

1 12 NCAC 09B .0104 is amended with changes as published in 40:06 NCR 518-561 as follows:

2

3 **12 NCAC 09B .0104 MEDICAL EXAMINATION**

4 (a) Each applicant for certification or enrollment in a Commission approved Commission-approved basic law
5 enforcement training course pursuant to Rule 12 NCAC 09B .0205, shall complete, sign, and date the Commission's
6 Medical History Statement Form (F-1) (F-1), pursuant to 12 NCAC 09I .0105, and shall be examined by either a
7 physician, physician assistant, or nurse practitioner who holds a current license in the United States to practice
8 medicine, as issued by a state medical board, to help determine his or her fitness to carry out the physical
9 requirements of the position of law enforcement officer.

10 (b) Prior to being examined, the applicant shall provide the examining physician, physician physician's assistant, or
11 nurse practitioner with:

12 (1) the Medical History Statement Form (F-1), (F-1), pursuant to 12 NCAC 09I .0105,] which must
13 be read, completed, and signed; completed by the applicant and signed by the examiner; and
14 (2) the Instructions to Agency and Examiner for Completion of Medical Examination Report (F-2A)
15 Form (F-2), the Tuberculosis [Questionnaire,] Questionnaire Form (F-2A), and the Medical
16 Examination Report [Addendum,] Addendum Form (F-2B), pursuant to 12 NCAC 09I .0105.

17 (c) The examining physician, physician's assistant, or nurse practitioner, shall record the results of the examination
18 on the Medical Examination Report Form (F-2) and shall sign and date the form. The Medical Examination Report
19 Form (F-2) shall contain the following information:

20 (1) Name, date of birth, employing agency, height, weight, and last 4 digits of the Social Security
21 Number for the person being examined;
22 (2) Results of Vision Acuity;
23 (3) Results of Hearing Acuity;
24 (4) Results of Cardiovascular Examination;
25 (5) Abnormal Findings;
26 (6) Tuberculosis Risk Questionnaire;
27 (7) Tuberculosis Symptom Questionnaire; and
28 (8) Name, signature, and medical license number of examining medical professional.

29 (d) The Medical Examination Report Form (F-2) and (F-2), the Tuberculosis Questionnaire Form (F-2A), and the
30 Medical History Statement Form (F-1) shall be valid for one year after the date the examination was conducted and
31 shall be completed prior to:

32 (1) the applicant's applicant beginning the Commission approved Commission-approved basic law
33 enforcement training course; and
34 (2) the employing agency submission of application for certification to the Commission.

35

36 *History Note:* Authority G.S. 17C-6; 17C-10;

37 *Eff. January 1, 1981;*

1 *Amended Eff. April 1, 2018; October 1, 2017; November 1, 1993; February 1, 1991; March 1,*
2 *1990; April 1, 1985;*

3 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25,*
4 *2019;*

5 *Amended Eff. February 1, 2026; November 1, 2024; October 1, 2022.*

12 NCAC 09B .0212 is amended with changes as published in 40:06 NCR 518-561 as follows:

**12 NCAC 09B .0212 CERTIFICATION AND RE-CERTIFICATION TRAINING FOR RADAR
OPERATORS**

(a) The ~~radar operator training course~~ Radar Operator Training Course for law enforcement officers shall be designed to provide the ~~trainee~~ student with the skills and knowledge to perform the function of a law enforcement radar operator. This course shall be for a period not to exceed four consecutive ~~weeks~~ weeks and shall consist of a minimum of 30 hours of instruction, including the following topic areas and minimum hours for each:

<u>(1)</u>	<u>Course Orientation</u>	<u>0.5 [hours] Hours</u>
<u>(2)</u>	<u>Introduction to Radar Training</u>	<u>0.5 Hours</u>
<u>(3)</u>	<u>Speed Offenses and Speed Enforcement</u>	<u>2 Hours</u>
<u>(4)</u>	<u>Basic Principles of Radar Speed Measurement</u>	<u>5 Hours</u>
<u>(5)</u>	<u>Legal and Operational Considerations</u>	<u>4 Hours</u>
<u>(6)</u>	<u>Familiarization and Operation of Specific Radar Instruments</u>	<u>10 Hours</u>
<u>(7)</u>	<u>Courtroom Preparation</u>	<u>3 Hours</u>
<u>(8)</u>	<u>Motor-Skill Performance Testing</u>	<u>4 Hours</u>
<u>(9)</u>	<u>Course Review</u>	<u>1 Hour</u>

[The number of hours required to complete each of the topic areas (6) Familiarization and Operation of Specific Radar Instruments and (8) Motor Skill Performance Testing shall be based on the number of students and number of instructors to ensure] This course shall have a minimum ratio of one instructor per six students. If the Governor declares a State of Emergency pursuant to G.S. 166A-19.3(19), the Director of the Criminal Justice Standards Division shall allow additional breaks in a specific course delivery when the Director determines that doing so is necessary based on consideration of the following factors:

- (1) Whether instruction has begun in the course or whether course initiation may be postponed;
- (2) The risk of harm to students that may be caused by continuation of the course;
- (3) Whether those enrolled in the course have been or will likely be called to action to help address the State of Emergency;
- (4) The specific need for the waiver; and
- (5) The degree of benefit to the public in allowing a break in instruction.

Notice of waivers granted pursuant to the Section shall be posted on the CJETS website <https://nedoj.gov/law-enforcement-training/criminal-justice/>. The waivers granted pursuant to this Section shall only apply to courses that began during the effective period of the State of Emergency.

