

1 **14B NCAC 16 .0201 is amended as published in 36:03 NCR 158 as follows:**

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3 **14B NCAC 16 .0201 APPLICATION FOR LICENSE AND TRAINEE PERMITS**

4 (a) Each applicant for a license or trainee permit shall submit an online application on the website provided by the  
5 Board. The online application shall be accompanied by:

- 6 (1) electronic submission of fingerprints from a Live Scan or similar system approved by the State  
7 Bureau of Investigation or one set of classifiable fingerprints on an applicant fingerprint card that  
8 shall be mailed separately to the Board's office;
- 9 (2) one head and shoulders digital photograph of the applicant in JPG, JPEG, or PNG format of  
10 sufficient quality for identification, taken within six months prior to online application and  
11 submitted by uploading the photograph online with the application submission;
- 12 (3) upload online a statement of the results of a statewide criminal history records search by the  
13 reporting service designated by the Board pursuant to G.S. 74C-8.1(a) for each state where the  
14 applicant has resided within the preceding 60 months;
- 15 (4) the applicant's non-refundable application fee, along with a four dollar (\$4.00) convenience fee and  
16 credit card transaction fee;
- 17 (5) the actual cost charged to the Private Protective Services Board by the State Bureau of  
18 Investigation to cover the cost of criminal record checks performed by the State Bureau of  
19 Investigation, collected online by the Private Protective Services Board; and
- 20 (6) an Equifax credit check run within 30 days of the license application submission date, which will  
21 be submitted to the Board's investigator during the application process.

22 (b) Applications for trainee permits shall be accompanied by a notarized statement on a form provided by the Board  
23 and signed by the applicant and his or her prospective supervisor, stating that the trainee applicant shall at all times  
24 work with and under the direct supervision of that supervisor and the form shall be uploaded as part of the online  
25 application process.

26 (c) Private investigator trainees applying for a license shall make available for inspection a log of experience on a  
27 form provided by the Board.

28 (d) Each applicant must upload evidence of high school graduation either by diploma, G.E.D. certificate, or other  
29 proof.

30 (e) Each applicant for a license shall meet personally with a Board investigator, the Screening Committee, the Director,  
31 or another Board representative designated by the Director prior to being issued a license. The applicant shall discuss  
32 the provisions of G.S. 74C and the administrative rules in this Chapter during the personal meeting. The applicant  
33 shall sign a form provided by the Board indicating that he or she has reviewed G.S. 74C and the administrative rules  
34 in this Chapter with the Board's representative. During a national or State declared state of emergency that restricts or  
35 prohibits travel, the personal meeting requirement may be waived if requested by the applicant in lieu of alternative  
36 means of communication.

1    *History Note:    Authority G.S. 74C-2; 74C-5; 74C-8; 74C-8.1; 74C-12;*  
2                    *Eff. June 1, 1984;*  
3                    *Amended Eff. May 1, 2012; July 1, 2011; August 1, 1998; December 1, 1995; July 1, 1987;*  
4                    *December 1, 1985;*  
5                    *Transferred and Recodified from 12 NCAC 07D .0201 Eff. July 1, 2015;*  
6                    *Amended Eff. November 1, 2017;*  
7                    *Readopted Eff. March 1, 2020.*  
8                    *Emergency Amendment Eff. May 6, 2020;*  
9                    *Temporary Amendment Eff. July 24, 2020;*  
10                  *Temporary Amendment Expired May 14, 2021;*  
11                  *Amended Eff. July 1, 2021;*  
12                  *Temporary Amendment Expired May 14, 2021;*  
13                  *Permanent Amendment Eff. January 1, 2022.*

## **REQUEST FOR TECHNICAL CHANGE**

AGENCY: NC Private Protective Services Board

RULE CITATION: 14B NCAC 16 .0806

**DEADLINE FOR RECEIPT: Thursday, December 2, 2021**

**PLEASE NOTE:** *This request may extend to several pages. Please be sure you have reached the end of the document.*

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may call our office to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following technical changes be made:

*In (e), by "may", do you mean "shall" extend the deadline? If "may" is intended, how will it be determined whether and for how long the deadline will be extended? Please provide some additional information as to how this determination will be made.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Amber May  
Commission Counsel  
Date submitted to agency: November 16, 2021

