined in Paragraph (c) of this Rule. ~~All supervision arrangements for which a~~
26 ~~Verification of Arrangement for Clinical Supervision were approved by the Board prior to October 1, 2009 shall be~~
27 ~~honored by the Board.~~

28 ~~(e) Supervisors who received Board approval to provide clinical supervision for any applicant prior to October 1,~~
29 ~~2009 have until the following deadlines to complete the educational requirements listed:~~

30 (1) ~~December 31, 2010 to acquire the equivalent of one semester graduate credit in clinical~~
31 ~~supervision from a regionally accredited institution of higher education as documented by an~~
32 ~~official transcript or 15 contact hours of continuing education, as defined by Rule .0603(c) in this~~
33 ~~Chapter, in clinical supervision;~~

34 (2) ~~December 31, 2011 to acquire the equivalent of two semester graduate credits in clinical~~
35 ~~supervision from a regionally accredited institution of higher education as documented by an~~
36 ~~official transcript or 30 contact hours of continuing education, as defined by Rule .0603(c) in this~~
37 ~~Chapter, in clinical supervision;~~

1 ~~(3) — December 31, 2012 to acquire the equivalent of three semester graduate credits in clinical~~
 2 ~~supervision from a regionally accredited institution of higher education as documented by an~~
 3 ~~official transcript or 45 contact hours of continuing education, as defined by Rule .0603(c) in this~~
 4 ~~Chapter, in clinical supervision;~~

5 ~~(d) Equivalently licensed and experienced means that the mental health professional has:~~

6 ~~(c) Equivalently licensed and experienced and actively licensed means that the mental health professional shall~~
 7 ~~have:~~

- 8 (1) at least a master's degree as defined in G.S. 90-336(b)(1);
- 9 (2) an ~~active and unrestricted license;~~ independent license that is not under supervision and is in good
 10 standing with the respective licensing board;
- 11 (3) the equivalent of three semester graduate credits in clinical supervision from a regionally
 12 accredited institution of higher education as documented by an official transcript or 45 contact
 13 hours of continuing education in clinical supervision, as defined by Rule .0603(c) ~~in this Section,~~
 14 ~~in clinical supervision; and this Chapter;~~
- 15 (4) a minimum of five years post-graduate counseling experience, with a minimum of two years post
 16 licensure ~~experience.~~ experience; and
- 17 (5) A minimum of 10 contact hours of continuing education in professional knowledge and
 18 competency in the field of counseling supervision completed every two years and submitted to the
 19 Board.

21 *History Note:* *Authority G.S. 90-330(a)(4); ~~90-334(i);~~ 90-334(h)(i); 90-336(d);*
 22 *Eff. July 1, 1995;*
 23 *Amended Eff. July 1, 2014; January 1, 2010; July 1, 2006.*

REQUEST FOR TECHNICAL CHANGE

AGENCY: **North Carolina Licensed Professional Counselors**

RULE CITATION: 21 NCAC 53 .0210

DEADLINE FOR RECEIPT: Tuesday, June 10, 2014

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The Rules Review Commission staff has completed its review of this rule prior to the Commission's next meeting. The Commission has not yet reviewed this rule and therefore there has not been a determination as to whether the rule will be approved. You may call this office to inquire concerning the staff recommendation.

In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

Lines 7 thru 8, please confirm that this sentence is only applicable to this Rule and should not also be in 21 NCAC 53 .0211.

Line 10, please note that this Rule was published with (h) and (i) being separate. Please combine to be like other citations.

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Abigail M. Hammond
Commission Counsel
Date submitted to agency: Thursday, May 22, 2014

1 21 NCAC 53 .0210 is proposed for amendment as follows:

2

3 **21 NCAC 53 .0210 INDIVIDUAL CLINICAL SUPERVISION**

4 Individual clinical supervision ~~consists of~~ means face-to-face supervision, as defined in Rule .0212 of this Section,
5 of one or two supervisees ~~with~~ and a qualified clinical supervisor, as defined in Rule .0209 of this Section, ~~at a rate~~
6 ~~of~~ for a period not less than one hour of clinical supervision, supervision per session, as defined in Rule .0208 of this
7 Section, per 40 hours of supervised professional practice, as defined in Rule .0205 of this Section. Face-to-face
8 hours with the qualified clinical supervisor do not count toward the 40 hours of supervised professional practice.

9

10 *History Note:* Authority G.S. 90-334(h); G.S. 90-334(i); 90-336(c)(2);

11 Eff. July 1, 1995;

12 Amended Eff. July 1, 2014; January 1, 2010.

13

REQUEST FOR TECHNICAL CHANGE

AGENCY: **North Carolina Licensed Professional Counselors**

RULE CITATION: 21 NCAC 53 .0211

DEADLINE FOR RECEIPT: Tuesday, June 10, 2014

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The Rules Review Commission staff has completed its review of this rule prior to the Commission's next meeting. The Commission has not yet reviewed this rule and therefore there has not been a determination as to whether the rule will be approved. You may call this office to inquire concerning the staff recommendation.

In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

Lines 4 thru 5 of this Rule do not reflect the publication in the Register. “.0209” was not published and is not currently in the Administrative Code. Please delete that reference and underline the remaining language that was published in the Register.

Line 10, please note that this Rule was published with (h) and (i) being separate. Please combine to be like other citations.

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Abigail M. Hammond
Commission Counsel
Date submitted to agency: Thursday, May 22, 2014

1 21 NCAC 53 .0211 is proposed for amendment as follows:

2

3 **21 NCAC 53 .0211 GROUP CLINICAL SUPERVISION**

4 Group clinical supervision ~~consists of~~ means face-to-face ~~scheduled supervision~~ supervision, as defined in Rule
5 ~~.0209~~ .0212 of this Section between groups of supervisees, not to exceed 12 supervisees per group, and a qualified
6 clinical ~~supervisor~~ supervisor, as defined in Rule .0209 of this ~~Section~~ Section, for a period of not less than ~~one and~~
7 ~~one half hours~~ two hours of clinical supervision per ~~session~~ session, per 40 hours of supervised professional practice,
8 as defined in Rule .0208 of this ~~Section per session~~ Section.

9

10 *History Note:* Authority G.S. 90-334(h); G.S. 90-334(i); 90-336(c)(2);

11 *Eff. July 1, 1995;*

12 *Amended Eff. July 1, 2014; January 1, 2010.*

13

REQUEST FOR TECHNICAL CHANGE

AGENCY: **North Carolina Licensed Professional Counselors**

RULE CITATION: 21 NCAC 53 .0212

DEADLINE FOR RECEIPT: Tuesday, June 10, 2014

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In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

Lines 7 thru 8 of this Rule do not reflect the publication in the Register. Neither "video/audio" or "Ethics." were published and are not currently in the Administrative Code. Please delete that language.

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Abigail M. Hammond
Commission Counsel
Date submitted to agency: Thursday, May 22, 2014

1 21 NCAC 53 .0212 is proposed for amendment as follows:

2

3 **21 NCAC 53 .0212 FACE TO FACE SUPERVISION DEFINED**

4 ~~For the purposes of this Chapter, face to face~~ Face-to-face clinical supervision means supervision that is live,
5 interactive, and visual. Video supervision is permitted as long as the session is synchronous (~~real time~~) and involves
6 verbal and visual interaction during the ~~supervision as defined in Rule .0209 of this Section.~~ supervision. All
7 supervision, whether live or video/audio, audio and video recordings must be done in a confidential manner in
8 accordance with the ACA Code of Ethics. Ethics as set forth in Rule .0102 of this Chapter.

9

10 *History Note: Authority G.S. 90-334(h);*
11 *Eff. July 1, 2006;*
12 *Amended Eff. July 1, 2014; January 1, 2010.*

13

REQUEST FOR TECHNICAL CHANGE

AGENCY: **North Carolina Licensed Professional Counselors**

RULE CITATION: 21 NCAC 53 .0301

DEADLINE FOR RECEIPT: Tuesday, June 10, 2014

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In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

Line 5 does not properly track the language as published in the Register. Please underline new language.

Line 7, delete "as set forth in Rule .0204 of this Chapter"

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Abigail M. Hammond
Commission Counsel
Date submitted to agency: Thursday, May 22, 2014

1 21 NCAC 53 .0301 is proposed for amendment as follows:

2

3 **21 NCAC 53 .0301 APPLICATIONS**

4 ~~Applications and forms shall be obtained from and returned to the Administrator of the Board.~~ Applications shall
5 be submitted only on forms obtained from the Board's office at the address set forth in Rule .0204 of this Chapter or
6 website, www.ncblpc.org. Applications may be submitted electronically or mailed in paper format to the Board's
7 office as set forth in Rule .0204 of this Chapter.

8

9 *History Note: Authority G.S. 90-334; 90-336(a);*

10 *Temporary Rule Eff. February 21, 1984, for a Period of 120 Days to Expire on June 19, 1984;*

11 *Eff. July 1, 1984;*

12 *Amended Eff. July 1, 2014; January 1, 2010; July 1, 1995; July 1, 1994; April 1, 1989.*

13

REQUEST FOR TECHNICAL CHANGE

AGENCY: **North Carolina Licensed Professional Counselors**

RULE CITATION: 21 NCAC 53 .0302

DEADLINE FOR RECEIPT: Tuesday, June 10, 2014

NOTE WELL: This request when viewed on computer extends several pages. Please be sure you have reached the end of the document.

The Rules Review Commission staff has completed its review of this rule prior to the Commission's next meeting. The Commission has not yet reviewed this rule and therefore there has not been a determination as to whether the rule will be approved. You may call this office to inquire concerning the staff recommendation.