(b) Only employed those individuals currently certified as a law enforcement officer employed or appointed personnel of a law enforcement agency shall be enrolled in the Radar Operator Training Course, ~~radar operator training course~~. Such a trainee shall not be certified as a radar operator until the basic law enforcement training course has been completed and probationary or general law enforcement certification has been granted. Sheriffs, deputy sheriffs, and federal law enforcement personnel, including armed forces personnel, shall be allowed to

participate in the a Radar Operator Training Course ~~radar operator training courses~~ on a space available basis at the discretion of the school director without having enrolled in or having successfully completed the basic law enforcement training course ~~course~~, pursuant to 12 NCAC 09B .0205, and without being currently certified in a probationary status or hold ~~holding~~ general law enforcement certification. The ~~radar operator training course required for radar operator certification shall include the topic areas and minimum number of hours as outlined in~~ the Radar Operator Training Course. To qualify for radar operator certification, an applicant shall meet the minimum requirements as outlined in the Radar Operator Training Course and meet the requirements of 12 NCAC 09B .0408 and .0409.

(e) The "Radar Operator Training Course" as published by the North Carolina Justice Academy is to be applied as basic curriculum for the radar operator training course for radar operators as administered by the Commission. Copies of this publication may be inspected at the office of the agency.

Criminal Justice Standards Division
North Carolina Department of Justice
1700 Tryon Park Drive
Post Office Drawer 149
Raleigh, North Carolina 27602

and may be obtained at cost from the Academy at the following address:

North Carolina Justice Academy
Post Office Box 99
Salemburg, North Carolina 28385

(c) The [radar operator re certification training course] Radar Operator Re-Certification Training Course shall be designed to provide the law enforcement officer with the skills and knowledge to continue to proficiently perform the functions of a radar operator. This course shall be presented within a period not to exceed one week and shall consist of a minimum of six hours of instruction, including the following topic areas and minimum hours for each:

<u>(1)</u>	<u>Course Orientation</u>	<u>0.5 Hours</u>
<u>(2)</u>	<u>Legal and Operational Considerations</u>	<u>1.5 Hours</u>
<u>(3)</u>	<u>Motor-Skill Performance Testing</u>	<u>4 Hours</u>

[The number of hours required to complete the Motor Skill Performance Testing topic area shall be based on the number of students and number of instructors to ensure] This course shall have a minimum ratio of one instructor per six students.

(d) [Trainees] Students enrolled in a [radar operator re-certification training course] Radar Operator Re-Certification Training Course shall, at the time of enrollment, hold active radar operator certification or have previously held active radar operator certification within 12 months prior to the scheduled end date of the course. Federal law enforcement personnel shall be [eligible] allowed to participate in [radar operator re-certification training courses] a Radar Operator Re-Certification Training Course at the discretion of the school director without previously having held radar operator certification, but such personnel must have completed one introductory level speed measurement instrument course that included instruction on operation of radar instruments. Courses that meet

1 this requirement include those described in Paragraph (a) of this Rule and those described in 12 NCAC 09B
2 .0242(a).

3 (e) If the Governor declares a State of Emergency pursuant to G.S. 166A- 19.3(19), the Director of the Criminal
4 Justice Standards Division shall allow additional [breaks in] time to complete a specific course delivery beyond the
5 time limits set forth in Paragraphs (a) and (c) of this Rule when the Director determines that doing so is necessary
6 based on consideration of the following factors:

- 7 (1) Whether instruction has begun in the course or whether course initiation may be postponed;
- 8 (2) The risk of harm to students that may be caused by the continuation of the course;
- 9 (3) Whether those enrolled in the course have been or will likely be called to action to help address
10 the State of Emergency;
- 11 (4) The specific need for the waiver; and
- 12 (5) The degree of benefit to the public in allowing a break in instruction.

13 Notice of waivers granted pursuant to [the] this Section shall be posted on the CJETS [website] website,
14 <https://ncdoj.gov/law-enforcement-training/criminal-justice/>. The waivers granted pursuant to this Section shall
15 only apply to courses that began or were in progress during the effective period of the State of Emergency.

17 *History Note: Authority G.S. 17C-6;*

18 *Eff. November 1, 1981;*

19 *Readopted w/change Eff. July 1, 1982;*

20 *Temporary Amendment Eff. February 24, 1984 for a period of 120 days to expire on June 22,
21 1984;*

22 *Amended Eff. April 1, 1999; November 1, 1998; August 1, 1995; February 1, 1991; July 1, 1989;
23 August 1, 1984;*

24 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25,
25 2019;*

26 *Amended Eff. February 1, 2026; April 1, 2022.*

1 12 NCAC 09B .0213 is repealed with changes as published in 40:06 NCR 518-561 as follows:

2

3 **12 NCAC 09B .0213 CERTIFICATION TRAINING FOR RADAR/TIME-DISTANCE OPERATORS**

4

5 *History Note: Authority G.S. 17C-6;*

6 *Eff. November 1, 1981;*

7 *Readopted w/change Eff. July 1, 1982;*

8 *Amended Eff. April 1, 1999; November 1, 1998; August 1, 1995; February 1, 1991; July 1, 1989;*

9 *August 1, 1984;*

10 *Under G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25, 2019;*

11 *Amended Eff. April 1, 2022; 2022;*

12 *[Repeal] Repealed Eff. February 1, 2026.*

12 NCAC 09B .0215 is amended with changes as published in 40:06 NCR 518-561 as follows:

12 NCAC 09B .0215 SUPPLEMENTAL SMI TRAINING

(a) The supplemental speed measuring instrument (SMI) training course for law enforcement officers shall be designed to allow officers an opportunity to be certified on additional speed measuring measurement instruments and modes, as defined in 12 NCAC 09C .0308(h), not included on the officers' initial speed measuring measurement instrument certification. The course shall be designed to provide the trainee with the skills and knowledge to proficiently perform those tasks essential to function as an instructor or operator using the additional speed measuring instrument(s), instruments and modes.

