

## Burgos, Alexander N

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**Subject:** FW: [External] RE: RRC Meeting March 2026 - Request for Technical Changes - Subchapter 14T

**Attachments:** 21 ncac 14t .0101\_v2.doc; 21 ncac 14t .0102\_v3.doc; 21 ncac 14t .0201\_v3.doc; 21 ncac 14t .0301\_v2.doc; 21 ncac 14t .0302\_v2.doc; 21 ncac 14t .0303\_v3.doc; 21 ncac 14t .0304\_v3.doc; 21 ncac 14t .0305\_v2.doc; 21 ncac 14t .0401\_v2.doc; 21 ncac 14t .0402\_v2.doc; 21 ncac 14t .0403\_v2.doc; 21 ncac 14t .0404\_v2.doc; 21 ncac 14t .0501\_v2.doc; 21 ncac 14t .0502\_v3.doc; 21 ncac 14t .0601\_v3.doc; 21 ncac 14t .0602\_v2.doc; 21 ncac 14t .0603\_v2.doc; 21 ncac 14t .0604\_v2.doc; 21 ncac 14t .0605\_v2.doc; 21 ncac 14t .0606\_v2.doc; 21 ncac 14t .0607\_v2.doc; 21 ncac 14t .0608\_v2.doc; 21 ncac 14t .0609\_v2.doc; 21 ncac 14t .0610\_v2.doc; 21 ncac 14t .0611\_v2.doc; 21 ncac 14t .0612\_v2.doc; 21 ncac 14t .0613\_v3.doc; 21 ncac 14t .0614\_v2.doc; 21 ncac 14t .0615\_v2.doc; 21 ncac 14t .0616\_v2.doc; 21 ncac 14t .0617\_v2.doc; 21 ncac 14t .0701\_v3.doc; 21 ncac 14t .0702\_v2.doc; 21 ncac 14t .0703\_v2.doc; 21 ncac 14t .0705\_v2.doc; 21 ncac 14t .0706\_v2.doc; 21 ncac 14t .0802\_v2.doc; 21 ncac 14t .0803\_v3.doc; 21 ncac 14t .0901\_v2.doc

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**From:** Miller, Christopher S <christopher.miller@oah.nc.gov>  
**Sent:** Wednesday, March 18, 2026 2:20 PM  
**To:** Kuzdrall, Stefanie S <skuzdrall@nccosmeticarts.com>; Rules, Oah <oah.rules@oah.nc.gov>  
**Cc:** Burgos, Alexander N <alexander.burgos@oah.nc.gov>; Miller, Christopher S <christopher.miller@oah.nc.gov>  
**Subject:** RE: [External] RE: RRC Meeting March 2026 - Request for Technical Changes - Subchapter 14T

Thank you, Stefanie! These edits resolve my remaining comments/concerns.

I've attached the final versions of the rules that will be used for RRC review next week. Please let me know if you notice any discrepancies.

We will post these rules to the meeting agenda shortly.

Regards,  
Chris

**Chris Miller**  
Rules Review Commission Counsel  
North Carolina Office of Administrative Hearings | Rules Division  
1711 New Hope Church Road  
Raleigh, NC 27609  
(984) 236-1935

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## Burgos, Alexander N

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**Subject:**

**Attachments:**

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**From:** Stefanie Kuzdrall <skuzdrall@nccosmeticarts.com>  
**Sent:** Tuesday, March 17, 2026 7:52 AM  
**To:** Miller, Christopher S <christopher.miller@oah.nc.gov>  
**Cc:** Burgos, Alexander N <alexander.burgos@oah.nc.gov>  
**Subject:** RE: [External] RE: RRC Meeting March 2026 - Request for Technical Changes - Subchapter 14T

**CAUTION:** External email. Do not click links or open attachments unless verified. Report suspicious emails with the Report Message button located on your Outlook menu bar on the Home tab.

Thanks very much, I have attached the technical changes for the 9 rules.

Stefanie Kuzdrall, MPA  
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NC Board of Cosmetic Art Examiners  
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Cary, NC 27511  
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1 21 NCAC 14T .0102 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS FOLLOWS:

2  
3 **21 NCAC 14T .0102 NEW SCHOOL APPLICATIONS**

4 (a) Persons desiring to operate a cosmetic art school in the state of North Carolina shall make application for  
5 licensure by submitting to the Board the Board's School Application. The Board's School Application shall include:

- 6 (1) School name;
- 7 (2) Cosmetic Art ~~discipline(s)~~ disciplines to be taught;
- 8 (3) Physical address and mailing address;
- 9 (4) Phone number;
- 10 (5) Email address;
- 11 (6) Ownership type;
- 12 (7) Reason for application;
- 13 (8) Owner name;
- 14 (9) School contact person with phone number and email address; and
- 15 (10) List of teachers with cosmetic art license number.

16 (b) School application forms ~~must~~ shall be submitted along with supporting documents as follows:

- 17 (1) Proof of bond as required by G.S. 88B-17;
- 18 (2) Diagram with location of equipment placement and marking square footage of all areas including  
19 classrooms, dispensary, water supplies, stations, locker room or dressing room, office areas,  
20 reception areas, and restroom facilities;
- 21 (3) Course curriculum and required evaluation plans for each cosmetic art discipline and teacher  
22 trainee program to be taught in the school;
- 23 (4) Plans for record keeping for compliance with 21 NCAC 14T .0502;
- 24 (5) The qualifications for passing required evaluations and techniques for grading of performances;
- 25 (6) Handbook for students containing student policies on attendance, leave of absence policy,  
26 performance assignment, and a plan for instruction of students to achieve the required minimum  
27 hours, practice, and performances per 21 NCAC 14T .0602 through .0610 and any additional  
28 academic requirements established by the school;
- 29 (7) A raised seal identifying the school name and physical location to be used on all Board forms,  
30 reports, and other official papers;
- 31 (8) Documentation of local municipality fire, mechanical code, occupancy, electrical and plumbing  
32 approval;
- 33 (9) School operation schedule including days, hours, and observed holidays; and
- 34 (10) Signed statement that the school owner has read and understands the Board's rules in this  
35 Subchapter.

36 (c) The Board shall not approve an application for a license until all plans, furniture, ~~supplies~~ supplies, and  
37 equipment as prescribed by the rules in this Subchapter have been ~~installed~~ installed and all fees have been paid to  
38 the Board.

39 (d) The Board shall issue a license to any cosmetic art school that meets the requirements of this ~~Subchapter~~  
40 Subchapter and G.S. 88-B as determined by inspection.

41

42 *History Note: Authority G.S. 88B-4; 88B-16; 88B-17; 88B-20;*

43 *Eff. January 1, 2012;*

44 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
45 *13, 2015;*

46 *Amended Eff. April 1, 2023; March 1, 2022; October 1, 2019; December 1, 2016;*

47 *Readopted April 1, 2026.*

1 21 NCAC 14T .0201 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS FOLLOWS:

2  
3 **SECTION .0200 - PHYSICAL REQUIREMENTS FOR COSMETIC ART SCHOOLS**

4  
5 **21 NCAC 14T .0201 ALL COSMETIC ART SCHOOLS**

6 (a) Cosmetology schools ~~must~~ shall have the following physical departments:

- 7 (1) Practice Department – a minimum of 200 square feet with practice stations to accommodate at  
8 least 10 students.
- 9 (2) Clinic Department – a minimum of 1200 square feet of clinic floor with performance stations for  
10 performance of all cosmetic art services. Within the clinic area each school shall have:
- 11 (A) 48 inches of space ~~from between the center centers to the center~~ of each styling chair,  
12 esthetics ~~table table,~~ or manicuring table;
- 13 (B) 24 inches from the center of the chair forward;
- 14 (C) 48 inches from the backrest behind the chair to any other styling chair, reclining or flat  
15 facial treatment table with leg ~~support support,~~ or manicuring table; and
- 16 (D) at least 30 inches of space from the back of each styling chair, reclining or flat facial  
17 treatment table to the wall of the school.
- 18 (3) Dispensary – a room or area to organize and maintain supplies, equipment for disinfection of all  
19 ~~implements implements,~~ and a plumbed sink with hot and cold running water. All cosmetic art  
20 schools ~~must~~ shall have the required equipment to carry out disinfection procedures per 21 NCAC  
21 14H .0403 and .0404;
- 22 (4) Theory classroom – classroom with a minimum of 300 square feet including desks and chairs for  
23 each student.
- 24 (5) Office – administrative office with a locking door for the secure and locked facilitation of student  
25 records and files. This office shall be outfitted with a locking cabinet, electronic office equipment  
26 suitable for scanning, ~~printing printing,~~ and secure document ~~storage storage,~~ and a minimum of  
27 one desk and one chair;
- 28 (6) Reception area – a reception area for clients to wait prior to receiving services;
- 29 (7) Break room for student use;
- 30 (8) Restrooms for student, school personnel, and school customer use;
- 31 (9) Locker or room for students to secure and lock personal belongings throughout the day; and
- 32 (10) All stations as defined in Rule .0302 of this Subchapter ~~must~~ shall be numbered numerically.

33 (b) Manicuring, ~~esthetics esthetics,~~ and natural hair care schools ~~must~~ shall have the following physical  
34 departments:

- 35 (1) Clinic Department – the clinic floor with performance stations for performance of all cosmetic art  
36 services. Within the clinic area each school shall have:

- 37 (A) 48 inches of space ~~from between the center centers to the center~~ of each styling chair,  
38 esthetics ~~table table~~, or manicuring table;
- 39 (B) 24 inches from the center of the chair forward;
- 40 (C) 48 inches from the backrest behind the chair to any other styling chair, reclining or flat  
41 facial treatment table with leg ~~support support~~, or manicuring table; and
- 42 (D) at least 30 inches of space from the back of each styling chair or reclining or flat facial  
43 treatment table with leg support to the wall of the school.
- 44 (2) Dispensary – a room or area to organize and maintain supplies, equipment for disinfection of all  
45 implements, and a plumbed sink with hot and cold running water. All cosmetic art schools shall  
46 have the required equipment to carry out disinfection procedures per 21 NCAC 14H .0403 and  
47 .0404;
- 48 (3) Theory/practice classroom – a room or area with equipment for theory training appropriate to both  
49 practical and theory learning including practice stations and chairs.
- 50 (4) Office – administrative office with a locking door for the secure and locked facilitation of student  
51 records and files. This office shall be outfitted with a locking cabinet, electronic office equipment  
52 suitable for scanning, ~~printing printing~~, and secure document ~~storage storage~~, and a minimum of  
53 one desk and one chair;
- 54 (5) Reception area – a reception area for clients to wait prior to receiving services;
- 55 (6) Break room for student use;
- 56 (7) Restrooms for student, school personnel, and school customer use;
- 57 (8) Locker or room for students to secure and lock personal belongings throughout the day; and
- 58 (9) All stations as defined in Rule .0304 of this Subchapter ~~must shall~~ be numbered numerically.
- 59 (c) Each cosmetic art school ~~must shall~~ display a sign in the reception area meeting the requirements of this  
60 Paragraph. The sign cannot be smaller than 12 inches by 18 inches, with lettering at least one and one half inches in  
61 size and ~~must shall~~ read as follows: "Cosmetic Art School Work Done Exclusively by Students."
- 62 (d) Each of the ~~requirements required physical departments and equipment~~ listed within this Rule ~~must shall~~ be  
63 located within the same building with the exception of the theory classroom, which may be located in an adjacent  
64 building or another building within 500 feet of the main cosmetic art ~~building building~~, and a proctored examination  
65 center, which may be located on the school campus. Theory classrooms located in an adjacent building or another  
66 building within 500 feet of the main cosmetic art building shall not be used for student practice.
- 67 (e) All Cosmetic Art schools ~~must shall~~ post hours of operation per cosmetic art discipline and submit this  
68 information to the Board. Any changes to the hours of operation ~~must shall~~ be posted and submitted to the Board. A  
69 school shall be considered open by the Board when cosmetic art instruction, services, or performances are provided.
- 70 (f) Cosmetic art schools may not offer student hours, practice, or performances unless they are in compliance with  
71 Paragraph (a) or (b) of this Rule.
- 72 (g) All cosmetic art schools ~~must shall~~ adhere to any federal, ~~state state~~, and local government regulation or  
73 ordinance regarding fire safety codes, mechanical codes, plumbing, and electrical work.

- 74 (h) All cosmetic art schools ~~must~~ shall maintain a ventilation system with temperature control. During school  
75 operating hours the temperature ~~must~~ shall be maintained between 60 and 85 degrees Fahrenheit.
- 76 (i) All equipment in cosmetic art schools shall be in working order; kept in repair; and installed in such a manner as  
77 to facilitate usage.
- 78 (j) All cosmetic art school buildings shall be maintained. Maintenance includes the safe and working condition of  
79 the physical building, furniture, ~~equipment~~ equipment, and supplies.
- 80 (k) All cosmetic art schools ~~must~~ shall maintain a bulletin board in sight of the clinic floor. The bulletin board shall  
81 be used to display at all times the Board ~~Infection Control~~ rules in 21 NCAC 14H .0200, .0300, .0400, and .0500 and  
82 the sanitation grade card issued to the school.
- 83 (l) All cosmetic art schools ~~must~~ shall post together the school letter of approval, the school license, and all  
84 cosmetic art licenses issued to the teachers on staff.
- 85 (m) Each room in a cosmetic art school ~~must~~ shall be labeled according to its assigned purpose.
- 86 (n) If a school and shop are located in the same building, they ~~must~~ shall be separated by a solid wall of at least  
87 seven feet in height; separate restrooms, separate entrances and visitor reception areas shall be maintained. If a  
88 school and another business are located in the same building, they ~~must~~ shall be separated by a solid wall of at least  
89 seven feet in height; separate entrances and visitor reception areas shall be maintained. If the restroom is in a  
90 common area of the building a separate restroom need not be provided.
- 91 (o) All schools and shops shall have separate public information releases, advertisements, names, and advertising  
92 signs.
- 93 (p) A cosmetic art school ~~must~~ shall maintain space and equipment appropriate to both practical and theory  
94 learning, including desks, chairs, and station requirements so that each student in attendance has a location within  
95 which to complete assigned tasks. Each station or desk space shall be designated for only one student at a time.

96

97 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; 88B-17;*  
98 *Eff. January 1, 2012;*  
99 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
100 *13, 2015;*  
101 *Amended Eff. April 1, 2023; March 1, 2022; September 1, 2021; October 1, 2019; January 1,*  
102 *2016;*  
103 *Readopted Eff. April 1, 2026.*

1 21 NCAC 14T .0303 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS FOLLOWS:

2  
3 **21 NCAC 14T .0303 EQUIPMENT FOR ESTHETICS SCHOOLS**

4 (a) The practice ~~department~~ classroom in an esthetics school shall be equipped with one mannequin practice table or  
5 stand to accommodate each student in the practice ~~department~~ classroom. If the practice ~~department~~ classroom is  
6 separate from the clinic, in another room with a door, the practice ~~department~~ classroom ~~must~~ shall also have one  
7 hand washing sink with hot and cold running water, separate from restrooms.

8 (b) The clinic department in an esthetics school shall be equipped with the following for up to 20 students:

- 9 (1) Ten stations: a station shall include a reclining facial treatment table with leg support and one  
10 stool;  
11 (2) a waste container at each station;  
12 (3) One facial vaporizer;  
13 (4) One galvanic current apparatus;  
14 (5) One infra-red lamp;  
15 (6) One woods lamp or skin scope;  
16 (7) One magnifying lamp;  
17 (8) One hard wax hair removal system;  
18 (9) One soft wax system;  
19 (10) One pore vacuum machine;  
20 (11) Two of the required stations with electrical outlet;  
21 (12) One exfoliation machine with brushes; and  
22 (13) One plumbed hand washing sink with hot and cold running water, separate from restrooms.

23 (c) The clinic department in an esthetics school shall be equipped with the following if there are more than 20  
24 enrolled students:

- 25 (1) One station for each additional two students: a station shall include one reclining facial treatment  
26 table with leg support and one stool; and  
27 (2) A minimum of Two ~~two~~ plumbed hand washing sinks with hot and cold running water, separate  
28 from restrooms.

29  
30 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; 88B-17;*

31 *Eff. January 1, 2012;*

32 *Amended Eff. October 1, 2012;*

33 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
34 *13, 2015;*

35 *Amended Eff. April 1, 2023; January 1, 2016;*

36 *Readopted Eff. April 1, 2026.*

1 21 NCAC 14T .0304 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS FOLLOWS:

2  
3 **21 NCAC 14T .0304 EQUIPMENT FOR MANICURING SCHOOLS**

4 (a) The practice ~~department~~ classroom in a manicuring school shall be equipped with one mannequin practice table  
5 or stand to accommodate each student enrolled in the practice ~~department~~ classroom. If the practice ~~department~~  
6 classroom is separate from the clinic, in another room with a door, the practice ~~department~~ classroom must also have  
7 one hand washing sink with hot and cold running water, separate from restrooms.

8 (b) The clinic department in a manicuring school shall be equipped with the following for up to 20 students:

- 9 (1) ~~Two~~ One plumbed hand washing sinks with hot and cold running water, separate from restrooms,  
10 located in or adjacent to the clinic area;
- 11 (2) Ten manicuring tables with two chairs per table;
- 12 (3) Ten pedicure chairs and basins;
- 13 (4) Two of the required stations with electrical outlet;
- 14 (5) A waste container at each station; and
- 15 (6) A covered container for soiled or disposable towels located in the clinic area.

16 (c) The clinic department in a manicuring school shall be equipped with the following if there are more than 20  
17 enrolled students:

- 18 (1) One station for each additional two students, a station shall include one manicuring table and two  
19 chairs; and
- 20 (2) A minimum of ~~Two~~ two plumbed hand washing sinks with hot and cold running water, separate  
21 from restrooms.

22  
23 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; ~~88B-17~~;*

24 *Eff. January 1, 2012;*

25 *Amended Eff. October 1, 2012;*

26 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
27 *13, 2015;*

28 *Amended Eff. April 1, 2023; January 1, 2016;*

29 *Readopted Eff. April 1, 2026.*

1 21 NCAC 14T .0502 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS FOLLOWS:

2  
3 **21 NCAC 14T .0502 PERMANENT RECORDS, FORMS, AND DOCUMENTATION**

4 (a) Cosmetic art schools ~~must~~ shall maintain locked storage for the permanent files of all enrolled students and  
5 students who have withdrawn or graduated together in one room within the approved square footage of the cosmetic  
6 art school. Withdrawal and graduation forms reviewed by the Board or an agent of the Board may be removed ~~from~~  
7 ~~this~~ and stored in accordance with Paragraph (i) of this Rule. The permanent file shall include a copy of:

- 8 (1) All Board Enrollment Forms including student name; date of birth; school code; course type;  
9 enrollment date; school owner name or on-site official and signature; and school seal, with student  
10 original signature;
- 11 (2) Documentation of student receipt of evaluation plans, school policies, school handbook, school  
12 and student contract; the Board ~~Infection Control~~ rules as set forth in 21 NCAC 14H .0200, .0300,  
13 .0400, and .0500 and 21 NCAC 14I .0401, and 21 NCAC 14T .0612 and .0703.
- 14 (3) Social security card for any individual who has a social security number or tax ID card or  
15 Department of Homeland Security ID;
- 16 (4) Government issued photo ID and proof of date of birth;
- 17 (5) Documentation of field trip hours, grades for all required evaluation plans with date of completion  
18 and teacher signature.
- 19 (6) Documentation for any leave of absence over 30 days. Documentation shall include an anticipated  
20 return date and updated notes every 30 days if the return date exceeds the anticipated return date;
- 21 (7) Transfer of hours form documenting hours earned in other schools for hours accepted by current  
22 school;
- 23 (8) All Board Withdrawal ~~Forms;~~ Forms including student name and date of birth; school code;  
24 course type; enrollment date and last date of attendance; number of hours and minutes completed;  
25 and school owner name or on-site official and signature; and school seal;
- 26 (9) Internship Form; and
- 27 (10) Graduation Form.

28 (b) The school shall keep onsite, records for all enrolled students:

- 29 (1) daily attendance in school;
- 30 (2) daily online hours;
- 31 (3) daily field trip hours;
- 32 (4) weekly guided theory and demonstration;
- 33 (5) weekly subtotal of attendance in school;
- 34 (6) weekly subtotal of online hours;
- 35 (7) running grand total of all earned hours through the prior week; and
- 36 (8) performances;

- 37 (c) Upon withdrawal or graduation the daily records, weekly subtotals, and grand total shall be placed in the  
38 student's permanent file.
- 39 (d) When a student enrolled in a cosmetic art school withdraws from the school, the cosmetic art school shall report  
40 the withdrawal to the Board.
- 41 (e) If a student withdraws from a cosmetic art discipline within the first five days, the school need not submit the  
42 enrollment to the Board. The unsubmitted enrollment ~~must~~ shall be maintained in the student file until reviewed by  
43 the Board or an agent of the Board after which, it may be removed.
- 44 (f) The graduation form documentation ~~must~~ shall be signed by on site school staff or ~~on-site~~ on-site school  
45 administrators and ~~must~~ shall have the seal of the school affixed. The original graduation form documentation ~~must~~  
46 shall be prepared on the Board form and shall indicate that the applicable ~~requirement~~ requirements of this Chapter  
47 have been met. The cosmetic art school shall ~~securely~~ submit the graduation form to the Board at the Board's  
48 address set forth in Rule 14A .0104 or submit the graduation form via the Board's school documents portal at  
49 www.nccosmeticarts.com within 30 days of the student's graduation date.
- 50 (g) All forms submitted to the Board ~~must~~ shall be sealed originals or a digital scan of sealed originals and a copy  
51 shall be maintained in the school permanent file storage. Except for student signatures, all forms submitted to the  
52 Board ~~must~~ shall be completed by ~~on-site~~ on-site school staff or ~~on-site~~ on-site school administrators. Board forms  
53 shall be used for the sole purpose of documenting to the Board student records and shall not be used to notify  
54 students of enrollment, transfer of hours, withdrawal, or graduation.
- 55 (h) Changes or corrections made by the school to any Board form ~~must~~ shall be submitted to the Board with  
56 supporting documentation.
- 57 (i) All cosmetic art schools ~~must~~ shall maintain on file at the school an original daily record of enrolled students'  
58 hours and performances. This record ~~must~~ shall be kept in a secured location under lock and key but made available  
59 for review by the Board or its agent at any time.
- 60 (j) All records kept by a cosmetic art school on a student who has withdrawn or graduated ~~must~~ shall be kept in the  
61 school's locked files for future reference until the date the student is accepted for the Board examination or five  
62 years after the date the student first enrolled in the school, whichever occurs earlier. Forms reviewed by the Board or  
63 an agent of the Board may be removed from this room.
- 64 (k) The record of all hours and performance evaluation plans ~~must~~ shall be documented in writing. Credit issued to  
65 students that cannot be verified shall be eliminated from the student record by an agent of the Board.
- 66 (l) Access to student records ~~must~~ shall be limited to agents of the Board, teachers, and administrators of the school.  
67 Electronic versions of student records ~~must~~ shall be kept secure and may only be accessed through school authorized  
68 equipment. Personal devices may not be used to access student records. Records shall not be altered offsite. Records  
69 that are altered ~~must~~ shall be altered onsite and ~~must~~ shall have documentation supporting the change attached. The  
70 format, school name, and school code on Board forms cannot be altered.
- 71 (m) All individuals in a cosmetic art school receiving cosmetic art education, earning hours, or performing or  
72 practicing cosmetic art services ~~must~~ shall be enrolled in the school.

73 (n) Only teachers reported to the Board as employees of a cosmetic art school may grade evaluation plans. Only ~~on~~  
74 ~~site~~ on-site teachers, on site school administrators, or ~~on-site~~ on-site school staff shall record student ~~hours~~ hours,  
75 grade examinations, and determine completion and record credit.

76 (o) Minimum scores required for examinations and the successful completion of practice or performances as  
77 determined through the school's evaluation plan that is approved by the Board at the time of application shall be  
78 disclosed to students at the time of enrollment. Teachers ~~must~~ shall use the evaluation plan approved by the Board to  
79 assess student competency. Passing grades and performances shall not be credited to students who fail to meet the  
80 requirements of the evaluation plan.

81 (p) The names of students with unsatisfied academic obligations shall not be submitted to the Board as graduates  
82 but may be submitted as withdrawn.

83 (q) Cosmetic art schools shall not prevent the graduation of students who have met the Board minimum  
84 requirements and passed all school academic requirements.

85 (r) Records of hours ~~must~~ shall be rounded to no more than the nearest quarter hour. Cosmetic art schools shall not  
86 give or deduct hours or performances as rewards or penalties.

87 (s) An applicant shall receive credit for instruction taken in another state if the applicant's record is certified by the  
88 state agency or department that issues licenses to practice in the cosmetic arts. If this agency or department does not  
89 maintain any student records or if the state does not give license to practice in the cosmetic arts, then the records  
90 may be certified by any state department or state agency that does maintain such records and is willing to certify  
91 their accuracy. If no state department or board will certify the accuracy of the student's records, then the Board shall  
92 review the student's records for validity on a case-by-case basis using the documentation provided by the out-of-  
93 state school and submitted to the Board by the accepting ~~NC~~ North Carolina school.

94 (t) Hours transferred between open North Carolina schools ~~must~~ shall be obtained by the submission of the Board  
95 transfer form mailed directly from the school in which the hours are earned with the school seal affixed, with grades  
96 for examinations and performances to the new school in which a student enrolls. Such original documentation shall  
97 be submitted to the Board with enrollment. Schools ~~must~~ shall submit transfer forms for any student that requests a  
98 transfer and has no outstanding financial obligations. Transfer forms shall include the following:

- 99 (1) Student name and ~~social security number;~~ date of birth;
- 100 (2) School code;
- 101 (3) Course type and required evaluations;
- 102 (4) Enrollment date and last date of attendance;
- 103 (5) Number of hours and minutes completed;
- 104 (6) School owner name or on-site official and signature; and
- 105 (7) School seal.