In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

Line 4, replace "must" with "shall"

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Abigail M. Hammond
Commission Counsel
Date submitted to agency: Thursday, May 22, 2014

1 21 NCAC 53 .0302 is proposed for amendment as follows:

2

3 **21 NCAC 53 .0302 TRANSCRIPTS**

4 The applicant must have official transcripts sent from ~~institutions,~~ institutions, either electronically or in paper
5 format, where graduate credit was earned. If the transcript course titles are ambiguous or do not convey the
6 pertinent content of the courses, the ~~board~~ Board shall require additional documentation from the ~~applicant.~~
7 ~~applicant (i.e. course descriptions and/or syllabi, from the same time period that the applicant was enrolled).~~
8 applicant, such as a course description or syllabi from the same time period that the applicant was enrolled.

9

10 *History Note: Authority G.S. 90-334; 90-336;*

11 *Temporary Rule Eff. February 21, 1984, for a Period of 120 Days to Expire on June 19, 1984;*

12 *Eff. July 1, 1984;*

13 *Amended Eff. July 1, 2014; January 1, 2010.*

14

REQUEST FOR TECHNICAL CHANGE

AGENCY: **North Carolina Licensed Professional Counselors**

RULE CITATION: 21 NCAC 53 .0304

DEADLINE FOR RECEIPT: Tuesday, June 10, 2014

NOTE WELL: This request when viewed on computer extends several pages. Please be sure you have reached the end of the document.

The Rules Review Commission staff has completed its review of this rule prior to the Commission's next meeting. The Commission has not yet reviewed this rule and therefore there has not been a determination as to whether the rule will be approved. You may call this office to inquire concerning the staff recommendation.

In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

Line 4, delete the blank line

Line 5, replace "must" with "shall"

Line 13, add an "and" after "supervision,"

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Abigail M. Hammond
Commission Counsel
Date submitted to agency: Thursday, May 22, 2014

1 21 NCAC 53 .0304 is proposed for amendment as follows:

2

3 **21 NCAC 53 .0304 APPLICANTS LICENSED IN OTHER STATES**

4

5 If ~~a candidate~~ an applicant is licensed to practice counseling by a Board in another state, the applicant must apply for
6 licensure with the North Carolina ~~Board.~~ Board and shall meet the following requirements: ~~The Board shall~~
7 ~~consider the application in accordance with the provisions of G.S. 90-336 and G.S. 90-337.~~

8 (1) shall have a minimum of five years full time counseling experience, or eight years part time
9 counseling experience, or a combination of full time and part time counseling experience
10 equivalent to five years full time counseling experience, within 10 years directly prior to
11 application;

12 (2) shall have a minimum of 2500 hours of direct client contact;

13 (3) shall have an active independent license that does not require supervision, in good standing as a
14 licensed professional counselor in another state for a minimum of two years directly prior to
15 application; and

16 (4) shall comply with all other applicable rules for licensure as a licensed professional counselor.

17

18 *History Note:* *Authority G.S. 90-334; 90-337; 1993 S.L. c. 514, s. 5;*

19 *Temporary Rule Eff. February 21, 1984, for a Period of 120 Days to Expire on June 19, 1984;*
20 *Eff. July 1, 1984;*

21 *Amended Eff. July 1, 2014; July 1, 2006; July 1, 1994.*

22

REQUEST FOR TECHNICAL CHANGE

AGENCY: **North Carolina Licensed Professional Counselors**

RULE CITATION: 21 NCAC 53 .0305

DEADLINE FOR RECEIPT: Tuesday, June 10, 2014

NOTE WELL: This request when viewed on computer extends several pages. Please be sure you have reached the end of the document.

The Rules Review Commission staff has completed its review of this rule prior to the Commission's next meeting. The Commission has not yet reviewed this rule and therefore there has not been a determination as to whether the rule will be approved. You may call this office to inquire concerning the staff recommendation.

In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

Line 16, this Rule does not reflect the deletion of the clause "or renewal" that is currently in the Administrative Code. Please reflect this deletion.

Line 19, please note that this Rule was published with a comma between the (h) and (i). As the comma was in the publication, merely add it to the filed adopted rule without reflecting the change in accordance with 26 NCAC 02C .0405.

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Abigail M. Hammond
Commission Counsel
Date submitted to agency: Thursday, May 22, 2014

1 21 NCAC 53 .0305 is proposed for amendment as follows:

2

3 **21 NCAC 53 .0305 EXAMINATION**

4

5 The National ~~Counseling~~ Counselor Examination (NCE), the National Clinical Mental Health Counselor
6 Examination (NCMHCE), or the ~~Counselor~~ Certified Rehabilitation Certification Counselor Examination (CRC)
7 may be taken to complete the examination requirement for ~~Licensed Professional Counselor Associate (LPCA)~~
8 licensed professional counselor associate and ~~Licensed Professional Counselor (LPC)~~ licensed professional
9 counselor licensure. The Board shall accept examinations administered by other state counselor licensing boards and
10 professional counselor credentialing associations if the Board determines that such examinations are equivalent to
11 the NCE, NCMHCE, or CRC relative to content and minimum satisfactory performance levels for counselors.
12 ~~Beginning July 1, 2014~~ The completion of a no fail jurisprudence exam, as selected by the Board, is required for
13 ~~LPC~~ licensure application at each level (LPCA, LPC, LPCS) (licensed professional counselor associate, license
14 professional counselor, and licensed professional counselor supervisor) and for each consecutive renewal period.
15 Applicants and renewing ~~LPCs~~ licensees shall submit documentation of completion of the no fail jurisprudence
16 exam, taken within six months prior to application ~~for licensure. to the Board for licensure or within six months~~
17 prior to the date of expiration of the license.

18

19 *History Note: Authority G.S. ~~90-334(g); 90-334(g)(h); 90-336(b)(3); 90-337;~~*
20 *Eff. July 1, 1995;*
21 *Amended Eff. July 1, 2014; January 1, 2010; July 1, 2006.*

22

REQUEST FOR TECHNICAL CHANGE

AGENCY: **North Carolina Licensed Professional Counselors**

RULE CITATION: 21 NCAC 53 .0307

DEADLINE FOR RECEIPT: Tuesday, June 10, 2014

NOTE WELL: This request when viewed on computer extends several pages. Please be sure you have reached the end of the document.

The Rules Review Commission staff has completed its review of this rule prior to the Commission's next meeting. The Commission has not yet reviewed this rule and therefore there has not been a determination as to whether the rule will be approved. You may call this office to inquire concerning the staff recommendation.

In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

Line 9, replace "denied and such" with "denied. The"

Line 12, please note that this Rule was published with a comma between the (h) and (i). As the comma was in the publication, merely add it to the filed adopted rule without reflecting the change in accordance with 26 NCAC 02C .0405.

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Abigail M. Hammond
Commission Counsel
Date submitted to agency: Thursday, May 22, 2014

1 21 NCAC 53 .0307 is proposed for amendment as follows:

2

3 **21 NCAC 53 .0307 RETAKING OF EXAMINATION**

4

5 Applicants who do not pass the ~~examination~~ examinations as set forth in Rule .0305 of this Section may retake it at
6 the next regularly scheduled examination date upon registering and paying the required examination ~~fee.~~ fee to the
7 National Board of Certified Counselors or to the Commission on Rehabilitation Counselor Certification. Applicants
8 who fail the examination a second time during an application period shall ~~be denied licensure; such applicants may~~
9 ~~reapply for licensure.~~ have their application denied and such applicants may reapply for licensure and shall be
10 subject to the requirements at the time of reapplication.

11

12 *History Note: Authority G.S. ~~90-334(g)(j);~~ 90-334(g)(h)(j);*

13 *Eff. July 1, 1995;*

14 *Amended Eff. July 1, 2014.*

15

REQUEST FOR TECHNICAL CHANGE

AGENCY: **North Carolina Licensed Professional Counselors**

RULE CITATION: 21 NCAC 53 .0308

DEADLINE FOR RECEIPT: Tuesday, June 10, 2014

NOTE WELL: This request when viewed on computer extends several pages. Please be sure you have reached the end of the document.

The Rules Review Commission staff has completed its review of this rule prior to the Commission's next meeting. The Commission has not yet reviewed this rule and therefore there has not been a determination as to whether the rule will be approved. You may call this office to inquire concerning the staff recommendation.

In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

Line 5, the use of "active" is unclear. Consider re-writing this portion as follows:

All requirements for applications shall be satisfied in accordance with Article 24 of G.S. 90 and the rules of this Chapter within two years from the date of receipt of the application or the application shall be denied by the Board.

Line 7 does not properly track the language as published in the Register. Underline new language and strike through deleted language.

Lines 10 and 14, delete "such"

Line 12, references a "form." Where is the form located?

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Abigail M. Hammond
Commission Counsel
Date submitted to agency: Thursday, May 22, 2014

1 21 NCAC 53 .0308 is proposed for amendment as follows:

2

3 **21 NCAC 53 .0308 RECEIPT OF APPLICATION**

4

5 (a) The active application period of applications received by the Board is no more than two years from date of
6 receipt. If all requirements for an application have not been met by this date, the application shall be denied by the
7 Board. The applicant may reapply for licensure and shall be subject to the requirements at the time of reapplication.

8 (b) Change of Address. It shall be the responsibility of an applicant to inform the Board of any change in his or her
9 mailing address. Updated address information shall be forwarded to the Board's office at the address set forth in
10 Rule .0204 of this Chapter in writing within 60 days after any such change.

11 (c) Change of Name. It shall be the responsibility of an applicant to inform the Board of any change in his or her
12 name. A name change form shall be completed and include any required legal documentation, such as a marriage
13 certificate, divorce decree, or court order. A name change shall be forwarded to the Board's office at the address set
14 forth in Rule .0204 of this Chapter in writing within 60 days after any such change.