(b) Each applicant for supplemental speed measuring instrument SMI training shall:

- (1) possess a valid radar radar, time distance, or lidar speed measuring instrument instructor or operator certification as a result of successful completion of a training course set forth in 12 NCAC 09B .0210, .0211, .0212, .0213, .0214, .0237, .0238, or .0242; .0242, or .0244;
- (2) present the endorsement of a Commission recognized Commission-certified school director or in-service training coordinator, or agency head or his or her designee by submitting [form] Form SMI-16, pursuant to 12 NCAC 09I .0106(a)(4); [.0106(h);] executive officer or his designee.
- (3) present a copy of the applicant's active SMI operator or instructor certification, which lists the instruments and modes that the officer is certified to operate;
- (4) demonstrate proficiency in the motor-skill and performance subject areas with the instrument and modes as evidenced by completion of the Commission's SMI-1 Form, SMI-1A Form, or SMI-13 Form pursuant to 12 NCAC 09I .0106; and
- (5) for individuals seeking certification on modes which are not included on their current SMI certification, complete 240 minutes of supervised field practice for each additional mode on Form SMI-15 pursuant to 12 NCAC 09I .0106. For dual antenna instruments, 120 of the 240 minutes must be completed using each antenna.

(c) The supplemental SMI training course required for certification on the additional instrument(s) instruments shall include the topic areas and number of hours as outlined in the Supplemental SMI Training Course. To qualify for certification on the additional instrument(s) an applicant shall meet the requirements as outlined in the Supplemental SMI Training Course and meet the requirements of 12 NCAC 09B .0409, consist of a minimum of 1.5 [hours,] hours of instruction, including the following topic areas and minimum hours for each:

(1)	<u>Course Orientation</u>	<u>0.5 hour</u>
(2)	<u>Familiarization & Operation of Specific SMI Instruments</u>	<u>0.5 hour</u>
(3)	<u>Motor Skills Testing (per instrument per student)</u>	<u>0.5 hour</u>

[d] To qualify for certification on an additional instrument, an applicant shall:

- (1) present a copy of the individual's active SMI operator or instructor certification, which lists the instruments and modes that the officer is certified to operate;
- (2) Demonstrate proficiency in the motor-skill and performance subject areas with the instrument as

evidenced by completion of the Commission's SMI 1 form, SMI 1A form, or SMI 13 form, pursuant to 12 NCAC 091 .0106; and

(3) for individuals seeking certification with additional modes than those currently certified with, complete 240 minutes of supervised field practice for each additional mode. For dual antenna instruments, 120 of the 240 minutes must be completed using each antenna.]

(d)(e) Adding [additional] instruments and modes to an individual's SMI operator or instructor certification shall not extend the certification period as prescribed in 12 NCAC 09B [0310] .0308 and 09C .0308. Certification as instructor or operator of the additional speed measuring instruments shall expire on midnight of the date of expiration of the instructor or operator certification referred to in 12 NCAC 09B .0215(b) and .0310(a).

(e) The "Supplemental SMI Training Course" as published by the North Carolina Justice Academy shall be applied as basic curriculum for the supplemental SMI training course for SMI instructors or operators as administered by the Commission. Copies of this publication may be inspected at the office of the agency.

~~Criminal Justice Standards Division~~

North Carolina Department of Justice

~~114 West Edenton Street~~

~~Post Office Drawer 149~~

~~Raleigh, North Carolina 27602~~

and may be obtained at cost from the Academy at the following address:

North Carolina Justice Academy

~~Post Office Box 99~~

~~Salemburg, North Carolina 28385~~

(f) ~~Commission certified schools that are certified to offer the "Supplemental SMI Training Course" for Instructors are: The North Carolina Justice Academy.~~

History Note: *Authority G.S. 17C-6;*

Eff. November 1, 1981;

Readopted Eff. July 1, 1982;

Amended Eff. November 1, 2

Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public inter-

2019. 2019;
Amended Eff. February 1, 2026.

1 12 NCAC 09B .0220 is repealed with changes as published in 40:06 NCR 518-561 as follows:

2

3 **12 NCAC 09B .0220 RE-CERTIFICATION COURSE FOR RADAR OPERATORS**

4

5 *History Note: Authority G.S. 17C-6;*

6 *Eff. October 1, 1983;*

7 *Temporary Amendment Eff. February 24, 1984 for a period of 120 days to expire on June 22,*
8 *1984;*

9 *Amended Eff. November 1, 2007; April 1, 1999; November 1, 1993; August 1, 1984;*

10 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25,*
11 **2019, 2019.**

12 **Repealed Eff. February 1, 2026.**

12 NCAC 09B .0221 is repealed with changes as published in 40:06 NCR 518-561 as follows:

RE-CERTIFICATION COURSE FOR RADAR/TIME-DISTANCE OPERATORS

History Note: *Authority G.S. 17C-6;*

Eff. October 1, 1983;

Amended Eff. November 1, 2007; April 1, 1999; November 1, 1993; August 1, 1984;

Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25,

2019. 2019:

Repeated Ef

11. *What is the best way to increase the number of people who use a particular service?*

1 12 NCAC 09B .0222 is repealed with changes as published in 40:06 NCR 518-561 as follows:

2

3 **12 NCAC 09B .0222 RE-CERTIFICATION COURSE FOR TIME-DISTANCE OPERATORS**

4

5 *History Note: Authority G.S. 17C-6;*

6 *Eff. October 1, 1983;*

7 *Amended Eff. November 1, 2007; April 1, 1999; November 1, 1993; July 1, 1989; August 1, 1984;*