106 (u) A student ~~must~~ shall pass an entrance examination including required evaluations given by the school to which  
107 the student is transferring for the hours to be transferred from one cosmetic art school to another.

108 (v) Certification of completion of a curriculum established in 21 NCAC 14T .0602 through .0610 shall be required  
109 on the graduation form and application for the Board examination. Graduation forms shall include the following:

- 110 (1) Student name and ~~social security number;~~ date of birth;  
111 (2) School code;  
112 (3) Course type completed;  
113 (4) Date of course completion;  
114 (5) Number of hours and minutes completed;  
115 (6) School owner or on-site official name and signature; and  
116 (7) School seal.

117 (w) Internship forms shall include the following:

- 118 (1) Student name and date of birth;  
119 (2) School code;  
120 (3) Shop name and license number;  
121 (4) Dates of internship;  
122 (5) Number of hours and minutes completed;  
123 (6) School owner or on-site official name and signature; and  
124 (7) School seal.

125  
126  
127

128 *History Note: Authority G.S. 88B-4; 88B-16;*  
129 *Eff. January 1, 2012;*  
130 *Amended Eff. January 1, 2014; June 1, 2013;*  
131 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
132 *13, 2015;*  
133 *Amended Eff. April 1, 2023; September 1, 2021; September 1, 2020; October 1, 2019; December*  
134 *1, 2016;*  
135 *Readopted Eff. April 1, 2026.*

1 21 NCAC 14T .0601 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS FOLLOWS:

2  
3 **SECTION .0600 - CURRICULA**  
4

5 **21 NCAC 14T .0601 COSMETIC ART CURRICULA**

6 (a) Cosmetic art schools shall develop and submit to the Board a curriculum of each discipline to be taught at the  
7 school. The curriculum, once approved by the Board's standards listed in Rules ~~.0602-.0610~~, .0602-.0610 of this  
8 ~~Section~~ Section, shall be adhered to and lessons developed from the approved curriculum.

9 (b) Blood exposure and infection control evaluations ~~must~~ shall be passed with a score of 100 percent before a  
10 student may practice or execute a performance for a cosmetic art service. Before a student may execute a  
11 performance the student shall pass the respective mannequin practice evaluation plan.

12 (c) All cosmetic art students shall receive conceptual education training on Board laws, Board rules, Board website,  
13 licensure scope of practice, and Safety Data Sheets prepared by the manufacturer on all products used by the  
14 school's students in performances.

15  
16 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; ~~88B-17~~;*

17 *Eff. January 1, 2012;*

18 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
19 *13, 2015;*

20 *Amended Eff. April 1, 2023; October 1, 2019; January 1, 2016;*

21 *Readopted Eff. April 1, 2026.*

1 21 NCAC 14T .0613 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS FOLLOWS:

2  
3 **21 NCAC 14T .0613 UNIFORMS AND IDENTIFICATION**

4 (a) Each cosmetic arts school ~~must~~ shall define what constitutes a uniform for students and acceptable attire for  
5 teachers. Students and teachers shall wear the uniform or acceptable attire as defined by the school so that Board  
6 members or agents of the Board can identify by sight students and teachers.

7 (b) Each school's definition of a uniform or acceptable attire cannot change more than once per year.

8 (c) Students ~~must~~ shall wear a name tag identifying student ~~name, name and~~ cosmetic art discipline, discipline  
9 while on the school's premises. At no time shall a student fail to wear a name tag.

10 (d) Each cosmetic art school may permit students to be out of uniform a maximum of four days per year. Notice to  
11 the Board ~~must~~ shall be submitted prior to any day uniforms will not be worn.

12 (e) Teachers, guest lecturers, and substitute teachers ~~must~~ shall wear a name tag with name and position title.

13  
14 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; ~~88B-17;~~*

15 *Eff. January 1, 2012;*

16 *Amended Eff. October 1, 2012;*

17 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
18 *13, 2015;*

19 *Amended Eff. April 1, 2023;*

20 *Readopted Eff. April 1, 2026.*

21

1 21 NCAC 14T .0701 IS READOPTED AS PUBLISHED IN 40:06 NCR 570 WITH CHANGES AS FOLLOWS:

2  
3 **SECTION .0700 - SCHOOL LICENSURE, OPERATIONS, CLOSING AND RELOCATING SCHOOLS**

4  
5 **21 NCAC 14T .0701 SCHOOL OPERATIONS/LICENSURE MAINTENANCE**

6 (a) No individual shall be given credit for any hours earned in a cosmetic art school before the date the school is  
7 granted a license, before the student is enrolled, or after graduation or withdrawal of the student without a new  
8 enrollment.

9 (b) All ~~Cosmetic Art~~ cosmetic art schools shall submit hours of operation per cosmetic art discipline to the Board.  
10 Any changes to the hours of operation shall be submitted to the Board. A school shall be considered open by the  
11 Board when cosmetic art instruction, services, or performances are provided.

12 (c) Students may be required to clean and disinfect work areas, reception areas, implements, and the dispensary.  
13 Students shall not be required to perform ~~maintenance~~. maintenance as defined in 21 NCAC 14T .0201.

14 (d) All cosmetic art schools shall adhere to all Board ~~Infection Control~~ Sanitation Rules located in 21 NCAC ~~14H~~  
15 14H, Infection Control.

16 (e) Cosmetic art schools may permit students to leave the cosmetic art school during instructional time to visit ~~on~~  
17 campus on-campus libraries and other educational resource rooms such as computer labs for research and study  
18 under the supervision of a cosmetic art instructor.

19 (f) Cosmetic art schools shall use the following grading scale for minimum passing grades:

20

Grade A	100-90
Grade B	80-89
Grade C	70-79
Grade F (Fail)	0-69

21  
22 (g) Cosmetic art schools may adopt a higher grading scale.

23 (h) In order to graduate, all students shall meet the minimum school and Board requirements as set forth in Rules  
24 .0602-.0610 of this Subchapter.

25 (i) Written examination shall be administered in the cosmetic art curriculum.

26 (j) Students present at school shall be supervised by a cosmetic art ~~teacher at all times~~. teacher. If a guest lecturer is  
27 leading a class, at least one cosmetic art teacher ~~must~~ shall be present in the lecture.

28 (k) All cosmetic art schools shall provide:

29 (1) One teacher for every 25 students enrolled in the practice department;

30 (2) One teacher for every 20 students during practical work on live models in the clinic department;  
31 and

32 (3) Each ~~Cosmetic~~ cosmetic art teacher may have up to five teacher trainees, in addition to the ratios  
33 set forth in ~~Subparagraph~~ Subparagraphs (k)(1) and (2) of this Rule.

34 (l) In theory classes, the ~~teacher-student~~ teacher-student ratio may exceed the ratios established in this Rule. A  
35 teacher may administer instruction to up to 10 students in practice and clinic departments at the same time. ~~A~~  
36 ~~teacher shall not administer instruction to more than 10 students in practice and clinic departments at the same time.~~

37 (m) At no time can any one teacher be simultaneously responsible for teaching students in a theory class and  
38 monitoring students in practice or on the clinic floor.

39 (n) In cases of change in teaching staff, the school shall notify the Board of the change in writing prior to beginning  
40 instruction. A change in teaching staff includes any substitution for the regularly scheduled teacher and any change,  
41 scheduled or otherwise, in the list of teachers last given to the Board.

42 (1) All courses in a cosmetic art school shall be taught by an onsite licensed cosmetology teacher, and  
43 student performances completed on the clinic floor ~~must~~ shall be supervised by an onsite  
44 cosmetology teacher, except as follows:

45 (A) manicuring courses, theory, and performances shall be taught by either an onsite licensed  
46 cosmetology teacher or an onsite licensed manicurist teacher;

47 (B) natural hair care courses, theory, and performances shall be taught by either an onsite  
48 licensed cosmetology teacher or an onsite licensed natural hair care teacher;

49 (C) esthetics courses, theory, and performances shall be taught by either an onsite licensed  
50 cosmetology teacher or an onsite licensed esthetician teacher.

51 (2) A licensed cosmetologist not licensed as a cosmetology teacher may substitute for a cosmetology,  
52 esthetician, natural hair ~~care~~ care, or manicurist teacher; a licensed manicurist not licensed as a  
53 manicurist teacher may substitute for a manicurist teacher; a licensed natural hair care specialist  
54 not licensed as a natural hair care teacher may substitute for a natural hair care teacher; and a  
55 licensed esthetician not licensed as an esthetician teacher may substitute for an esthetician teacher.

56 (o) In no event may any cosmetic art licensee substitution last for more than 15 consecutive working days per year  
57 per teacher. If any teacher substitution is 16 consecutive days or longer, the school shall provide a new cosmetic art  
58 teacher.

59 (p) Enrolled students may earn a maximum of 10 hours per day per discipline of cosmetic art and a maximum of 48  
60 hours per week per discipline. Online education can be earned in addition to the maximum daily and weekly hours.  
61 A student enrolled in more than one cosmetic art discipline may not earn hours or complete performances  
62 concurrently.

63 (q) The Board shall certify student hours for any North Carolina cosmetic art school that is closed. The Board shall  
64 not certify student hours between any North Carolina open cosmetic art schools. The Board shall certify student  
65 hours earned at North Carolina cosmetic art schools to other state boards and schools open outside of the state of  
66 North Carolina as set forth in Rule .0502 of this Subchapter.

67

68 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16;*

69 *Eff. February 1, 2012;*

70 *Amended Eff. August 1, 2014; June 1, 2013; October 1, 2012;*

71 *Readopted Eff. January 1, 2016;*  
72 *Amended Eff. April 1, 2023; March 1, 2022; October 1, 2019; December 1, ~~2016~~ 2016;*  
73 *Readopted Eff. April 1, 2026.*

1 21 NCAC 14T .0803 IS READOPTED AS PUBLISHED IN 40:06 NCR 570 WITH CHANGES AS FOLLOWS:

2  
3 **21 NCAC 14T .0803 SCHOOL INSPECTIONS**

4 (a) Schools ~~must~~ shall facilitate and cooperate by providing access to the school facility, students, and records  
5 during all school inspections.

6 (b) Schools are subject to reevaluation and re-inspection at any time.

7 (c) Failure to comply with the G.S. 88B and rules of the Board is cause to revoke or suspend the school's  
8 license/letter of approval.

9 (d) In addition to such other reports as may be required by the Board, cosmetic art schools shall report to the Board  
10 or its authorized agent, upon inspection of the cosmetic art school and at other times upon specific request, the  
11 names of all students currently enrolled and the hours and evaluation plans completed by each.

12 (e) The owner of the cosmetic art school or owner's representative shall read each inspection report made of the  
13 school by an authorized agent of the Board to determine that the information on the inspection report is correct, and  
14 shall sign and retain a copy of all inspection reports.

15 (f) If any part of the information on the report is incorrect, it shall be corrected by the authorized agent of the Board.

16 (g) A school may submit an exception to any inspection report. Such exceptions shall be prepared and signed by the  
17 owner and submitted to the Board and shall be attached to the report.

18 (h) All present student equipment and records shall be made available to inspectors during school inspection.

19 (i) Cosmetic art schools ~~must~~ shall maintain copies of lesson plans and evaluation plans and make such copies  
20 available to an agent of the Board upon request.

21  
22 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; ~~88B-17~~; 88B-27;*

23 *Eff. January 1, 2012;*

24 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
25 *13, 2015;*

26 *Amended Eff. April 1, 2023;*

27 *Readopted Eff. April 1, 2026.*

## Burgos, Alexander N

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**Subject:** FW: [External] RE: RRC Meeting March 2026 - Request for Technical Changes - Subchapter 14T

**Attachments:** Request for Changes - BoCAE Readoptions - 14T with responses\_CM.docx; 21 ncac 14t .0102\_v2.doc; 21 ncac 14t .0201\_v2.doc; 21 ncac 14t .0303\_v2.doc; 21 ncac 14t .0304\_v2.doc; 21 ncac 14t .0502\_v2.doc; 21 ncac 14t .0601\_v2.doc; 21 ncac 14t .0613\_v2.doc; 21 ncac 14t .0701\_v2.doc; 21 ncac 14t .0803\_v2.doc

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**From:** Miller, Christopher S <christopher.miller@oah.nc.gov>  
**Sent:** Friday, March 13, 2026 2:18 PM  
**To:** Kuzdrall, Stefanie S <skuzdrall@nccosmeticarts.com>  
**Cc:** Burgos, Alexander N <alexander.burgos@oah.nc.gov>; Miller, Christopher S <christopher.miller@oah.nc.gov>  
**Subject:** RE: [External] RE: RRC Meeting March 2026 - Request for Technical Changes - Subchapter 14T

Ms. Kuzdrall,

Thank you for the responses. I have some follow-up comments/requests for 9 rules. Please see the attachment. My new comments are highlighted in **yellow** in the document.

Please also use the attached rule versions when making additional edits. I note that these are all permanent readoptions of rules published as necessary without substantive changes, with changes from publication. As such, text that is being added shall be underlined and text that is being deleted shall be struck through. There is no highlighting requirement. A formatting example can be found on our website at <https://www.oah.nc.gov/documents/rules/permanent-readoption-changes-publication-published-necessary-without-substantive-changes-0/download?attachment>. I have corrected the formatting for the other 30 rules and they do not require any additional edits.

If possible, please provide your responses and revisions to me by **EOD Wednesday, March 18, 2026**.

Let me know if you have any questions.

Best,  
Chris

**Request for Changes Pursuant to**  
**N.C. Gen. Stat. § 150B-21.10**

Staff reviewed these Rules to ensure that each Rule is within the agency's statutory authority, reasonably necessary, clear, and unambiguous, and adopted in accordance with Part 2 of the North Carolina Administrative Procedure Act. Following review, staff has issued this document that may request changes pursuant to G.S. 150B-21.10 from your agency or ask clarifying questions.

Questions contained herein suggest that the rule as written is unclear or there is some ambiguity. If this document includes questions and you do not understand the question, please contact the reviewing attorney to discuss. Failure to respond may result in a staff opinion recommending objection.

Staff may suggest the agency "consider" an idea or language in this document. This is in no way a formal request that the agency adopt the idea or language but rather is offered merely for the agency's consideration which the agency may find preferable and clarifying.

To properly submit rewritten rules, please refer to the following Rules in the NC Administrative Code:

- Rule 26 NCAC 02C .0108 – The Rule addresses general formatting.
- Rule 26 NCAC 02C .0404 – The Rule addresses changing the introductory statement.
- Rule 26 NCAC 02C .0405 – The Rule addresses properly formatting changes made after publication in the NC Register.

Note the following general instructions:

1. You must submit the revised rule via email to [oah.rules@oah.nc.gov](mailto:oah.rules@oah.nc.gov) and copy RRC Counsel. The electronic copy must be saved as the official rule name (XX NCAC XXXX).
2. For rules longer than one page, insert a page number.
3. Use line numbers; if the rule spans more than one page, have the line numbers reset at one for each page.
4. Do not use track changes. Make all changes using manual strikethroughs, underlines and highlighting.
5. You cannot change just one part of a word. For example:
  - Wrong: "~~a~~Association"
  - Right: "~~association~~ Association"
6. Treat punctuation as part of a word. For example:
  - Wrong: "day;; and"
  - Right: "~~day,~~ day, and"
7. Formatting instructions and examples may be found at:  
[www.ncoah.com/rules/examples.html](http://www.ncoah.com/rules/examples.html)

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

If you have any questions regarding proper formatting of edits after reviewing the rules and examples, please contact the reviewing attorney.

Christopher S. Miller  
Commission Counsel  
Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: All Rules

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statements: All of the rules that you submitted have incorrectly formatted introductory statements (required by 26 NCAC 02C .0404). Please correct this **for all rules**. Proper formatting examples can be found on OAH's website at: <https://www.oah.nc.gov/rule-format-examples#RuleFormatExamplesforPublicationintheNCRegister-6049>.*

*“Must”:* Many of your rules use the word “must” when describing requirements. However, “shall” is the proper term when imposing upon someone a duty to act. OAH's Style Guide can be consulted for additional information. Please check all of your rules and revise accordingly.

*I have changed must back to shall*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0101

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a)(4), line 17: Add "and" before ".0901".*

*(b)(15): Is a "practice station" the same for all four cosmetic art disciplines? Or does it vary, similar to (b)(13)? **Yes it is the same***

*(b)(16), line 59: You are missing a quotation mark before "Required Evaluations".*

*(b)(16), line 60: What is a "live model"? Do you mean a "live individual"? You state "live individual" in (b)(12). You should be consistent in your rules.*

*History Note, Authority: How is 88B-17 relevant to this rule? **Removed from all rules where it is not relevant***

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0102

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a): Please confirm that this list includes **all** information required from the applicant in the form. **yes***

*(a)(2): Avoid using parenthesis when possible. Change “discipline(s)” to “disciplines”.*

*(c), line 36: Add a comma after “supplies”.*

*(c) and (d): Doesn't an inspection also have to take place before a license is issued? Isn't that required by G.S. 88B-16? And isn't there also a required license fee? You should reference this in your rule.*

*(c): You added “fees” here, but the sentence now reads as: “... until all ... fees ... have been installed.” You need to further revise this. Consider adding after “have been installed” the following: “... and all required fees have been paid to the Board.”*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0201

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a)(2)(A): "48 inches of space from the center" of what? This is not clear. The center of the clinic floor?*

*I'm not sure that the revision clears this up. Would the following language make more sense? "48 inches of space ~~from~~ between the center centers to the center of each styling chair, esthetics ~~table~~ table, or manicuring table;"*

*(a)(2)(C), line 15: Add a comma after "leg support".*

*(a)(3), line 19: Add a comma after "implements".*

*(a)(5): Add commas after "printing" and "storage".*

*(b), line 33: Add a comma after "esthetics".*

*(b)(1)(A): "48 inches of space from the center" of what? This is not clear. The center of the clinic floor?*

*Please see my new comment regarding (a)(2)(A). Consider similar changes here.*

*(b)(1)(C): Add a comma after "leg support".*

*(b)(4): Add commas after "printing" and "storage".*

*(d), line 61: I would suggest changing "requirements" to "required physical departments," if that is what you mean.*

*(d), line 63: Add a comma after "building".*

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

*This change was incorrectly applied. Please apply it to the third “building” on page 2, line 64, before “and a proctored ...”.*

*(g), line 71: Add a comma after “state”.*

*(i): What does “installed in such a manner as to facilitate usage” mean? We intend this to mean that the equipment is installed so that it can be used. We have had schools install equipment in a manner that was unusable, examples: multiple desks all crammed in a corner with back to back chairs that can’t be pulled out, so the equipment was there and installed but not accessible to students or teachers.*

*(j), line 78: Add a comma after “equipment”.*

*(k), line 80: Aren’t all of the infection control rules consolidated in Section .0400? Are the other citations still relevant? I didn’t see anything in Section .0200 that was relevant.*

*(p): How is this different than the requirements set forth in (a), (b), and (j)? This is intended to explicitly require that schools have to provide the dedicated workspace for every student, students can’t be required to share.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0301

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a), line 7: What is a "simulated product"? Is this a common term used in cosmetic art? This is a known term in cosmetic art instruction, instead of using the actual chemicals simulated products are similar in texture but are inert. They are used to teach application techniques for demonstrations and for practice without resultant chemical reactions.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0302

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a)(2): What is a "visual aid" in this context?*

*(a)(3): "in the practice department" is redundant. Please delete.*

*(b), lines 9-10: Same comment as above. "in the department" is redundant.*

*(b)(3)(A-C): Capitalize the first word in each Part.*

*(b)(5): Remove the "and" at the end of this.*

*(c), line 25: What is an "advanced student"? It looks like you repealed all of your rules related to "advanced departments".*

*(d), line 30: Remove the comma after "esthetics".*

*(d), line 31: Capitalize "section".*

*(e): Isn't this already required by 14T .0201(a)? This seems to be redundant.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0303

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*General Formatting: This rule was not drafted on a rulemaking template. For example, there are not line numbers in the left-hand margin. Please update this. A template is available on OAH's website if you need it.*

*Introductory Statement: See my general comment on page 2.*

*(a): I thought esthetics schools weren't required to have a designated practice department under 14T .0201? That rule states that "practice departments" are required for cosmetology schools, but they are not mentioned in paragraph (b). Am I mistaken?*

*(b)(11): Are these two additional stations from the ten mentioned in (b)(1)? Or does this mean that two of the ten stations required by (b)(1) must be equipped with electrical outlets? Consider clarifying this in the rule.*

*(c)(2): Does this mean a total of two sinks? Or two sinks in addition to the one required under (b)(13), for a total of three? The rule is not clear.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0304

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a): Same comment as for Rule .0303. Rule .0201 only requires a “practice department” for cosmetology schools. It requires a “theory/practice classroom” for manicuring schools per (b)(3). Is this the same thing? Why is the terminology different between rules? **Schools that offer shorter programs don’t need as much space. Updated the rule to reference classroom instead.***

*(b)(4): Are these two additional stations from the ten mentioned in (b)(2-3)? Or does this mean that two of the ten stations required by (b)(2-3) must be equipped with electrical outlets? Consider clarifying this in the rule.*

*(c)(2): Does this mean a total of two sinks? Or two sinks in addition to the two required under (b)(1), for a total of four? The rule is not clear.*

***Based on the proposed change, isn’t this just saying the same thing as (b)(1)? So a minimum of two sinks is required regardless of the class size?***

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0305

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a): Same comment as for Rules .0303 and .0304. Rule .0201 only requires a “practice department” for cosmetology schools. It requires a “theory/practice classroom” for natural hair care schools per (b)(3), but there is no mention of a “practice department”. Is this the same thing? Why is the terminology different between rules? **Schools that offer shorter programs don’t need as much space. Updated the rule to reference classroom instead.***

*(a)(2): What is a “visual aid” in this context?*

*(a)(3): Change “station” to “stations”.*

*(b)(3): Does this mean an additional station with an electrical outlet? Or does this mean that one of the eight stations required under (b)(2) must also have an electric outlet? Be clear.*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

*History Note, line 29: “Readopted Eff. April 1, 2026” needs to be moved to a new line at the bottom of the History Note.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0401

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*Line 7: Who is supplying the student? The school? The student? Be clear in your rules.*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0402

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(4): Is “make up” one word? The statute uses “makeup”.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0403

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(5): What is a "proper" implement? Consider removing "proper" or further defining it.*

*(6): Add a comma after "nail wraps".*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0404

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0501

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*Line 6: Can you be more specific than .0502? Which specific paragraph(s) are you referencing in that rule? .0502 requires several different records, forms, and reports.*

*Cell A2: I would suggest revising to: "Esthetics, Manicuring, Natural Hair Care, and Teacher trainee enrollment and transfer forms"*

*Cell B3: I would suggest removing the comma after "trainee".*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0502

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*General Comment: You mention a lot of different Board forms in this rule. Are **all** of the required contents of these forms laid out in your rules? G.S. 150B-2(8a) requires the contents and substantive requirements of forms to be prescribed by rule or statute. For example, is the Enrollment form defined anywhere in your rules? **Added***

*Thanks. And what about the internship form mentioned in (a)(9)? Is this also a Board prescribed form? If so, do you set forth your form requirements in your rules?*

*Introductory Statement: See my general comment on page 2.*

*(a): What about transfer students? Do schools not need to maintain records for them? Rule .0501 suggests otherwise. **If a student transfers into a school the student is enrolled, if the student transfers out they are withdrawn. The transfer form is defined in .0502(t) and is required to be in the permanent file per .0502(a)(7).***

*(a), line 6: What is "this" referring to? Please clarify. **removed***

*(a)(2), lines 10-11: Aren't all of the Infection Control rules consolidated in 14H .0400? **Yes, we removed the reference to the incorrect name of the chapter but we do want students to be aware of all the rules listed.***

*(c): Again, what about transfer students? How are they handled? **If a student transfers into a school the student is enrolled, if the student transfers out they are withdrawn.***

*(f), line 40: "on site" should be hyphenated.*

*(f), line 42: Change "requirement" to "requirements".*

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

(f), line 43: What does “securely” mean in this context? Be specific, or consider removing the adverb as it could be viewed as ambiguous. *removed*

(g), line 48: “on site” should be hyphenated.

(i): Why is this necessary? Isn't this already captured by (b)? *this specifically states the original record must be kept and that it shall be made available, which is not required in (b)*

(n): “on site” should be hyphenated throughout this paragraph.

(n), line 70: Add a comma after “student hours”.

(s), line 89: Spell out “North Carolina”. The abbreviation is only used in addresses and titles.