15

16 *History Note: Authority G.S. 90-334(h); 90-336(a);*

17 *Eff. July 1, 1995;*

18 *Amended Eff. July 1, 2014; January 1, 2010; July 1, 2006.*

19

REQUEST FOR TECHNICAL CHANGE

AGENCY: **North Carolina Licensed Professional Counselors**

RULE CITATION: 21 NCAC 53 .0310

DEADLINE FOR RECEIPT: Tuesday, June 10, 2014

NOTE WELL: This request when viewed on computer extends several pages. Please be sure you have reached the end of the document.

The Rules Review Commission staff has completed its review of this rule prior to the Commission's next meeting. The Commission has not yet reviewed this rule and therefore there has not been a determination as to whether the rule will be approved. You may call this office to inquire concerning the staff recommendation.

In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

Line 13, capitalize "credentials" if it is part of a formal name

Line 13 thru 14, how does the regulated public know who the members are for this group? Add incorporation language.

Line 17, replace "cannot be provided directly by" with "is not available directly from"

Line 21, delete the clause "who is approved by the Board"

Lines 21 and 22, replace "Such individuals include" with "The individual providing the translation may be a"

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Abigail M. Hammond
Commission Counsel
Date submitted to agency: Thursday, May 22, 2014

1 21 NCAC 53 .0310 is proposed for adoption as follows:

2

3 **21 NCAC 53 .0310 FOREIGN DEGREE APPLICANTS**

4

5 (a) Applicants applying for licensure on the basis of a foreign degree shall provide documentation, in addition to all
6 other documents required for licensure, that establishes the following:

7 (1) the existence of the degree granting institution;

8 (2) the authenticity of the degree, transcripts, and any supporting documents;

9 (3) the equivalence of the degree in terms of level of training, content of curriculum, and course
10 credits; and

11 (4) the equivalence of any post-graduate supervised experience obtained in the foreign country.

12 (b) Documentation shall be in the form of a course-by-course evaluation of credentials submitted directly to the
13 Board from an evaluation service that is a member of the National Association of credentials Evaluation Services,
14 Inc.

15 (c) Except as described in Paragraph (b) of this Rule, only official documents shall be submitted in support of the
16 application and shall be received directly from the institution or individual involved.

17 (d) When an official document cannot be provided directly by the institution or individual involved, an original
18 document possessed by the applicant may be reviewed and copied by a Board member or designee.

19 (e) Any document that is in a language other than English shall be accompanied by a translation with notarized
20 verification of the translation's accuracy and completeness. This translation shall be completed by an individual,
21 other than the applicant, who is approved by the Board and demonstrates no conflict of interest. Such individuals
22 include college or university language faculty, a translation service, or an American consul.

23

24 *History Note: Authority G.S. 90-334;*

25 *Eff. July 1, 2014.*

26

REQUEST FOR TECHNICAL CHANGE

AGENCY: **North Carolina Licensed Professional Counselors**

RULE CITATION: 21 NCAC 53 .0311

DEADLINE FOR RECEIPT: Tuesday, June 10, 2014

NOTE WELL: This request when viewed on computer extends several pages. Please be sure you have reached the end of the document.

The Rules Review Commission staff has completed its review of this rule prior to the Commission's next meeting. The Commission has not yet reviewed this rule and therefore there has not been a determination as to whether the rule will be approved. You may call this office to inquire concerning the staff recommendation.

In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

Line 5, replace "listed" with "designated"

Lines 10 and 18, replace "must" with "shall"

Lines 15 and 18, add "designation" after "CFL-P"

Line 16, replace "status" with "designation"

Line 17, add "by the Board" after "approval"

Line 19, add the following clause after "documents"

"subject to the two-year period set forth in Rule .0308 of this Section."

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Abigail M. Hammond
Commission Counsel
Date submitted to agency: Thursday, May 22, 2014

1 21 NCAC 53 .0311 is proposed for adoption as follows:

2

3 **21 NCAC 53 .0311 REQUIREMENTS FOR CANDIDATE FOR LICENSURE PENDING STATUS**

4

5 (a) Applicants for licensure may be listed as a “Candidate for Licensure Pending” (CFL-P) if the application is
6 missing one or more of the following requirements:

7 (1) official exam score from the examining board;

8 (2) official transcript from a regionally accredited higher education institution; or

9 (3) Professional Disclosure Statement for the level that they are applying.

10 (b) For the applicant to be listed as a CFL-P, the applicant must provide the following documentation:

11 (1) a receipt showing the request and payment to the examining board for an official exam score to be
12 sent to the Board; or

13 (2) a receipt showing the request and payment to the educational institution for an official transcript to
14 be sent to the Board.

15 (c) The CFL-P allows the applicant’s file to be reviewed at the next regularly scheduled Board meeting for approval
16 so that a license may be issued upon receipt of the missing documents. The CFL-P status is effective for a
17 maximum of 60 days from the date of approval. If the missing documents are not received within the 60 days, the
18 CFL-P shall revert back to an application in review and must be presented at the next scheduled Board meeting upon
19 receipt of missing documents.

20

21 *History Note: Authority G.S. 90-334;*

22 *Eff. July 1, 2014.*

23

REQUEST FOR TECHNICAL CHANGE

AGENCY: **North Carolina Licensed Professional Counselors**

RULE CITATION: 21 NCAC 53 .0403

DEADLINE FOR RECEIPT: Tuesday, June 10, 2014

NOTE WELL: This request when viewed on computer extends several pages. Please be sure you have reached the end of the document.

The Rules Review Commission staff has completed its review of this rule prior to the Commission's next meeting. The Commission has not yet reviewed this rule and therefore there has not been a determination as to whether the rule will be approved. You may call this office to inquire concerning the staff recommendation.

In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

Line 6, references a "form." Where is the form located?

Line 7, add "of" after "24"

Line 8 does not reflect language currently in the Administrative Code. Add "American Counseling Association" before "ACA"

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Abigail M. Hammond
Commission Counsel
Date submitted to agency: Thursday, May 22, 2014

1 21 NCAC 53 .0403 is proposed for amendment as follows:

2

3 **21 NCAC 53 .0403 ALLEGED VIOLATIONS**

4

5 All complaints of alleged violations shall be ~~in writing~~ submitted electronically or in paper format on forms
 6 provided by the Board to the Board's office at the address set forth in Rule .0204 of this Chapter and shall be signed
 7 by the ~~complainant(s);~~ complainant(s), unless submitted anonymously. Complaints of violations of Article 24 G.S.
 8 90, ~~Article 24~~, the ACA Code of Ethics, or the Center for Credentialing and Education's Approved Clinical
 9 Supervisor (ACS) Code of Ethics shall ~~bear~~ include:

10 (1) the complainant's ~~signature;~~ signature, unless submitted anonymously;

11 (2) ~~include~~ the complainant's address and telephone ~~number; date and location of the alleged~~
 12 ~~violation(s);~~ number, unless submitted anonymously;

13 (3) date and location of the alleged violation(s);

14 ~~(3)(4)~~ a description of the incident(s); and

15 ~~(4)(5)~~ signed ~~releases;~~ releases, unless submitted anonymously.

16 ~~Complaints shall be submitted either in electronic or paper format on forms provided by the Board.~~

17

18 *History Note: Authority G.S. 90-334; 90-340;*

19 *Eff. July 1, 1995;*

20 *Amended Eff. July 1, 2014; January 1, 2010.*

21

REQUEST FOR TECHNICAL CHANGE

AGENCY: **North Carolina Licensed Professional Counselors**

RULE CITATION: 21 NCAC 53 .0501

DEADLINE FOR RECEIPT: Tuesday, June 10, 2014

NOTE WELL: This request when viewed on computer extends several pages. Please be sure you have reached the end of the document.

The Rules Review Commission staff has completed its review of this rule prior to the Commission's next meeting. The Commission has not yet reviewed this rule and therefore there has not been a determination as to whether the rule will be approved. You may call this office to inquire concerning the staff recommendation.

In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

Line 8 does not reflect the change as published in the Register. Underline "application"

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Abigail M. Hammond
Commission Counsel
Date submitted to agency: Thursday, May 22, 2014

1 21 NCAC 53 .0501 is proposed for amendment as follows:

2

3 **21 NCAC 53 .0501 APPLICATION FEE**

4

5 ~~Each applicant shall pay a fee for processing each~~ The initial application fees are as follows:

6 (1) ~~Licensed Professional Counselor Associate Application~~ licensed professional counselor associate
7 application \$100.00; two hundred dollars (\$200.00);

8 (2) ~~Licensed Professional Counselor Application~~ licensed professional counselor application \$100.00;
9 two hundred dollars (\$200.00); and

10 (3) ~~Licensed Professional Counselor Supervisor Application~~ licensed professional counselor
11 supervisor application \$100.00; two hundred dollars (\$200.00).

12

13 *History Note: Authority G.S. 90-334;*

14 *Temporary Rule Eff. February 21, 1984, for a Period of 120 Days to Expire on June 19, 1984;*

15 *Eff. July 1, 1984;*

16 *Amended Eff. July 1, 2014; January 1, 2010; July 1, 1994.*

17

REQUEST FOR TECHNICAL CHANGE

AGENCY: **North Carolina Licensed Professional Counselors**

RULE CITATION: 21 NCAC 53 .0503

DEADLINE FOR RECEIPT: Tuesday, June 10, 2014

NOTE WELL: This request when viewed on computer extends several pages. Please be sure you have reached the end of the document.

The Rules Review Commission staff has completed its review of this rule prior to the Commission's next meeting. The Commission has not yet reviewed this rule and therefore there has not been a determination as to whether the rule will be approved. You may call this office to inquire concerning the staff recommendation.

In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

Line 4, delete the blank line

Line 5 does not reflect the change as published in the Register. Underline "(a)"

Line 10, the "~~(\$75.00)~~" was not published in the Register and is not currently in the Administrative Code. Please delete.

Line 16, both statutory references were published in the Register, but neither currently exist in the Administrative Code. Please place "~~132-6(b)~~" in brackets and highlight.