1 **14B NCAC 16 .0806 is amended as published in 36:03 NCR 158 as follows:**

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3 **14B NCAC 16 .0806 RENEWAL OF ARMED SECURITY GUARD FIREARM REGISTRATION**  
4 **PERMIT**

5 (a) Each applicant for renewal of an armed security guard firearm registration permit identification card or his or  
6 her employer shall complete an online form on the website provided by the Board. This online form shall be  
7 submitted not more than 90 days prior to expiration of the applicant's current armed registration and shall be  
8 accompanied by:

- 9 (1) one head and shoulders color digital photograph of the applicant in JPG, JPEG, or PNG format of  
10 sufficient quality for identification, taken within six months prior to online application and  
11 submitted by uploading the photograph online with the application submission;  
12 (2) upload online a statement of the results of a statewide criminal history search obtained by the  
13 reporting service designated by the Board pursuant to G.S. 74C-8.1(a) for each state where the  
14 applicant has resided within the preceding 12 months;  
15 (3) the applicant's renewal fee, along with the four dollar (\$4.00) convenience fee and credit card  
16 transaction fee;  
17 (4) the actual cost charged to the Private Protective Services Board by the State Bureau of  
18 Investigation to cover the cost of criminal record checks performed by the State Bureau of  
19 Investigation, collected online by the Private Protective Services Board;  
20 (5) a statement signed by a certified trainer that the applicant has successfully completed the training  
21 requirements of Rule .0807 of this Section; and  
22 (6) a completed affidavit form and public notice statement form.

23 (b) The employer of each applicant for a registration renewal shall give the applicant a copy of the online  
24 application and a copy of the completed affidavit form to serve as a record of application for renewal and shall retain  
25 a copy of the application, including affidavit in the guard's personnel file in the employer's office.

26 (c) Members of the armed forces whose registration is in good standing and to whom G.S. 105-249.2 grants an  
27 extension of time to file a tax return shall receive that same extension of time to pay the registration renewal fee and  
28 to complete any continuing education requirements prescribed by the Board. A copy of the military order or the  
29 extension approval by the Internal Revenue Service or by the North Carolina Department of Revenue shall be  
30 furnished to the Board.

31 (d) A registered armed security guard may utilize a dedicated light system or gun-mounted light for requalification.

32 (e) During a national or State declared state of emergency that restricts or prohibits a registered armed security  
33 guard from requalifying, the Board may extend the deadline for requalification up to 60 days beyond the effective  
34 period of the state of emergency. Any registration renewed pursuant to this Paragraph shall be issued conditionally  
35 and shall automatically expire on the 60<sup>th</sup> day if requalification requirements have not been met.

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37 *History Note: Authority G.S. 74C-5; 74C-13;*

1           *Eff. June 1, 1984;*  
2           *Amended Eff. May 1, 2012; October 1, 2010; December 1, 1995; February 1, 1990; December 1,*  
3           *1985;*  
4           *Transferred and Recodified from 12 NCAC 07D .0806 Eff. July 1, 2015;*  
5           *Amended Eff. January 1, 2018; November 1, 2017;*  
6           *Readopted Eff. November 1, 2019;*  
7           *Amended Eff. March 1, 2020.*  
8           *Emergency Amendment Eff. May 6, 2020;*  
9           *Temporary Amendment Eff. July 24, 2020;*  
10          *Temporary Amendment Expired May 14, 2021;*  
11          *Permanent Amendment Eff. January 1, 2022.*

## **REQUEST FOR TECHNICAL CHANGE**

AGENCY: NC Private Protective Services Board

RULE CITATION: 14B NCAC 16 .0904

**DEADLINE FOR RECEIPT: Thursday, December 2, 2021**

**PLEASE NOTE:** *This request may extend to several pages. Please be sure you have reached the end of the document.*

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may call our office to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following technical changes be made:

*In (e), by "may", do you mean "shall" extend the deadline? If "may" is intended, how will it be determined whether and for how long the deadline will be extended? Please provide some additional information as to how this determination will be made.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Amber May  
Commission Counsel  
Date submitted to agency: November 16, 2021