*(w): You added a new paragraph for Transfer forms. However, it looks as if transfer form requirements are already spelled out in (t). Do you need this new paragraph? It seems to be redundant.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0601

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a), line 7: Move the comma after “.0602-.0610” to follow “of this Section”.*

*(c), line 12: What does it mean to receive “training on ... website”? Can you be more specific?*

*I think you misunderstood my comment. What does it mean to receive training on “website”? Do you mean training on the Board's website? A different website? Please clarify.*

*(c): Add “and” following “licensure scope of practice,”.*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0602

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a), line 4: Is the language at the beginning of this sentence necessary? You can probably remove, "To meet the approval of the Board,". This is implied by the requirement.*

*(c), line 11: Change "student" to "student's".*

*(c), line 13: Is there a difference between "guided practice" and "practice"? Is this defined anywhere? **Yes in 14T .0101.(b)(7) and (b)(14)** Do you mean "independent practice" in the second instance? **No, practice is appropriate here per the definition in (b)(14)***

*(c), line 13: Add "and" before "pass the evaluation plan".*

*(c)(2): Add a comma after "a razor".*

*(c)(6): Add a semi-colon to the end of this.*

*(d), line 27: Please see my comment regarding (c), line 13. You use the same language here.*

*History Note: Please add a new line at the end to reflect the 2026 reoption.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0603

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a), line 5: Is the language at the beginning of this sentence necessary? You can probably remove, "To meet the approval of the Board,". This is implied by the requirement.*

*(a), line 5: You are missing the word "apprentice" before "cosmetologist training course".*

*(c), line 12: Change "student" to "student's".*

*(c), line 14: Is there a difference between "guided practice" and "practice"? Is this defined anywhere? **Yes in 14T .0101.(b)(7) and (b)(14)** Do you mean "independent practice" in the second instance? **No, practice is appropriate here per the definition in (b)(14)***

*(c), line 14: Add "and" before "pass the evaluation plan".*

*(c)(2): Add a comma after "a razor".*

*(c)(6): Add a semi-colon to the end of this.*

*(d), line 28: Please see my comment regarding (c), line 14. You use the same language here.*

*History Note: Please add a new line at the end to reflect the 2026 readoption.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0604

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a), line 5: Is the language at the beginning of this sentence necessary? You can probably remove, "To meet the approval of the Board, ". This is implied by the requirement.*

*(c), line 12: Change "student" to "student's".*

*(c), line 14: Is there a difference between "guided practice" and "practice"? **Yes in 14T .0101.(b)(7) and (b)(14)** Do you mean "independent practice" in the second instance? **No, practice is appropriate here per the definition in (b)(14)***

*(c), line 14: Add "and" before "pass the evaluation plan".*

*(d), line 24: Please see my comment regarding (c), line 14. You use the same language here.*

*(d)(3): Add a comma after "leg".*

*(d)(6): Add "and" before "exfoliating".*

*(d)(7): "Exfoliation" should not be capitalized.*

*(d)(9): "artificial" should be capitalized.*

*History Note: Please add a new line at the end to reflect the 2026 readoption.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0605

**DEADLINE FOR RECEIPT: March 17, 2026**

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The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a), line 5: Is the language at the beginning of this sentence necessary? You can probably remove, "To meet the approval of the Board, ". This is implied by the requirement.*

*(c), line 12: Change "student" to "student's".*

*(c), line 14: Is there a difference between "guided practice" and "practice"? **Yes in 14T .0101.(b)(7) and (b)(14)** Do you mean "independent practice" in the second instance? **No, practice is appropriate here per the definition in (b)(14)***

*(c), line 14: Add "and" before "pass the evaluation plan".*

*(d), line 23: Please see my comment regarding (c), line 14. You use the same language here.*

*History Note: Please add a new line at the end to reflect the 2026 readoption.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0606

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a), line 5: Is the language at the beginning of this sentence necessary? You can probably remove, "To meet the approval of the Board, ". This is implied by the requirement.*

*(c), line 12: Change "student" to "student's".*

*(c), line 14: Is there a difference between "guided practice" and "practice"? Is this defined anywhere? Do you mean "independent practice" in the second instance?*

*(c), line 14: Add "and" before "pass the evaluation plan".*

*(d), line 23: Please see my comment regarding (c), line 14. You use the same language here.*

*(d)(4), (5), and (6): Capitalize the first word for consistency.*

*History Note: Please add a new line at the end to reflect the 2026 readoption.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0607

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a), line 5: Is the language at the beginning of this sentence necessary? You can probably remove, "To meet the approval of the Board,". This is implied by the requirement.*

*Cell A2: Why is "Theory" capitalized here? If you want to keep it this way, you should also capitalize "independent".*

*(b): Does this just mean that of the 800 hours required, 150 of them must include guided theory? Or does this mean that the trainee cannot start the "Practical Application" portion of the training until they've done 150 hours of guided theory? The rule is a bit confusing as written.*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

*History Note: Please add a new line at the end to reflect the 2026 readoption.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0608

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a), line 5: Is the language at the beginning of this sentence necessary? You can probably remove, "To meet the approval of the Board under the standards set out in these Rules,". This is implied by the requirement.*

*Cell A2: Why is "Theory" capitalized here? If you want to keep it this way, you should also capitalize "independent".*

*(b): Does this just mean that of the 650 hours required, 120 of them must include guided theory? Or does this mean that the trainee cannot start the "Practical Application" portion of the training until they've done 120 hours of guided theory? The rule is a bit confusing as written.*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

*History Note: Please add a new line at the end to reflect the 2026 readoption.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0609

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a), line 5: Is the language at the beginning of this sentence necessary? You can probably remove, "To meet the approval of the Board under the standards set out in these Rules,". This is implied by the requirement.*

*Cell A2: Why is "Theory" capitalized here? If you want to keep it this way, you should also capitalize "independent".*

*(b): Does this just mean that of the 320 hours required, 115 of them must include guided theory? Or does this mean that the trainee cannot start the "Practical Application" portion of the training until they've done 115 hours of guided theory? The rule is a bit confusing as written.*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

*History Note: Please add a new line at the end to reflect the 2026 readoption.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0610

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a), line 5: Is the language at the beginning of this sentence necessary? You can probably remove, "To meet the approval of the Board under the standards set out in these Rules,". This is implied by the requirement.*

*Cell A2: Why is "Theory" capitalized here? If you want to keep it this way, you should also capitalize "independent".*

*(b): Does this just mean that of the 320 hours required, 115 of them must include guided theory? Or does this mean that the trainee cannot start the "Practical Application" portion of the training until they've done 115 hours of guided theory? The rule is a bit confusing as written.*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

*History Note: Please add a new line at the end to reflect the 2026 readoption.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0611

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(d): Is this supposed to say, "The school shall document the student's demonstrated participation in the online education courses."? And if so, how is this any different than the requirement in (c), as schools are already required to track time and achievements for students.*

*Also, please change "course(s)" on line 12 to "courses".*

*(f): What do you mean by "technical support"? Can you be more clear/specific?*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

*History Note, line 23: This should be underlined.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0612

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(f): What if the assignment is practical in nature? How would you "return" it to the student?*

*(j): For clarity, you may want to reference your other rules here that specify the equipment and supplies that schools must provide to students.*

*(p), line 41, insert a comma in between "students" and "either".*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0613

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(b): Does this only apply to acceptable attire? Or does it also apply to uniforms?*

*(c), line 9: Delete the comma after "name" and add "and".*

*(c), second sentence: Use "shall not" to prohibit action.*

*After re-reading this, I would suggest deleting the second sentence and revising the first sentence to state: "Students ~~must~~ shall wear a name tag identifying student ~~name,~~ name and cosmetic art discipline **while on the school's premises.**" Or consider something similar. This would be more clear and concise.*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel  
Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0614

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*Line 5: For consistency, this should start with: “**Cosmetic art** schools and cosmetic art shops ...”*

*(3): Does this mean five percent of a student’s **total** training period? **Yes added the word total for clarity***

*(4): You mention another required Board form here. Is this form and the required contents defined in your rules? **This is not a Board form. It should be a form that the school approves not the Board. We don’t want to approve the form, we just want to require that schools and salons facilitating an internship document it on a form. In searching for this it did make me look at 14T .0502 and I see that we do require internship forms in the permanent file but the form isn’t defined so I added the required contents in .0502.***

*(5), line 16: Add a comma after “nail polish”.*

*(6): Isn’t this already implied? This seems unnecessary to state, unless there are new requirements/restrictions that you’re imposing on them during internships.*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0615

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a)(6) and (7): Check and fix the capitalization here.*

*(b), line 18: Add "at least" before "one instructor per 25 students present."*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0616

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a), line 5: Add a comma after "G.S. 88B-18(d)".*

*(a), line 7: Remove the comma after "times".*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0617

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(d): Consider hyphenating "full time" and "part time".*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0701

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(b), line 10: Why is "Cosmetic Art" capitalized here? Please correct.*

*(c), line 14: For clarity, I suggest stating, "... shall not be required to perform maintenance **as defined in 21 NCAC 14T .0201.**"*

*(d): Are you referring to all of 14H? Or just 14H .0400? 14H is not titled, "Infection Control".*

*I think there is a typo here with the additions. Consider removing "Sanitation." at the end of the sentence.*

*(e): Consider hyphenating "on campus".*

*(j): Is "at all times" necessary? I would suggest removing this language as it could be viewed as problematic or unnecessary. For example, what if a student is using the restroom?*

*(k)(3): Why is the word "Cosmetic" capitalized here?*

*(k)(3): Change "Subparagraph" to "Subparagraphs".*

*(l): Hyphenate "teacher student" on line 35.*

*(l): The last sentence is not necessary. You state "**up to**" in the second sentence, setting forth the limit.*

*(n)(2), line 53: Add a comma after "natural hair care".*

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

*History Note: Please add a new line at the end to reflect the 2026 readoption. It should not be noted on page 3, line 72.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel  
Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0702

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(b), line 7: Add a comma after "manicurist".*

*(c), line 9: Add a comma after "natural hair care".*

*(d), line 11: Add a comma after "manicurists".*

*(e), lines 13-14: To be consistent with (d), shouldn't "as an esthetician, manicurist, or natural hair care specialist" be deleted? Or am I missing something? Does this provision work differently than (d)?*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0703

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*Line 5: For clarity, I would suggest adding "Board" before "examination".*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

*History Note, line 13: This should end with a period rather than a semi-colon.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0705

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a): What happens if a school does not meet this requirement?*

*(f)-(h): Like the statute, should this specify that this applies to **private** cosmetic art schools? Or do no public schools exist?*

*(h), line 23: Delete the comma after “(\$10,000)”.*

*History Note: Please add a new line at the end to reflect the 2026 readoption. It should not be included on line 28.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0706

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*Page Formatting: This rule was not done on the proper template. For example, there are no line numbers on the left margin. Please update.*

*(a), second line: Is this the new owner's or previous owner's obligation? Be specific.*

*(d): Consider hyphenating "long term".*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0802

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*Is the first sentence necessary? If they are regulations, aren't schools already required to follow them? This seems to be redundant.*

*Is there a process or method as to how the Board assigns grades? You may want to specify this in regulation.*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

*History Note, Authority: You should add G.S. 88B-27 here.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0803

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(b): G.S. 88B-4 states that inspections can be made at "any reasonable hour". How does your rule comply with the statutory language?*

*Thanks for making this change. After re-reading this, I think the original version is actually clearer given that this paragraph relates to both reevaluations and re-inspections. I would revert back to the original unless you prefer the revised language.*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

*History Note, Authority: You should add G.S. 88B-27 here.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0901

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a), line 8: Do you mean "G.S. 88B" rather than "General Statutes"? You don't have authority to enforce **all** of the general statutes.*

*(d): Add a comma after "evaluative tools".*

*(e): Same comment as (a). You state "General Statutes" again here.*

*(e), line 26: Who would be the school's "official"?*

*History Note, Authority: You should add G.S. 88B-24 here.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

1 21 NCAC 14T .0102 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS FOLLOWS:

2  
3 **21 NCAC 14T .0102 NEW SCHOOL APPLICATIONS**

4 (a) Persons desiring to operate a cosmetic art school in the state of North Carolina shall make application for  
5 licensure by submitting to the Board the Board's School Application. The Board's School Application shall include:

- 6 (1) School name;
- 7 (2) Cosmetic Art ~~discipline(s)~~ disciplines to be taught;
- 8 (3) Physical address and mailing address;
- 9 (4) Phone number;
- 10 (5) Email address;
- 11 (6) Ownership type;
- 12 (7) Reason for application;
- 13 (8) Owner name;
- 14 (9) School contact person with phone number and email address; and
- 15 (10) List of teachers with cosmetic art license number.

16 (b) School application forms ~~must~~ shall be submitted along with supporting documents as follows:

- 17 (1) Proof of bond as required by G.S. 88B-17;
- 18 (2) Diagram with location of equipment placement and marking square footage of all areas including  
19 classrooms, dispensary, water supplies, stations, locker room or dressing room, office areas,  
20 reception areas, and restroom facilities;
- 21 (3) Course curriculum and required evaluation plans for each cosmetic art discipline and teacher  
22 trainee program to be taught in the school;
- 23 (4) Plans for record keeping for compliance with 21 NCAC 14T .0502;
- 24 (5) The qualifications for passing required evaluations and techniques for grading of performances;
- 25 (6) Handbook for students containing student policies on attendance, leave of absence policy,  
26 performance assignment, and a plan for instruction of students to achieve the required minimum  
27 hours, practice, and performances per 21 NCAC 14T .0602 through .0610 and any additional  
28 academic requirements established by the school;
- 29 (7) A raised seal identifying the school name and physical location to be used on all Board forms,  
30 reports, and other official papers;
- 31 (8) Documentation of local municipality fire, mechanical code, occupancy, electrical and plumbing  
32 approval;
- 33 (9) School operation schedule including days, hours, and observed holidays; and
- 34 (10) Signed statement that the school owner has read and understands the Board's rules in this  
35 Subchapter.

36 (c) The Board shall not approve an application for a license until all plans, furniture, ~~supplies~~ fees, supplies, and  
37 equipment as prescribed by the rules in this Subchapter have been installed.

38 (d) The Board shall issue a license to any cosmetic art school that meets the requirements of this ~~Subchapter.~~  
39 Subchapter and G.S. 88-B as determined by inspection.

40

41 *History Note: Authority G.S. 88B-4; 88B-16; 88B-17; 88B-20;*

42 *Eff. January 1, 2012;*

43 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
44 *13, 2015;*

45 *Amended Eff. April 1, 2023; March 1, 2022; October 1, 2019; December 1, 2016;*

46 *Readopted April 1, 2026.*

1 21 NCAC 14T .0201 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS FOLLOWS:

2  
3 **SECTION .0200 - PHYSICAL REQUIREMENTS FOR COSMETIC ART SCHOOLS**

4  
5 **21 NCAC 14T .0201 ALL COSMETIC ART SCHOOLS**

6 (a) Cosmetology schools ~~must~~ shall have the following physical departments:

- 7 (1) Practice Department – a minimum of 200 square feet with practice stations to accommodate at  
8 least 10 students.
- 9 (2) Clinic Department – a minimum of 1200 square feet of clinic floor with performance stations for  
10 performance of all cosmetic art services. Within the clinic area each school shall have:
- 11 (A) 48 inches of space from the center of each styling chair, esthetics table, or manicuring  
12 table to the center of each styling chair, esthetics table or manicuring table;
- 13 (B) 24 inches from the center of the chair forward;
- 14 (C) 48 inches from the backrest behind the chair to any other styling chair, reclining or flat  
15 facial treatment table with leg ~~support~~ support, or manicuring table; and
- 16 (D) at least 30 inches of space from the back of each styling chair, reclining or flat facial  
17 treatment table to the wall of the school.
- 18 (3) Dispensary – a room or area to organize and maintain supplies, equipment for disinfection of all  
19 ~~implements~~ implements, and a plumbed sink with hot and cold running water. All cosmetic art  
20 schools ~~must~~ shall have the required equipment to carry out disinfection procedures per 21 NCAC  
21 14H .0403 and .0404;
- 22 (4) Theory classroom – classroom with a minimum of 300 square feet including desks and chairs for  
23 each student.
- 24 (5) Office – administrative office with a locking door for the secure and locked facilitation of student  
25 records and files. This office shall be outfitted with a locking cabinet, electronic office equipment  
26 suitable for scanning, ~~printing~~ printing, and secure document ~~storage~~ storage, and a minimum of  
27 one desk and one chair;
- 28 (6) Reception area – a reception area for clients to wait prior to receiving services;
- 29 (7) Break room for student use;
- 30 (8) Restrooms for student, school personnel, and school customer use;
- 31 (9) Locker or room for students to secure and lock personal belongings throughout the day; and
- 32 (10) All stations as defined in Rule .0302 of this Subchapter ~~must~~ shall be numbered numerically.

33 (b) Manicuring, ~~esthetics~~ esthetics, and natural hair care schools ~~must~~ shall have the following physical  
34 departments:

- 35 (1) Clinic Department – the clinic floor with performance stations for performance of all cosmetic art  
36 services. Within the clinic area each school shall have:

- 37 (A) 48 inches of space from the center of each styling chair, esthetics table or manicuring  
38 table to the center of each styling chair, esthetics table or manicuring table;
- 39 (B) 24 inches from the center of the chair forward;
- 40 (C) 48 inches from the backrest behind the chair to any other styling chair, reclining or flat  
41 facial treatment table with leg ~~support~~ support, or manicuring table; and
- 42 (D) at least 30 inches of space from the back of each styling chair or reclining or flat facial  
43 treatment table with leg support to the wall of the school.
- 44 (2) Dispensary – a room or area to organize and maintain supplies, equipment for disinfection of all  
45 implements, and a plumbed sink with hot and cold running water. All cosmetic art schools shall  
46 have the required equipment to carry out disinfection procedures per 21 NCAC 14H .0403 and  
47 .0404;
- 48 (3) Theory/practice classroom – a room or area with equipment for theory training appropriate to both  
49 practical and theory learning including practice stations and chairs.
- 50 (4) Office – administrative office with a locking door for the secure and locked facilitation of student  
51 records and files. This office shall be outfitted with a locking cabinet, electronic office equipment  
52 suitable for scanning, ~~printing~~ printing, and secure document ~~storage~~ storage, and a minimum of  
53 one desk and one chair;
- 54 (5) Reception area – a reception area for clients to wait prior to receiving services;
- 55 (6) Break room for student use;
- 56 (7) Restrooms for student, school personnel, and school customer use;
- 57 (8) Locker or room for students to secure and lock personal belongings throughout the day; and
- 58 (9) All stations as defined in Rule .0304 of this Subchapter ~~must~~ shall be numbered numerically.
- 59 (c) Each cosmetic art school ~~must~~ shall display a sign in the reception area meeting the requirements of this  
60 Paragraph. The sign cannot be smaller than 12 inches by 18 inches, with lettering at least one and one half inches in  
61 size and ~~must~~ shall read as follows: "Cosmetic Art School Work Done Exclusively by Students."
- 62 (d) Each of the ~~requirements~~ required physical departments and equipment listed within this Rule ~~must~~ shall be  
63 located within the same building with the exception of the theory classroom, which may be located in an adjacent  
64 ~~building~~ building, or another building within 500 feet of the main cosmetic art building and a proctored examination  
65 center, which may be located on the school campus. Theory classrooms located in an adjacent building or another  
66 building within 500 feet of the main cosmetic art building shall not be used for student practice.
- 67 (e) All Cosmetic Art schools ~~must~~ shall post hours of operation per cosmetic art discipline and submit this  
68 information to the Board. Any changes to the hours of operation ~~must~~ shall be posted and submitted to the Board. A  
69 school shall be considered open by the Board when cosmetic art instruction, services, or performances are provided.
- 70 (f) Cosmetic art schools may not offer student hours, practice, or performances unless they are in compliance with  
71 Paragraph (a) or (b) of this Rule.
- 72 (g) All cosmetic art schools ~~must~~ shall adhere to any federal, ~~state~~ state, and local government regulation or  
73 ordinance regarding fire safety codes, mechanical codes, plumbing, and electrical work.

- 74 (h) All cosmetic art schools ~~must~~ shall maintain a ventilation system with temperature control. During school  
75 operating hours the temperature ~~must~~ shall be maintained between 60 and 85 degrees Fahrenheit.
- 76 (i) All equipment in cosmetic art schools shall be in working order; kept in repair; and installed in such a manner as  
77 to facilitate usage.
- 78 (j) All cosmetic art school buildings shall be maintained. Maintenance includes the safe and working condition of  
79 the physical building, furniture, ~~equipment~~ equipment, and supplies.
- 80 (k) All cosmetic art schools ~~must~~ shall maintain a bulletin board in sight of the clinic floor. The bulletin board shall  
81 be used to display at all times the Board ~~Infection Control~~ rules in 21 NCAC 14H .0200, .0300, .0400, and .0500 and  
82 the sanitation grade card issued to the school.
- 83 (l) All cosmetic art schools ~~must~~ shall post together the school letter of approval, the school license, and all  
84 cosmetic art licenses issued to the teachers on staff.
- 85 (m) Each room in a cosmetic art school ~~must~~ shall be labeled according to its assigned purpose.
- 86 (n) If a school and shop are located in the same building, they ~~must~~ shall be separated by a solid wall of at least  
87 seven feet in height; separate restrooms, separate entrances and visitor reception areas shall be maintained. If a  
88 school and another business are located in the same building, they ~~must~~ shall be separated by a solid wall of at least  
89 seven feet in height; separate entrances and visitor reception areas shall be maintained. If the restroom is in a  
90 common area of the building a separate restroom need not be provided.
- 91 (o) All schools and shops shall have separate public information releases, advertisements, names, and advertising  
92 signs.
- 93 (p) A cosmetic art school ~~must~~ shall maintain space and equipment appropriate to both practical and theory  
94 learning, including desks, chairs, and station requirements so that each student in attendance has a location within  
95 which to complete assigned tasks. Each station or desk space shall be designated for only one student at a time.

96

97 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; 88B-17;*  
98 *Eff. January 1, 2012;*  
99 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
100 *13, 2015;*  
101 *Amended Eff. April 1, 2023; March 1, 2022; September 1, 2021; October 1, 2019; January 1,*  
102 *2016;*  
103 *Readopted Eff. April 1, 2026.*

21 NCAC 14T .0303 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS FOLLOWS:

**21 NCAC 14T .0303      EQUIPMENT FOR ESTHETICS SCHOOLS**

(a) The practice ~~department~~ classroom in an esthetics school shall be equipped with one mannequin practice table or stand to accommodate each student in the practice ~~department~~ classroom. If the practice ~~department~~ classroom is separate from the clinic, in another room with a door, the practice ~~department~~ classroom ~~must~~ shall also have one hand washing sink with hot and cold running water, separate from restrooms.

(b) The clinic department in an esthetics school shall be equipped with the following for up to 20 students:

- (1) Ten stations: a station shall include a reclining facial treatment table with leg support and one stool;
- (2) a waste container at each station;
- (3) One facial vaporizer;
- (4) One galvanic current apparatus;
- (5) One infra-red lamp;
- (6) One woods lamp or skin scope;
- (7) One magnifying lamp;
- (8) One hard wax hair removal system;
- (9) One soft wax system;
- (10) One pore vacuum machine;
- (11) Two of the required stations with electrical outlet;
- (12) One exfoliation machine with brushes; and
- (13) One plumbed hand washing sink with hot and cold running water, separate from restrooms.

(c) The clinic department in an esthetics school shall be equipped with the following if there are more than 20 enrolled students:

- (1) One station for each additional two students: a station shall include one reclining facial treatment table with leg support and one stool; and
- (2) A minimum of Two ~~two~~ plumbed hand washing sinks with hot and cold running water, separate from restrooms.

*History Note: Authority G.S. 88B-2; 88B-4; 88B-16; 88B-17;*

*Eff. January 1, 2012;*

*Amended Eff. October 1, 2012;*

*Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January 13, 2015;*

*Amended Eff. April 1, 2023; January 1, 2016;*

*Readopted Eff. April 1, 2026.*

1 21 NCAC 14T .0304 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS FOLLOWS:

2  
3 **21 NCAC 14T .0304 EQUIPMENT FOR MANICURING SCHOOLS**

4 (a) The practice ~~department~~ classroom in a manicuring school shall be equipped with one mannequin practice table  
5 or stand to accommodate each student enrolled in the practice ~~department~~ classroom. If the practice ~~department~~  
6 classroom is separate from the clinic, in another room with a door, the practice ~~department~~ classroom must also have  
7 one hand washing sink with hot and cold running water, separate from restrooms.

8 (b) The clinic department in a manicuring school shall be equipped with the following for up to 20 students:

- 9 (1) Two plumbed hand washing sinks with hot and cold running water, separate from restrooms,  
10 located in or adjacent to the clinic area;
- 11 (2) Ten manicuring tables with two chairs per table;
- 12 (3) Ten pedicure chairs and basins;
- 13 (4) Two of the required stations with electrical outlet;
- 14 (5) A waste container at each station; and
- 15 (6) A covered container for soiled or disposable towels located in the clinic area.

16 (c) The clinic department in a manicuring school shall be equipped with the following if there are more than 20  
17 enrolled students:

- 18 (1) One station for each additional two students, a station shall include one manicuring table and two  
19 chairs; and
- 20 (2) A minimum of Two ~~two~~ plumbed hand washing sinks with hot and cold running water, separate  
21 from restrooms.

22  
23 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; ~~88B-17~~;*

24 *Eff. January 1, 2012;*

25 *Amended Eff. October 1, 2012;*

26 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
27 *13, 2015;*

28 *Amended Eff. April 1, 2023; January 1, 2016;*

29 *Readopted Eff. April 1, 2026.*

1 21 NCAC 14T .0502 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS FOLLOWS:

2  
3 **21 NCAC 14T .0502 PERMANENT RECORDS, FORMS, AND DOCUMENTATION**

4 (a) Cosmetic art schools ~~must~~ shall maintain locked storage for the permanent files of all enrolled students and  
5 students who have withdrawn or graduated together in one room within the approved square footage of the cosmetic  
6 art school. Withdrawal and graduation forms reviewed by the Board or an agent of the Board may be removed ~~from~~  
7 ~~this~~ and stored in accordance with Paragraph (i) of this Rule. The permanent file shall include a copy of:

- 8 (1) All Board Enrollment Forms including student name; date of birth; school code; course type;  
9 enrollment date; school owner name or on-site official and signature; and school seal, with student  
10 original signature;
- 11 (2) Documentation of student receipt of evaluation plans, school policies, school handbook, school  
12 and student contract; the Board ~~Infection Control~~ rules as set forth in 21 NCAC 14H .0200, .0300,  
13 .0400, and .0500 and 21 NCAC 14I .0401, and 21 NCAC 14T .0612 and .0703.
- 14 (3) Social security card for any individual who has a social security number or tax ID card or  
15 Department of Homeland Security ID;
- 16 (4) Government issued photo ID and proof of date of birth;
- 17 (5) Documentation of field trip hours, grades for all required evaluation plans with date of completion  
18 and teacher signature.
- 19 (6) Documentation for any leave of absence over 30 days. Documentation shall include an anticipated  
20 return date and updated notes every 30 days if the return date exceeds the anticipated return date;
- 21 (7) Transfer of hours form documenting hours earned in other schools for hours accepted by current  
22 school;
- 23 (8) All Board Withdrawal ~~Forms;~~ Forms including student name and date of birth; school code;  
24 course type; enrollment date and last date of attendance; number of hours and minutes completed;  
25 and school owner name or on-site official and signature; and school seal;
- 26 (9) Internship Form; and
- 27 (10) Graduation Form.