Lines 16 and 17, delete "provided on the Board website"

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Abigail M. Hammond
Commission Counsel
Date submitted to agency: Thursday, May 22, 2014

1 21 NCAC 53 .0503 is proposed for amendment as follows:

2

3 **21 NCAC 53 .0503 RENEWAL AND OTHER FEES**

4

5 (a) The biennial renewal fee of ~~one~~ two hundred dollars (~~\$100.00~~) (\$200.00) is due and payable by June 20 of the
6 renewal year. Checks shall be made payable to the North Carolina Board of Licensed Professional Counselors.
7 Failure to pay the biennial renewal fee within the time stated shall automatically suspend the right of any licensee to
8 practice while ~~delinquent~~ suspended. ~~Such lapsed expired~~ A suspended licensure may be renewed within a ~~period~~
9 ~~of one year after expiration upon payment~~ non-payment of the renewal fee ~~fee~~, plus a late renewal fee of ~~twenty-five~~
10 ~~seventy-five dollars (\$25.00), (\$75.00), provided all requirements are met. (\$75.00).~~

11 (b) The cost of a returned check is actual cost.

12 (c) The registration fee for a Certificate of Registration for a professional corporation or limited liability company is
13 fifty dollars (\$50.00);

14 (d) The renewal fee for a professional corporation or limited liability company is twenty-five dollars (\$25.00); and

15 (e) The late renewal fee for a professional corporation or limited liability company is ten dollars (\$10.00).

16 (f) The cost of copies of public records shall be the "actual cost," as defined in G.S. ~~132-6(b)~~, 132-6.2(b) provided
17 on the Board website, and mailing cost, if applicable. There shall be no charge if the request is for 10 pages or less.

18

19 *History Note: Authority G.S.55B-10; 55B-11; 90-334; 90-339; 132-6.2(b);*

20 *Temporary Rule Eff. February 21, 1984, for a Period of 120 Days to Expire on June 19, 1984;*

21 *Eff. July 1, 1984;*

22 *Amended Eff. July 1, 2014; July 1, 2006; July 1, 1994.*

23

1 21 NCAC 53 .0601 is proposed for amendment as follows:

2

3 **21 NCAC 53 .0601 RENEWAL PERIOD**

4

5 Newly issued licenses shall be effective upon the date of issuance by the Board and shall expire on the second June
6 30 thereafter. The renewal period for a newly issued ~~license, therefore,~~ license may be less than two years.
7 Following the first renewal of a newly issued license, the renewal period shall be two years and shall run from July 1
8 in the first year through June 30 in the second year. A licensee whose license has been suspended shall not practice
9 until the license is renewed.

10

11 *History Note: Authority G.S. 90-334(h); 90-339;*

12 *Eff. July 1, 1995;*

13 *Amended Eff. July 1, 2014; July 1, 1995.*

14

REQUEST FOR TECHNICAL CHANGE

AGENCY: **North Carolina Licensed Professional Counselors**

RULE CITATION: 21 NCAC 53 .0602

DEADLINE FOR RECEIPT: Tuesday, June 10, 2014

NOTE WELL: This request when viewed on computer extends several pages. Please be sure you have reached the end of the document.

The Rules Review Commission staff has completed its review of this rule prior to the Commission's next meeting. The Commission has not yet reviewed this rule and therefore there has not been a determination as to whether the rule will be approved. You may call this office to inquire concerning the staff recommendation.

In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

Lines 8 thru 10, the order of the sentence appears incorrect. Consider re-writing as follows:

"...shall be on the Renewal for Licensure forms available on the Board's website www.ncblpb.org, and submitted either electronically or mailed in paper format to the Board's office at the address set forth in Rule .0204 of this Chapter."

Lines 18, and 21, replace "the" with "a" before "licensee"

Line 22, references a "form." Where is the form located?

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Abigail M. Hammond
Commission Counsel
Date submitted to agency: Thursday, May 22, 2014

1 21 NCAC 53 .0602 is proposed for amendment as follows:

2

3 **21 NCAC 53 .0602 RENEWAL FOR LICENSURE FORM; ADDRESS CHANGE; NAME CHANGE**

4

5 ~~Requests for license renewal shall be submitted on the original Request for Continuing Education Activities~~
6 ~~Requests forms provided by the Board. All requested information and supporting documentation shall be provided~~
7 ~~and the forms shall be signed and dated.~~

8 (a) License renewal information shall be submitted either electronically or mailed in paper format to the Board's
9 office as set forth in Rule .0204 of this Chapter on the Renewal for Licensure forms available on the Board's website
10 www.ncblpb.org. The licensee shall provide general contact information, licensure or credentials, and all continuing
11 counselor education for the past two years. All requested information shall be provided and the forms shall be
12 signed and dated. Documents that shall be included with the renewal form are the following:

13 _____ (1) certificate of completion of the jurisprudence examination (for the level of license that is being
14 _____ renewed);

15 _____ (2) the ethics attestation statement;

16 _____ (3) an updated Professional Disclosure Statement; and

17 _____ (4) payment of renewal fee.

18 (b) Change of Address. It shall be the responsibility of the licensee to inform the Board of any change in his or her
19 mailing address. Updated address information shall be forwarded to the Board's office as set forth in Rule .0204 of
20 this Chapter in writing within 60 days after any such change.

21 (c) Change of Name. It shall be the responsibility of the licensee to inform the Board of any change in his or her
22 name. A name change form shall be completed and include any legal documentation, such as a marriage certificate,
23 divorce decree, or court order. A name change shall be forwarded to the Board's office as set forth in Rule .0204 of
24 this Chapter in writing within 60 days after any such change.

25

26 *History Note: Authority G.S. 90-334(g); 90-336(a); 90-339(b);*

27 *Eff. July 1, 1995;*

28 *Amended Eff. July 1, 2014.*

29

REQUEST FOR TECHNICAL CHANGE

AGENCY: **North Carolina Licensed Professional Counselors**

RULE CITATION: 21 NCAC 53 .0603

DEADLINE FOR RECEIPT: Tuesday, June 10, 2014

NOTE WELL: This request when viewed on computer extends several pages. Please be sure you have reached the end of the document.

The Rules Review Commission staff has completed its review of this rule prior to the Commission's next meeting. The Commission has not yet reviewed this rule and therefore there has not been a determination as to whether the rule will be approved. You may call this office to inquire concerning the staff recommendation.

In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

Line 22, the “~~Forty~~ (40)” has been changed since publication in the Register and should be reflected in accordance with 26 NCAC 02C .0405(b).

Page 2, line 3, replace “affiliate” with “affiliates” and add a comma

Page 2, line 5, delete “same”

Page 2, line 29, add a comma after “Form”

Page 3, line 6, does not reflect the change as published in the Register. Please correct.

Page 3, lines 8, 13, and 25, delete the clause “as defined in G.S. 90-339.”

Page 3, lines 16 and 17, does not reflect the language as published in the Register. Please correct.

Page 3, line 28, the clause “clinical supervision” was replaced with “supervised professional practice.” Please make conforming changes to lines 30, 31 thru 32, and 34.

Page 3, line 32 thru 33; and page 4, line 27, why is the definition of “contact hours” different that page 3, line 7? For page 4, line 27, is there no time credited for preparing for the presentation?

Page 3, line 34, delete “received”

Page 4, line 9, add a comma after “regional”

Page 4, line 27, delete “in”

Abigail M. Hammond
Commission Counsel
Date submitted to agency: Thursday, May 22, 2014

Page 4, lines 34 and 36, replace “must” with “shall”

Page 4, lines 35 and 36, does not reflect the language as published in the Register. Please correct.

Page 5, line 4, replace “are” with “is”

Page 5, line 6, please note that this Rule was published with a comma between the (h) and (i). As the comma was in the publication, merely add it to the filed adopted rule without reflecting the change in accordance with 26 NCAC 02C .0405.

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Abigail M. Hammond
Commission Counsel
Date submitted to agency: Thursday, May 22, 2014

1 21 NCAC 53 .0603 is proposed for amendment as follows:

2

3 **21 NCAC 53 .0603 CONTINUING EDUCATION**

4 (a) Continuing education is required for the renewal of licenses to ensure that ~~Licensed Professional Counselor~~
 5 ~~Associates, Licensed Professional Counselors, and Licensed Professional Counselor Supervisors~~ licensed
 6 professional counselor associates, licensed professional counselors, and licensed professional counselor supervisors
 7 maintain their professional knowledge and competency in the field of counseling. Continuing education activities
 8 appropriate for the purpose of license renewal are those that are directed toward professionals in the mental health
 9 field and that focus on increasing knowledge and skills in the practice of counseling in one or more of the following
 10 content areas:

- 11 (1) counseling theory;
- 12 (2) human growth and development;
- 13 (3) social and cultural foundations;
- 14 (4) the helping relationship;
- 15 (5) group dynamics;
- 16 (6) lifestyle and career development;
- 17 (7) appraisal of individuals;
- 18 (8) diagnosis and treatment planning;
- 19 (9) research and evaluation;
- 20 (10) professional counseling orientation; and
- 21 (11) ethics.

22 (b) ~~Forty 40~~ contact hours of continuing counselor education, including a minimum of three contact hours of ethics,
 23 ~~are required. shall be completed~~ within the two-year license renewal period. However, in the cases of newly issued
 24 licenses in which the initial renewal ~~periods are~~ period is less than two full years, 30 contact hours, including a
 25 minimum of three contact hours of ethics, ~~are required. shall be completed~~. Contact hours are defined as the number
 26 of actual clock hours spent in direct participation in a structured education format as a learner. Typically, one
 27 Continuing Education Unit (CEU) is equivalent to 10 contact hours. In a college or university graduate course, one
 28 semester hour of credit is equivalent to 15 contact hours and one quarter hour of credit is equivalent to 10 contact
 29 hours.