8 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25,*

9 *2019, 2019;*

10 *Repealed Eff. February 1, 2026.*

1 12 NCAC 09B .0238 is amended with changes as published in 40:06 NCR 518-561 as follows:

2

3 **12 NCAC 09B .0238 CERTIFICATION AND RE-CERTIFICATION TRAINING FOR LIDAR**

4 **OPERATORS**

5 (a) The Lidar Operator Training Course for law enforcement officers shall be designed to provide the trainee student
6 with the skills and knowledge to perform the function of a law enforcement lidar operator. This course shall be for a
7 period not to exceed four consecutive weeks. weeks, and shall consist of a minimum of 30 hours of instruction and
8 shall include the following topic areas and minimum hours for each:

(1)	<u>Course Orientation</u>	<u>0.5 Hours</u>
(2)	<u>Introduction to Lidar Training</u>	<u>0.5 Hours</u>
(3)	<u>Basic Principles of Lidar Speed Measurement</u>	<u>1 Hour</u>
(4)	<u>Legal and Operational Considerations</u>	<u>1 Hour</u>
(5)	<u>Familiarization and Operation of Specific Lidar Instruments</u>	<u>2 Hours</u>
(6)	<u>Courtroom Preparation</u>	<u>1 Hour</u>
(7)	<u>Motor-Skill Performance Testing</u>	<u>3 Hours</u>
(8)	<u>Course Review</u>	<u>1 Hour</u>

17 [The number of hours required to complete each of the topic areas (5) Familiarization and Operation of Specific
18 Lidar Instruments and (7) Motor Skill Performance Testing shall be based on the number of students and number of
19 instructors to ensure] This course shall have a minimum ratio of one instructor per six students. If the Governor
20 declares a State of Emergency pursuant to G.S. 166A-19.3(19), the Director of the Criminal Justice Standards
21 Division shall allow additional breaks in a specific course delivery when the Director determines that doing so is
22 necessary based on consideration of the following factors:

23 (1) Whether instruction has begun in the course or whether course initiation may be postponed;
24 (2) The risk of harm to students that may be caused by continuation of the course;
25 (3) Whether those enrolled in the course have been or will likely be called to action to help address
26 the State of Emergency;
27 (4) The specific need for the waiver; and
28 (5) The degree of benefit to the public in allowing a break in instruction.

29 Notice of waivers granted pursuant to the Section shall be posted on the CJETS website <https://nedoj.gov/law-enforcement-training/criminal-justice/>. The waivers granted pursuant to this Section shall only apply to courses that began during the effective period of the State of Emergency.

32 (b) To be eligible for enrollment in the Lidar Operator Training Course, applicants shall meet the following
33 requirements at the time of enrollment:

34 (1) have completed a Commission-approved Basic Law Enforcement Training (BLET) [Course;
35 Course, pursuant to 12 NCAC 09B .0205;]
36 (2) hold active law enforcement certification; and
37 (3) hold active radar operator certification or be enrolled in a radar operator training course or a radar

operator re-certification training course as outlined in 12 NCAC 09B .0212; or

(4) hold active radar instructor certification or be enrolled in a radar instructor training course or a radar instructor re-certification training course as outlined in 12 NCAC 09B .0210.

Sheriffs, deputy sheriffs, and federal law enforcement personnel, including armed forces personnel, who do not meet these requirements shall be allowed to participate in a [lidar operator training course] Lidar Operator Training Course at the discretion of the school director.

(b) Only employed or appointed personnel of a law enforcement agency shall be enrolled in the Lidar Operator Training Course. Such a trainee shall not be certified as a lidar operator until the Basic Law Enforcement Training Course has been completed and probationary or general law enforcement certification has been granted. Sheriffs, deputy sheriffs and federal law enforcement personnel, including armed forces personnel, shall be allowed to participate in the lidar operator training courses on a space available basis at the discretion of the school director without having enrolled in or having completed the Basic Law Enforcement Training Course and without being currently certified in a probationary status or holding general law enforcement certification. The Lidar Operator Training Course required for lidar operator certification shall include the topic areas and number of hours as outlined in the Lidar Operator Training Course. To qualify for lidar operator certification, an applicant shall meet the requirements as outlined in the Lidar Operator Training Course and meet the requirements of 12 NCAC 09B .0408 and .0409.

(c) The Lidar Operator Re-Certification Training Course shall be designed to provide the law enforcement officer with the skills and knowledge to continue to perform the functions of a lidar operator. This course shall be presented within a period not to exceed one week and shall consist of a minimum of four hours of instruction, including the following topic areas and minimum hours for each:

<u>(1)</u>	<u>Course Orientation</u>	<u>0.5 Hours</u>
<u>(2)</u>	<u>Legal and Operational Considerations</u>	<u>1 Hour</u>
<u>(3)</u>	<u>Motor-Skill Performance Testing</u>	<u>2.5 Hours</u>

[The number of hours required to complete the Motor Skill Performance Testing topic area shall be based on the number of students and the number of instructors to ensure] This course shall have a minimum ratio of one instructor per six students.

(d) To be eligible for enrollment in the Lidar Operator Re-Certification Training Course, applicants shall meet the following requirements at the time of enrollment:

- (1) hold active law enforcement certification;
- (2) hold active lidar operator certification or have previously held active lidar operator certification within the 12 months prior to the scheduled end date of the course; and
- (3) hold active radar operator certification or be enrolled in a radar operator training course or a radar operator re-certification training course as outlined in 12 NCAC 09B .0212.