28 (b) The school shall keep onsite, records for all enrolled students:

- 29 (1) daily attendance in school;
- 30 (2) daily online hours;
- 31 (3) daily field trip hours;
- 32 (4) weekly guided theory and demonstration;
- 33 (5) weekly subtotal of attendance in school;
- 34 (6) weekly subtotal of online hours;
- 35 (7) running grand total of all earned hours through the prior week; and
- 36 (8) performances;

- 37 (c) Upon withdrawal or graduation the daily records, weekly subtotals, and grand total shall be placed in the  
38 student's permanent file.
- 39 (d) When a student enrolled in a cosmetic art school withdraws from the school, the cosmetic art school shall report  
40 the withdrawal to the Board.
- 41 (e) If a student withdraws from a cosmetic art discipline within the first five days, the school need not submit the  
42 enrollment to the Board. The unsubmitted enrollment ~~must~~ shall be maintained in the student file until reviewed by  
43 the Board or an agent of the Board after which, it may be removed.
- 44 (f) The graduation form documentation ~~must~~ shall be signed by on site school staff or ~~on-site~~ on-site school  
45 administrators and ~~must~~ shall have the seal of the school affixed. The original graduation form documentation ~~must~~  
46 shall be prepared on the Board form and shall indicate that the applicable ~~requirement~~ requirements of this Chapter  
47 have been met. The cosmetic art school shall ~~securely~~ submit the graduation form to the Board at the Board's  
48 address set forth in Rule 14A .0104 or submit the graduation form via the Board's school documents portal at  
49 www.nccosmeticarts.com within 30 days of the student's graduation date.
- 50 (g) All forms submitted to the Board ~~must~~ shall be sealed originals or a digital scan of sealed originals and a copy  
51 shall be maintained in the school permanent file storage. Except for student signatures, all forms submitted to the  
52 Board ~~must~~ shall be completed by ~~on-site~~ on-site school staff or ~~on-site~~ on-site school administrators. Board forms  
53 shall be used for the sole purpose of documenting to the Board student records and shall not be used to notify  
54 students of enrollment, transfer of hours, withdrawal, or graduation.
- 55 (h) Changes or corrections made by the school to any Board form ~~must~~ shall be submitted to the Board with  
56 supporting documentation.
- 57 (i) All cosmetic art schools ~~must~~ shall maintain on file at the school an original daily record of enrolled students'  
58 hours and performances. This record ~~must~~ shall be kept in a secured location under lock and key but made available  
59 for review by the Board or its agent at any time.
- 60 (j) All records kept by a cosmetic art school on a student who has withdrawn or graduated ~~must~~ shall be kept in the  
61 school's locked files for future reference until the date the student is accepted for the Board examination or five  
62 years after the date the student first enrolled in the school, whichever occurs earlier. Forms reviewed by the Board or  
63 an agent of the Board may be removed from this room.
- 64 (k) The record of all hours and performance evaluation plans ~~must~~ shall be documented in writing. Credit issued to  
65 students that cannot be verified shall be eliminated from the student record by an agent of the Board.
- 66 (l) Access to student records ~~must~~ shall be limited to agents of the Board, teachers, and administrators of the school.  
67 Electronic versions of student records ~~must~~ shall be kept secure and may only be accessed through school authorized  
68 equipment. Personal devices may not be used to access student records. Records shall not be altered offsite. Records  
69 that are altered ~~must~~ shall be altered onsite and ~~must~~ shall have documentation supporting the change attached. The  
70 format, school name, and school code on Board forms cannot be altered.
- 71 (m) All individuals in a cosmetic art school receiving cosmetic art education, earning hours, or performing or  
72 practicing cosmetic art services ~~must~~ shall be enrolled in the school.

73 (n) Only teachers reported to the Board as employees of a cosmetic art school may grade evaluation plans. Only ~~on~~  
74 ~~site~~ on-site teachers, on site school administrators, or ~~on-site~~ on-site school staff shall record student ~~hours~~ hours,  
75 grade examinations, and determine completion and record credit.

76 (o) Minimum scores required for examinations and the successful completion of practice or performances as  
77 determined through the school's evaluation plan that is approved by the Board at the time of application shall be  
78 disclosed to students at the time of enrollment. Teachers ~~must~~ shall use the evaluation plan approved by the Board to  
79 assess student competency. Passing grades and performances shall not be credited to students who fail to meet the  
80 requirements of the evaluation plan.

81 (p) The names of students with unsatisfied academic obligations shall not be submitted to the Board as graduates  
82 but may be submitted as withdrawn.

83 (q) Cosmetic art schools shall not prevent the graduation of students who have met the Board minimum  
84 requirements and passed all school academic requirements.

85 (r) Records of hours ~~must~~ shall be rounded to no more than the nearest quarter hour. Cosmetic art schools shall not  
86 give or deduct hours or performances as rewards or penalties.

87 (s) An applicant shall receive credit for instruction taken in another state if the applicant's record is certified by the  
88 state agency or department that issues licenses to practice in the cosmetic arts. If this agency or department does not  
89 maintain any student records or if the state does not give license to practice in the cosmetic arts, then the records  
90 may be certified by any state department or state agency that does maintain such records and is willing to certify  
91 their accuracy. If no state department or board will certify the accuracy of the student's records, then the Board shall  
92 review the student's records for validity on a case-by-case basis using the documentation provided by the out-of-  
93 state school and submitted to the Board by the accepting ~~NC~~ North Carolina school.

94 (t) Hours transferred between open North Carolina schools ~~must~~ shall be obtained by the submission of the Board  
95 transfer form mailed directly from the school in which the hours are earned with the school seal affixed, with grades  
96 for examinations and performances to the new school in which a student enrolls. Such original documentation shall  
97 be submitted to the Board with enrollment. Schools ~~must~~ shall submit transfer forms for any student that requests a  
98 transfer and has no outstanding financial obligations. Transfer forms shall include the following:

- 99 (1) Student name and ~~social security number;~~ date of birth;
- 100 (2) School code;
- 101 (3) Course type and required evaluations;
- 102 (4) Enrollment date and last date of attendance;
- 103 (5) Number of hours and minutes completed;
- 104 (6) School owner name or on-site official and signature; and
- 105 (7) School seal.

106 (u) A student ~~must~~ shall pass an entrance examination including required evaluations given by the school to which  
107 the student is transferring for the hours to be transferred from one cosmetic art school to another.

108 (v) Certification of completion of a curriculum established in 21 NCAC 14T .0602 through .0610 shall be required  
109 on the graduation form and application for the Board examination. Graduation forms shall include the following:

- 110 (1) Student name and ~~social security number;~~ date of birth;  
111 (2) School code;  
112 (3) Course type completed;  
113 (4) Date of course completion;  
114 (5) Number of hours and minutes completed;  
115 (6) School owner or on-site official name and signature; and  
116 (7) School seal.

117 (w) Transfer forms shall include the following:

- 118 (1) Student name and date of birth;  
119 (2) School code;  
120 (3) Shop name and license number;  
121 (4) Dates of internship;  
122 (5) Number of hours and minutes completed;  
123 (6) School owner or on-site official name and signature; and  
124 (7) School seal.

125  
126  
127

128 *History Note: Authority G.S. 88B-4; 88B-16;*  
129 *Eff. January 1, 2012;*  
130 *Amended Eff. January 1, 2014; June 1, 2013;*  
131 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
132 *13, 2015;*  
133 *Amended Eff. April 1, 2023; September 1, 2021; September 1, 2020; October 1, 2019; December*  
134 *1, 2016;*  
135 *Readopted Eff. April 1, 2026.*

1 21 NCAC 14T .0601 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS FOLLOWS:

2  
3 **SECTION .0600 - CURRICULA**  
4

5 **21 NCAC 14T .0601 COSMETIC ART CURRICULA**

6 (a) Cosmetic art schools shall develop and submit to the Board a curriculum of each discipline to be taught at the  
7 school. The curriculum, once approved by the Board's standards listed in Rules ~~.0602-.0610~~, .0602-.0610 of this  
8 ~~Section~~ Section, shall be adhered to and lessons developed from the approved curriculum.

9 (b) Blood exposure and infection control evaluations ~~must~~ shall be passed with a score of 100 percent before a  
10 student may practice or execute a performance for a cosmetic art service. Before a student may execute a  
11 performance the student shall pass the respective mannequin practice evaluation plan.

12 (c) All cosmetic art students shall receive conceptual education training on Board laws, Board rules, website,  
13 licensure scope of practice, and Safety Data Sheets prepared by the manufacturer on all products used by the  
14 school's students in performances.

15  
16 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; ~~88B-17~~;*

17 *Eff. January 1, 2012;*

18 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
19 *13, 2015;*

20 *Amended Eff. April 1, 2023; October 1, 2019; January 1, 2016;*

21 *Readopted Eff. April 1, 2026.*

1 21 NCAC 14T .0613 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS FOLLOWS:

2  
3 **21 NCAC 14T .0613 UNIFORMS AND IDENTIFICATION**

4 (a) Each cosmetic arts school ~~must~~ shall define what constitutes a uniform for students and acceptable attire for  
5 teachers. Students and teachers shall wear the uniform or acceptable attire as defined by the school so that Board  
6 members or agents of the Board can identify by sight students and teachers.

7 (b) Each school's definition of a uniform or acceptable attire cannot change more than once per year.

8 (c) Students ~~must~~ shall wear a name tag identifying student ~~name,~~ name and cosmetic art discipline. ~~At no time~~  
9 ~~shall a student~~ Students shall not fail to wear a name tag.

10 (d) Each cosmetic art school may permit students to be out of uniform a maximum of four days per year. Notice to  
11 the Board ~~must~~ shall be submitted prior to any day uniforms will not be worn.

12 (e) Teachers, guest lecturers, and substitute teachers ~~must~~ shall wear a name tag with name and position title.

13  
14 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; ~~88B-17;~~*

15 *Eff. January 1, 2012;*

16 *Amended Eff. October 1, 2012;*

17 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
18 *13, 2015;*

19 *Amended Eff. April 1, 2023;*

20 *Readopted Eff. April 1, 2026.*

21

1 21 NCAC 14T .0701 IS READOPTED AS PUBLISHED IN 40:06 NCR 570 WITH CHANGES AS FOLLOWS:

2  
3 **SECTION .0700 - SCHOOL LICENSURE, OPERATIONS, CLOSING AND RELOCATING SCHOOLS**

4  
5 **21 NCAC 14T .0701 SCHOOL OPERATIONS/LICENSURE MAINTENANCE**

6 (a) No individual shall be given credit for any hours earned in a cosmetic art school before the date the school is  
7 granted a license, before the student is enrolled, or after graduation or withdrawal of the student without a new  
8 enrollment.

9 (b) All ~~Cosmetic Art~~ cosmetic art schools shall submit hours of operation per cosmetic art discipline to the Board.  
10 Any changes to the hours of operation shall be submitted to the Board. A school shall be considered open by the  
11 Board when cosmetic art instruction, services, or performances are provided.

12 (c) Students may be required to clean and disinfect work areas, reception areas, implements, and the dispensary.  
13 Students shall not be required to perform ~~maintenance~~. maintenance as defined in 21 NCAC 14T .0201.

14 (d) All cosmetic art schools shall adhere to all Board ~~Infection Control~~ Sanitation Rules located in 21 NCAC 14H  
15 ~~Infection Control~~. Sanitation.

16 (e) Cosmetic art schools may permit students to leave the cosmetic art school during instructional time to visit ~~on~~  
17 campus on-campus libraries and other educational resource rooms such as computer labs for research and study  
18 under the supervision of a cosmetic art instructor.

19 (f) Cosmetic art schools shall use the following grading scale for minimum passing grades:

20

Grade A	100-90
Grade B	80-89
Grade C	70-79
Grade F (Fail)	0-69

21  
22 (g) Cosmetic art schools may adopt a higher grading scale.

23 (h) In order to graduate, all students shall meet the minimum school and Board requirements as set forth in Rules  
24 .0602-.0610 of this Subchapter.

25 (i) Written examination shall be administered in the cosmetic art curriculum.

26 (j) Students present at school shall be supervised by a cosmetic art ~~teacher at all times~~. teacher. If a guest lecturer is  
27 leading a class, at least one cosmetic art teacher ~~must~~ shall be present in the lecture.

28 (k) All cosmetic art schools shall provide:

29 (1) One teacher for every 25 students enrolled in the practice department;

30 (2) One teacher for every 20 students during practical work on live models in the clinic department;  
31 and

32 (3) Each ~~Cosmetic~~ cosmetic art teacher may have up to five teacher trainees, in addition to the ratios  
33 set forth in ~~Subparagraph~~ Subparagraphs (k)(1) and (2) of this Rule.

34 (l) In theory classes, the ~~teacher-student~~ teacher-student ratio may exceed the ratios established in this Rule. A  
35 teacher may administer instruction to up to 10 students in practice and clinic departments at the same time. ~~A~~  
36 ~~teacher shall not administer instruction to more than 10 students in practice and clinic departments at the same time.~~

37 (m) At no time can any one teacher be simultaneously responsible for teaching students in a theory class and  
38 monitoring students in practice or on the clinic floor.

39 (n) In cases of change in teaching staff, the school shall notify the Board of the change in writing prior to beginning  
40 instruction. A change in teaching staff includes any substitution for the regularly scheduled teacher and any change,  
41 scheduled or otherwise, in the list of teachers last given to the Board.

42 (1) All courses in a cosmetic art school shall be taught by an onsite licensed cosmetology teacher, and  
43 student performances completed on the clinic floor ~~must~~ shall be supervised by an onsite  
44 cosmetology teacher, except as follows:

45 (A) manicuring courses, theory, and performances shall be taught by either an onsite licensed  
46 cosmetology teacher or an onsite licensed manicurist teacher;

47 (B) natural hair care courses, theory, and performances shall be taught by either an onsite  
48 licensed cosmetology teacher or an onsite licensed natural hair care teacher;

49 (C) esthetics courses, theory, and performances shall be taught by either an onsite licensed  
50 cosmetology teacher or an onsite licensed esthetician teacher.

51 (2) A licensed cosmetologist not licensed as a cosmetology teacher may substitute for a cosmetology,  
52 esthetician, natural hair ~~care~~ care, or manicurist teacher; a licensed manicurist not licensed as a  
53 manicurist teacher may substitute for a manicurist teacher; a licensed natural hair care specialist  
54 not licensed as a natural hair care teacher may substitute for a natural hair care teacher; and a  
55 licensed esthetician not licensed as an esthetician teacher may substitute for an esthetician teacher.

56 (o) In no event may any cosmetic art licensee substitution last for more than 15 consecutive working days per year  
57 per teacher. If any teacher substitution is 16 consecutive days or longer, the school shall provide a new cosmetic art  
58 teacher.

59 (p) Enrolled students may earn a maximum of 10 hours per day per discipline of cosmetic art and a maximum of 48  
60 hours per week per discipline. Online education can be earned in addition to the maximum daily and weekly hours.  
61 A student enrolled in more than one cosmetic art discipline may not earn hours or complete performances  
62 concurrently.

63 (q) The Board shall certify student hours for any North Carolina cosmetic art school that is closed. The Board shall  
64 not certify student hours between any North Carolina open cosmetic art schools. The Board shall certify student  
65 hours earned at North Carolina cosmetic art schools to other state boards and schools open outside of the state of  
66 North Carolina as set forth in Rule .0502 of this Subchapter.

67

68 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16;*

69 *Eff. February 1, 2012;*

70 *Amended Eff. August 1, 2014; June 1, 2013; October 1, 2012;*

71 *Readopted Eff. January 1, 2016;*  
72 *Amended Eff. April 1, 2023; March 1, 2022; October 1, 2019; December 1, ~~2016~~ 2016;*  
73 *Readopted Eff. April 1, 2026.*

1 21 NCAC 14T .0803 IS READOPTED AS PUBLISHED IN 40:06 NCR 570 WITH CHANGES AS FOLLOWS:

2  
3 **21 NCAC 14T .0803 SCHOOL INSPECTIONS**

4 (a) Schools ~~must~~ shall facilitate and cooperate by providing access to the school facility, students, and records  
5 during all school inspections.

6 (b) Schools are subject to reevaluation and re-inspection at any ~~time~~-reasonable hour.

7 (c) Failure to comply with the G.S. 88B and rules of the Board is cause to revoke or suspend the school's  
8 license/letter of approval.

9 (d) In addition to such other reports as may be required by the Board, cosmetic art schools shall report to the Board  
10 or its authorized agent, upon inspection of the cosmetic art school and at other times upon specific request, the  
11 names of all students currently enrolled and the hours and evaluation plans completed by each.

12 (e) The owner of the cosmetic art school or owner's representative shall read each inspection report made of the  
13 school by an authorized agent of the Board to determine that the information on the inspection report is correct, and  
14 shall sign and retain a copy of all inspection reports.

15 (f) If any part of the information on the report is incorrect, it shall be corrected by the authorized agent of the Board.

16 (g) A school may submit an exception to any inspection report. Such exceptions shall be prepared and signed by the  
17 owner and submitted to the Board and shall be attached to the report.

18 (h) All present student equipment and records shall be made available to inspectors during school inspection.

19 (i) Cosmetic art schools ~~must~~ shall maintain copies of lesson plans and evaluation plans and make such copies  
20 available to an agent of the Board upon request.

21  
22 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; ~~88B-17~~; 88B-27;*

23 *Eff. January 1, 2012;*

24 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
25 *13, 2015;*

26 *Amended Eff. April 1, 2023;*

27 *Readopted Eff. April 1, 2026.*

## Burgos, Alexander N

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**Subject:**

**Attachments:**

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**From:** Stefanie Kuzdrall <skuzdrall@nccosmeticarts.com>  
**Sent:** Tuesday, March 10, 2026 12:21 PM  
**To:** Miller, Christopher S <christopher.miller@oah.nc.gov>  
**Cc:** Burgos, Alexander N <alexander.burgos@oah.nc.gov>  
**Subject:** [External] RE: RRC Meeting March 2026 - Request for Technical Changes - Subchapter 14T

**CAUTION:** External email. Do not click links or open attachments unless verified. Report suspicious emails with the Report Message button located on your Outlook menu bar on the Home tab.

Good Afternoon,  
I have attached the technical changes and a response file with our notes in red. Thank you so much for your help with these rules.

Stefanie Kuzdrall, MPA  
Business Director  
NC Board of Cosmetic Art Examiners  
121 Edinburgh South Drive Suite 209  
Cary, NC 27511  
919-736-6123 ext 8  
919-678-3012 (f)  
[www.nccosmeticarts.com](http://www.nccosmeticarts.com)  
[nccosmo@nccosmeticarts.com](mailto:nccosmo@nccosmeticarts.com)

**Request for Changes Pursuant to**  
**N.C. Gen. Stat. § 150B-21.10**

Staff reviewed these Rules to ensure that each Rule is within the agency's statutory authority, reasonably necessary, clear, and unambiguous, and adopted in accordance with Part 2 of the North Carolina Administrative Procedure Act. Following review, staff has issued this document that may request changes pursuant to G.S. 150B-21.10 from your agency or ask clarifying questions.

Questions contained herein suggest that the rule as written is unclear or there is some ambiguity. If this document includes questions and you do not understand the question, please contact the reviewing attorney to discuss. Failure to respond may result in a staff opinion recommending objection.

Staff may suggest the agency "consider" an idea or language in this document. This is in no way a formal request that the agency adopt the idea or language but rather is offered merely for the agency's consideration which the agency may find preferable and clarifying.

To properly submit rewritten rules, please refer to the following Rules in the NC Administrative Code:

- Rule 26 NCAC 02C .0108 – The Rule addresses general formatting.
- Rule 26 NCAC 02C .0404 – The Rule addresses changing the introductory statement.
- Rule 26 NCAC 02C .0405 – The Rule addresses properly formatting changes made after publication in the NC Register.

Note the following general instructions:

1. You must submit the revised rule via email to [oah.rules@oah.nc.gov](mailto:oah.rules@oah.nc.gov) and copy RRC Counsel. The electronic copy must be saved as the official rule name (XX NCAC XXXX).
2. For rules longer than one page, insert a page number.
3. Use line numbers; if the rule spans more than one page, have the line numbers reset at one for each page.
4. Do not use track changes. Make all changes using manual strikethroughs, underlines and highlighting.
5. You cannot change just one part of a word. For example:
  - Wrong: "~~a~~Association"
  - Right: "~~association~~ Association"
6. Treat punctuation as part of a word. For example:
  - Wrong: "day;; and"
  - Right: "~~day,~~ day, and"
7. Formatting instructions and examples may be found at:  
[www.ncoah.com/rules/examples.html](http://www.ncoah.com/rules/examples.html)

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

If you have any questions regarding proper formatting of edits after reviewing the rules and examples, please contact the reviewing attorney.

Christopher S. Miller  
Commission Counsel  
Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: All Rules

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statements: All of the rules that you submitted have incorrectly formatted introductory statements (required by 26 NCAC 02C .0404). Please correct this **for all rules**. Proper formatting examples can be found on OAH's website at: <https://www.oah.nc.gov/rule-format-examples#RuleFormatExamplesforPublicationintheNCRegister-6049>.*

*“Must”:* Many of your rules use the word “must” when describing requirements. However, “shall” is the proper term when imposing upon someone a duty to act. OAH's Style Guide can be consulted for additional information. Please check all of your rules and revise accordingly.

*I have changed must back to shall*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0101

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a)(4), line 17: Add "and" before ".0901".*

*(b)(15): Is a "practice station" the same for all four cosmetic art disciplines? Or does it vary, similar to (b)(13)? **Yes it is the same***

*(b)(16), line 59: You are missing a quotation mark before "Required Evaluations".*

*(b)(16), line 60: What is a "live model"? Do you mean a "live individual"? You state "live individual" in (b)(12). You should be consistent in your rules.*

*History Note, Authority: How is 88B-17 relevant to this rule? **Removed from all rules where it is not relevant***

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0102

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a): Please confirm that this list includes **all** information required from the applicant in the form. **yes***

*(a)(2): Avoid using parenthesis when possible. Change “discipline(s)” to “disciplines”.*

*(c), line 36: Add a comma after “supplies”.*

*(c) and (d): Doesn't an inspection also have to take place before a license is issued? Isn't that required by G.S. 88B-16? And isn't there also a required license fee? You should reference this in your rule.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0201

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a)(2)(A): "48 inches of space from the center" of what? This is not clear. The center of the clinic floor?*

*(a)(2)(C), line 15: Add a comma after "leg support".*

*(a)(3), line 19: Add a comma after "implements".*

*(a)(5): Add commas after "printing" and "storage".*

*(b), line 33: Add a comma after "esthetics".*

*(b)(1)(A): "48 inches of space from the center" of what? This is not clear. The center of the clinic floor?*

*(b)(1)(C): Add a comma after "leg support".*

*(b)(4): Add commas after "printing" and "storage".*

*(d), line 61: I would suggest changing "requirements" to "required physical departments," if that is what you mean.*

*(d), line 63: Add a comma after "building".*

*(g), line 71: Add a comma after "state".*

*(i): What does "installed in such a manner as to facilitate usage" mean? **We intend this to mean that the equipment is installed so that it can be used. We have had schools install equipment in a manner that was unusable, examples: multiple desks all***

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

*crammed in a corner with back to back chairs that can't be pulled out, so the equipment was there and installed but not accessible to students or teachers.*

*(j), line 78: Add a comma after "equipment".*

*(k), line 80: Aren't all of the infection control rules consolidated in Section .0400? Are the other citations still relevant? I didn't see anything in Section .0200 that was relevant.*

*(p): How is this different than the requirements set forth in (a), (b), and (j)? **This is intended to explicitly require that schools have to provide the dedicated workspace for every student, students can't be required to share.***

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0301

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a), line 7: What is a "simulated product"? Is this a common term used in cosmetic art? This is a known term in cosmetic art instruction, instead of using the actual chemicals simulated products are similar in texture but are inert. They are used to teach application techniques for demonstrations and for practice without resultant chemical reactions.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0302

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a)(2): What is a "visual aid" in this context?*

*(a)(3): "in the practice department" is redundant. Please delete.*

*(b), lines 9-10: Same comment as above. "in the department" is redundant.*

*(b)(3)(A-C): Capitalize the first word in each Part.*

*(b)(5): Remove the "and" at the end of this.*

*(c), line 25: What is an "advanced student"? It looks like you repealed all of your rules related to "advanced departments".*

*(d), line 30: Remove the comma after "esthetics".*

*(d), line 31: Capitalize "section".*

*(e): Isn't this already required by 14T .0201(a)? This seems to be redundant.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0303

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a): I thought esthetics schools weren't required to have a designated practice department under 14T.0201? That rule states that "practice departments" are required for cosmetology schools, but they are not mentioned in paragraph (b). Am I mistaken?*

*(b)(11): Are these two additional stations from the ten mentioned in (b)(1)? Or does this mean that two of the ten stations required by (b)(1) must be equipped with electrical outlets? Consider clarifying this in the rule.*

*(c)(2): Does this mean a total of two sinks? Or two sinks in addition to the one required under (b)(13), for a total of three? The rule is not clear.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0304

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a): Same comment as for Rule .0303. Rule .0201 only requires a “practice department” for cosmetology schools. It requires a “theory/practice classroom” for manicuring schools per (b)(3). Is this the same thing? Why is the terminology different between rules? **Schools that offer shorter programs don’t need as much space. Updated the rule to reference classroom instead.***

*(b)(4): Are these two additional stations from the ten mentioned in (b)(2-3)? Or does this mean that two of the ten stations required by (b)(2-3) must be equipped with electrical outlets? Consider clarifying this in the rule.*

*(c)(2): Does this mean a total of two sinks? Or two sinks in addition to the two required under (b)(1), for a total of four? The rule is not clear.*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0305

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a): Same comment as for Rules .0303 and .0304. Rule .0201 only requires a “practice department” for cosmetology schools. It requires a “theory/practice classroom” for natural hair care schools per (b)(3), but there is no mention of a “practice department”. Is this the same thing? Why is the terminology different between rules? **Schools that offer shorter programs don’t need as much space. Updated the rule to reference classroom instead.***