30 (c) Continuing counselor education ~~training~~ provided by one of the following national organizations, their ~~affiliates~~
 31 affiliates, or by a vendor approved by one of the following organizations shall be ~~approved~~ accepted by the Board
 32 for renewal purposes:

- 33 (1) ~~American Counseling Association;~~ American Association of State Counseling Boards (aascb.org)
- 34 (2) ~~American Association of State Boards of Counseling;~~ American Counseling Association
 35 (counseling.org);
- 36 (3) ~~National Board for Certified Counselors;~~ Commission on Rehabilitation Counselor Certification
 37 (crtc certification.com); and

1 (4) ~~Commission on Rehabilitation Counselor Certification;~~ National Board for Certified Counselors
 2 | (nbcc.org).

3 (d) Continuing counselor education ~~training~~ provided by one of the following national organizations, their affiliate
 4 or by a vendor approved by one of the following organizations shall be approved for no more than 15 contact hours
 5 for any given renewal period as defined in Rule .0601 of this same ~~Chapter.~~ Chapter:

6 (1) American Association of Christian ~~Counselors;~~ Counselors (www.aacc.net);

7 (2) ~~National Association of Pastoral Counselors;~~ American Association of Marriage and Family
 8 | Therapy (www.aamft.org);

9 (3) ~~National Rehabilitation Association;~~ American Psychological Association (www.apa.org);

10 (4) ~~National Association of Alcoholism & Drug Abuse Counselors;~~ Employee Assistance
 11 Certification Commission (www.eapassn.org);

12 (5) ~~National Association of Social Workers;~~ International Employee Assistance Professional
 13 Association of Employee Assistance Professionals in Education (www.iaeape.org);

14 (6) ~~American Association of Marriage and Family Therapy;~~ National Area Health Education Center
 15 Organization (www.nationalahec.org);

16 (7) ~~Employee Assistance Certification Commission;~~ National Association for Pastoral Counseling and
 17 Psychotherapy (www.napcp.ie);

18 (8) ~~American Psychological Association;~~ and National Association of Social Workers
 19 (www.socialworkers.org);

20 (9) ~~International Employee Assistance Professional Association;~~ National Rehabilitation Association
 21 (www.nationalrehab.org); and

22 (10) ~~National Area Health Education Center Organization;~~ National Association of Alcoholism & Drug
 23 Abuse Counselors The Association for Addiction Professionals (www.naadac.org).

24 (e) Evidence of completion of continuing counselor education ~~training~~ shall consist of a certificate of attendance
 25 ~~and completion~~ signed by the responsible officer of a continuing counselor education provider, and shall include
 26 date(s) of attendance, number of contact hours, name of attendee, ~~and name of course.~~ course, and approved
 27 provider name or number. Licensees shall maintain such information for seven years following course completion,
 28 however, a licensee is only required to submit such information if audited by the Board. On the Renewal for
 29 Licensure Form a licensee shall attest to having completed the required continuing counselor education within the
 30 | current renewal cycle.

31 (f) The Board may conduct a random audit of a percentage of its licensees' continuing counselor education
 32 documentation for each renewal cycle and licensees shall submit the requested information upon request of the
 33 Board. Failure to submit the required documentation may result in disciplinary action by the Board.

34 ~~(g)~~ Continuing counselor education activities also acceptable for renewal of licensure are as follows:

35 (1) Contact hours shall be awarded for academic credit ~~granted~~ gained during a renewal period from a
 36 regionally accredited institution of higher education for work done in a counseling or counseling

1 related subject. A copy of a transcript or grade report is the required documentation.

2 Documentation must contain the following information:

- 3 (A) date(s) of attendance;
- 4 (B) number of ~~semester~~ semester or quarter hours earned;
- 5 (C) name of attendee; and
- 6 (D) ~~name~~ name or number of course.

7 Contact hours are as defined in Paragraph (b) of this Rule. Completion dates must fall within the
8 renewal period, as defined in G.S. 90-339.

- 9 (2) Contact hours shall be awarded for ~~Publication~~ publication activities ~~used for contact hours~~ are
- 10 limited to articles written by the licensee and published in peer reviewed journals, editing of a
11 chapter in a book based on counseling or counseling related material, or authoring or co-authoring
12 a published book on counseling or counseling related material. Publication dates must fall within
13 the renewal period, as defined in G.S. 90-339. Required documentation is a copy of the cover page
14 of the article(s) or ~~book,~~ book; copy of the copyright page denoting date of publication; or for a
15 chapter in an edited book, a copy of the table of contents listing the chapter is also required. ~~Ten~~
16 10 contact hours shall be approved for each publication ~~activity.~~ activity, and only 10 ~~The~~
17 ~~maximum~~ contact hours are allowed per any given during a renewal period ~~period is 10, as defined~~
18 ~~in G.S. 90-339, is 10.~~ Contact hours awarded for publication activities shall not be applied to the
19 three contact hour requirement for ethics.

- 20 (3) Contact hours shall be awarded for academic credit granted during a renewal period from a
21 regionally accredited institution of higher education for work done toward the completion of a
22 dissertation. Required documentation is a copy of a transcript or grade report showing credit
23 earned during the renewal period. The maximum contact hours allowed ~~per any given during a~~
24 ~~renewal period, as defined in G.S. 90-339,~~ period is 10. Contact hours are as defined in Paragraph
25 (b) of this Rule. Completion dates must fall within the renewal period, as defined in G.S. 90-339.
26 Contact hours awarded for dissertation shall not be applied to the three contact hour requirement
27 for ethics.

- 28 (4) Contact hours shall be awarded for ~~clinical supervision,~~ supervised professional practice, as
29 defined by Rule .0208 of this Chapter, ~~which~~ that was received by the licensee during the renewal
30 period. Contact hours shall not be granted for clinical supervision provided by the licensee to
31 others. The maximum contact hours ~~awarded~~ allowed during a renewal period for clinical
32 supervision is 10. Contact hours are defined as the number of actual clock hours spent in direct,
33 clinical supervision. Required documentation is a letter from the qualified clinical supervisor, as
34 defined by Rule .0209 of this Chapter, who provided the clinical supervision received, verifying a
35 licensee's participation in the activity. The letter shall confirm the dates of the activity, the number
36 of participation hours, and the position or title and credential of the provider. Dates of activity
37 must fall within the renewal ~~period,~~ period. ~~as defined in G.S. 90-339.~~ Contact hours awarded for

1 clinical supervision shall not be applied to the three contact hour requirement for ethics.
 2 Supervision quarterly reports as set forth in Rule .0702 of this Chapter may be submitted as
 3 supporting documentation.

4 (5) Contact hours shall be awarded for the following leadership positions:

- 5 (A) ~~Officer~~ officer of state, regional, or national counseling organization;
- 6 (B) editor or editorial board member of a professional counseling journal;
- 7 (C) member of a state, regional, or national counseling committee producing a written
 8 product; ~~and or~~
- 9 (D) chair of a major state, regional or national counseling conference or convention.

10 The leadership position must be occupied for a minimum of six months and dates must fall within
 11 the renewal ~~period,~~ period. ~~as defined in G.S. 90-339.~~ The required documentation is a letter of
 12 confirmation of the leadership position, the nature of the position or service rendered, and the
 13 signature of an officer of the organization. ~~Ten~~ 10 contact hours shall be approved ~~for~~ for each
 14 leadership position held. ~~The maximum held, and only 10 contact hours are allowed per any given~~
 15 during a renewal period, period. ~~as defined in G.S. 90-339, is 10.~~ Contact hours awarded for
 16 leadership shall not be applied to the three contact hour requirement for ethics.

17 (6) Contact hours shall be awarded for hours obtained in activities or workshops for which the
 18 licensee was a presenter. The dates of activities presented must fall within the renewal period, ~~as~~
 19 ~~defined in G.S. 90-339,~~ and focus on one or more of the approved content areas as set forth in
 20 Paragraph (a) of this Rule. The maximum contact hours awarded for presenting professional
 21 ~~activities/workshops~~ activities or workshops is five. The required documentation is ~~a~~ an official
 22 letter of confirmation from the organization for which the licensee presented and shall contain the
 23 following information:

- 24 (A) date(s) of presentation;
- 25 (B) name of presentation; and
- 26 (C) ~~and~~ length of presentation.

27 Contact hours are defined as the number of actual clock hours spent in presenting. Contact hours
 28 awarded for presenting shall not be applied to the three contact hour requirement for ethics.

29 ~~(g)~~(h) If documentation for continuing counselor education is not identifiable as dealing with counseling, the Board
 30 shall request a written description of the continuing counselor education and how it applies to the professional
 31 practice of counseling. If the Board determines that the training education is not appropriate, the ~~individual licensee~~
 32 shall be given ~~90~~ 45 days from the date of notification to replace the hours not approved. Those hours shall be
 33 considered replacement hours and shall not be applied to the next renewal period.

34 ~~(h)~~(i) ~~Licensed Professional Counselor Supervisors~~ Licensed professional counselor supervisors must meet all of
 35 the continuing counselor education requirements outlined in ~~Paragraph~~ Paragraphs (a) through (g) of this Rule and
 36 in addition as part of those ~~requirements~~ requirements, must provide documentation of a minimum of 10 contact
 37 hours of continuing counselor education training related to professional knowledge and competency in the field of

1 counseling supervision. Continuing counselor education ~~trainings~~ appropriate for the purpose of ~~supervision~~
2 ~~credential~~ licensed professional counselor supervisor renewal ~~are those that are~~ is education directed toward
3 professionals in the mental health ~~field,~~ field ~~which~~ that focus on increasing knowledge and skills in the practice of
4 counseling supervision, and that are completed during the renewal ~~period~~ period, ~~as defined in G.S. 90-339.~~

5

6 *History Note:* Authority ~~G.S. 90-334(g);~~ 90-334(g)(h); 90-339(b)

7 *Eff. July 1, 1995;*

8 *Amended Eff. July 1, 2014; February 1, 2010.*

9

REQUEST FOR TECHNICAL CHANGE

AGENCY: **North Carolina Licensed Professional Counselors**

RULE CITATION: 21 NCAC 53 .0604

DEADLINE FOR RECEIPT: Tuesday, June 10, 2014

NOTE WELL: This request when viewed on computer extends several pages. Please be sure you have reached the end of the document.