Federal law enforcement personnel who do not meet these requirements shall be [eligible] allowed to participate in a [lidar operator re-certification course] Lidar Operator Re-Certification Training Course at the discretion of the school director, but such personnel must have completed one introductory-level speed measurement instrument

course that included instruction on the operation of lidar instruments. Courses that meet this requirement include those described in Paragraph (a) of this Rule and those described in 12 NCAC 09B .0242(a).

(e) If the Governor declares a State of Emergency pursuant to G.S. 166A- 19.3(19), the Director of the Criminal Justice Standards Division shall allow additional [breaks in] time to complete a specific course delivery beyond the time limits set forth in Paragraphs (a) and (c) of this Rule when the Director determines that doing so is necessary based on consideration of the following factors:

- (1) Whether instruction has begun in the course or whether course initiation may be postponed;
- (2) The risk of harm to students that may be caused by continuation of the course;
- (3) Whether those enrolled in the course have been or will likely be called to action to help address the State of Emergency;
- (4) The specific need for the waiver; and
- (5) The degree of benefit to the public in allowing a break in instruction.

Notice of waivers granted pursuant to [the] this Section shall be posted on the CJETS [website] website.
<https://ncdoj.gov/law-enforcement-training/criminal-justice/>. The waivers granted pursuant to this Section shall
only apply to courses that began or were in progress during the effective period of the State of Emergency.

(e) The "Lidar Operator Training Course" as published by the North Carolina Justice Academy shall be applied as basic curriculum for the Lidar Operator Training Course for lidar operators as administered by the Commission. Copies of this publication may be inspected at the office of the agency:

Criminal Justice Standards Division
North Carolina Department of Justice
1700 Tyron Park Drive
Post Office Drawer 149
Raleigh, North Carolina 27602

and may be obtained at cost from the Academy at the following address: North Carolina Justice Academy
Post Office Box 99
Salemburg, North Carolina 28385

History Note: Authority G.S. 17C-6;

Eff. May 1, 2004;

Amended Eff. November 1, 2007;

Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25, 2019;

Amended Eff. February 1, 2026; April 1, 2022.

12 NCAC 09B .0240 is repealed with changes as published in 40:06 NCR 518-561 as follows:

RE-CERTIFICATION TRAINING COURSE FOR LIDAR OPERATORS

History Note: Authority G.S. 17C-6;

Eff. May 1, 2004;

Amended Eff. November 1, 2007;

Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25, 2019. 2019;

Repealed Eff. February 1, 2026.

12 NCAC 09B .0242 is amended with changes as published in 40:06 NCR 518-561 as follows:

**12 NCAC 09B .0242 CERTIFICATION AND RE-CERTIFICATION TRAINING FOR RADAR AND
LIDAR RADAR/LIDAR OPERATORS**

(a) The radar/lidar operator training course Radar/Lidar Operator Training Course for law enforcement officers shall be designed to provide the trainee student with the skills and knowledge to perform the function of a radar and lidar operator. This course shall be for a period not to exceed four consecutive weeks. weeks, and shall consist of a minimum of 36 hours of instruction and shall include the following topic areas and minimum hours for each:

(1)	<u>Course Orientation</u>	<u>0.5 [hours] Hours</u>
(2)	<u>Introduction to Radar/Lidar Training</u>	<u>0.5 Hours</u>
(3)	<u>Speed Offenses and Speed Enforcement</u>	<u>2 Hours</u>
(4)	<u>Basic Principles of Radar/Lidar Speed Measurement</u>	<u>6 Hours</u>
(5)	<u>Legal and Operational Considerations</u>	<u>5 Hours</u>
(6)	<u>Familiarization and Operation of Specific Radar and Lidar Instruments</u>	<u>12 Hours</u>
(7)	<u>Courtroom Preparation</u>	<u>4 Hours</u>
(8)	<u>Motor-Skill Performance Testing</u>	<u>5 Hours</u>
(9)	<u>Course Review</u>	<u>1 Hour</u>

[The number of hours required to complete each of the topic areas (6) Familiarization and Operation of Specific Radar and Lidar Instruments and (8) Motor Skill Performance Testing shall be based on the number of students and number of instructors to ensure] This course shall have a minimum ratio of one instructor per six students. If the Governor declares a State of Emergency pursuant to G.S. 166A-19.3(19), the Director of the Criminal Justice Standards Division shall allow additional breaks in a specific course delivery when the Director determines that doing so is necessary based on consideration of the following factors:

- (1) Whether instruction has begun in the course or whether course initiation may be postponed;
- (2) The risk of harm to students that may be caused by continuation of the course;
- (3) Whether those enrolled in the course have been or will likely be called to action to help address the State of Emergency;
- (4) The specific need for the waiver; and
- (5) The degree of benefit to the public in allowing a break in instruction.

Notice of waivers granted pursuant to the Section shall be posted on the CJETS website <https://nedoj.gov/law-enforcement-training/criminal-justice/>. The waivers granted pursuant to this Section shall only apply to courses that began during the effective period of the State of Emergency.