*(a)(2): What is a “visual aid” in this context?*

*(a)(3): Change “station” to “stations”.*

*(b)(3): Does this mean an additional station with an electrical outlet? Or does this mean that one of the eight stations required under (b)(2) must also have an electric outlet? Be clear.*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

*History Note, line 29: “Readopted Eff. April 1, 2026” needs to be moved to a new line at the bottom of the History Note.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0401

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*Line 7: Who is supplying the student? The school? The student? Be clear in your rules.*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0402

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(4): Is "make up" one word? The statute uses "makeup".*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0403

**DEADLINE FOR RECEIPT: March 17, 2026**

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The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(5): What is a "proper" implement? Consider removing "proper" or further defining it.*

*(6): Add a comma after "nail wraps".*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0404

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0501

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*Line 6: Can you be more specific than .0502? Which specific paragraph(s) are you referencing in that rule? .0502 requires several different records, forms, and reports.*

*Cell A2: I would suggest revising to: "Esthetics, Manicuring, Natural Hair Care, and Teacher trainee enrollment and transfer forms"*

*Cell B3: I would suggest removing the comma after "trainee".*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0502

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*General Comment: You mention a lot of different Board forms in this rule. Are **all** of the required contents of these forms laid out in your rules? G.S. 150B-2(8a) requires the contents and substantive requirements of forms to be prescribed by rule or statute. For example, is the Enrollment form defined anywhere in your rules? **added***

*Introductory Statement: See my general comment on page 2.*

*(a): What about transfer students? Do schools not need to maintain records for them? Rule .0501 suggests otherwise. **If a student transfers into a school the student is enrolled, if the student transfers out they are withdrawn. The transfer form is defined in .0502(t) and is required to be in the permanent file per .0502(a)(7).***

*(a), line 6: What is "this" referring to? Please clarify. **removed***

*(a)(2), lines 10-11: Aren't all of the Infection Control rules consolidated in 14H .0400? **Yes, we removed the reference to the incorrect name of the chapter but we do want students to be aware of all the rules listed.***

*(c): Again, what about transfer students? How are they handled?*

***If a student transfers into a school the student is enrolled, if the student transfers out they are withdrawn.***

*(f), line 40: "on site" should be hyphenated.*

*(f), line 42: Change "requirement" to "requirements".*

*(f), line 43: What does "securely" mean in this context? Be specific, or consider removing the adverb as it could be viewed as ambiguous. **removed***

*(g), line 48: "on site" should be hyphenated.*

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

*(i): Why is this necessary? Isn't this already captured by (b)? this specifically states the original record must be kept and that it shall be made available, which is not required in (b)*

*(n): "on site" should be hyphenated throughout this paragraph.*

*(n), line 70: Add a comma after "student hours".*

*(s), line 89: Spell out "North Carolina". The abbreviation is only used in addresses and titles.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0601

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a), line 7: Move the comma after “.0602-.0610” to follow “of this Section”.*

*(c), line 12: What does it mean to receive “training on ... website”? Can you be more specific?*

*(c): Add “and” following “licensure scope of practice,”.*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0602

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a), line 4: Is the language at the beginning of this sentence necessary? You can probably remove, "To meet the approval of the Board,". This is implied by the requirement.*

*(c), line 11: Change "student" to "student's".*

*(c), line 13: Is there a difference between "guided practice" and "practice"? Is this defined anywhere? **Yes in 14T .0101.(b)(7) and (b)(14)** Do you mean "independent practice" in the second instance? **No, practice is appropriate here per the definition in (b)(14)***

*(c), line 13: Add "and" before "pass the evaluation plan".*

*(c)(2): Add a comma after "a razor".*

*(c)(6): Add a semi-colon to the end of this.*

*(d), line 27: Please see my comment regarding (c), line 13. You use the same language here.*

*History Note: Please add a new line at the end to reflect the 2026 reoption.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0603

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a), line 5: Is the language at the beginning of this sentence necessary? You can probably remove, "To meet the approval of the Board,". This is implied by the requirement.*

*(a), line 5: You are missing the word "apprentice" before "cosmetologist training course".*

*(c), line 12: Change "student" to "student's".*

*(c), line 14: Is there a difference between "guided practice" and "practice"? Is this defined anywhere? **Yes in 14T .0101.(b)(7) and (b)(14)** Do you mean "independent practice" in the second instance? **No, practice is appropriate here per the definition in (b)(14)***

*(c), line 14: Add "and" before "pass the evaluation plan".*

*(c)(2): Add a comma after "a razor".*

*(c)(6): Add a semi-colon to the end of this.*

*(d), line 28: Please see my comment regarding (c), line 14. You use the same language here.*

*History Note: Please add a new line at the end to reflect the 2026 readoption.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0604

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a), line 5: Is the language at the beginning of this sentence necessary? You can probably remove, "To meet the approval of the Board, ". This is implied by the requirement.*

*(c), line 12: Change "student" to "student's".*

*(c), line 14: Is there a difference between "guided practice" and "practice"? **Yes in 14T .0101.(b)(7) and (b)(14)** Do you mean "independent practice" in the second instance? **No, practice is appropriate here per the definition in (b)(14)***

*(c), line 14: Add "and" before "pass the evaluation plan".*

*(d), line 24: Please see my comment regarding (c), line 14. You use the same language here.*

*(d)(3): Add a comma after "leg".*

*(d)(6): Add "and" before "exfoliating".*

*(d)(7): "Exfoliation" should not be capitalized.*

*(d)(9): "artificial" should be capitalized.*

*History Note: Please add a new line at the end to reflect the 2026 readoption.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0605

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a), line 5: Is the language at the beginning of this sentence necessary? You can probably remove, "To meet the approval of the Board, ". This is implied by the requirement.*

*(c), line 12: Change "student" to "student's".*

*(c), line 14: Is there a difference between "guided practice" and "practice"? **Yes in 14T .0101.(b)(7) and (b)(14)** Do you mean "independent practice" in the second instance? **No, practice is appropriate here per the definition in (b)(14)***

*(c), line 14: Add "and" before "pass the evaluation plan".*

*(d), line 23: Please see my comment regarding (c), line 14. You use the same language here.*

*History Note: Please add a new line at the end to reflect the 2026 readoption.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0606

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a), line 5: Is the language at the beginning of this sentence necessary? You can probably remove, "To meet the approval of the Board, ". This is implied by the requirement.*

*(c), line 12: Change "student" to "student's".*

*(c), line 14: Is there a difference between "guided practice" and "practice"? Is this defined anywhere? Do you mean "independent practice" in the second instance?*

*(c), line 14: Add "and" before "pass the evaluation plan".*

*(d), line 23: Please see my comment regarding (c), line 14. You use the same language here.*

*(d)(4), (5), and (6): Capitalize the first word for consistency.*

*History Note: Please add a new line at the end to reflect the 2026 readoption.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0607

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a), line 5: Is the language at the beginning of this sentence necessary? You can probably remove, "To meet the approval of the Board,". This is implied by the requirement.*

*Cell A2: Why is "Theory" capitalized here? If you want to keep it this way, you should also capitalize "independent".*

*(b): Does this just mean that of the 800 hours required, 150 of them must include guided theory? Or does this mean that the trainee cannot start the "Practical Application" portion of the training until they've done 150 hours of guided theory? The rule is a bit confusing as written.*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

*History Note: Please add a new line at the end to reflect the 2026 readoption.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0608

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a), line 5: Is the language at the beginning of this sentence necessary? You can probably remove, "To meet the approval of the Board under the standards set out in these Rules,". This is implied by the requirement.*

*Cell A2: Why is "Theory" capitalized here? If you want to keep it this way, you should also capitalize "independent".*

*(b): Does this just mean that of the 650 hours required, 120 of them must include guided theory? Or does this mean that the trainee cannot start the "Practical Application" portion of the training until they've done 120 hours of guided theory? The rule is a bit confusing as written.*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

*History Note: Please add a new line at the end to reflect the 2026 readoption.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0609

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a), line 5: Is the language at the beginning of this sentence necessary? You can probably remove, "To meet the approval of the Board under the standards set out in these Rules,". This is implied by the requirement.*

*Cell A2: Why is "Theory" capitalized here? If you want to keep it this way, you should also capitalize "independent".*

*(b): Does this just mean that of the 320 hours required, 115 of them must include guided theory? Or does this mean that the trainee cannot start the "Practical Application" portion of the training until they've done 115 hours of guided theory? The rule is a bit confusing as written.*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

*History Note: Please add a new line at the end to reflect the 2026 readoption.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0610

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a), line 5: Is the language at the beginning of this sentence necessary? You can probably remove, "To meet the approval of the Board under the standards set out in these Rules,". This is implied by the requirement.*

*Cell A2: Why is "Theory" capitalized here? If you want to keep it this way, you should also capitalize "independent".*

*(b): Does this just mean that of the 320 hours required, 115 of them must include guided theory? Or does this mean that the trainee cannot start the "Practical Application" portion of the training until they've done 115 hours of guided theory? The rule is a bit confusing as written.*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

*History Note: Please add a new line at the end to reflect the 2026 readoption.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0611

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(d): Is this supposed to say, "The school shall document the student's demonstrated participation in the online education courses."? And if so, how is this any different than the requirement in (c), as schools are already required to track time and achievements for students.*

*Also, please change "course(s)" on line 12 to "courses".*

*(f): What do you mean by "technical support"? Can you be more clear/specific?*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

*History Note, line 23: This should be underlined.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0612

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(f): What if the assignment is practical in nature? How would you "return" it to the student?*

*(j): For clarity, you may want to reference your other rules here that specify the equipment and supplies that schools must provide to students.*

*(p), line 41, insert a comma in between "students" and "either".*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0613

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(b): Does this only apply to acceptable attire? Or does it also apply to uniforms?*

*(c), line 9: Delete the comma after "name" and add "and".*

*(c), second sentence: Use "shall not" to prohibit action.*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0614

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*Line 5: For consistency, this should start with: “**Cosmetic art** schools and cosmetic art shops ...”*

*(3): Does this mean five percent of a student’s **total** training period? **Yes added the word total for clarity***

*(4): You mention another required Board form here. Is this form and the required contents defined in your rules? **This is not a Board form. It should be a form that the school approves not the Board. We don’t want to approve the form, we just want to require that schools and salons facilitating an internship document it on a form. In searching for this it did make me look at 14T .0502 and I see that we do require internship forms in the permanent file but the form isn’t defined so I added the required contents in .0502.***

*(5), line 16: Add a comma after “nail polish”.*

*(6): Isn’t this already implied? This seems unnecessary to state, unless there are new requirements/restrictions that you’re imposing on them during internships.*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0615

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a)(6) and (7): Check and fix the capitalization here.*

*(b), line 18: Add "at least" before "one instructor per 25 students present."*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0616

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a), line 5: Add a comma after "G.S. 88B-18(d)".*

*(a), line 7: Remove the comma after "times".*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0617

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(d): Consider hyphenating "full time" and "part time".*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0701

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(b), line 10: Why is "Cosmetic Art" capitalized here? Please correct.*

*(c), line 14: For clarity, I suggest stating, "... shall not be required to perform maintenance **as defined in 21 NCAC 14T.0201.**"*

*(d): Are you referring to all of 14H? Or just 14H .0400? 14H is not titled, "Infection Control".*

*(e): Consider hyphenating "on campus".*

*(j): Is "at all times" necessary? I would suggest removing this language as it could be viewed as problematic or unnecessary. For example, what if a student is using the restroom?*

*(k)(3): Why is the word "Cosmetic" capitalized here?*

*(k)(3): Change "Subparagraph" to "Subparagraphs".*

*(l): Hyphenate "teacher student" on line 35.*

*(l): The last sentence is not necessary. You state "**up to**" in the second sentence, setting forth the limit.*

*(n)(2), line 53: Add a comma after "natural hair care".*

*History Note: Please add a new line at the end to reflect the 2026 readoption. It should not be noted on page 3, line 72.*

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel  
Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0702

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(b), line 7: Add a comma after "manicurist".*

*(c), line 9: Add a comma after "natural hair care".*

*(d), line 11: Add a comma after "manicurists".*

*(e), lines 13-14: To be consistent with (d), shouldn't "as an esthetician, manicurist, or natural hair care specialist" be deleted? Or am I missing something? Does this provision work differently than (d)?*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0703

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*Line 5: For clarity, I would suggest adding "Board" before "examination".*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

*History Note, line 13: This should end with a period rather than a semi-colon.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0705

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a): What happens if a school does not meet this requirement?*

*(f)-(h): Like the statute, should this specify that this applies to **private** cosmetic art schools? Or do no public schools exist?*

*(h), line 23: Delete the comma after “(\$10,000)”.*

*History Note: Please add a new line at the end to reflect the 2026 readoption. It should not be included on line 28.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0706

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*Page Formatting: This rule was not done on the proper template. For example, there are no line numbers on the left margin. Please update.*

*(a), second line: Is this the new owner's or previous owner's obligation? Be specific.*

*(d): Consider hyphenating "long term".*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0802

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*Is the first sentence necessary? If they are regulations, aren't schools already required to follow them? This seems to be redundant.*

*Is there a process or method as to how the Board assigns grades? You may want to specify this in regulation.*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

*History Note, Authority: You should add G.S. 88B-27 here.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0803

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(b): G.S. 88B-4 states that inspections can be made at "any reasonable hour". How does your rule comply with the statutory language?*

*History Note, Authority: How is G.S. 88B-17 relevant to this rule?*

*History Note, Authority: You should add G.S. 88B-27 here.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: Board of Cosmetic Art Examiners

RULE CITATION: 21 NCAC 14T .0901

**DEADLINE FOR RECEIPT: March 17, 2026**

***PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.***

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

*Introductory Statement: See my general comment on page 2.*

*(a), line 8: Do you mean "G.S. 88B" rather than "General Statutes"? You don't have authority to enforce **all** of the general statutes.*

*(d): Add a comma after "evaluative tools".*

*(e): Same comment as (a). You state "General Statutes" again here.*

*(e), line 26: Who would be the school's "official"?*

*History Note, Authority: You should add G.S. 88B-24 here.*

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

Christopher S. Miller  
Commission Counsel

Date submitted to agency: March 4, 2026

1 **21 NCAC 14T .0101 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS**  
2 **FOLLOWS:**

3 **SUBCHAPTER 14T – COSMETIC ART SCHOOLS**

4  
5 **SECTION .0100 - SCOPE AND SCHOOL APPLICATIONS**

6  
7 **21 NCAC 14T .0101 SCOPE AND DEFINITIONS**

8 (a) These Rules apply to existing and new schools as follows:

- 9 (1) Rules in this Subchapter apply to all cosmetic art schools making initial application to operate a  
10 cosmetic art school after the effective date of these Rules.
- 11 (2) Schools with a letter of approval dated prior to the effective date of the rules in this Subchapter  
12 may choose to comply with Section .0100 and .0200, Rules .0302-.0305 of this Subchapter.
- 13 (3) Schools with a letter of approval dated prior to the effective date of the rules in this Subchapter  
14 ~~must~~ **shall** comply with Rule .0301, Section .0400, Rules .0602-.0610, .0614, and .0615 of this  
15 Subchapter upon the enrollment of students after the effective date of these Rules.
- 16 (4) Schools with a letter of approval dated prior to the effective date of the rules in this Subchapter  
17 ~~must~~ **shall** comply with Rules .0501, .0502, .0601, .0611-.0613, .0616, **and** .0901 upon the  
18 effective date of the rules in this Subchapter.

19 (b) The following definitions apply to this Subchapter:

- 20 (1) "Client consultation" is the review and discussion of client needs and preferences, assessment of  
21 client skin, hair, and nails, and assessment of product reactions.
- 22 (2) "Clinic" is the area for performance of all cosmetic art services. The clinic may also be used for  
23 practice.
- 24 (3) "Conceptual Education" consists of lectures, research, reading, online learning, videos,  
25 instructional clips, and other non-tactile forms of instruction.
- 26 (4) "Demonstration" is when a teacher shows the hands-on systematic completion of the steps for a  
27 safe and effective cosmetic art service.
- 28 (5) "Evaluation" is the assessment of a student's independent completion of a practice or performance  
29 evaluation plan by a teacher.
- 30 (6) "Evaluation plan" is a document that outlines the infection control, tool safety, draping, safe  
31 application, and steps for systematic completion of a cosmetic art service.
- 32 (7) "Guided practice" is when a teacher and student work together on systematic completion of the  
33 steps for a safe and effective cosmetic art service.
- 34 (8) "Guided theory" is when a teacher lectures, instructs, and coaches the factual basis for mechanical  
35 operations performed in cosmetic art services.
- 36 (9) "Hands-on Education" is the repeated physical completion of practice and performances, to  
37 provide students with the tactile interaction of different hair, skin, nail types and shapes for the

- 38 purpose of providing experience to safe and effective cosmetic art services despite variable  
39 circumstances.
- 40 (10) "Independent Theory" is the student study of the factual basis for mechanical operations  
41 performed in cosmetic art services.
- 42 (11) "Online instruction" is off-site conceptual education.
- 43 (12) "Performance" is the hands-on execution of the systematic completion of the steps for a safe and  
44 effective cosmetic art service on a live individual by a student. Performance is monitored during  
45 the execution and checked by a teacher upon completion for the purpose of pointing out errors in  
46 order that the errors may be corrected.
- 47 (13) "Performance station" for each cosmetic art discipline consists of:
- 48 (A) cosmetology – hydraulic styling chair, mirror, and work space for supplies;  
49 (B) manicuring – manicuring table, client chair, and student chair;  
50 (C) esthetics – reclining facial treatment table with leg support and student stool, work space  
51 for supplies; and  
52 (D) natural hair care - hydraulic styling chair, mirror, and work space for supplies.
- 53 (14) "Practice" is the independent hands-on execution of the systematic completion of the steps for a  
54 safe and effective cosmetic art service on a mannequin by a student. Practice is monitored during  
55 the execution and checked by a teacher upon completion for the purpose of pointing out errors in  
56 order that the errors may be corrected.
- 57 (15) "Practice station" is a minimum of 24 inches deep by 36 inches wide of workspace surface in an  
58 area with hot and cold running water.
- 59 (16) ~~Required~~ "Required Evaluations" are mannequin practice evaluations that ~~must~~ shall be passed  
60 prior to student performances on a live ~~model~~ individual. The list of required evaluations is  
61 specific to each discipline and established in rules 21 NCAC 14T .0602-.0606.
- 62 (17) "Safe and effective" is the completion of the systematic steps for a cosmetic art service following  
63 infection control regulations, manufacturer's instructions, and equipment handling.
- 64 (18) "Service" is the action of hands-on systematic steps for the safe and effective completion of a  
65 cosmetic art procedure that alters the hair, skin, or nails.
- 66 (19) "Theory" is the factual basis for mechanical operations performed in cosmetic art services.
- 67 (20) "Tool safety" is the factual basis for the safe handling and operation of any tool or device used in a  
68 cosmetic art service.

69  
70 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; ~~88B-17~~;*  
71 *Eff. January 1, 2012;*  
72 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
73 *13, 2015;*  
74 *Amended Eff. April 1, 2023;*



1 **21 NCAC 14T .0102 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS**  
2 **FOLLOWS:**

3 **21 NCAC 14T .0102 NEW SCHOOL APPLICATIONS**

4 (a) Persons desiring to operate a cosmetic art school in the state of North Carolina shall make application for  
5 licensure by submitting to the Board the Board's School Application. The Board's School Application shall include:

- 6 (1) School name;
- 7 (2) Cosmetic Art ~~discipline(s)~~ **disciplines** to be taught;
- 8 (3) Physical address and mailing address;
- 9 (4) Phone number;
- 10 (5) Email address;
- 11 (6) Ownership type;
- 12 (7) Reason for application;
- 13 (8) Owner name;
- 14 (9) School contact person with phone number and email address; and
- 15 (10) List of teachers with cosmetic art license number.

16 (b) School application forms ~~must~~ **shall** be submitted along with supporting documents as follows:

- 17 (1) Proof of bond as required by G.S. 88B-17;
- 18 (2) Diagram with location of equipment placement and marking square footage of all areas including  
19 classrooms, dispensary, water supplies, stations, locker room or dressing room, office areas,  
20 reception areas, and restroom facilities;
- 21 (3) Course curriculum and required evaluation plans for each cosmetic art discipline and teacher  
22 trainee program to be taught in the school;
- 23 (4) Plans for record keeping for compliance with 21 NCAC 14T .0502;
- 24 (5) The qualifications for passing required evaluations and techniques for grading of performances;
- 25 (6) Handbook for students containing student policies on attendance, leave of absence policy,  
26 performance assignment, and a plan for instruction of students to achieve the required minimum  
27 hours, practice, and performances per 21 NCAC 14T .0602 through .0610 and any additional  
28 academic requirements established by the school;
- 29 (7) A raised seal identifying the school name and physical location to be used on all Board forms,  
30 reports, and other official papers;
- 31 (8) Documentation of local municipality fire, mechanical code, occupancy, electrical and plumbing  
32 approval;
- 33 (9) School operation schedule including days, hours, and observed holidays; and
- 34 (10) Signed statement that the school owner has read and understands the Board's rules in this  
35 Subchapter.

36 (c) The Board shall not approve an application for a license until all plans, furniture, ~~supplies~~ **fees, supplies,** and  
37 equipment as prescribed by the rules in this Subchapter have been installed.

38 (d) The Board shall issue a license to any cosmetic art school that meets the requirements of this ~~Subchapter.~~  
39 Subchapter and GS88-B as determined by inspection.

40

41 *History Note:* Authority G.S. 88B-4; 88B-16; 88B-17; **88B-20;**

42 *Eff. January 1, 2012;*

43 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
44 *13, 2015;*

45 *Amended Eff. April 1, 2023; March 1, 2022; October 1, 2019; December 1, 2016;*

46 *Readopted April 1, 2026.*

1 21 NCAC 14T .0201 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 AS FOLLOWS:  
2 SECTION .0200 - PHYSICAL REQUIREMENTS FOR COSMETIC ART SCHOOLS  
3

4 21 NCAC 14T .0201 ALL COSMETIC ART SCHOOLS

5 (a) Cosmetology schools ~~must~~ shall have the following physical departments:

- 6 (1) Practice Department – a minimum of 200 square feet with practice stations to accommodate at  
7 least 10 students.
- 8 (2) Clinic Department – a minimum of 1200 square feet of clinic floor with performance stations for  
9 performance of all cosmetic art services. Within the clinic area each school shall have:
  - 10 (A) 48 inches of space from the center of each styling chair, esthetics table or manicuring  
11 table to the center of each styling chair, esthetics table or manicuring table;
  - 12 (B) 24 inches from the center of the chair forward;
  - 13 (C) 48 inches from the backrest behind the chair to any other styling chair, reclining or flat  
14 facial treatment table with leg ~~support~~ support, or manicuring table; and
  - 15 (D) at least 30 inches of space from the back of each styling chair, reclining or flat facial  
16 treatment table to the wall of the school.
- 17 (3) Dispensary – a room or area to organize and maintain supplies, equipment for disinfection of all  
18 ~~implements~~ implements, and a plumbed sink with hot and cold running water. All cosmetic art  
19 schools ~~must~~ shall have the required equipment to carry out disinfection procedures per 21 NCAC  
20 14H .0403 and .0404;
- 21 (4) Theory classroom – classroom with a minimum of 300 square feet including desks and chairs for  
22 each student.
- 23 (5) Office – administrative office with a locking door for the secure and locked facilitation of student  
24 records and files. This office shall be outfitted with a locking cabinet, electronic office equipment  
25 suitable for scanning, ~~printing~~ printing, and secure document ~~storage~~ storage, and a minimum of  
26 one desk and one chair;
- 27 (6) Reception area – a reception area for clients to wait prior to receiving services;
- 28 (7) Break room for student use;
- 29 (8) Restrooms for student, school personnel, and school customer use;
- 30 (9) Locker or room for students to secure and lock personal belongings throughout the day; and
- 31 (10) All stations as defined in Rule .0302 of this Subchapter ~~must~~ shall be numbered numerically.

32 (b) Manicuring, ~~esthetics~~ esthetics, and natural hair care schools ~~must~~ shall have the following physical  
33 departments:

- 34 (1) Clinic Department – the clinic floor with performance stations for performance of all cosmetic art  
35 services. Within the clinic area each school shall have:
  - 36 (A) 48 inches of space from the center of each styling chair, esthetics table or manicuring  
37 table to the center of each styling chair, esthetics table or manicuring table;

- 38 (B) 24 inches from the center of the chair forward;
- 39 (C) 48 inches from the backrest behind the chair to any other styling chair, reclining or flat  
40 facial treatment table with leg ~~support~~ support, or manicuring table; and
- 41 (D) at least 30 inches of space from the back of each styling chair or reclining or flat facial  
42 treatment table with leg support to the wall of the school.
- 43 (2) Dispensary – a room or area to organize and maintain supplies, equipment for disinfection of all  
44 implements, and a plumbed sink with hot and cold running water. All cosmetic art schools shall  
45 have the required equipment to carry out disinfection procedures per 21 NCAC 14H .0403 and  
46 .0404;
- 47 (3) Theory/practice classroom – a room or area with equipment for theory training appropriate to both  
48 practical and theory learning including practice stations and chairs.
- 49 (4) Office – administrative office with a locking door for the secure and locked facilitation of student  
50 records and files. This office shall be outfitted with a locking cabinet, electronic office equipment  
51 suitable for scanning, ~~printing~~ printing, and secure document ~~storage~~ storage, and a minimum of  
52 one desk and one chair;
- 53 (5) Reception area – a reception area for clients to wait prior to receiving services;
- 54 (6) Break room for student use;
- 55 (7) Restrooms for student, school personnel, and school customer use;
- 56 (8) Locker or room for students to secure and lock personal belongings throughout the day; and
- 57 (9) All stations as defined in Rule .0304 of this Subchapter ~~must~~ shall be numbered numerically.
- 58 (c) Each cosmetic art school ~~must~~ shall display a sign in the reception area meeting the requirements of this  
59 Paragraph. The sign cannot be smaller than 12 inches by 18 inches, with lettering at least one and one half inches in  
60 size and ~~must~~ shall read as follows: "Cosmetic Art School Work Done Exclusively by Students."
- 61 (d) Each of the ~~requirements~~ required physical departments and equipment listed within this Rule ~~must~~ shall be  
62 located within the same building with the exception of the theory classroom, which may be located in an adjacent  
63 ~~building~~ building, or another building within 500 feet of the main cosmetic art building and a proctored examination  
64 center, which may be located on the school campus. Theory classrooms located in an adjacent building or another  
65 building within 500 feet of the main cosmetic art building shall not be used for student practice.
- 66 (e) All Cosmetic Art schools ~~must~~ shall post hours of operation per cosmetic art discipline and submit this  
67 information to the Board. Any changes to the hours of operation ~~must~~ shall be posted and submitted to the Board. A  
68 school shall be considered open by the Board when cosmetic art instruction, services, or performances are provided.
- 69 (f) Cosmetic art schools may not offer student hours, practice, or performances unless they are in compliance with  
70 Paragraph (a) or (b) of this Rule.
- 71 (g) All cosmetic art schools ~~must~~ shall adhere to any federal, ~~state~~ state, and local government regulation or  
72 ordinance regarding fire safety codes, mechanical codes, plumbing, and electrical work.
- 73 (h) All cosmetic art schools ~~must~~ shall maintain a ventilation system with temperature control. During school  
74 operating hours the temperature ~~must~~ shall be maintained between 60 and 85 degrees Fahrenheit.

