

21 NCAC 38.0801 is amended as published in 34:04 NCR 305 as follows:

21 NCAC 38 .0801 CONTINUING COMPETENCE DEFINITIONS

As used in this Section:

- (1) "AOTA Approved Provider Program" ~~refers to~~ **means** a voluntary process of review and approval of continuing education (CE) providers by the American Occupational Therapy Association (AOTA) based on criteria and guidelines that assess a provider's ability to develop and implement CE activities that are relevant to the practice of occupational therapy.
- (2) "Contact Hour" means a unit of measure for a continuing education activity. One contact hour equals 60 minutes in a learning activity, excluding meals and breaks. ~~One contact hour equals one point.~~
- (3) "Continuing Competence" means a process in which an occupational therapist or an occupational therapy assistant develops and maintains the knowledge, performance skills, interpersonal abilities, critical reasoning skills, and ethical practice reasoning skills necessary to perform his or her occupational therapy professional responsibilities.
- (4) "Continuing Education" means structured educational experiences beyond ~~entry level~~ academic degree work that are intended to provide ~~advanced or enhanced~~ knowledge in a particular area.
- (5) "Continuing Education Credit" means credit given for a formalized activity in the form of contact hours or continuing education units.
- (6) "Continuing Education Unit (CEU)" means a unit of measure for continuing education. One CEU is defined as 10 contact hours of participation in a learning activity excluding meals and breaks.
- (7) "Peer Reviewed" means any written work that is blind reviewed by more than one person.
- (8) "Points" means an assigned unit of measure for each continuing competence activity as ~~defined set~~ **defined set** forth in Rule .0805 of this Section.

History Note: Authority G.S. 90-270.69; 90-270.75(a);

Eff. July 1, 2007;

Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. July 23, 2016;

Amended Eff. January 1, 2020.

21 NCAC 38 .0804 is amended as published in 34:04 NCR 305-306 as follows:

**21 NCAC 38 .0804 SCOPE OF QUALIFIED ACTIVITIES FOR MAINTAINING CONTINUING
COMPETENCE**

(a) To be approved by the Board, activities that qualify for maintaining continuing competence as set forth in Rule .0805 of this Section must be related to the licensee's current or anticipated roles and responsibilities in occupational therapy ~~and must serve to protect the public~~ by enhancing the licensee's continuing competence.

(b) Subject matter for approved activities include research; theoretical or practical content related to the practice of occupational therapy; or the development, administration, supervision, and teaching of clinical practice or service delivery programs by occupational therapists or occupational therapy assistants.

(c) Documentation of completion of continuing competence activities must be submitted to the Board as set forth in Rule .0805 of this Section.

History Note: Authority G.S. 90-270.69; 90-270.75(a);

Eff. July 1, 2007;

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21 NCAC 38 .0805 is amended as published in 34:04 NCR 306-308 as follows:

21 NCAC 38 .0805 QUALIFIED ACTIVITIES FOR MAINTAINING CONTINUING COMPETENCE

Activities that qualify for maintaining continuing competence ~~are:~~ shall include the following:

(1) Continuing Education:

- (a) Includes attendance and participation at a live presentation such as a workshop, seminar, conference, or in-service educational ~~program.~~ ~~program and~~ ~~May may also~~ include participation in other continuing education activities that require ~~a formal~~ ~~an~~ assessment of learning. Examples ~~of continuing education~~ include electronic or Web-based courses, AOTA Self-Paced Clinical Courses or other formalized self-study courses, or AOTA Continuing Education Articles;
- (b) A licensee ~~may shall~~ earn one point for each contact hour ~~or equivalent unit~~ that is awarded by the provider. There are no maximum points in this category; and
- (c) Documentation shall include a certificate of completion ~~or similar documentation~~ including name of course, date, author/instructor, sponsoring organization, location, and number of hours attended.

(2) Academic Coursework:

- (a) Includes participation in on-site or distance learning academic courses from a university, college, or vocational technical adult education course related to the practice of occupational therapy;
- (b) A licensee ~~may shall~~ earn one point for each contact hour, up to a maximum of six ~~points;~~ ~~points, except that a~~
- ~~(e)~~ ~~A~~ licensee enrolled in a graduate or post-graduate OT curriculum has no maximum points in this category; and
- ~~(d)(c)~~ Documentation shall include an original official transcript indicating ~~successful~~ completion of the course, date, and a description of the course from the school catalogue or course syllabus.

(3) Small Group Study:

- (a) Includes review and discussion of journal articles, clinical videotapes or audiotapes by at least two licensed practitioners;
- (b) A licensee ~~may shall~~ earn one point for ~~one hour~~ ~~three contact hours spent in an independent study activity,~~ up to a maximum of three points; and
- (c) Documentation shall include title, author, publisher, time spent, and date of completion. Licensee must complete the Small Group Study Form provided by the NCBOT and include a statement that describes how the activity relates to a licensee's current or anticipated roles and responsibilities.