(b) Only employed those individuals currently certified as a law enforcement officer or appointed personnel of a law enforcement agency may be enrolled in the Radar/Lidar Operator Training Course. radar/lidar speed measurement instrument operator training course. Such a trainee shall not be certified as a radar and lidar speed measurement instrument operator until the basic law enforcement training course has been completed and probationary or general law enforcement certification has been granted. Sheriffs, deputy sheriffs, and federal law

enforcement personnel, including armed forces personnel, shall be allowed to participate in a Radar/Lidar Operator Training Course ~~radar/lidar speed measurement instrument operator training [course]~~ courses on a space available basis at the discretion of the school director without having enrolled in or having completed the basic law enforcement training ~~course~~ course, pursuant to 12 NCAC 09B .0205, and without being currently certified in a probationary status or holding general law enforcement certification. ~~The radar/lidar operator training course required for radar and lidar operator certification shall include the topic areas and number of hours as outlined in the Radar/Lidar Operator Training Course. To qualify for radar and lidar operator certification, an applicant shall meet the requirements as outlined in the Radar/Lidar Operator Training Course and meet the requirements of 12 NCAC 09B .0408 and .0409.~~

(e) The "Radar/Lidar Operator Training Course" as published by the North Carolina Justice Academy shall be applied as basic curriculum for the radar/lidar operator training course for radar and lidar instrument operators as administered by the Commission. Copies of this publication may be inspected at the office of the agency.

~~Criminal Justice Standards Division~~

North Carolina Department of Justice

~~1700 Tryon Park Drive~~

~~Post Office Drawer 149~~

~~Raleigh, North Carolina 27602~~

~~and may be obtained at cost from the Academy at the following address:~~

North Carolina Justice Academy

~~Post Office Box 99~~

~~Salemburg, North Carolina 28385~~

(c) The Radar/Lidar Operator Re-Certification Training Course shall be designed to provide the law enforcement officer with the skills and knowledge to continue to proficiently perform the function of a radar and lidar operator. This course shall be presented within a period not to exceed one week and shall consist of a minimum of eight hours of instruction, including the following topic areas and minimum hours for each:

(1) Course Orientation **0.5 Hours**

(2) Legal and Operational Considerations 2.5 Hours

(3) Motor-Skill Performance Testing 5 Hours

[The number of hours required to complete the Motor Skill Performance Testing topic area shall be based on the number of students and number of instructors to ensure] This course shall have a minimum ratio of one instructor per six students.

(d) To be eligible for enrollment in the Radar/Lidar Operator Re-Certification Training Course, applicants shall meet the following requirements at the time of enrollment:

(1) hold active radar operator certification or have previously held active radar operator certification within 12 months prior to the scheduled end date of the course; and

(2) hold active lidar operator certification or have previously held active lidar operator certification within the 12 months prior to the scheduled end date of the course.

1 Federal law enforcement personnel who do not meet these requirements shall be [eligible] allowed to participate in a
2 [radar/lidar operator re certification course] Radar/Lidar Operator Re-Certification Training Course at the discretion
3 of the school director, but such personnel must have completed one or more introductory level speed measurement
4 instrument [course] courses that included instruction on operation of radar instruments and lidar instruments.
5 Courses that meet this requirement include those described in Paragraph (a) of this Rule, 12 NCAC 09B .0212(a),
6 and 12 NCAC 09B .0238(a).

7 (e) If the Governor declares a State of Emergency pursuant to G.S. 166A- 19.3(19), the Director of the Criminal
8 Justice Standards Division shall allow additional [breaks in] time to complete a specific course delivery beyond the
9 time limits set forth in Paragraphs (a) and (c) of this Rule when the Director determines that doing so is necessary
10 based on consideration of the following factors:

- 11 (1) Whether instruction has begun in the course or whether course initiation may be postponed;
- 12 (2) The risk of harm to students that may be caused by continuation of the course;
- 13 (3) Whether those enrolled in the course have been or will likely be called to action to help address
14 the State of Emergency;
- 15 (4) The specific need for the waiver; and
- 16 (5) The degree of benefit to the public in allowing a break in instruction.

17 Notice of waivers granted pursuant to [the] this Section shall be posted on the CJETS [website] website,
18 <https://ncdoj.gov/law-enforcement-training/criminal-justice/>. The waivers granted pursuant to this Section shall
19 only apply to courses that began or were in progress during the effective period of the State of Emergency.

20 *History Note: Authority G.S. 17C-6;*

21 *Eff. November 1, 2007;*

22 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25,*
23 *2019;*

24 *Amended Eff. February 1, 2026; April 1, 2022.*

1 12 NCAC 09B .0243 is repealed with changes as published in 40:06 NCR 518-561 as follows:

2

3 **12 NCAC 09B .0243 RE-CERTIFICATION TRAINING COURSE FOR RADAR/LIDAR OPERATORS**

4

5 *History Note:* *Authority G.S. 17C-6;*

6 *Eff. November 1, 2007;*

7 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25,*

8 **2019, 2019;**

9 *Repealed Eff. February 1, 2026.*

1 12 NCAC 09B .0244 is repealed with changes as published in 40:06 NCR 518-561 as follows:

2

3 **12 NCAC 09B .0244 CERTIFICATION TRAINING FOR RADAR/TIME-DISTANCE/LIDAR**
4 **OPERATORS**

5

6 *History Note: Authority G.S. 17C-6;*

7 *Eff. November 1, 2007;*

8 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25,*
9 *2019;*

10 *Amended Eff. April 1, 2022; 2022;*

11 *Repealed Eff. February 1, 2026.*

1 12 NCAC 09B .0245 is repealed with changes as published in 40:06 NCR 518-561 as follows:

2

3 **12 NCAC 09B .0245 RE-CERTIFICATION TRAINING COURSE FOR RADAR/TIME-**

4 **DISTANCE/LIDAR OPERATORS**

5

6 *History Note: Authority G.S. 17C-6;*

7 *Eff. November 1, 2007;*

8 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25,*

9 *2019, 2019;*

10 *Repeated Eff. February 1, 2026.*

1 12 NCAC 09B .0305 is amended with changes as published in 40:06 NCR 518-561 as follows:

2

3 **12 NCAC 09B .0305 TERMS AND CONDITIONS OF SPECIALIZED INSTRUCTOR**

4 **CERTIFICATION**

5 (a) An applicant meeting the requirements for Specialized Instructor Certification as set forth in Rule .0304 of this

6 Section shall be issued a certification to expire three years from the date of issuance.

7 (b) The applicant shall apply for certification as a Specialized Instructor within 60 days after the date the applicant

8 achieved a passing score on the state comprehensive exam for the respective Specialized Instructor training course.