- 75 (i) All equipment in cosmetic art schools shall be in working order; kept in repair; and installed in such a manner as  
76 to facilitate usage.
- 77 (j) All cosmetic art school buildings shall be maintained. Maintenance includes the safe and working condition of  
78 the physical building, furniture, ~~equipment~~ **equipment**, and supplies.
- 79 (k) All cosmetic art schools ~~must~~ **shall** maintain a bulletin board in sight of the clinic floor. The bulletin board shall  
80 be used to display at all times the Board ~~Infection Control~~ rules in 21 NCAC 14H .0200, .0300, .0400, and .0500 and  
81 the sanitation grade card issued to the school.
- 82 (l) All cosmetic art schools ~~must~~ **shall** post together the school letter of approval, the school license, and all  
83 cosmetic art licenses issued to the teachers on staff.
- 84 (m) Each room in a cosmetic art school ~~must~~ **shall** be labeled according to its assigned purpose.
- 85 (n) If a school and shop are located in the same building, they ~~must~~ **shall** be separated by a solid wall of at least  
86 seven feet in height; separate restrooms, separate entrances and visitor reception areas shall be maintained. If a  
87 school and another business are located in the same building, they ~~must~~ **shall** be separated by a solid wall of at least  
88 seven feet in height; separate entrances and visitor reception areas shall be maintained. If the restroom is in a  
89 common area of the building a separate restroom need not be provided.
- 90 (o) All schools and shops shall have separate public information releases, advertisements, names, and advertising  
91 signs.
- 92 (p) A cosmetic art school ~~must~~ **shall** maintain space and equipment appropriate to both practical and theory  
93 learning, including desks, chairs, and station requirements so that each student in attendance has a location within  
94 which to complete assigned tasks. Each station or desk space shall be designated for only one student at a time.

95

96 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; 88B-17;*  
97 *Eff. January 1, 2012;*  
98 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
99 *13, 2015;*  
100 *Amended Eff. April 1, 2023; March 1, 2022; September 1, 2021; October 1, 2019; January 1,*  
101 *2016;*  
102 *Readopted Eff. April 1, 2026.*

1 **21 NCAC 14T .0301 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS**  
2 **FOLLOWS:**

3 **SECTION .0300 - SCHOOL EQUIPMENT AND SUPPLIES**  
4

5 **21 NCAC 14T .0301 EQUIPMENT FOR ALL COSMETIC ART SCHOOLS**

6 (a) All cosmetic art schools shall maintain for student use, in a dispensary, supplies for all cosmetic art services in  
7 the school. Simulated products may be used for demonstrations and practice. Simulated products may not be used  
8 for required evaluation plan assessments with the exception of sodium hydroxide relaxers.

9 (b) All cosmetic art schools shall maintain equipment for student use for all cosmetic art services offered and for all  
10 required evaluations in the school.

11

12 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; 88B-17;*

13 *Eff. January 1, 2012;*

14 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
15 *13, 2015;*

16 *Amended Eff. April 1, 2023; March 1, 2022;*

17 *Readopted Eff. April 1, 2026.*

1 **21 NCAC 14T .0302 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS**  
2 **FOLLOWS:**

3  
4 **21 NCAC 14T .0302 EQUIPMENT FOR COSMETOLOGY SCHOOLS**

5 (a) The practice department in a cosmetology school shall be equipped with the following equipment:

- 6 (1) One shampoo bowl with hot and cold running water and chair;  
7 (2) Visual aids; **aids for the purpose of demonstrating cosmetic art services;** and  
8 (3) One practice station to accommodate each ~~student in the practice department.~~ **student.**

9 (b) The clinic department in a cosmetology school shall be equipped with the following for up to 40 ~~students in the~~  
10 ~~department.~~ **students:**

- 11 (1) 20 stations. Each station shall include one mirror, one electrical outlet, and one hydraulic chair;  
12 (2) Four hooded floor type dryers and chairs;  
13 (3) Four shampoo bowls with hot and cold running water and chairs.  
14 (A) ~~each~~ **Each** side approach shampoo bowl shall be at least 40 inches apart, center of bowl to  
15 center of bowl;  
16 (B) ~~each~~ **Each** free standing shampoo bowl shall be at least 31 inches apart, center of bowl to  
17 center of bowl;  
18 (C) ~~all~~ **All** other types of shampoo bowls shall be at least 31 inches apart, center of bowl to  
19 center of bowl;  
20 (4) Two manicure tables and stools;  
21 (5) One pedicure station that shall include a chair, a foot bath, and a stool; ~~and~~  
22 (6) One reclining or flat facial treatment table with leg support and a stool; and  
23 (7) One facial vaporizer.

24 (c) The clinic department in a cosmetology school shall be equipped with the following equipment if there are more  
25 than 40 enrolled ~~advanced~~ students:

- 26 (1) One station for each additional two students;  
27 (2) One shampoo bowl with hot and cold running water for each additional 20 students; and  
28 (3) One reclining or flat facial treatment table with leg support or chair for each additional 60  
29 students.

30 (d) Cosmetology schools that also offer the disciplines of ~~esthetics,~~ **esthetics** and manicuring shall be equipped with  
31 one additional station (as defined in this ~~section~~ **Section** per discipline) per two students and the equipment  
32 requirements specific to the discipline.

33 ~~(e) The theory department in a cosmetology school shall be equipped with desks and chairs.~~

34  
35 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; 88B-17;*

36 *Eff. January 1, 2012;*

37                    *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
38                    *13, 2015;*  
39                    *Amended Eff. April 1, 2023; January 1, 2016;*  
40                    *Readopted Eff. April 1, 2026.*

**21 NCAC 14T .0303 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS FOLLOWS:**

**21 NCAC 14T .0303 EQUIPMENT FOR ESTHETICS SCHOOLS**

(a) The practice department **classroom** in an esthetics school shall be equipped with one mannequin practice table or stand to accommodate each student in the practice department **classroom**. If the practice department **classroom** is separate from the clinic, in another room with a door, the practice department **classroom** ~~must~~ **shall** also have one hand washing sink with hot and cold running water, separate from restrooms.

(b) The clinic department in an esthetics school shall be equipped with the following for up to 20 students:

- (1) Ten stations: a station shall include a reclining facial treatment table with leg support and one stool;
- (2) a waste container at each station;
- (3) One facial vaporizer;
- (4) One galvanic current apparatus;
- (5) One infra-red lamp;
- (6) One woods lamp or skin scope;
- (7) One magnifying lamp;
- (8) One hard wax hair removal system;
- (9) One soft wax system;
- (10) One pore vacuum machine;
- (11) Two **of the required** stations with electrical outlet;
- (12) One exfoliation machine with brushes; and
- (13) One plumbed hand washing sink with hot and cold running water, separate from restrooms.

(c) The clinic department in an esthetics school shall be equipped with the following if there are more than 20 enrolled students:

- (1) One station for each additional two students: a station shall include one reclining facial treatment table with leg support and one stool; and
- (2) **A minimum of Two two** plumbed hand washing sinks with hot and cold running water, separate from restrooms.

*History Note: Authority G.S. 88B-2; 88B-4; 88B-16; 88B-17;*

*Eff. January 1, 2012;*

*Amended Eff. October 1, 2012;*

*Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January 13, 2015;*

*Amended Eff. April 1, 2023; January 1, 2016;*

*Readopted Eff. April 1, 2026.*



1 **21 NCAC 14T .0304 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS**  
2 **FOLLOWS:**

3  
4 **21 NCAC 14T .0304 EQUIPMENT FOR MANICURING SCHOOLS**

5 (a) The practice department **classroom** in a manicuring school shall be equipped with one mannequin practice table  
6 or stand to accommodate each student enrolled in the practice department **classroom**. If the practice department  
7 **classroom** is separate from the clinic, in another room with a door, the practice department **classroom** must also have  
8 one hand washing sink with hot and cold running water, separate from restrooms.

9 (b) The clinic department in a manicuring school shall be equipped with the following for up to 20 students:

- 10 (1) Two plumbed hand washing sinks with hot and cold running water, separate from restrooms,  
11 located in or adjacent to the clinic area;
- 12 (2) Ten manicuring tables with two chairs per table;
- 13 (3) Ten pedicure chairs and basins;
- 14 (4) Two **of the required** stations with electrical outlet;
- 15 (5) A waste container at each station; and
- 16 (6) A covered container for soiled or disposable towels located in the clinic area.

17 (c) The clinic department in a manicuring school shall be equipped with the following if there are more than 20  
18 enrolled students:

- 19 (1) One station for each additional two students, a station shall include one manicuring table and two  
20 chairs; and
- 21 (2) **A minimum of Two two** plumbed hand washing sinks with hot and cold running water, separate  
22 from restrooms.

23  
24 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; ~~88B-17~~;*

25 *Eff. January 1, 2012;*

26 *Amended Eff. October 1, 2012;*

27 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
28 *13, 2015;*

29 *Amended Eff. April 1, 2023; January 1, 2016;*

30 *Readopted Eff. April 1, 2026.*

1 **21 NCAC 14T .0305 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS**  
2 **FOLLOWS:**

3  
4 **21 NCAC 14T .0305 EQUIPMENT FOR NATURAL HAIR CARE STYLING SCHOOLS**

5 (a) The practice department **classroom** in a natural hair care styling school shall be equipped with the following:

- 6 (1) Styling equipment for the purpose of natural hair care;
- 7 (2) Visual **aids for the purpose of demonstrating natural hair care services**; and
- 8 (3) Practice ~~station~~ **stations** to accommodate each student.
- 9 (4) If the practice department **classroom** is separate from the clinic, in another room with a door, the  
10 practice department **classroom** must also have one hand washing sink with hot and cold running  
11 water, separate from restrooms.

12 (b) The clinic department in a natural hair care styling school shall be equipped with the following for up to 16  
13 students:

- 14 (1) Two shampoo bowls and chairs as follows:
  - 15 (A) each side approach shampoo bowl shall be 40 inches apart center of bowl to center of  
16 bowl; and
  - 17 (B) each free standing shampoo bowl shall be 31 inches apart center of bowl to center of  
18 bowl;
- 19 (2) Eight stations. A station shall include one mirror and one hydraulic chair;
- 20 (3) One **of the required** ~~station~~ **stations** with electrical outlet;
- 21 (4) One hooded floor type dryer; and
- 22 (5) Styling equipment for the purpose of natural hair care.

23 (c) The clinic department in a natural hair care styling school shall be equipped with an additional station for every  
24 two students if there are more than 16 enrolled students.

25  
26 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; ~~88B-17;~~*

27 *Eff. January 1, 2012;*

28 *Amended Eff. October 1, 2012;*

29 *Readopted Eff. January 1, 2016;*

30 *Amended Eff. April 1, ~~2023~~; **2023**;*

31 ***Readopted Eff. April 1, 2026.***

32

1 **21 NCAC 14T .0401 COSMETOLOGY AND APPRENTICE STUDENT EQUIPMENT IS**  
2 **READOPTED AS PUBLISHED IN 40:06 NCR 569AS FOLLOWS:**

3

4

**SECTION .0400 - STUDENT EQUIPMENT**

5

6 **21 NCAC 14T .0401 COSMETOLOGY AND APPRENTICE STUDENT EQUIPMENT**

7 Each cosmetology and apprentice cosmetology student shall be supplied **by the school** with following equipment:

8

(1) 12 combs;

9

(2) two capes;

10

(3) six brushes;

11

(4) assorted clips;

12

(5) hard rubber or nonflammable comb for heat protection used in thermal styling;

13

(6) one electric marcel iron;

14

(7) one razor and one clipper;

15

(8) one thinning shears;

16

(9) one shaping shears;

17

(10) one mannequin with hair; and

18

(11) one blow dryer.

19

20 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; 88B-17;*

21 *Eff. January 1, 2012;*

22 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
23 *13, 2015;*

24 *Amended Eff. September 1, 2020;*

25 *Readopted Eff. April 1, 2026.*

1 **21 NCAC 14T .0402 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS**  
2 **FOLLOWS:**

3 **21 NCAC 14T .0402 ESTHETICS STUDENT EQUIPMENT**

4 Each esthetics school shall make available to students the use of the following items while the students are in class:

- 5 (1) Draping;
- 6 (2) Spatulas;
- 7 (3) Tweezers;
- 8 (4) ~~Make-up~~ **Makeup** supplies; and
- 9 (5) One mannequin with head, neck and shoulders.

10

11 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16;*

12 *Eff. January 1, 2012;*

13 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
14 *13, 2015;*

15 *Amended Eff. January 1, 2024;*

16 *Readopted Eff. April 1, 2026.*

1 **21 NCAC 14T .0403 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS**  
2 **FOLLOWS:**

3 **21 NCAC 14T .0403 MANICURING STUDENT EQUIPMENT**

4 Each manicuring school shall provide each manicurist student with the following:

- 5 (1) A manicurist bowl;
- 6 (2) Nail brushes;
- 7 (3) A tray for manicuring supplies;
- 8 (4) One mannequin hand;
- 9 (5) A manicuring kit containing ~~proper~~ implements for manicuring and pedicuring; and
- 10 (6) Implements for artificial nails, nail ~~wraps~~ wraps, and tipping.

11

12 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; ~~88B-17~~;*

13 *Eff. January 1, 2012;*

14 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
15 *13, 2015;*

16 *Readopted Eff. April 1, 2026.*

1 **21 NCAC 14T .0404 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS**  
2 **FOLLOWS:**

3 **21 NCAC 14T .0404 NATURAL HAIR CARE STYLING STUDENT EQUIPMENT**

4 Each natural hair care school shall make available to students the use of the following items while the students are in  
5 class:

- 6 (1) Six combs;
- 7 (2) Six brushes;
- 8 (3) Ten clips;
- 9 (4) Mannequin with hair;
- 10 (5) One electric flat iron;
- 11 (6) One blowdryer;
- 12 (7) One hard rubber or nonflammable comb for heat protection used in thermal styling; and
- 13 (8) Two capes.

14

15 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16;*

16 *Eff. January 1, 2012;*

17 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
18 *13, 2015;*

19 *Amended Eff. January 1, 2024;*

20 *Readopted Eff. April 1, 2026.*

1 **21 NCAC 14T .0501 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS**  
2 **FOLLOWS:**

3 **SECTION .0500 - RECORD KEEPING**  
4

5 **21 NCAC 14T .0501 SUBMISSION OF RECORDS**

6 All cosmetic art schools shall submit to the Board the completed, original Board form as defined in Rule .0502 (a),  
7 (t) and (v) of this Subchapter for each student including enrollment, transfer, withdrawal and graduation. Cosmetic  
8 art student forms shall be submitted to the Board within the required time frame established in the following table.  
9

15 Days	30 Days
Esthetics, Manicuring, Natural Hair Care and Teacher trainee <del>enrollee and transfer</del> forms <del>including:</del> <del>enrollments, and transfers</del>	Cosmetology forms including: enrollments, withdrawals, transfers and graduations
	Esthetics, Manicuring, Natural Hair care and Teacher <del>trainee,</del> <u>trainee</u> withdrawal and graduation forms

10  
11 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16;*  
12 *Eff. January 1, 2012;*  
13 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
14 *13, 2015;*  
15 *Amended Eff. December 1, 2023;*  
16 *Readopted Eff. April 1, 2026.*  
17

1 **21 NCAC 14T .0502 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS**  
2 **FOLLOWS:**

3 **21 NCAC 14T .0502 PERMANENT RECORDS, FORMS, AND DOCUMENTATION**

4 (a) Cosmetic art schools ~~must~~ shall maintain locked storage for the permanent files of all enrolled students and  
5 students who have withdrawn or graduated together in one room within the approved square footage of the cosmetic  
6 art school. Withdrawal and graduation forms reviewed by the Board or an agent of the Board may be removed ~~from~~  
7 ~~this~~ and stored in accordance with Paragraph (i) of this Rule. The permanent file shall include a copy of:

- 8 (1) All Board Enrollment Forms including student name; date of birth; school code; course type;  
9 enrollment date; school owner name or on-site official and signature; and school seal. with student  
10 original signature;
- 11 (2) Documentation of student receipt of evaluation plans, school policies, school handbook, school  
12 and student contract; the Board ~~Infection Control~~ rules as set forth in 21 NCAC 14H .0200, .0300,  
13 .0400, and .0500 and 21 NCAC 14I .0401, and 21 NCAC 14T .0612 and .0703.
- 14 (3) Social security card for any individual who has a social security number or tax ID card or  
15 Department of Homeland Security ID;
- 16 (4) Government issued photo ID and proof of date of birth;
- 17 (5) Documentation of field trip hours, grades for all required evaluation plans with date of completion  
18 and teacher signature.
- 19 (6) Documentation for any leave of absence over 30 days. Documentation shall include an anticipated  
20 return date and updated notes every 30 days if the return date exceeds the anticipated return date;
- 21 (7) Transfer of hours form documenting hours earned in other schools for hours accepted by current  
22 school;
- 23 (8) All Board Withdrawal Forms; Forms including student name date of birth; school code; course  
24 type; enrollment date and last date of attendance; Number of hours and minutes completed; and  
25 school owner name or on-site official and signature; and school seal.
- 26 (9) Internship Form; and
- 27 (10) Graduation Form.

28 (b) The school shall keep onsite, records for all enrolled students:

- 29 (1) daily attendance in school;
- 30 (2) daily online hours;
- 31 (3) daily field trip hours;
- 32 (4) weekly guided theory and demonstration;
- 33 (5) weekly subtotal of attendance in school;
- 34 (6) weekly subtotal of online hours;
- 35 (7) running grand total of all earned hours through the prior week; and
- 36 (8) performances;

- 37 (c) Upon withdrawal or graduation the daily records, weekly subtotals, and grand total shall be placed in the  
38 student's permanent file.
- 39 (d) When a student enrolled in a cosmetic art school withdraws from the school, the cosmetic art school shall report  
40 the withdrawal to the Board.
- 41 (e) If a student withdraws from a cosmetic art discipline within the first five days, the school need not submit the  
42 enrollment to the Board. The unsubmitted enrollment ~~must~~ shall be maintained in the student file until reviewed by  
43 the Board or an agent of the Board after which, it may be removed.
- 44 (f) The graduation form documentation ~~must~~ shall be signed by on site school staff or ~~on-site~~ on-site school  
45 administrators and ~~must~~ shall have the seal of the school affixed. The original graduation form documentation ~~must~~  
46 shall be prepared on the Board form and shall indicate that the applicable ~~requirement~~ requirements of this Chapter  
47 have been met. The cosmetic art school shall ~~securely~~ submit the graduation form to the Board at the Board's  
48 address set forth in Rule 14A .0104 or submit the graduation form via the Board's school documents portal at  
49 www.nccosmeticarts.com within 30 days of the student's graduation date.
- 50 (g) All forms submitted to the Board ~~must~~ shall be sealed originals or a digital scan of sealed originals and a copy  
51 shall be maintained in the school permanent file storage. Except for student signatures, all forms submitted to the  
52 Board ~~must~~ shall be completed by ~~on-site~~ on-site school staff or ~~on-site~~ on-site school administrators. Board forms  
53 shall be used for the sole purpose of documenting to the Board student records and shall not be used to notify  
54 students of enrollment, transfer of hours, withdrawal, or graduation.
- 55 (h) Changes or corrections made by the school to any Board form ~~must~~ shall be submitted to the Board with  
56 supporting documentation.
- 57 (i) All cosmetic art schools ~~must~~ shall maintain on file at the school an original daily record of enrolled students'  
58 hours and performances. This record ~~must~~ shall be kept in a secured location under lock and key but made available  
59 for review by the Board or its agent at any time.
- 60 (j) All records kept by a cosmetic art school on a student who has withdrawn or graduated ~~must~~ shall be kept in the  
61 school's locked files for future reference until the date the student is accepted for the Board examination or five  
62 years after the date the student first enrolled in the school, whichever occurs earlier. Forms reviewed by the Board or  
63 an agent of the Board may be removed from this room.
- 64 (k) The record of all hours and performance evaluation plans ~~must~~ shall be documented in writing. Credit issued to  
65 students that cannot be verified shall be eliminated from the student record by an agent of the Board.
- 66 (l) Access to student records ~~must~~ shall be limited to agents of the Board, teachers, and administrators of the school.  
67 Electronic versions of student records ~~must~~ shall be kept secure and may only be accessed through school authorized  
68 equipment. Personal devices may not be used to access student records. Records shall not be altered offsite. Records  
69 that are altered ~~must~~ shall be altered onsite and ~~must~~ shall have documentation supporting the change attached. The  
70 format, school name, and school code on Board forms cannot be altered.
- 71 (m) All individuals in a cosmetic art school receiving cosmetic art education, earning hours, or performing or  
72 practicing cosmetic art services ~~must~~ shall be enrolled in the school.

73 (n) Only teachers reported to the Board as employees of a cosmetic art school may grade evaluation plans. Only ~~on~~  
74 ~~site~~ **on-site** teachers, on site school administrators, or ~~on-site~~ **on-site** school staff shall record student ~~hours~~ **hours**,  
75 grade examinations, and determine completion and record credit.

76 (o) Minimum scores required for examinations and the successful completion of practice or performances as  
77 determined through the school's evaluation plan that is approved by the Board at the time of application shall be  
78 disclosed to students at the time of enrollment. Teachers ~~must~~ **shall** use the evaluation plan approved by the Board to  
79 assess student competency. Passing grades and performances shall not be credited to students who fail to meet the  
80 requirements of the evaluation plan.

81 (p) The names of students with unsatisfied academic obligations shall not be submitted to the Board as graduates  
82 but may be submitted as withdrawn.

83 (q) Cosmetic art schools shall not prevent the graduation of students who have met the Board minimum  
84 requirements and passed all school academic requirements.

85 (r) Records of hours ~~must~~ **shall** be rounded to no more than the nearest quarter hour. Cosmetic art schools shall not  
86 give or deduct hours or performances as rewards or penalties.

87 (s) An applicant shall receive credit for instruction taken in another state if the applicant's record is certified by the  
88 state agency or department that issues licenses to practice in the cosmetic arts. If this agency or department does not  
89 maintain any student records or if the state does not give license to practice in the cosmetic arts, then the records  
90 may be certified by any state department or state agency that does maintain such records and is willing to certify  
91 their accuracy. If no state department or board will certify the accuracy of the student's records, then the Board shall  
92 review the student's records for validity on a case-by-case basis using the documentation provided by the out-of-  
93 state school and submitted to the Board by the accepting ~~NC~~ **North Carolina** school.

94 (t) Hours transferred between open North Carolina schools ~~must~~ **shall** be obtained by the submission of the Board  
95 transfer form mailed directly from the school in which the hours are earned with the school seal affixed, with grades  
96 for examinations and performances to the new school in which a student enrolls. Such original documentation shall  
97 be submitted to the Board with enrollment. Schools ~~must~~ **shall** submit transfer forms for any student that requests a  
98 transfer and has no outstanding financial obligations. Transfer forms shall include the following:

- 99 (1) Student name and ~~social security number;~~ **date of birth;**
- 100 (2) School code;
- 101 (3) Course type and required evaluations;
- 102 (4) Enrollment date and last date of attendance;
- 103 (5) Number of hours and minutes completed;
- 104 (6) School owner name or on-site official and signature; and
- 105 (7) School seal.

106 (u) A student ~~must~~ **shall** pass an entrance examination including required evaluations given by the school to which  
107 the student is transferring for the hours to be transferred from one cosmetic art school to another.

108 (v) Certification of completion of a curriculum established in 21 NCAC 14T .0602 through .0610 shall be required  
109 on the graduation form and application for the Board examination. Graduation forms shall include the following:

- 110 (1) Student name and ~~social security number;~~ date of birth;  
111 (2) School code;  
112 (3) Course type completed;  
113 (4) Date of course completion;  
114 (5) Number of hours and minutes completed;  
115 (6) School owner or on-site official name and signature; and  
116 (7) School seal.

117 (w) Transfer forms shall include the following:

- 118 (1) Student name and date of birth;  
119 (2) School code;  
120 (3) Shop name and license number  
121 (4) Dates of internship  
122 (5) Number of hours and minutes completed;  
123 (6) School owner or on-site official name and signature; and  
124 (7) School seal.