1 **14B NCAC 16 .0904 is amended as published in 36:03 NCR 158 as follows:**

2  
3 **14B NCAC 16 .0904 RENEWAL OF A FIREARMS TRAINER CERTIFICATE**

4 (a) Each applicant for renewal of a firearms trainer certificate shall complete an online renewal form on the website  
5 provided by the Board. This form shall be submitted online not less than 30 days prior to the expiration of the  
6 applicant's current certificate and shall be accompanied by:

- 7 (1) uploaded online a certificate of successful completion of a firearms trainer refresher course  
8 approved by the Board and the Secretary of Public Safety consisting of a minimum of eight hours  
9 of classroom and practical range training in safety and maintenance of the applicable firearm (i.e.  
10 handgun, shotgun, or rifle), range operations, control and safety procedures, and methods of firing.  
11 This training shall be completed within 180 days of the submission of the renewal application;  
12 (2) uploaded online a statement of the results of a criminal history records search by the reporting  
13 service designated by the Board pursuant to G.S. 74C-8.1(a) for each state where the applicant has  
14 resided within the preceding 48 months;  
15 (3) the applicant's renewal fee, along with the four dollar (\$4.00) convenience fee and credit card  
16 transaction fee; and  
17 (4) the actual cost charged to the Private Protective Services Board by the State Bureau of  
18 Investigation to cover the cost of criminal record checks performed by the State Bureau of  
19 Investigation, collected online by the Private Protective Services Board.

20 (b) Members of the armed forces whose certification is in good standing and to whom G.S. 105-249.2 grants an  
21 extension of time to file a tax return shall receive that same extension of time to pay the certification renewal fee and  
22 to complete any continuing education requirements prescribed by the Board. A copy of the military order or the  
23 extension approval by the Internal Revenue Service or by the North Carolina Department of Revenue shall be  
24 furnished to the Board.

25 (c) Any firearms trainer who fails to qualify with the minimum score during the refresher course shall not continue  
26 to instruct during the period between the failure to qualify and the expiration of his or her permit.

27 (d) The holder of a firearms trainer certificate may utilize a dedicated light system or gun mounted light for  
28 personal requalification.

29 (e) During a national or State declared state of emergency that restricts or prohibits a certified firearms trainer from  
30 requalifying, the Board may extend the deadline for requalification up to 60 days beyond the effective period of the  
31 state of emergency. Any certificate renewed pursuant to this Paragraph shall be issued conditionally and shall  
32 automatically expire on the 60<sup>th</sup> day if requalification requirements have not been met.

33  
34 *History Note: Authority G.S. 74C-5; 74C-8.1(a); 74C-13;*

35 *Eff. June 1, 1984;*

36 *Amended Eff. January 1, 2013; October 1, 2010; June 1, 2009; December 1, 1995; December 1,*  
37 *1985;*

1                   *Transferred and Recodified from 12 NCAC 07D .0904 Eff. July 1, 2015;*  
2                   *Amended Eff. November 1, 2017; February 1, 2016; October 1, 2015;*  
3                   *Readopted Eff. November 1, 2019;*  
4                   *Amended Eff. March 1, 2020.*  
5                   *Emergency Amendment Eff. May 6, 2020;*  
6                   *Temporary Amendment Eff. July 24, 2020;*  
7                   *Temporary Amendment Expired May 14, 2021;*  
8                   *Permanent Amendment Eff. January 1, 2022.*



1 14B NCAC 16 .1202 is amended as published in 36:03 NCR 158 as follows:

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3 **14B NCAC 16 .1202 REQUIRED CONTINUING EDUCATION HOURS**

4 (a) Each licensee shall complete 12 credit hours of continuing education training during each two year renewal period.

5 (b) Credit shall be given only for classes that have been approved by the Board as set forth in Rule .1203 of this  
6 Section.

7 (c) A licensee who attends a complete meeting of a regularly scheduled meeting of the Board shall receive two credit  
8 hours for each meeting that the licensee attends, with credit being given for a maximum of two meetings per year with  
9 no more than four credit hours per year and eight credit hours per renewal period.