The Rules Review Commission staff has completed its review of this rule prior to the Commission's next meeting. The Commission has not yet reviewed this rule and therefore there has not been a determination as to whether the rule will be approved. You may call this office to inquire concerning the staff recommendation.

In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

Lines 14 thru 20, indent this item

Line 14, replace "the" with "a"

Line 15, replace "must" with "shall"

Lines 19, and 27, replace "utilized for future" with "applied to the next"

Line 20, delete "and the license may resume practice." If this language is necessary, then it should be added to line 29.

Line 24, add a comma after "partner"

Line 26, add "any" before "continuing"

Line 31 does not reflect the language as published in the Register. Please correct. After the text correctly reflects the publication in the Register, replace "an original" with "a"

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Abigail M. Hammond
Commission Counsel
Date submitted to agency: Thursday, May 22, 2014

1 21 NCAC 53 .0604 is proposed for amendment as follows:

2
3 **21 NCAC 53 .0604 FAILURE TO SECURE SUFFICIENT CONTINUING EDUCATION/RENEWAL**
4 **OF LICENSE**

5 ~~Licensed Professional Counselor Associates, Licensed Professional Counselors, and Licensed Professional~~
6 ~~Counselor Supervisors~~ Licensed professional counselor associates, licensed professional counselors, and licensed
7 professional counselor supervisors who fail to document sufficient continuing counselor education ~~activities~~ to
8 renew their licenses by the expiration date of June 30 shall be notified in writing by the Board ~~Office~~ of the
9 ~~deficiencies and~~ deficiencies, that their license is ~~expired~~ expired, and ~~they cannot~~ that the licensee shall not practice
10 until it is renewed. ~~Licensed Professional Counselor Associates, Licensed Professional Counselors, and Licensed~~
11 ~~Professional Counselor Supervisors~~ Licensed professional counselor associates, licensed professional counselors,
12 and licensed professional counselor supervisors who are unable to provide documentation of sufficient continuing
13 counselor education ~~activities~~ to renew their licenses have the following options:

14 (1) Within one year of ~~expiration~~ expiration, the ~~LPCAs, LPCA, LPC or LPCS~~ licensed professional counselor
15 associates, licensed professional counselors, and licensed professional counselor supervisors must complete
16 the required hours of continuing counselor education and an additional 20 hours of continuing counselor
17 education for the purpose of renewal of ~~their lapsed~~ the expired license. ~~All continuing~~ Continuing
18 counselor education acquired during this additional time period for the purpose of renewal of a ~~lapsed an~~
19 expired license shall not be utilized for future renewal purposes. Once these requirements have been met,
20 the license shall be ~~reinstated~~ renewed and the licensee may resume practice.

21 (2) Request an extension in writing ~~to~~ from the Board. Requests shall be received by the ~~board~~ Board
22 no later than ~~June~~ May 1st of the year of expiration. An extension shall be granted for:

- 23 (a) military deployment;
24 (b) major illness lasting longer than three months of self, partner or child; or
25 (c) death of partner or child.

26 Extensions shall be granted for a period of up to one year. If the extension is approved, ~~all~~
27 continuing counselor education acquired during the extension shall not be utilized for future
28 renewal purposes. Once these requirements have been met, the license shall be ~~reinstated~~
29 renewed.

30 Failure to complete one of the above listed options ~~within one year after the license's expiration date~~ means that a
31 license shall be reissued only upon a new application ~~as for licensure~~ an original license and all current licensure
32 requirements ~~applied~~ shall apply to the new application.

33
34 *History Note:* Authority ~~G.S. 90-334(g); 90-334(g)(h); 90-339;~~
35 ~~Eff. July 1, 1995;~~
36 ~~Amended Eff. July 1, 2014; January 1, 2010.~~

REQUEST FOR TECHNICAL CHANGE

AGENCY: **North Carolina Licensed Professional Counselors**

RULE CITATION: 21 NCAC 53 .0701

DEADLINE FOR RECEIPT: Tuesday, June 10, 2014

NOTE WELL: This request when viewed on computer extends several pages. Please be sure you have reached the end of the document.

The Rules Review Commission staff has completed its review of this rule prior to the Commission's next meeting. The Commission has not yet reviewed this rule and therefore there has not been a determination as to whether the rule will be approved. You may call this office to inquire concerning the staff recommendation.

In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

Line 4, delete the blank line

Line 7 does not reflect the language as published in the Register. Please correct.

Lines 22 thru 24, this clause reads as though it is missing punctuation. Consider adding a comma after "perspectives"

Line 27, add a comma after "gender"

Line 28, add an "and" after "behaviors;"

Line 31, add a comma after "age" and "and" after "gender,"

Line 32, "personal behaviors" is included in (iii), but not in (iv). Is that correct?

Page 2, line 22, add a comma after "standards"

Page 2, line 29, what or who is "NBCC"? Was this acronym previously spelled out? Otherwise, provide the full name.

Page 2, line 35, delete the "and"

Page 3, line 15, why is this language different from the other items? Consider re-writing as follows:

"practice, including the following"

Page 3, line 20, add a comma after "psychopathology"

Abigail M. Hammond
Commission Counsel
Date submitted to agency: Thursday, May 22, 2014

Page 4, line 3, delete the comma after “including”

Page 4, line 16, add a comma after “dynamics”

Page 4, line 26, add a comma after “criteria”

Page 5, line 4, add a comma after “development”

Page 5, line 31, add a comma after “construct”

Page 5, line 33, this clause appears unclear. Should there be a comma after “internal”?

Page 6, line 25, add “of this Chapter” after “.0305”

Page 6, line 29 does not reflect the language as published in the Register. Please correct.

Page 6, lines 30 thru 31 does not reflect the language as published in the Register. Please correct.

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

1 21 NCAC 53 .0701 is proposed for amendment as follows:

2
3 **21 NCAC 53 .0701 LICENSED PROFESSIONAL COUNSELOR ASSOCIATE**

4
5 ~~(a) A license as a Licensed Professional Counselor Associate (LPCA)~~ licensed professional counselor associate
6 shall be granted by the Board to persons preparing for the practice of counseling ~~who~~ who have:

- 7 (1) ~~has~~ has completed graduate training as defined in G.S. ~~90-336(b)(1)~~ 90-336(b)(1);
8 (2) ~~has~~ has completed a minimum of three semester hours or five quarter hours in each of the required
9 coursework areas of study as follows:

10 (A) ~~Coursework in the counseling process in a multicultural society including the study of~~
11 ~~basic counseling theories and providing a general knowledge of theories, their principles,~~
12 ~~and techniques for application in counseling relationships. In addition, this coursework~~
13 ~~shall provide a broad understanding of philosophic bases of counseling processes, an~~
14 ~~orientation to wellness and prevention as desired counseling goals, essential interviewing~~
15 ~~and counseling skills, and consultation theories and their application in various~~
16 ~~professional settings. The course shall also provide a systems perspective that provides~~
17 ~~an understanding of family and other systems theories and major models of family and~~
18 ~~related interventions. Finally, this coursework shall include crisis intervention and~~
19 ~~suicide prevention models, including the use of psychological first aid strategies.~~

20 (A) Coursework in Helping Relationships in Counseling. Studies in this area provide an
21 understanding of counseling and consultation processes, including the following:

22 (i) counseling and consultation theories, including both individual and systems
23 perspectives as well as coverage of relevant research and factors considered in
24 applications;

25 (ii) basic interviewing, assessment, and counseling skills;

26 (iii) counselor or consultant characteristics and behaviors that influence professional
27 counseling relationships, including age, gender and ethnic differences; verbal
28 and nonverbal behaviors; personal behaviors; personal characteristics,
29 orientations, and skills;

30 (iv) client or consultee characteristics and behaviors that influence professional
31 counseling relationships, including age, gender, ethnic differences; verbal and
32 nonverbal behaviors; and personal characteristics, orientations and skills; and

33 (v) ethical considerations.

34 ~~(B) Practicum and Internship experience provided in supervised graduate counseling~~
35 ~~experience in an university approved counseling setting for at minimum one semester~~
36 ~~duration and for academic credit in a regionally accredited program of study. This~~

1 ~~graduate counseling experience shall be completed as defined in Rule .0206 of this~~
2 ~~Chapter.~~

3 (B) Coursework in Practicum and Internship. Practicum and internship experience should be
4 provided in a supervised graduate counseling experience in a regionally accredited
5 program of study counseling setting for a minimum one semester duration (three semester
6 hours or five quarter hours) for each practicum and internship. This graduate counseling
7 experience shall be completed as defined in Rule .0206 of this Chapter.