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128 *History Note: Authority G.S. 88B-4; 88B-16;*  
129 *Eff. January 1, 2012;*  
130 *Amended Eff. January 1, 2014; June 1, 2013;*  
131 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
132 *13, 2015;*  
133 *Amended Eff. April 1, 2023; September 1, 2021; September 1, 2020; October 1, 2019; December*  
134 *1, 2016;*  
135 *Readopted Eff. April 1, 2026.*

1 **21 NCAC 14T .0601 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS**  
2 **FOLLOWS:**

3 **SECTION .0600 - CURRICULA**  
4

5 **21 NCAC 14T .0601 COSMETIC ART CURRICULA**

6 (a) Cosmetic art schools shall develop and submit to the Board a curriculum of each discipline to be taught at the  
7 school. The curriculum, once approved by the Board's standards listed in Rules ~~.0602-.0610~~, **.0602-.0610** of this  
8 ~~Section~~ **Section**, shall be adhered to and lessons developed from the approved curriculum.

9 (b) Blood exposure and infection control evaluations ~~must~~ **shall** be passed with a score of 100 percent before a  
10 student may practice or execute a performance for a cosmetic art service. Before a student may execute a  
11 performance the student shall pass the respective mannequin practice evaluation plan.

12 (c) All cosmetic art students shall receive **conceptual education** training on Board laws, Board rules, website,  
13 licensure scope of practice, **and** Safety Data Sheets prepared by the manufacturer on all products used by the  
14 school's students in performances.

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16 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; ~~88B-17~~;*

17 *Eff. January 1, 2012;*

18 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
19 *13, 2015;*

20 *Amended Eff. April 1, 2023; October 1, 2019; January 1, 2016;*

21 *Readopted Eff. April 1, 2026.*

1 **21 NCAC 14T .0602 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS**  
2 **FOLLOWS:**

3 **21 NCAC 14T .0602 COSMETOLOGY CURRICULUM**

4 (a) ~~To meet the approval of the Board, a~~ **A** cosmetologist training course shall begin with infection control and  
5 blood exposure procedures as defined in 21 NCAC 14H .0403 and .0404 and consist of 1500 hours of instruction as  
6 defined in 21 NCAC 14T .0612(c).

7 (b) Students ~~must~~ **shall** pass the infection control and blood exposure procedures evaluation plan with a score of 100  
8 percent.

9 (c) Each school ~~must~~ **shall** develop and use required evaluations for each of the Board required services listed in  
10 this Paragraph. Evaluation plans ~~must~~ **shall** include a minimum of infection control, tool safety, client consultation,  
11 draping, and safe application and be recorded in the ~~student~~ **student's** permanent file. Teachers ~~must~~ **shall** ensure  
12 students follow infection control, tool safety, draping, and safe application of products for all service performances.  
13 Students ~~must~~ **shall** receive guided theory, demonstration, guided practice, independent theory, and practice, **and**  
14 pass the evaluation plan, prior to performing services on a live model:

- 15 (1) Blow drying and hot iron;
- 16 (2) Hair cut with shears, a ~~razor~~ **razor**, and clipper;
- 17 (3) Color application including virgin and retouch;
- 18 (4) Relaxer application including virgin and retouch;
- 19 (5) Permanent waving;
- 20 (6) Basic ~~manicure~~ **manicure**;
- 21 (7) Basic pedicure;
- 22 (8) Basic facial including steam; and
- 23 (9) Waxing.

24 (d) Each school ~~must~~ **shall** develop and use evaluation plans for each of the cosmetic art services listed in this  
25 Paragraph. Evaluation plans ~~must~~ **shall** include a minimum of infection control, tool safety, client consultation,  
26 draping, and safe application services to a client. In addition to the requirements set forth in Paragraph (a) of this  
27 Rule all students ~~must~~ **shall** receive guided theory, demonstration, guided practice, independent theory, and practice,  
28 and perform the following services:

- 29 (1) Shampooing;
- 30 (2) Roller sets;
- 31 (3) Pin curls;
- 32 (4) Ridge curls with C shaping;
- 33 (5) Fingerwaves;
- 34 (6) Artificial hair;
- 35 (7) Up-styles;
- 36 (8) Pressing or thermal;
- 37 (9) Blow drying;

- 38 (10) Hot iron;
- 39 (11) Styles that apply tension (twists, braiding, locs, or knots);
- 40 (12) Solid form cut;
- 41 (13) Elevated cut;
- 42 (14) Cut with tapered or thinning shears;
- 43 (15) Razor cut;
- 44 (16) Clipper cut;
- 45 (17) Shears over comb cut;
- 46 (18) Clippers over comb cut;
- 47 (19) Virgin darker;
- 48 (20) Virgin lightener;
- 49 (21) Retouch;
- 50 (22) Foil;
- 51 (23) Freehand painting;
- 52 (24) Relaxer;
- 53 (25) Permanent waving rod placement rectangle, or contour or bricklay-overlap or spiral;
- 54 (26) Basic manicure or pedicure;
- 55 (27) Artificial nails;
- 56 (28) Basic facial;
- 57 (29) Waxing including face and body;
- 58 (30) Hair removal with tweezers;
- 59 (31) Hair removal with razor;
- 60 (32) Makeup application;
- 61 (33) Lash lift and brow lamination;
- 62 (34) Artificial lashes; and
- 63 (35) Lash and brow tint.

64

65 *History Note: Authority G.S. 88B-4; 88B-16;*  
66 *Eff. January 1, 2012;*  
67 *Amended Eff. January 1, 2015; June 1, 2013; October 1, 2012;*  
68 *Readopted Eff. January 1, 2016;*  
69 *Amended Eff. April 1, 2023; September 1, 2020; October 1, 2019.*

70

1 **21 NCAC 14T .0603 APPRENTICE COSMETOLOGY CURRICULUM IS READOPTED AS**  
2 **PUBLISHED IN 40:06 NCR 569 AS FOLLOWS:**

3  
4 **21 NCAC 14T .0603 APPRENTICE COSMETOLOGY CURRICULUM**

5 (a) ~~To meet the approval of the Board, a~~ **An apprentice** cosmetologist training course shall begin with infection  
6 control and blood exposure procedures as defined in 21 NCAC 14H .0403 and .0404 and consist of 1200 hours of  
7 instruction as defined in 21 NCAC 14T .0612(c).

8 (b) Students ~~must~~ **shall** pass the infection control and blood exposure procedures evaluation plan with a score of 100  
9 percent.

10 (c) Each school ~~must~~ **shall** develop and use required evaluations for each of the Board required services listed in  
11 this Paragraph. Evaluation plans ~~must~~ **shall** include a minimum of infection control, tool safety, client consultation,  
12 draping, and safe application and be recorded in the ~~student~~ **student's** permanent file. Teachers ~~must~~ **shall** ensure  
13 students follow infection control, tool safety, draping, and safe application of products for all service performances.  
14 Students ~~must~~ **shall** receive guided theory, demonstration, guided practice, independent theory, and practice, **and**  
15 pass the evaluation plan, prior to performing services on a live model:

- 16 (1) Blow drying and hot iron;
- 17 (2) Hair cut with shears, a ~~razor~~ **razor**, and clipper;
- 18 (3) Color application including virgin and retouch;
- 19 (4) Relaxer application including virgin and retouch;
- 20 (5) Permanent waving;
- 21 (6) Basic ~~manicure~~ **manicure**;
- 22 (7) Basic pedicure;
- 23 (8) Basic facial including steam; and
- 24 (9) Waxing.

25 (d) Each school ~~must~~ **shall** develop and use evaluation plans for each of the cosmetic art services listed in this  
26 Paragraph. Evaluation plans ~~must~~ **shall** include a minimum of infection control, tool safety, client consultation,  
27 draping, and safe application services to a client. In addition to the requirements set forth in Paragraph (a) of this  
28 Rule all students ~~must~~ **shall** receive guided theory, demonstration, guided practice, independent theory, and practice,  
29 and perform the following services:

- 30 (1) Shampooing;
- 31 (2) Roller sets;
- 32 (3) Pin curls;
- 33 (4) Ridge curls with C shaping;
- 34 (5) Fingerwaves;
- 35 (6) Artificial hair;
- 36 (7) Up-styles;
- 37 (8) Pressing or thermal;



1 **21 NCAC 14T .0604 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS**  
2 **FOLLOWS:**

3  
4 **21 NCAC 14T .0604 ESTHETICS CURRICULUM**

5 (a) ~~To meet the approval of the Board, an~~ **An** esthetician training course shall begin with infection control and blood  
6 exposure procedures as defined in 21 NCAC 14H .0403 and .0404 and consist of 600 hours of instruction as defined  
7 in 21 NCAC 14T .0612(c).

8 (b) Students ~~must~~ **shall** pass the infection control and blood exposure procedures evaluation plan with a score of 100  
9 percent.

10 (c) Each school ~~must~~ **shall** develop and use required evaluations for each of the Board required services listed in  
11 this Paragraph. Evaluation plans ~~must~~ **shall** include a minimum of infection control, tool safety, client consultation,  
12 draping, and safe application and be recorded in the ~~student~~ **student's** permanent file. Teachers ~~must~~ **shall** ensure  
13 students follow infection control, tool safety, draping, and safe application of products for all service performances.  
14 Students ~~must~~ **shall** receive guided theory, demonstration, guided practice, independent theory, and practice, **and**  
15 pass the evaluation plan, prior to performing services on a live model:

- 16 (1) Basic facial, including steam;
- 17 (2) Waxing;
- 18 (3) Lash lift and brow lamination;
- 19 (4) Artificial lashes; and
- 20 (5) Lash and brow tint.

21 (d) Each school ~~must~~ **shall** develop and use evaluation plans for each of the cosmetic art services listed in this  
22 Paragraph. Evaluation plans ~~must~~ **shall** include a minimum of infection control, tool safety, client consultation,  
23 draping, and safe application services to a client. In addition to the requirements set forth in Paragraph (a) of this  
24 Rule all students ~~must~~ **shall** receive guided theory, demonstration, guided practice, independent theory, and practice,  
25 and perform the following services:

- 26 (1) Draping;
- 27 (2) Basic facials;
- 28 (3) Waxing including underarm, lip, eyebrow, ~~leg~~ **leg**, and bikini;
- 29 (4) Hair removal with depilatory and tweezers;
- 30 (5) Makeup application;
- 31 (6) Facials with machines including Woods lamp, magnifier, galvanic current, LED light, high  
32 frequency (direct and indirect), infrared light, vaporizer, microderm abrasion, suction, **and**  
33 exfoliating;
- 34 (7) Manual ~~Exfoliation~~ **exfoliation** including products and devices;
- 35 (8) Manual extraction;
- 36 (9) ~~artificial~~ **Artificial** lashes including single eyelash extensions;
- 37 (10) Facial or body treatment (cleansing, manipulations, masks, and chemical peels);

- 38 (11) Aromatherapy;
- 39 (12) Make-up application;
- 40 (13) Lash lift and brow lamination;
- 41 (14) Microneedling;
- 42 (15) Dermaplaning; and
- 43 (16) Lash and brow tint.

44

45 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; 88B-17;*

46 *Eff. January 1, 2012;*

47 *Amended Eff. January 1, 2015; August 1, 2014;*

48 *Readopted Eff. January 1, 2016;*

49 *Amended Eff. April 1, 2023; September 1, 2020; October 1, ~~2019~~ 2019;*

50 *Readopted Eff. April 1, 2026.*

1 **21 NCAC 14T .0605 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS**  
2 **FOLLOWS:**

3  
4 **21 NCAC 14T .0605 MANICURING CURRICULUM**

5 (a) ~~To meet the approval of the Board, a~~ **A** manicurist training course shall begin with infection control and blood  
6 exposure procedures as defined in 21 NCAC 14H .0403 and .0404 and consist of 300 hours of instruction as defined  
7 in 21 NCAC 14T .0612(c).

8 (b) Students ~~must~~ **shall** pass the infection control and blood exposure procedures evaluation plan with a score of 100  
9 percent.

10 (c) Each school ~~must~~ **shall** develop and use required evaluations for each of the Board required services listed in  
11 this Paragraph. Evaluation plans ~~must~~ **shall** include a minimum of infection control, tool safety, client consultation,  
12 draping, and safe application and be recorded in the ~~student~~ **student's** permanent file. Teachers ~~must~~ **shall** ensure  
13 students follow infection control, tool safety, draping, and safe application of products for all service performances.  
14 Students ~~must~~ **shall** receive guided theory, demonstration, guided practice, independent theory, and practice, **and**  
15 pass the evaluation plan, prior to performing services on a live model:

- 16 (1) Basic manicure;
- 17 (2) Basic pedicure with rasp;
- 18 (3) Sculptured nails including application, fill, and removal; and
- 19 (4) Electric file.

20 (d) Each school ~~must~~ **shall** develop and use evaluation plans for each of the cosmetic art services listed in this  
21 Paragraph. Evaluation plans ~~must~~ **shall** include a minimum of infection control, tool safety, client consultation,  
22 draping, and safe application services to a client. In addition to the requirements set forth in Paragraph (a) of this  
23 Rule all students ~~must~~ **shall** receive guided theory, demonstration, guided practice, independent theory, and practice,  
24 and perform the following services:

- 25 (1) Basic manicure;
- 26 (2) Basic pedicure;
- 27 (3) Nail tips;
- 28 (4) Acrylic overlay (application, repair, fill, and removal);
- 29 (5) Sculptured nails (application, repair, fill, and removal);
- 30 (6) Gel overlay (application, repair, fill, and removal);
- 31 (7) Trimming;
- 32 (8) Filing;
- 33 (9) Shaping;
- 34 (10) Decorating;
- 35 (11) Arm and hand manipulation; and
- 36 (12) Electric file.

38 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; 88B-17;*  
39 *Eff. January 1, 2012;*  
40 *Amended Eff. January 1, 2015; August 1, 2014;*  
41 *Readopted Eff. January 1, 2016;*  
42 *Amended Eff. April 1, 2023; September 1, 2020; October 1, ~~2019~~2019;*  
43 *Readopted Eff. April 1, 2026.*

1 **21 NCAC 14T .0606 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS**  
2 **FOLLOWS:**

3  
4 **21 NCAC 14T .0606 NATURAL HAIR CARE CURRICULUM**

5 (a) ~~To meet the approval of the Board, a~~ **A** natural hair care specialist training course shall begin with infection  
6 control and blood exposure procedures as defined in 21 NCAC 14H .0403 and .0404 and consist of 300 hours of  
7 instruction as defined in 21 NCAC 14T .0612(c).

8 (b) Students ~~must~~ **shall** pass the infection control and blood exposure procedures evaluation plan with a score of 100  
9 percent.

10 (c) Each school ~~must~~ **shall** develop and use required evaluations for each of the Board required services listed in  
11 this Paragraph. Evaluation plans ~~must~~ **shall** include a minimum of infection control, tool safety, client consultation,  
12 draping, and safe application and be recorded in the ~~student~~ **student's** permanent file. Teachers ~~must~~ **shall** ensure  
13 students follow infection control, tool safety, draping, and safe application of products for all service performances.  
14 Students ~~must~~ **shall** receive guided theory, demonstration, guided practice, independent theory, and practice, **and**  
15 pass the evaluation plan, prior to performing services on a live model:

- 16 (1) Three strand overbraid and underbraid;
- 17 (2) Track and sew weft; and
- 18 (3) Blow drying and hot iron.

19 (d) Each school ~~must~~ **shall** develop and use evaluation plans for each of the cosmetic art services listed in this  
20 Paragraph. Evaluation plans ~~must~~ **shall** include a minimum of infection control, tool safety, client consultation,  
21 draping, and safe application services to a client. In addition to the requirements set forth in Paragraph (a) of this  
22 Rule all students ~~must~~ **shall** receive guided theory, demonstration, guided practice, independent theory, and practice,  
23 and perform the following services:

- 24 (1) Twists;
- 25 (2) Knots;
- 26 (3) Locs;
- 27 (4) ~~two~~ **Two** strand overlap;
- 28 (5) ~~three~~ **Three** strand overbraid;
- 29 (6) ~~three~~ **Three** strand underbraid;
- 30 (7) On the scalp three strand braid;
- 31 (8) Track and sew weft;
- 32 (9) Adding hair extensions;
- 33 (10) Shampooing;
- 34 (11) Draping;
- 35 (12) Wrapping; and
- 36 (13) Blowdry and thermal iron.

38 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16;*  
39 *Eff. January 1, 2012;*  
40 *Amended Eff. January 1, 2015; August 1, 2014; June 1, 2013;*  
41 *Readopted Eff. January 1, 2016;*  
42 *Amended Eff. April 1, 2023; September 1, 2020; October 1, ~~2019~~ 2019;*  
43 *Readopted Eff. April 1, 2026.*  
44

1 **21 NCAC 14T .0607 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS**  
2 **FOLLOWS:**

3  
4 **21 NCAC 14T .0607 COSMETOLOGY TEACHER TRAINEE CURRICULUM**

5 (a) ~~To meet the approval of the Board, a~~ **A** cosmetologist teacher training course shall consist of at least 800 hours  
6 of instruction in theory and practical application, divided as follows:  
7

Requirement Description	Hours
Guided and independent <del>Theory:</del> <b>theory:</b> observation, motivation, student relations, teaching techniques, preparing lesson plans, preparing class lectures and presentations, preparing examinations, grading, and G.S. 88B and the rules of the Board	400
Practical Application: Conducting guided theory classes from prepared lessons, preparing and giving examinations, and giving demonstrations	400

8  
9 (b) Trainees shall receive a minimum of 150 hours of guided **or independent** theory prior to providing any  
10 instruction in a cosmetic art classroom.

11  
12 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; ~~88B-17;~~*  
13 *Eff. January 1, 2012;*  
14 *Readopted Eff. January 1, 2016;*  
15 *Amended Eff. April 1, 2023; October, 1, ~~2019-2019;~~*  
16 ***Readopted Eff. April 1, 2026.***  
17

1 **21 NCAC 14T .0608 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS**  
2 **FOLLOWS:**

3  
4 **21 NCAC 14T .0608 ESTHETIC TEACHER TRAINEE CURRICULUM**

5 (a) ~~To meet the approval of the Board under the standards set out in these Rules, an~~ **An** esthetician teacher training  
6 course shall consist of at least 650 hours of instruction in theory and practical application, divided as follows:  
7

Requirement Description	Hours
Guided and independent <del>Theory:</del> <b>theory:</b> observation, motivation, student relations, teaching techniques, preparing lesson plans, preparing class lectures and presentations, preparing examinations, grading, and G.S. 88B and the rules of the Board	325
Practical Application: Conducting guided theory classes from prepared lessons, preparing and giving examinations, and giving demonstrations	325

8  
9 (b) Trainees shall receive a minimum of 120 hours of guided **or independent** theory prior to providing any  
10 instruction in a cosmetic art classroom.

11  
12 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; 88B-17;*  
13 *Eff. January 1, 2012;*  
14 *Readopted Eff. January 1, 2016 ;*  
15 *Amended Eff. April 1, 2023; October 1, ~~2019~~, **2019**;*  
16 ***Readopted Eff. April 1, 2026.***  
17

1 **21 NCAC 14T .0609 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS**  
2 **FOLLOWS:**

3  
4 **21 NCAC 14T .0609 MANICURIST TEACHER TRAINEE CURRICULUM**

5 (a) ~~To meet the approval of the Board under the standards set out in these Rules, a~~ **A** manicurist teacher training  
6 course shall consist of at least 320 hours of instruction in theory and practical application, divided as follows:  
7

Requirement Description	Hours
Guided and independent <del>Theory:</del> <b>theory:</b> observation, motivation, student relations, teaching techniques, preparing lesson plans, preparing class lectures and presentations, preparing examinations, grading, and G.S. 88B and the rules of the Board	160
Practical Application: Conducting guided theory classes from prepared lessons, preparing and giving examinations, and giving demonstrations	160

8  
9 (b) Trainees shall receive a minimum of 115 hours of guided **or independent** theory prior to providing any  
10 instruction in a cosmetic art classroom.

11  
12 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; 88B-17;*  
13 *Eff. January 1, 2012;*  
14 *Readopted Eff. January 1, 2016;*  
15 *Amended Eff. April, 1, 2023; October 1, ~~2019-~~ **2019;***  
16 ***Readopted Eff. April 1, 2026.***

1 **21 NCAC 14T .0610 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS**  
2 **FOLLOWS:**

3  
4 **21 NCAC 14T .0610 NATURAL HAIR CARE TEACHER CURRICULUM**

5 (a) ~~To meet the approval of the Board under the standards set out in these Rules,~~ **A** natural hair care teacher  
6 training course shall consist of at least 320 hours of instruction in theory and practical application, divided as  
7 follows:  
8

Requirement Description	Hours
Guided and independent <del>Theory:</del> <b>theory:</b> observation, motivation, student relations, teaching techniques, preparing lesson plans, preparing class lectures and presentations, preparing examinations, grading, and G.S. 88B and the rules of the Board	160
Practical Application: Conducting guided theory classes from prepared lessons, preparing and giving examinations, and giving demonstrations	160

9  
10 (b) Trainees shall receive a minimum of 115 hours of guided **or independent** theory prior to providing any  
11 instruction in a cosmetic art classroom.

12  
13 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; 88B-17;*  
14 *Eff. January 1, 2012;*  
15 *Readopted Eff. January 1, 2016;*  
16 *Amended Eff. April 1, 2023; October 1, 2019, **2019;***  
17 ***Readopted Eff. April 1, 2026.***  
18  
19

1 **21 NCAC 14T .0611 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS**  
2 **FOLLOWS:**

3  
4 **21 NCAC 14T .0611 ONLINE INSTRUCTION**

5 (a) Online instruction and course hours are accepted by the Board for any cosmetic art curriculum.

6 (b) The school shall determine if a student possesses the skills and comprehension necessary to succeed in an online  
7 instruction environment and maintain in each student's record documentation of the method used to determine the  
8 student's skill and comprehension.

9 (c) The school shall track and record the student's hours by minute and educational achievements in the online  
10 instruction and shall provide electronic reports generated by the tracking system to an agent of the Board or its  
11 inspector upon request.

12 ~~(d) The school shall document the student demonstrates participation in the online education course(s).~~

13 ~~(e)~~ (d) Online instruction shall be limited to the independent or guided theory portion only and no more than 50  
14 percent for teacher trainees and 30 percent of the total statutorily required hours for the respective cosmetic art  
15 discipline.

16 ~~(f)~~ (e) The school shall provide access to technical support regarding function and usage of any online program or  
17 resource utilized for the online educational course or program to students and instructors.

18  
19 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16;*

20 *Eff. January 1, 2012;*

21 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
22 *13, 2015;*

23 *Amended Eff. April 1, 2023; October 1, 2019;*

24 *Readopted Eff. April 1, 2026.*

1 **21 NCAC 14T .0612 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS**  
2 **FOLLOWS:**

3 **21 NCAC 14T .0612 INSTRUCTION GUIDELINES**

4 (a) The hours earned in the clinic department must be devoted to safe and effective practice and performance  
5 completions.

6 (b) Work in the clinic department may be done on the public.

7 (c) All instruction in a cosmetic art school shall be in this order:

8 (1) Guided theory;

9 (2) Demonstration;

10 (3) Guided practice;

11 (4) Independent theory;

12 (5) Practice;

13 (6) Evaluation and passage of evaluation; and

14 (7) Performance.

15 (d) Infection control and blood exposure required evaluations shall be taught in this order:

16 (1) Hand washing;

17 (2) Implement disinfection;

18 (3) Beginning and end of day infection control;

19 (4) Blood exposure (self cut); and

20 (5) Blood exposure (client).

21 (e) A minimum of 10 percent of scheduled attendance time each week shall be dedicated to guided theory,  
22 demonstration, and guided practice.

23 (f) All **written** assignments shall be graded and returned to the students.

24 (g) Cosmetic art students shall receive training and practice only in the discipline in which they are enrolled.

25 (h) Performances on other students may be performed in the clinic or in a room within the school with a cosmetic  
26 art station.

27 (i) Textbooks shall not be used more than five years if a newer version is available.

28 (j) Schools shall provide textbooks and supplementary educational materials and equipment **as listed in 21 NCAC**  
29 **14T .0301-.0404** to students.

30 (k) A cosmetic art teacher shall not perform clinical services on a client at the cosmetic art school.

31 (l) Exams administered in a proctored exam site need not be attended by a cosmetic art teacher.

32 (m) Cosmetic art teachers shall use the respective evaluation plan to verify student competency prior to assigning a  
33 performance.

34 (n) The school shall provide students and teachers with access to current reference materials that may include, but  
35 are not limited to, such formats as books, periodicals and other written matter, audio-visual equipment and materials,  
36 digital media, and online education platforms to support the educational course. Equipment for producing digital and  
37 paper copies of supplementary instructional materials shall be available.

38 (o) Schools must develop lesson plans for conceptual education, guided theory, hands-on education, and  
39 demonstrations that integrate Board infection control rules as established in 21 NCAC 14H with the steps to  
40 complete each service as listed in 21 NCAC 14T .0602-.0606.

41 (p) School owners, teachers, and school administrators shall not make any statement to a member of the public or  
42 ~~students~~ students, either verbally or in writing, stating or implying Board mandated consequences that are not  
43 established by the Board rules or NC General Statutes. A violation of this prohibition is considered practicing or  
44 attempting to practice by fraudulent misrepresentation as set forth in 21 NCAC 14P .0108

45

46 *History Note: Authority G.S. 88B-4; 88B-16;*

47 *Eff. January 1, 2012;*

48 *Amended Eff. June 1, 2013; October 1, 2012;*

49 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
50 *13, 2015;*

51 *Amended Eff. April 1, 2023; March 1, 2022; October 1, 2019; January 1, 2016;*

52 *Readopted Eff. April 1, 2026.*

1 **21 NCAC 14T .0613 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS**  
2 **FOLLOWS:**

3  
4 **21 NCAC 14T .0613 UNIFORMS AND IDENTIFICATION**

5 (a) Each cosmetic arts school ~~must~~ **shall** define what constitutes a uniform for students and acceptable attire for  
6 teachers. Students and teachers shall wear the uniform or acceptable attire as defined by the school so that Board  
7 members or agents of the Board can identify by sight students and teachers.

8 (b) Each school's definition of a **uniform or** acceptable attire cannot change more than once per year.