(4) Mentorship Agreement:

- (a) Participation as a ~~Mentee;~~ Mentee:
- (i) Participation in a formalized mentorship agreement with a mentor as defined by a signed contract between the occupational therapy practitioner mentor and the occupational therapy practitioner mentee that outlines specific goals and objectives and designates the plan of activities that are to be met by the mentee. These activities must be related to the development of new occupational therapy skills outside current required job performance;
- (ii) A licensee ~~may~~ shall earn one point for each ~~four~~ 10 contact hours spent in activities directly related to achievement of goals and objectives up to a maximum of ~~five~~ two points; and
- (iii) Documentation shall include name of mentor and mentee, copy of signed contract, dates, hours spent and focus of mentorship activities, and outcomes of mentorship agreement.
- (b) Participation as Mentor:
- (i) Participation in a formalized mentorship agreement with ~~a~~ an occupational therapy practitioner or post Level II OT or OTA fieldwork student mentee as defined by a signed contract between the mentor and mentee that designates the responsibilities of the mentor and specific goals and objectives that are to be met by the mentee. These activities must be related to the development of ~~new~~ occupational therapy skills for the ~~mentee~~ mentee. ~~The mentorship must not be part of the mentor's that are outside~~ current required job ~~performance;~~ responsibilities;
- (ii) A licensee ~~may~~ shall earn one point for each four hours spent in mentorship activities as a mentor up to a maximum of five points; and
- (iii) Documentation shall include name of mentor and mentee, copy of signed contract, dates, hours spent and focus of mentorship activities, and outcomes of mentorship agreement.
- (5) Fieldwork Supervision:
- (a) Participation as the primary clinical fieldwork educator for Level I or Level II OT or OTA fieldwork students;
- (b) A licensee ~~may~~ shall earn one-half point for each ~~40~~ 20 hours of fieldwork, up to a maximum of ~~six~~ 12 points; points for Level I may not exceed six.
- (c) Documentation shall include verification provided by the school to the fieldwork educator with the name of student, school, and dates of fieldwork or the signature page of the completed student evaluation form. Evaluation scores and comments shall be deleted or blocked out; and
- (d) If fieldwork spans two licensure years, credit shall be given only for the year it is completed.
- (6) Professional Writing:

- (a) Publication of a peer-reviewed book, chapter, ~~article~~ article, or contracted review of occupational therapy resource material;
- (b) During the year written, ~~edited~~ edited, or reviewed a licensee ~~may shall earn; earn:~~
- (i) 15 points as author of a book;
 - (ii) 10 points as author of a chapter;
 - (iii) Five points as author of a peer-reviewed article;
 - (iv) Five points as a contracted reviewer of a print or multimedia occupational therapy resource; or
 - (v) 10 points as listed editor of a book.
- (c) Documentation shall consist of full reference for publication including title, author, editor, and date of publication; or copy of acceptance letter, if not yet published; and
- (d) Credit for submitted items shall be given for one licensure period only.
- (7) Presentation and Instruction:
- (a) Presentation of an academic course or peer-reviewed or non peer-reviewed workshop, seminar, in-service, electronic or Web-based course for the first time or for which more than 50% of the material has been ~~revised;~~ revised related to occupational therapy;
 - (b) A licensee ~~may shall~~ earn two points for ~~each one contact hour of credit~~ that is awarded for an activity, up to a maximum of six points; and
 - (c) Documentation shall include a copy of official program, schedule, or syllabus including presentation title, date, hours of presentation, and type of audience or verification of such, signed by the sponsor.
- (8) Professional Meetings and Activities:
- (a) ~~Consistent with Rule .0804 of this Section,~~ Includes participation in board or committee work with agencies or organizations to promote and enhance the practice of occupational therapy;
 - (b) A licensee ~~may shall~~ earn one point for five ~~hours or two points for 10 or more hours~~ hours, up to a maximum of two points for participation on committees or boards; and
 - (c) Documentation must include name of committee or board, name of agency or organization, purpose of service, ~~and~~ description of licensee's ~~role. Participation and hours~~ role, and hours of participation must be ~~validated~~ signed by an officer or representative of the organization or committee.
- (9) Board Certification or Specialty Certification:
- (a) The Board shall recognize completion of activities that result in board certification or specialty certification by AOTA during the current licensure period;
 - (b) A licensee ~~may shall~~ earn 15 points for each board certification or specialty certification credential earned or re-certified during the current licensure period; and

- 111 (c) Documentation shall include certificate of completion or other documentation from the
112 recognized certifying body that identifies satisfactory completion of requirements for
113 obtaining board certification or specialty ~~certification.~~ certification or recertification.
- 114 (10) Research and Grants:
- 115 (a) Development of or participation in a research project or grant ~~proposal;~~ proposal relevant to
116 occupational therapy;
- 117 (b) A licensee ~~may~~ shall earn one point for each three hours spent working on a research project
118 or grant proposal, up to a maximum of five points; and
- 119 (c) Documentation includes verification from the primary investigator indicating the name of the
120 research project, dates of participation, major hypotheses or objectives of the project, and
121 licensee's role in the project or name of grant proposal, name of grant source, purpose and
122 objectives of the project, and verification from the grant author regarding licensee's role in
123 the development of the grant if not the author.

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