10 (d) No more than six hours of CEU credit shall be given during a renewal period for online courses. However,  
11 during a national or State declared state of emergency that restricts or prohibits a licensee from attending live  
12 continuing education courses or a meeting of the Board, all required hours may be obtained online and credit shall  
13 be given upon written request to the Director.

14 (e) No course offering CEU credits may be taken for credit more than one time during a renewal period.  
15

16 *History Note: Authority G.S. 74C-2; 74C-5; 74C-22;*

17 *Eff. February 1, 2010;*

18 *Amended Eff. May 1, 2014;*

19 *Transferred and Recodified from 12 NCAC 07D .1302 Eff. July 1, 2015;*

20 *Emergency Amendment May 6, 2020;*

21 *Readopted Eff. July 1, 2020;*

22 *Emergency Amendment Eff. May 6, 2020;*

23 *Temporary Amendment Eff. July 24, 2020;*

24 *Temporary Amendment Expired May 14, 2021;*

25 *Permanent Amendment Eff. January 1, 2022.*

1 **14B NCAC 16 .1203 is amended as published in 36:03 NCR 158 as follows:**

2  
3 **14B NCAC 16 .1203 ACCREDITATION STANDARDS**

4 (a) CE courses may obtain the approval of the Board by submitting the following information to the Board for  
5 consideration:

- 6 (1) the nature and purpose of the course;  
7 (2) the course objectives or goals;  
8 (3) the outline of the course, including the number of training hours for each segment; and  
9 (4) the name of the instructor.

10 (b) To determine if a course will receive approval from the Board, the Board shall complete the following review:

- 11 (1) The matter shall be referred to the Training and Education Committee for the appointment of a  
12 sub-committee that shall review the course under consideration. The sub-committee shall consist  
13 of at least two industry members of the Training and Education Committee. Other members of the  
14 sub-committee may be appointed at the discretion of the Training and Education Committee  
15 Chairman.  
16 (2) The sub-committee shall review the course to determine if the course is pertinent to the industry,  
17 and if the course meets its stated objectives or goals.  
18 (3) When the sub-committee completes its review, it shall report to the Training and Education  
19 Committee. The Training and Education Committee shall review the course to determine if the  
20 course is pertinent to the industry, and if the course meets its stated objectives and goals. The  
21 Training and Education Committee shall then report the findings with a recommendation of  
22 acceptance or denial to the Private Protective Services Board.

23 (c) Upon receipt of the Training and Education Committee report, the Private Protective Services Board shall  
24 determine by majority vote if the course will be approved for continuing education credits. In making its  
25 determination, the Board shall review the course to determine if the course is pertinent to the industry, and if the  
26 course meets its stated objectives or goals.

27 (d) Each approved course shall remain an approved course for four years from the date of approval by the Board,  
28 unless the course instructor changes.

29 (e) Trainers and instructors shall receive continuing education credit of five hours for every actual teaching hour  
30 with an eight hour cap of continuing education credit every two years.

31 (f) Colleges, universities, trade schools, and other degree granting institutions shall be granted standing approval  
32 when the institutions are accredited, certified, or approved by the Department of Public Instruction or by a similar  
33 agency in another state and the course is related to law, criminal justice, security profession, finance, ethics,  
34 forensics, crime prevention, and investigation. Approval is one credit hour per contact hour not to exceed eight  
35 credit hours.

36 (g) Online courses shall be approved by the Board based on compliance with the standards set forth in Paragraph (a)  
37 of this Rule. ~~No more than six hours of CEU credit shall be given during a renewal period for online courses.~~

1 ~~(h) No course offering CEU credits may be taken for credit more than one time during a renewal period.~~

2  
3 *History Note: Authority G.S. 74C-5; 74C-22;*

4 *Eff. February 1, 2010;*

5 *Amended Eff. October 1, 2011;*

6 *Transferred and Recodified from 12 NCAC 07D .1303 Eff. July 1, 2015;*

7 *Emergency Amendment Eff. May 6, 2020;*

8 *Readopted Eff. July 1, 2020;*

9 *Temporary Amendment Eff. July 24, 2020;*

10 *Temporary Amendment Expired May 14, 2021;*

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