9 (b)(c) The instructor is required to instruct, within three years after Specialized Instructor Certification is issued, a

10 minimum of 12 hours in each of the topics for which Specialized Instructor Certification was granted, and that

11 granted. The instruction was shall be provided in a Commission accredited Commission-approved basic training,

12 Specialized Instructor Training, Commission-recognized in-service training course, or training course delivered

13 pursuant to 12 NCAC 10B .0601, .1302, or .2005.

14 (e)(d) An application for certification renewal shall contain, in addition to the requirements listed in Rule .0304 of

15 this Section, documentary evidence that the applicant has remained active in the instructional process during the

16 previous three-year period. Such documentary evidence shall include the following:

17 (1) proof that the applicant has, within the three-year period preceding application for renewal,

18 instructed at least 12 hours in each of the topics for which Specialized Instructor Certification was

19 granted, and that instruction was provided in a Commission accredited Commission-approved

20 basic training, Specialized Instructor Training, Commission-recognized in-service training course,

21 or training course delivered pursuant to 12 NCAC 10B .0601, .1302, or .2005. Acceptable

22 documentary evidence shall include official Commission records submitted by School Directors or

23 In-Service Training Coordinators and written attestation eertification from a School Director or In-

24 Service Training Coordinator;

25 (2) proof that the applicant has, within the three-year period preceding application for renewal,

26 attended and completed all instructor updates that have been issued by the Commission.

27 Acceptable documentary evidence shall include official Commission records submitted by School

28 Directors or In-Service Training Coordinators, or copies of certificates of completion issued by the

29 institution which provided the instructor updates; and

30 (3) (A) a favorable written recommendation from a School Director or In-Service Training

31 Coordinator completed on an Application for Instructor and Professional Lecturer

32 Certification Form (Form F-12) (Form [F12]), F-12, pursuant to 12 NCAC 09I [.0102],

33 .0101(a)(1), stating the instructor taught at least 12 hours in each of the topics for which

34 Specialized Instructor Certification was granted. The teaching shall have been provided

35 in a Commission accredited Commission-approved basic training, Specialized Instructor

36 Training course, pursuant to Rule 12 NCAC 09C .0401, Commission-recognized in-

37 service training course, or training course delivered pursuant to 12 NCAC 09F .0101, 12

1 NCAC 09H, 12 NCAC 10B .0601, .1302, or .2005. ~~The Application for Instructor~~
2 ~~and Professional Lecturer Certification (Form F-12) shall include the following:~~ the
3 ~~applicant's name, address, phone, and email address; the type of certification applying~~
4 ~~for; the applicant's education level; the applicant's signature; the Commission accredited~~
5 ~~school or agency where the training was delivered; and the signature of the~~
6 ~~recommending school director or in-service training coordinator;~~

7 (4) (B) a favorable written evaluation by a School Director, Qualified Assistant, In-Service
8 Training Coordinator, or another Specialized Instructor certified in the same specialized
9 subject, based on an on-site classroom evaluation of a presentation by the instructor in a
10 ~~Commission accredited~~ ~~Commission-approved~~ basic training, Specialized Instructor
11 Training, Commission-recognized in-service training course, or in-service training course
12 delivered pursuant to 12 NCAC 10B .0601, .1302, or .2005 during the three-year period
13 of Specialized Instructor Certification. Such evaluation shall be ~~presented~~ certified on a
14 Criminal Justice Instructor Evaluation Form F-16, pursuant to Rule .0202 of this
15 ~~Subchapter; Subchapter, and 12 NCAC 09I [.0102;]~~ .0101(a)(2);

16 (5) (C) proof that the individual applying for renewal as a Specialized Firearms Instructor has
17 achieved a minimum score of 92 on the day and night Basic Law Enforcement Training
18 firearms qualification courses, administered by a certified Specialized Firearms
19 Instructor, within the three-year period preceding the application for renewal;

20 (6) (D) proof that the individual applying for renewal as a Specialized Physical Fitness Instructor
21 has passed the Basic Law Enforcement Training Police Officer Physical Abilities Test,
22 administered by a certified Specialized Physical Fitness Instructor, within the three-year
23 period preceding the application for ~~renewal, renewal;~~

24 (7) (E) proof that the individual applying for renewal as a Specialized Driver Instructor has
25 achieved the following minimum scores ~~in accordance with the procedural and evaluative~~
26 ~~requirements listed in the "Course Description Packet (CDP) for Driver Instructor~~
27 ~~Certification Renewal" as published by the North Carolina Justice Academy~~ within the
28 three-year period preceding the application for renewal. The individual applying for
29 renewal must achieve a minimum score of 85 on two out of three attempts for the "Off-
30 Set Lane Maneuver" and "Serpentine" courses during the daytime, a minimum score of
31 85 on two out of three attempts for the "Precision" course during both day and night
32 evaluation, a score of "Pass" on two out of three attempts for each command for the
33 "Evasive Action/Maneuver" course during the daytime, and a score of Pass on two out of
34 three attempts in each direction for the "Fixed Radius Curve" course during the daytime.
35 Evaluations ~~will~~ shall be administered by a certified Specialized Driving ~~Instructor,~~
36 Instructor;

(8) (F) proof that the individual applying for renewal as a Specialized ~~Subject Control Arrest Techniques Instructor or Compliance and Control Techniques Instructor (CCT)~~ has satisfactorily completed the technique evaluations skills of the Basic Law Enforcement Training SCAT or CCT courses, course, administered by a certified Specialized SCAT or CCT Instructor, within the three-year period preceding the application for ~~renewal~~, renewal; and

(3)(9) Acceptable documentary evidence for proof of completion requirements as specified in Part (d)(3)-(8) (e)(2)(A)-(F) of this rule Rule shall include the practical skill assessment submitted by School Directors or In-Service Training Coordinators and written attestation certification from a School Director or In-Service Training Coordinator, Coordinator.