8 ~~(C) Coursework in professional orientation and identity to the counseling profession~~
9 ~~providing an understanding of all aspects of functioning as a professional counselor,~~
10 ~~including a history of the counseling profession, various roles contemporary counselors~~
11 ~~have in our society, membership in professional counseling associations, self-care~~
12 ~~strategies appropriate to the counselor role, ethical conduct, standards of preparation,~~
13 ~~credentialing processes, and counseling supervision models, practices, and processes.~~
14 ~~This coursework shall increase knowledge of the evolution of the counseling profession~~
15 ~~and the role it has played in setting standards, advocating for a professional identity, and~~
16 ~~promoting licensure and accreditation for the profession. Finally, this course shall~~
17 ~~include the counselors' roles and responsibilities as members of an interdisciplinary~~
18 ~~emergency management response team during a local, regional, or national crisis, disaster~~
19 ~~or other trauma-causing event.~~

20 (C) Coursework in Professional Orientation to Counseling. Studies in this area provide an
21 understanding of all aspects of professional functioning, including history, roles,
22 organizational structures, ethics, standards and credentialing, including the following:
23 (i) history of the counseling profession, including significant factors and events;
24 (ii) professional roles and functions of counselors, including similarities and
25 differences with other types of professionals;
26 (iii) professional organizations (primarily ACA, its divisions, branches and
27 affiliates), including membership benefits, activities, services to members, and
28 current emphases;
29 (iv) ethical standards of NBCC or ACA and related ethical and legal issues, and their
30 applications to various professional activities (e.g., appraisal, group work);
31 (v) professional counselor preparation standards, their evolution, and current
32 applications;
33 (vi) professional counselor credentialing, including counselor certification, licensure
34 and accreditation practices and standards, and the effects of public policy on
35 these issues; and
36 (vii) public policy processes, including the role of the professional counselor
37 advocating on behalf of the profession and its clientele; and

- 1 (E) Coursework in Social and Cultural Foundations in Counseling. Studies in this area
2 provide an understanding of issues and trends in a multicultural and diverse society that
3 impact professional counselors and the counseling profession, including, the following:
4 (i) multicultural and pluralistic trends, including characteristics and concerns of
5 counseling individuals from diverse groups;
6 (ii) attitudes and behavior based on factors such as age, race, religious preferences,
7 physical disability, sexual orientation, ethnicity and culture, family patterns,
8 gender, socioeconomic status, and intellectual ability;
9 (iii) individual, family, and group counseling strategies with diverse populations; and
10 (iv) ethical considerations.
- 11 ~~(F) Coursework in group work including studies that provide a broad understanding of group~~
12 ~~development, dynamics, methods, and counseling theories. This coursework shall help~~
13 ~~students understand group leadership styles, basic and advanced group skills, and other~~
14 ~~aspects of group counseling and group consultation.~~
- 15 (F) Coursework in Group Counseling Theories and Processes. Studies in this area provide an
16 understanding of group development, dynamics and counseling theories; group
17 counseling methods and skills; and other group work approaches, including the
18 following:
19 (i) principals of group dynamics, including group counseling components,
20 developmental stage theories, and group members' roles and behaviors;
21 (ii) group leadership styles and approaches, including characteristics of various
22 types of group leaders and leadership styles;
23 (iii) theories of group counseling, including commonalities, distinguishing
24 characteristics, and pertinent research and literature;
25 (iv) group counseling methods, including group counselor orientations and
26 behaviors, ethical standards, appropriate selection criteria and methods of
27 evaluation of effectiveness;
28 (v) approaches used for other types of group work in counseling, including task
29 groups, support groups, and therapy groups; and
30 (vi) ethical considerations.
- 31 ~~(G) Coursework in career and vocational development and information including studies that~~
32 ~~provide a broad understanding of career development theories and decision-making~~
33 ~~models as well as career and educational-occupational and labor market information~~
34 ~~resources. The coursework shall enhance student awareness of techniques, and resources,~~
35 ~~including those applicable to specific populations in a global economy. The coursework~~
36 ~~shall prepare students for career development program planning, organization,~~
37 ~~implementation, administration, and evaluation. The coursework shall increase the~~

1 ~~knowledge of the interrelationships among and between work, family, and other life roles~~
2 ~~and factors, including the role of multicultural issues in career development.~~

3 (G) Coursework in Career Counseling and Lifestyle Development. Studies in this area
4 provide an understanding of career counseling, development and related life factors,
5 including the following:

6 (i) career-counseling theories and decision-making process;

7 (ii) career, avocational, educational, and labor market information resources; visual
8 and print media; and computer-based career information systems;

9 (iii) career-counseling program planning, organization, implementation,
10 administration, and evaluation;

11 (iv) interrelationships among work, family, and other life roles and factors, including
12 multicultural and gender issues as related to career counseling;

13 (v) career and educational placement counseling, follow-up, and evaluation;

14 (vi) assessment instruments and techniques relevant to career counseling;

15 (vii) computer-based career-development applications and strategies, including
16 computer-assisted career-counseling systems;

17 (viii) career-counseling processes, techniques and resources, including those
18 applicable to specific populations; and

19 (ix) ethical considerations.

20 ~~(H) Coursework in appraisal including studies that provide a broad understanding of~~
21 ~~historical perspectives concerning the nature and meaning of assessment as well as basic~~
22 ~~concepts of standardized and non-standardized testing and other assessment techniques.~~
23 ~~This coursework shall develop a knowledge of statistical concepts, an understanding of~~
24 ~~validity and reliability; social and cultural factors related to the assessment and~~
25 ~~evaluation; and ethical strategies for selecting, administering, and interpreting~~
26 ~~assessment, evaluation instruments and techniques in counseling.~~

27 (H) Coursework in Assessment in Counseling. Studies in this area provide an understanding
28 of individual and group approaches to assessment and evaluation in counseling practice,
29 including the following:

30 (i) theoretical and historical bases for assessment techniques in counseling;

31 (ii) validity, including evidence for establishing content, construct and empirical
32 validity;

33 (iii) reliability, including methods of establishing stability, internal and equivalence
34 reliability;

35 (iv) appraisal methods, including environmental assessment, performance
36 assessment, individual and group test and inventory methods, behavioral
37 observations, and computer-managed and computer-assisted methods;

- 1 (v) psychometric statistics, including types of assessment scores, measures of
 2 central tendency, indices of variability, standard errors, and correlations;
 3 (vi) age, gender, ethnicity, language, disability, and cultural factors related to the use
 4 of assessment and evaluation in counseling services;
 5 (vii) strategies for selecting, administering, interpreting and using assessment and
 6 evaluation instruments, and techniques in counseling; and
 7 (viii) ethical considerations.

8 (I) ~~Coursework in research including studies that provide a broad understanding of the~~
 9 ~~importance of research in advancing the counseling profession. Included in this~~
 10 ~~coursework shall be study of research methodology, statistical methods, the use of~~
 11 ~~research to inform evidence based practice; and ethical and culturally relevant strategies~~
 12 ~~for interpreting and reporting the results of research and program evaluation studies. In~~
 13 ~~addition, the coursework shall provide principles, models, and applications of needs~~
 14 ~~assessment, program evaluation, and the use of finding to effect program modifications;~~

15 (I) Coursework in Research and Program Evaluation. Studies in this area provide an
 16 understanding of types of research methods, basic statistics, and ethical and legal
 17 consideration in research, including the following:

- 18 (i) basic types of research methods to include qualitative and quantitative research
 19 designs;
 20 (ii) basic parametric and nonparametric statistics;
 21 (iii) principles, practices, and applications of needs assessment and program
 22 evaluation;
 23 (iv) uses of computers for data management and analysis; and
 24 (v) ethical and legal considerations.

25 (3) ~~has~~ passed an examination as defined in Rule .0305; and

26 (4) ~~has~~ submitted a complete application for ~~LPCA,~~ licensed professional counselor associate.

27 ~~(b)~~ To prevent a lapse in licensure, ~~Licensed Professional Counselor Associates~~ licensed professional counselor
 28 associates who desire to become ~~Licensed Professional Counselors (LPC)~~ licensed professional counselors shall
 29 complete the application process for the ~~LPC~~ licensed professional counselor licensure no later than 60 days prior to
 30 expiration of their ~~Licensed Professional Counselor Associate~~ licensed professional counselor associate license or
 31 upon completion of the supervised professional practice hours as set forth in Rule .0208 of this Chapter to allow for
 32 administrative processing and Board action.

33
 34 History Note: Authority G.S. 90-334(h); 90-336(a); 90-336(b);
 35 Eff. January 1, 2010;
 36 Amended Eff. July 1, 2014; January 1, 2010.

37

REQUEST FOR TECHNICAL CHANGE

AGENCY: **North Carolina Licensed Professional Counselors**

RULE CITATION: 21 NCAC 53 .0702

DEADLINE FOR RECEIPT: Tuesday, June 10, 2014

NOTE WELL: This request when viewed on computer extends several pages. Please be sure you have reached the end of the document.

The Rules Review Commission staff has completed its review of this rule prior to the Commission's next meeting. The Commission has not yet reviewed this rule and therefore there has not been a determination as to whether the rule will be approved. You may call this office to inquire concerning the staff recommendation.

In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

Lines 8 and 21 reference a "form." Where is the form located?

Line 9, add "the following" after "document"

Line 29, replace "An" with "A"

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Abigail M. Hammond
Commission Counsel
Date submitted to agency: Thursday, May 22, 2014

1 21 NCAC 53 .0702 is proposed for amendment as follows:

2
3 **21 NCAC 53 .0702 SUPERVISED PRACTICE FOR LICENSED PROFESSIONAL COUNSELOR**
4 **ASSOCIATE**

5 A ~~Licensed Professional Counselor Associate~~ licensed professional counselor associate ~~may~~ shall not practice unless
6 the following requirements have been met:

- 7 (1) The ~~Licensed Professional Counselor Associate~~ licensed professional counselor associate shall
8 submit a completed supervision contract, on forms provided by the Board. A supervision contract
9 form shall document:
- 10 (a) the name of the qualified clinical supervisor;
 - 11 (b) contact information for the qualified clinical supervisor;
 - 12 (c) the modality of supervision to be provided, such as ~~direct (live)~~ live observation, co-
13 therapy, audio and video recordings, and live supervision, as defined by Rule ~~.0208;~~
14 .0208 of this Chapter;
 - 15 (d) the frequency of supervision; and
 - 16 (e) the name and physical location of the site where the proposed supervision. ~~supervision~~
17 will take place.