9 (c) Students ~~must~~ **shall** wear a name tag identifying student ~~name,~~ **name and** cosmetic art discipline. ~~At no time~~  
10 ~~shall a student~~ **Students shall not** fail to wear a name tag.

11 (d) Each cosmetic art school may permit students to be out of uniform a maximum of four days per year. Notice to  
12 the Board ~~must~~ **shall** be submitted prior to any day uniforms will not be worn.

13 (e) Teachers, guest lecturers, and substitute teachers ~~must~~ **shall** wear a name tag with name and position title.

14  
15 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; ~~88B-17;~~*

16 *Eff. January 1, 2012;*

17 *Amended Eff. October 1, 2012;*

18 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
19 *13, 2015;*

20 *Amended Eff. April 1, 2023;*

21 *Readopted Eff. April 1, 2026.*

22

1 **21 NCAC 14T .0614 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS**  
2 **FOLLOWS:**

3  
4 **21 NCAC 14T .0614 INTERNSHIPS**

5 **Cosmetic art schools** ~~Schools~~ and cosmetic art shops desiring to implement an internship program shall follow these  
6 requirements:

- 7 (1) Schools wishing to participate in an internship program ~~must~~ **shall** notify the Board of intent to  
8 implement a program before credit for an internship may be granted.
- 9 (2) Schools shall report to the Board all cosmetic art shops contracted and students selected to  
10 participate in the program.
- 11 (3) Internships may be arranged in various time frames but shall never exceed five percent of a  
12 student's **total** training period.
- 13 (4) Credit for an internship shall be granted upon submission of student hours verification based on a  
14 daily attendance record. Hours ~~must~~ **shall** be recorded on a form approved by the school.
- 15 (5) Students may be assigned a variety of duties, but client services are restricted. Cosmetology and  
16 natural hair care students may provide only shampoo services, manicurist students may only  
17 remove nail ~~polish~~ **polish**, and esthetician students may only drape clients.
- 18 ~~(6) Students must follow all Board rules and regulations.~~
- 19 ~~(7)~~ **(6)** A licensed teacher need not be in attendance during this internship.
- 20 ~~(8)~~ **(7)** Students participating in the program shall not receive compensation for duties performed  
21 in the cosmetic art shop.
- 22 ~~(9)~~ **(8)** Prior to a student participating in an internship the student ~~must~~ **shall** have passed the  
23 infection control and blood exposure evaluations.

24  
25 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; ~~88B-17;~~*

26 *Eff. February 1, 2012;*

27 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
28 *13, 2015;*

29 *Amended Eff. April 1, 2023;*

30 *Readopted Eff. April 1, 2026.*

1 **21 NCAC 14T .0615 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS**  
2 **FOLLOWS:**

3  
4 **21 NCAC 14T .0615 FIELD TRIPS**

5 (a) Cosmetic art schools shall notify the Board prior to any field trip and record the field trip hours of each student.

6 Cosmetic art educational field trips include the following locations or activities:

- 7 (1) cosmetic art shops;
- 8 (2) cosmetic art conventions;
- 9 (3) competition training;
- 10 (4) other schools;
- 11 (5) professional cosmetic art supply store;
- 12 (6) college or ~~Career Day~~ **career day** at school;
- 13 (7) fashion ~~Shows;~~ **shows;**
- 14 (8) rest homes or nursing homes;
- 15 (9) hospitals; and
- 16 (10) funeral homes.

17 (b) An instructor shall be present during the educational field trips listed in Paragraph (a) of this Rule for credit to  
18 be given to students, with a ratio of **at least** one instructor per 25 students present.

19 (c) The maximum number of hours a student may earn for field trips is 40 hours for cosmetology students, 20 hours  
20 for esthetician students, and 10 hours for manicurist or natural hair care students.

21 (d) Students may earn up to four additional hours of credit for curriculum requirements for interviews for  
22 employment at a licensed cosmetic art shop.

23 (e) Students may not perform any service outside of the school. Students may perform services as part of the school  
24 participation in a cosmetic art competition.

25  
26 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16;*

27 *Eff. January 1, 2012;*

28 *Amended Eff. August 1, 2014;*

29 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
30 *13, 2015;*

31 *Amended Eff. April 1, 2023; September 1, 2020;*

32 *Readopted Eff. April 1, 2026.*

1 **21 NCAC 14T .0616 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS**  
2 **FOLLOWS:**

3  
4 **21 NCAC 14T .0616 ADDITIONAL HOURS**

5 (a) Notwithstanding any other rule in this Subchapter, pursuant to G.S. ~~88B-18(d)~~ **88B-18(d)**, a cosmetologist,  
6 apprentice, esthetician, manicurist, natural hair care specialist, or teacher candidate who has failed the practical  
7 section of the examination three ~~times~~, **times** shall complete the following amounts of study at an approved cosmetic  
8 art school before an applicant may reapply:

- 9 (1) Cosmetologist 40 hours;  
10 (2) Apprentice 40 hours;  
11 (3) Esthetician 40 hours;  
12 (4) Manicurist 40 hours;  
13 (5) Natural Hair Care Specialist 40 hours; and  
14 (6) Teacher:  
15 (A) cosmetology 40 hours;  
16 (B) esthetician 40 hours; and  
17 (C) manicurist 40 hours.

18 (b) Schools shall evaluate students returning to complete additional hours in accordance with Paragraph (a) of this  
19 Rule and shall provide remedial assistance or training in the areas of deficiency.

20 (c) Additional hours as required in Paragraph (a) of this Rule may be completed as online instruction through  
21 enrollment in a licensed cosmetic art school.

22  
23 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; ~~88B-17~~; 88B-18;*

24 *Eff. January 1, 2012;*

25 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
26 *13, 2015;*

27 *Amended Eff. April 1, 2023; September 1, 2021; August 1, 2014;*

28 *Readopted Eff. April 1, 2026.*

1 **21 NCAC 14T .0617 IS READOPTED AS PUBLISHED IN 40:06 NCR 569 WITH CHANGES AS**  
2 **FOLLOWS:**

3  
4 **21 NCAC 14T .0617 TEACHER TRAINEES**

5 (a) A cosmetic art teacher trainee may not perform clinical services on a client at the cosmetic art school.

6 (b) A cosmetic art teacher trainee shall be supervised by a cosmetology teacher at all times when the trainee is at a  
7 cosmetic art school except as set out in Paragraph (c) of this Rule.

8 (c) A manicurist, natural hair care, or esthetician teacher may supervise a cosmetic art teacher trainee with regard to  
9 manicuring, natural hair care, or esthetics.

10 (d) A cosmetic art teacher trainee program may be a ~~full-time~~ **full-time** program or a ~~part-time~~ **part-time** program. A  
11 cosmetic art teacher trainee, however, shall not receive credit for more than 10 hours per day.

12 (e) Teacher trainees may present lessons as long as the supervising teacher is present in the classroom.

13 (f) Persons receiving teacher training in a cosmetic art school shall be furnished a teacher's manual and shall spend  
14 all of their training time under the direct supervision of a licensed cosmetic art teacher and shall not be left in charge  
15 of students or the school at any time. Direct supervision is considered as in-person interactive guidance and advising  
16 on teacher training topics by a licensed cosmetic art teacher.

17 (g) Teacher trainees ~~must~~ **shall** be taught how to assess cosmetic art performances using evaluation plans.

18 (h) Cosmetic art teacher trainees ~~must~~ **shall** be enrolled in school to earn hours.

19  
20 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; ~~88B-17~~;*

21 *Eff. January 1, 2012;*

22 *Amended Eff. August 1, 2014;*

23 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
24 *13, 2015;*

25 *Amended Eff. April 1, 2023; March 1, 2022;*

26 *Readopted Eff. April 1, 2026.*

1 **21 NCAC 14T .0701 IS READOPTED AS PUBLISHED IN 40:06 NCR 570 WITH CHANGES AS**  
2 **FOLLOWS:**

3  
4 **SECTION .0700 - SCHOOL LICENSURE, OPERATIONS, CLOSING AND RELOCATING SCHOOLS**  
5

6 **21 NCAC 14T .0701 SCHOOL OPERATIONS/LICENSURE MAINTENANCE**

7 (a) No individual shall be given credit for any hours earned in a cosmetic art school before the date the school is  
8 granted a license, before the student is enrolled, or after graduation or withdrawal of the student without a new  
9 enrollment.

10 (b) All ~~Cosmetic Art~~ **cosmetic art** schools shall submit hours of operation per cosmetic art discipline to the Board.  
11 Any changes to the hours of operation shall be submitted to the Board. A school shall be considered open by the  
12 Board when cosmetic art instruction, services, or performances are provided.

13 (c) Students may be required to clean and disinfect work areas, reception areas, implements, and the dispensary.  
14 Students shall not be required to perform ~~maintenance~~ **maintenance as defined in 21 NCAC 14T .0201.**

15 (d) All cosmetic art schools shall adhere to all Board ~~Infection Control~~ **Sanitation** Rules located in 21 NCAC 14H  
16 ~~Infection Control~~ **Sanitation**.

17 (e) Cosmetic art schools may permit students to leave the cosmetic art school during instructional time to visit ~~on~~  
18 ~~campus~~ **on-campus** libraries and other educational resource rooms such as computer labs for research and study  
19 under the supervision of a cosmetic art instructor.

20 (f) Cosmetic art schools shall use the following grading scale for minimum passing grades:  
21

Grade A	100-90
Grade B	80-89
Grade C	70-79
Grade F (Fail)	0-69

22  
23 (g) Cosmetic art schools may adopt a higher grading scale.

24 (h) In order to graduate, all students shall meet the minimum school and Board requirements as set forth in Rules  
25 .0602-.0610 of this Subchapter.

26 (i) Written examination shall be administered in the cosmetic art curriculum.

27 (j) Students present at school shall be supervised by a cosmetic art ~~teacher at all times~~ **teacher**. If a guest lecturer is  
28 leading a class, at least one cosmetic art teacher ~~must~~ **shall** be present in the lecture.

29 (k) All cosmetic art schools shall provide:

30 (1) One teacher for every 25 students enrolled in the practice department;

31 (2) One teacher for every 20 students during practical work on live models in the clinic department;

32 and

33 (3) Each ~~Cosmetic~~ **cosmetic** art teacher may have up to five teacher trainees, in addition to the ratios  
34 set forth in ~~Subparagraph~~ **Subparagraphs** (k)(1) and (2) of this Rule.

35 (l) In theory classes, the ~~teacher-student~~ **teacher-student** ratio may exceed the ratios established in this Rule. A  
36 teacher may administer instruction to up to 10 students in practice and clinic departments at the same time. ~~A~~  
37 ~~teacher shall not administer instruction to more than 10 students in practice and clinic departments at the same time.~~

38 (m) At no time can any one teacher be simultaneously responsible for teaching students in a theory class and  
39 monitoring students in practice or on the clinic floor.

40 (n) In cases of change in teaching staff, the school shall notify the Board of the change in writing prior to beginning  
41 instruction. A change in teaching staff includes any substitution for the regularly scheduled teacher and any change,  
42 scheduled or otherwise, in the list of teachers last given to the Board.

43 (1) All courses in a cosmetic art school shall be taught by an onsite licensed cosmetology teacher, and  
44 student performances completed on the clinic floor ~~must~~ **shall** be supervised by an onsite  
45 cosmetology teacher, except as follows:

46 (A) manicuring courses, theory, and performances shall be taught by either an onsite licensed  
47 cosmetology teacher or an onsite licensed manicurist teacher;

48 (B) natural hair care courses, theory, and performances shall be taught by either an onsite  
49 licensed cosmetology teacher or an onsite licensed natural hair care teacher;

50 (C) esthetics courses, theory, and performances shall be taught by either an onsite licensed  
51 cosmetology teacher or an onsite licensed esthetician teacher.

52 (2) A licensed cosmetologist not licensed as a cosmetology teacher may substitute for a cosmetology,  
53 esthetician, natural hair ~~care~~ **care**, or manicurist teacher; a licensed manicurist not licensed as a  
54 manicurist teacher may substitute for a manicurist teacher; a licensed natural hair care specialist  
55 not licensed as a natural hair care teacher may substitute for a natural hair care teacher; and a  
56 licensed esthetician not licensed as an esthetician teacher may substitute for an esthetician teacher.

57 (o) In no event may any cosmetic art licensee substitution last for more than 15 consecutive working days per year  
58 per teacher. If any teacher substitution is 16 consecutive days or longer, the school shall provide a new cosmetic art  
59 teacher.

60 (p) Enrolled students may earn a maximum of 10 hours per day per discipline of cosmetic art and a maximum of 48  
61 hours per week per discipline. Online education can be earned in addition to the maximum daily and weekly hours.  
62 A student enrolled in more than one cosmetic art discipline may not earn hours or complete performances  
63 concurrently.

64 (q) The Board shall certify student hours for any North Carolina cosmetic art school that is closed. The Board shall  
65 not certify student hours between any North Carolina open cosmetic art schools. The Board shall certify student  
66 hours earned at North Carolina cosmetic art schools to other state boards and schools open outside of the state of  
67 North Carolina as set forth in Rule .0502 of this Subchapter.

68

69 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16;*

70                   *Eff. February 1, 2012;*  
71                   *Amended Eff. August 1, 2014; June 1, 2013; October 1, 2012;*  
72                   *Readopted Eff. January 1, 2016;*  
73                   *Amended Eff. April 1, 2023; March 1, 2022; October 1, 2019; December 1, 2016;*  
74                   *Readopted Eff. April 1, 2026;*

1 **21 NCAC 14T .0702 IS READOPTED AS PUBLISHED IN 40:06 NCR 570 WITH CHANGES AS**  
2 **FOLLOWS:**

3  
4 **21 NCAC 14T .0702 TRANSFER OF CREDIT**

5 (a) A student who transfers from one cosmetic art discipline to another cosmetic art discipline shall not receive  
6 credit for hours received in the initial curriculum.

7 (b) Up to 50 percent of all credit earned in an approved esthetician, ~~manicurist~~ **manicurist**, or natural hair care  
8 teacher training program may be transferred to a cosmetology teacher training program.

9 (c) A maximum of 160 hours earned in either an esthetician, natural hair ~~care~~ **care**, or manicurist teacher training  
10 program may be transferred between programs once.

11 (d) Licensed estheticians, ~~manicurist~~ **manicurist**, and natural hair care stylists may request the school to apply up to  
12 50 percent of hours required for licensure by G.S. 88B earned toward the cosmetology curriculum.

13 (e) Licensed cosmetologists may request the school apply up to 50 percent of the hours required for licensure ~~as an~~  
14 ~~esthetician, manicurist, or natural hair care specialist~~ by G.S. 88B toward the esthetician, manicurist, or natural hair  
15 care specialist curriculum.

16  
17 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; ~~88B-17~~;*

18 *Eff. January 1, 2012;*

19 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
20 *13, 2015;*

21 *Amended Eff. April 1, 2023;*

22 *Readopted Eff. April 1, 2026.*

1 **21 NCAC 14T .0703 IS READOPTED AS PUBLISHED IN 40:06 NCR 570 WITH CHANGE AS**  
2 **FOLLOWS:**

3

4 **21 NCAC 14T .0703 EXPIRATION OF STUDENT CREDIT**

5 Students and graduates who fail to file an application for the **Board** examination after graduation and within five  
6 years of the initial enrollment shall not be credited any hours or performances previously earned.

7

8 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; ~~88B-17~~; 88B-19;*

9 *Eff. January 1, 2012;*

10 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
11 *13, 2015;*

12 *Amended Eff. October 1, 2019;*

13 *Readopted Eff. April 1, 2026.*

1 **21 NCAC 14T .0705 IS READOPTED AS PUBLISHED IN 40:06 NCR 570 WITH CHANGES AS**  
2 **FOLLOWS:**

3  
4 **21 NCAC 14T .0705 SCHOOL PERFORMANCE REQUIREMENTS**

5 (a) Each cosmetic art school shall meet or exceed a program completion rate of at least 50 percent during any five  
6 year period and shall meet or exceed a student pass rate on state licensure examinations of at least 70 percent during  
7 any two year period. Schools that fail to meet the requirements in this rule will be issued a hearing order for a  
8 probationary hearing by the Board.

9 (b) The school shall allow the teachers to have the opportunity to prepare for class, evaluate students' progress in  
10 the course, counsel students individually, and participate in activities of continuing education.

11 (c) Cosmetic art schools shall provide to substitutes copies of lesson plans and the performance evaluation plan for  
12 the successful grading of clinical performances.

13 (d) School attendance policies shall give attendance credit for all hours attended.

14 (e) If a graduate meets all the school financial and academic requirements and the Board hours and performance  
15 requirements as set forth in 21 NCAC 14T .0602-.0610 the school shall approve the student for Board examination.

16 (f) ~~Cosmetic~~ Private cosmetic art schools shall maintain current bond according to G.S. 88B-17 and shall submit  
17 certification of renewal or new bond prior to expiration of the bond approved by the Board.

18 (g) At the time of private school license renewal, each school shall submit to the Board financial records of prepaid  
19 tuition and a letter signed by an authorized representative of the school documenting the calculations made and the  
20 method of computing the amount of the bond for the preceding year. If the school did not collect prepaid tuition, the  
21 school shall submit a letter signed by an authorized representative of the school documenting that no prepaid tuition  
22 was collected.

23 (h) Each private school shall maintain and submit to the Board proof of bond in an amount of ten thousand dollars  
24 (~~\$10,000~~), (\$10,000) or equivalent to prepaid tuition received during the previous year, whichever is greater.

25  
26 *History Note: Authority G.S. 88B-4; 88B-16; 88B-17;*  
27 *Eff. January 1, 2012;*  
28 *Amended Eff. January 1, 2015; September 1, 2012;*  
29 *Readopted Eff. January 1, 2016;*  
30 *Amended Eff. January 1, ~~2016~~ 2016;*  
31 *Readopted Eff. April 1, 2026.*

1 **21 NCAC 14T .0706 IS READOPTED AS PUBLISHED IN 40:06 NCR 570 WITH CHANGES AS**  
2 **FOLLOWS:**

3  
4 **21 NCAC 14T .0706 SCHOOL APPROVAL CHANGES AND SCHOOL CLOSING**

5 (a) If the location of a cosmetic art school changes or if there is a transfer of majority ownership of a cosmetic art  
6 school, whether by sale, lease, or otherwise, the **new** school owner shall submit a new application for approval in  
7 accordance with Rule .0102 of this Subchapter.

8 (b) License and letters of approval issued to cosmetic art schools are not transferrable, and are valid only for the  
9 location, square footage, and enrollment capacity for which issued, and to the owner to whom issued. The letter of  
10 approval shall contain the school name, school owner name, school location, date of approval, the signature of the  
11 Board members, the amount of approved square footage, and the maximum number of enrollments for which the  
12 school has been approved.

13 (c) Schools intending to close ~~must~~ **shall** notify the Board not less than 30 days in advance.

14 (d) Schools ~~must~~ **shall** make provisions for the ~~long-term~~ **long-term** storage of school documents as set forth in Rule  
15 .0502 of this Subchapter, and facilitate the retrieval of any school documents upon the request of a student or the  
16 Board. Schools shall notify the Board of the contact information for retrieval of any school information.

17 (e) Schools ~~must~~ **shall** facilitate and cooperate in the final inspection and processing of student hours.

18 (f) If the square footage or instructional layout of a cosmetic art school changes, the school shall notify the Board of  
19 the change and submit a diagram of the new instructional layout. Following receipt of the notification of the change  
20 in the instructional layout or square footage, a Board inspector shall verify the change. If there is an educational  
21 change such as adding an educational program the full curriculum ~~must~~ **shall** be submitted to the Board for approval.  
22 Schools ~~must~~ **shall** verify compliance with mechanical codes when changing or moving equipment.

23  
24 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; ~~88B-17~~;*

25 *Eff. January 1, 2012;*

26 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
27 *13, 2015;*

28 *Amended Eff. April 1, 2023; March 1, 2022; September 1, 2021;*

29 *Readopted Eff. April 1, 2026.*  
30

1 21 NCAC 14T .0802 IS READOPTED AS PUBLISHED IN 40:06 NCR 570 WITH CHANGES AS  
2 FOLLOWS:

3

4 21 NCAC 14T .0802 SCHOOL INFECTION CONTROL GRADES

5 ~~Schools shall follow all Board infection control regulations.~~ Schools shall be issued a grade at each inspection **per**  
6 **NCAC 14H .0504** on a grade card provided by the Board.

7

8 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; ~~88B-17~~; 88B-27;*

9 *Eff. January 1, 2012;*

10 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
11 *13, 2015;*

12 *Amended Eff. April 1, 2023;*

13 *Readopted Eff. April 1, 2026.*

1 **21 NCAC 14T .0803 IS READOPTED AS PUBLISHED IN 40:06 NCR 570 WITH CHANGES AS**  
2 **FOLLOWS:**

3  
4 **21 NCAC 14T .0803 SCHOOL INSPECTIONS**

5 (a) Schools ~~must~~ **shall** facilitate and cooperate by providing access to the school facility, students, and records  
6 during all school inspections.

7 (b) Schools are subject to reevaluation and re-inspection at any ~~time~~ **reasonable hour**.

8 (c) Failure to comply with the G.S. 88B and rules of the Board is cause to revoke or suspend the school's  
9 license/letter of approval.

10 (d) In addition to such other reports as may be required by the Board, cosmetic art schools shall report to the Board  
11 or its authorized agent, upon inspection of the cosmetic art school and at other times upon specific request, the  
12 names of all students currently enrolled and the hours and evaluation plans completed by each.

13 (e) The owner of the cosmetic art school or owner's representative shall read each inspection report made of the  
14 school by an authorized agent of the Board to determine that the information on the inspection report is correct, and  
15 shall sign and retain a copy of all inspection reports.

16 (f) If any part of the information on the report is incorrect, it shall be corrected by the authorized agent of the Board.

17 (g) A school may submit an exception to any inspection report. Such exceptions shall be prepared and signed by the  
18 owner and submitted to the Board and shall be attached to the report.

19 (h) All present student equipment and records shall be made available to inspectors during school inspection.

20 (i) Cosmetic art schools ~~must~~ **shall** maintain copies of lesson plans and evaluation plans and make such copies  
21 available to an agent of the Board upon request.

22  
23 *History Note: Authority G.S. 88B-2; 88B-4; 88B-16; ~~88B-17~~; **88B-27**;*

24 *Eff. January 1, 2012;*

25 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
26 *13, 2015;*

27 *Amended Eff. April 1, 2023;*

28 *Readopted Eff. April 1, 2026.*

1 **21 NCAC 14T .0901 IS READOPTED AS PUBLISHED IN 40:06 NCR 570 WITH CHANGES AS**  
2 **FOLLOWS:**

3  
4 **SECTION .0900 – DISCIPLINARY ACTIONS**

5  
6 **21 NCAC 14T .0901 SCHOOL PROBATION**

7 (a) After notice and opportunity for a hearing, the Board shall put the school on probation if the Board finds that the  
8 program fails to comply with ~~General Statutes~~ **GS 88B** or these Rules. The decision shall identify all deficiencies  
9 required to be corrected for the program to come into compliance.

10 (b) No later than one calendar year after notification of probation, the school shall either:

11 (1) Correct the deficiencies identified and come into compliance with Board requirements; or

12 (2) Request an extension of time in which it shall:

13 (A) Explain the basis for its failure to correct the deficiencies within the allotted time;

14 (B) Provide a summary of the program's efforts to come into compliance within the allotted  
15 time; and

16 (C) Present a plan of action to come into compliance.

17 (c) After a request for an extension the Board shall extend the time to come into compliance by a single six-month  
18 period based on:

19 (1) The explanation provided contains all material related to the non-compliance;

20 (2) There are efforts by the school to correct the deficiencies pursuant to Paragraph (a) of this Rule to  
21 come into compliance; and

22 (3) The efforts made by the school to come into compliance address each instance of non-compliance.

23 (d) The Board shall make site visits or require the school to submit progress reports, syllabi, evaluative ~~tools~~ **tools**,  
24 and student records.

25 (e) When a program previously placed on probation fails to demonstrate compliance with ~~General Statutes~~ **GS 88B**  
26 or these Rules as set forth in the Board's order, the Board shall order the school's **administrator or** official and the  
27 director to appear at a hearing at which time the school shall present evidence why the school's license should not be  
28 revoked.

29 (f) If after a probationary period and hearing in accordance with this Rule, the Board revokes the school license due  
30 to failure to comply with the applicable Rules and Statutes, the school shall work with Board inspectors and  
31 personnel for the collection of student records.

32  
33 *History Note:* Authority G.S. 88B-4; 88B-16; **88B-24**;

34 *Eff. January 1, 2012;*

35 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. January*  
36 *13, 2015;*

37 *Amended Eff. January 1, 2016;*



## Burgos, Alexander N

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**From:** Miller, Christopher S  
**Sent:** Wednesday, March 4, 2026 4:06 PM  
**To:** Kuzdrall, Stefanie S  
**Cc:** Burgos, Alexander N; Miller, Christopher S  
**Subject:** RRC Meeting March 2026 - Request for Technical Changes - Subchapter 14T  
**Attachments:** Request for Changes - BoCAE Readoptions - 14T.docx

Good afternoon,

I'm the staff attorney who reviewed the **Subchapter 14T** rules submitted by the Board of Cosmetic Art Examiners for the March 2026 RRC meeting. The RRC will formally review these rules at its meeting on Thursday, March 26, 2026, at 10:00 a.m. The meeting will be a hybrid of in-person and WebEx attendance, and an invite should be sent to you as we get close to the meeting. If there are any other representatives from your agency who want to attend virtually, please let me know prior to the meeting, and we will get invites out to them as well.

Attached is my Request for Changes Pursuant to G.S. 150B-21.10. Please submit the responses and revised rules to me via email, no later than **5 p.m. on March 17, 2026**.

Let me know if you have any questions.

Best,  
Chris

### **Chris Miller**

Rules Review Commission Counsel  
North Carolina Office of Administrative Hearings | Rules Division  
1711 New Hope Church Road  
Raleigh, NC 27609  
(984) 236-1935

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