18 A separate supervision contract form shall be filed for each separate work setting.

- 19 (2) If receiving supervision from more than one supervisor, a separate supervision contract form shall
20 be filed for each individual qualified clinical supervisor.
- 21 (3) A supervisor shall document, on forms provided by the Board, each quarter that supervision has
22 occurred and shall file a final report upon termination or completion of supervision.
- 23 (4) If not receiving supervision, the ~~Licensed Professional Counselor Associate~~ licensed professional
24 counselor associate shall report such to the Board. A report shall be submitted to the Board within
25 two weeks of termination of supervision and within two weeks of a change in the conditions
26 specified in the supervision contract form on file with the Board.
- 27 (5) ~~An LPCA~~ A licensed professional counselor associate shall only provide counseling while under
28 the supervision of a qualified clinical supervisor.
- 29 (6) An licensed professional counselor associate shall renew his or her license as a licensed
30 professional counselor associate if the supervision requirements to become a licensed professional
31 counselor have not been completed prior to the expiration of the license.

32
33 *History Note:* Authority G.S. 90-334(h); 90-336(c);
34 Eff. January 1, 2010;
35 Amended Eff. July 1, 2014; January 1, 2010.
36

REQUEST FOR TECHNICAL CHANGE

AGENCY: **North Carolina Licensed Professional Counselors**

RULE CITATION: 21 NCAC 53 .0801

DEADLINE FOR RECEIPT: Tuesday, June 10, 2014

NOTE WELL: This request when viewed on computer extends several pages. Please be sure you have reached the end of the document.

The Rules Review Commission staff has completed its review of this rule prior to the Commission's next meeting. The Commission has not yet reviewed this rule and therefore there has not been a determination as to whether the rule will be approved. You may call this office to inquire concerning the staff recommendation.

In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

Line 7 does not reflect the language as published in the Register. Please correct.

Line 10, add a comma after "transcript"

Line 22, replace "can" with "may"

Page 2, lines 1 and 5 reference a "form." Where is the form located?

Page 2, lines 5 and 15, add "the following" before the colon

Page 2, line 22, replace "will" with "shall"

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Abigail M. Hammond
Commission Counsel
Date submitted to agency: Thursday, May 22, 2014

1 21 NCAC 53 .0801 is proposed for amendment as follows:

2

3 **21 NCAC 53 .0801 LICENSED PROFESSIONAL COUNSELOR SUPERVISOR**

4 (a) The credential of ~~Licensed Professional Counselor Supervisor (LPCS)~~ licensed professional counselor
5 supervisor shall be granted by the Board to a ~~Licensed Professional Counselor~~ licensed professional counselor who
6 ~~has~~ has satisfied the following requirements:

7 (1) an active ~~and unrestricted LPC license from the NC Board of Licensed Professional Counselors;~~
8 as defined in G.S. 90-336(d)(4);

9 (2) the equivalent of three semester graduate credits in clinical supervision training from a regionally
10 accredited institution of higher education as documented by an official ~~transcript;~~ transcript or 45
11 contact hours of continuing education in clinical supervision;

12 (3) ~~documented required~~ documentation of licensed professional counseling experience as defined in
13 G.S. 90-336(d)(2)a, b, or c ~~on forms provided by the Board;~~ 90-336(d)(2); and

14 (4) ~~a completed~~ submitted a complete application for ~~Licensed Professional Counselor Supervisor~~
15 licensed professional counselor supervisor.

16 (b) The ~~LPCS~~ licensed professional counselor supervisor shall provide supervisees with a copy of a Professional
17 Disclosure Statement specific to supervision that includes the following:

18 (1) business address and telephone number of the ~~LPCS;~~ licensed professional counselor supervisor;

19 (2) the listing of degrees, credentials, and licenses held by the ~~LPCS;~~ licensed professional counselor
20 supervisor;

21 (3) general areas of competence in mental health practice for which the ~~LPCS~~ licensed professional
22 counselor supervisor can provide supervision (e.g., addictions counseling, school counseling,
23 career counseling);

24 (4) a statement documenting training in supervision and experience in providing supervision;

25 (5) a general statement addressing the model of or approach to supervision, including role of the
26 supervisor, objectives and goals of supervision, and modalities (e.g., tape review, live
27 observation);

28 (6) a description of the evaluation procedures used in the supervisory relationship;

29 (7) a statement defining the limits and scope of confidentiality and privileged communication within
30 the supervisory relationship;

31 (8) a fee schedule, if applicable;

32 (9) the emergency contact information for the ~~LPCS;~~ licensed professional counselor supervisor; and

33 (10) a statement indicating that the ~~LPCS~~ licensed professional counselor supervisor follows the
34 American Counseling Association's Code of Ethics and the Center for Credentialing and
35 Education's Approved Clinical Supervisor Code of ~~Ethics.~~ Ethics as set forth in Rule .0102 of this
36 Chapter.

1 (c) The supervisor shall provide written or electronically submitted reports, on forms provided by the Board, each
2 quarter that supervision has occurred and shall file a final report upon termination or completion of ~~supervision,~~
3 supervision. ~~and~~ The supervisor shall be available for consultation with the Board or its committees regarding the
4 supervisee's competence for licensure.

5 (d) A supervision contract form, as provided by the Board, shall document:

- 6 (1) the name of the qualified clinical supervisor;
- 7 (2) contact information for the qualified clinical supervisor;
- 8 (3) the modality of supervision to be provided, such as ~~direct (live)~~ live observation, co-therapy, audio
9 and video recordings, and live supervision, as defined by Rule ~~.0208;~~ .0208 of this Chapter;
- 10 (4) the frequency of supervision; and
- 11 (5) the name and physical location of the site where the proposed ~~supervision.~~ supervision will take
12 place.

13 A separate supervision contract form shall be filed for each supervisee.

14 (e) The ~~LPCS,~~ licensed professional counselor supervisor, in collaboration with the supervisee, shall maintain a log
15 of clinical supervision hours that includes:

- 16 (1) the date;
- 17 (2) supervision start and stop times;
- 18 (3) the modality of supervision to be provided, such as ~~direct (live)~~ live observation, co-therapy, audio
19 and video recordings, and live supervision, as defined by Rule ~~.0208;~~ .0208 of this Chapter; and
- 20 (4) notes on recommendations or interventions used during the supervision.

21 The ~~LPCS~~ licensed professional counselor supervisor ~~will~~ shall maintain copies of these logs for a minimum of
22 seven years beyond termination or completion of supervision and will provide copies to the Board for inspection
23 upon request.

24
25 *History Note:* Authority G.S. 90-334(h); 90-336(a); 90-336(d);

26 *Eff. January 1, 2010;*

27 *Amended Eff. July 1, 2014; January 1, 2010.*

28

REQUEST FOR TECHNICAL CHANGE

AGENCY: **North Carolina Licensed Professional Counselors**

RULE CITATION: 21 NCAC 53 .0901

DEADLINE FOR RECEIPT: Tuesday, June 10, 2014

NOTE WELL: This request when viewed on computer extends several pages. Please be sure you have reached the end of the document.

The Rules Review Commission staff has completed its review of this rule prior to the Commission's next meeting. The Commission has not yet reviewed this rule and therefore there has not been a determination as to whether the rule will be approved. You may call this office to inquire concerning the staff recommendation.

In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

Line 7, replace "consist of" with "include the following". This change will require a change to the remainder of the text in accordance with 26 NCAC 02C .0405.

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Abigail M. Hammond
Commission Counsel
Date submitted to agency: Thursday, May 22, 2014

1 21 NCAC 53 .0901 is proposed for adoption as follows:

2

3 **G.S. 55B-10 The Professional Corporation Act; G.S. 57D-2-01(c) NC Limited Liability Act;**

4

5 **21 NCAC 53 .0901 CERTIFICATE OF REGISTRATION FOR A PROFESSIONAL ENTITY**

6 (a) The information required for an applicant to obtain a Certificate of Registration for a professional corporation or
7 professional limited liability company organized to render professional counseling services shall consist of:

8 (1) typed, or legibly printed, notarized application form;

9 (2) proof of licensure as a licensed professional counselor or licensed professional counselor
10 supervisor;

11 (3) registration fee; and

12 (4) a copy of the Articles of Incorporation or Articles of Organization.

13 (b) This Certificate of Registration shall remain effective until December 31 following the date of such registration.

14

15 *History Note: Authority G.S. 55B-10; 57D-2-01(c); 90-334(h);*

16 *Eff. July 1, 2014.*

17

REQUEST FOR TECHNICAL CHANGE

AGENCY: **North Carolina Licensed Professional Counselors**

RULE CITATION: 21 NCAC 53 .0902

DEADLINE FOR RECEIPT: Tuesday, June 10, 2014

NOTE WELL: This request when viewed on computer extends several pages. Please be sure you have reached the end of the document.

The Rules Review Commission staff has completed its review of this rule prior to the Commission's next meeting. The Commission has not yet reviewed this rule and therefore there has not been a determination as to whether the rule will be approved. You may call this office to inquire concerning the staff recommendation.

In reviewing these rules, the staff determined that the following technical changes need to be made. Approval of any rule is contingent upon making technical changes as set forth in G.S. 150B-21.10.

Line 12, underline the whole history note as this is an adoption.

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Abigail M. Hammond
Commission Counsel
Date submitted to agency: Thursday, May 22, 2014

1 21 NCAC 53 .0902 is proposed for adoption as follows:

2

3 **21 NCAC 53 .0902 RENEWAL OF CERTIFICATE OF REGISTRATION FOR A PROFESSIONAL**
4 **ENTITY**

5

6 A notification for renewal of professional corporation or professional limited liability company shall be sent to each
7 registered entity a minimum of 60 days prior to the December 31 expiration date. The Board shall renew the
8 certificate of registration upon receipt of the completed written renewal application of the holder and the renewal
9 fee. Failure to renew by the due date shall result in notification to the Secretary of State's Office to suspend the
10 Articles of Incorporation or Articles of Organization.

11

12 *History Note: Authority G.S. 55B-11; 57D-2-01(c); 90-334(h);*

13

Eff. July 1, 2014.

14