(e) Certification as a Specialized Instructor in the Standard Field Sobriety Testing, First Responder, Physical Fitness, Explosive and Hazardous Materials, and Juvenile Justice Medical Emergencies topic areas as outlined in Rule .0304(e), (h), (k), and (l) of this Section shall remain in effect for 36 months from the date of issuance. During the 36 month term all non-Commission certificates required in Rule .0304(e), (h), (k), and (l) of this Section for Specialized Instructor certification in the Standard Field Sobriety Testing, First Responder, Physical Fitness, Explosive and Hazardous Materials, and Juvenile Justice Medical Emergencies topical areas shall be maintained.

(e)(f) Individuals who hold Specialized Instructor certification may, for just cause, be granted an extension of the three-year period to teach the 12 hour minimum requirement, pursuant to paragraph (b) of this Rule. The Director may grant such extensions on a one-time basis only not to exceed 12 months. For purposes of this Rule, just cause means accident, illness, emergency, course cancellation, or other exceptional circumstances which precluded the instructor from fulfilling the teaching requirement.

[H](g) Upon expiration of their Specialized Instructor certification, instructors have 90 days to submit renewal documentation to the Division for review and approval. During this 90-day period, instructors are not permitted to teach any Commission-approved courses or blocks of instruction that require instruction by a Specialized

[Instructor] Instructor outlined in 12 NCAC 09B .0304(a). The Director may, for just cause, grant an extension of the 90-day period in which an instructor's renewal application must be submitted, however, such extension shall not exceed 12 months and shall not extend the instructor's certification period beyond its specified expiration period.

(e) [g] (h) Those individuals who have previously held Specialized Instructor Certification and have not exceeded a three year time period from when his or her Specialized Instructor Certification expired are eligible to apply reapply for re-issuance of the previously held Specialized Instructor Certification. An application for re-issuance shall contain documentation that the applicant:

- (1) holds a current General Instructor certification;
- (2) has completed the pre-qualification skills assessment for that specialty;
- (3) has passed the state examination for that specialty with a minimum score of 75; and
- (4) has maintained non-Commission certificates required in Rule .0304(e), (h), (k), and (l) of this Section for Specialized Instructor certification in the Standard Field Sobriety Testing, First

Responder, Physical Fitness, Explosive and Hazardous Materials, and Juvenile Justice Medical Emergencies topical areas, if applicable.

(b) (1) Applicants for re-issuance of the Specialized Instructor Certification shall have one opportunity to pass the prequalification skills assessment and the state examination for that specialty. Should an applicant not achieve a passing score on either the prequalification skills assessment or the state examination for that specialty, the applicant shall complete the specific Specialized Instructor Course in its entirety.

(g) (1) Applicants whose Specialized Instructor Certification is suspended or revoked shall not qualify for reissuance. The applicant shall complete the specific Specialized Instructor Course in its entirety.

(b) (7) (k) After re-issuance of certification, the instructor shall complete eight hours of evaluated instruction in the specialty where re-issuance of certification is sought, as documented on an F-16 Form located on the agency's website: <https://ncdoj.gov/law-enforcement-training/criminal-justice/forms-and-publications/>. The eight hours of instruction shall be taught within 60 days of the Specialized Instructor Certification being reissued and evaluated by a Specialized Instructor certified in that specialty. Failure to complete the required eight hours of evaluated instruction will result in the reissued Specialized Instructor Certification being revoked.

History Note: *Authority G.S. 17C-6;*

Eff. January 1, 1981;

Amended Eff. January 1, 2017; February 1, 2016; August 1, 2015; May 1, 2014; June 1, 2012; November 1, 2007; January 1, 2006; December 1, 2004; August 1, 2004; August 1, 2000; July 1, 1991; July 1, 1989; December 1, 1987; February 1, 1987;

Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25, 2019;

Amended Eff. February 1, 2026; January 1, 2025; May 1, 2023; January 1, 2022; January 1, 2020; August 1, 2019.

1 12 NCAC 09B .0312 is repealed with changes as published in 40:06 NCR 518-561 as follows:

2

3 **12 NCAC 09B .0312 INSTRUCTOR CERTIFICATION RENEWAL**

4

5 *History Note: Authority G.S. 17C-6;*

6 *Eff. March 1, 1990;*

7 *Amended Eff. January 1, 2017; August 1, 2006; January 1, 2006; August 1, 2000; January 1, 1995;*

8 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25,*

9 **2019, 2019;**

10 Repeal Eff. February 1, 2026.

1 12 NCAC 09B .0408 is amended with changes as published in 40:06 NCR 518-561 as follows:

2

3 **12 NCAC 09B .0408 COMPREHENSIVE WRITTEN STATE EXAMINATION –~~BASIC~~ SMI**

4 **OPERATOR CERTIFICATION**

5 (a) Within 60 days of the conclusion of the classroom instruction portion of a school's offering of any speed
6 measuring measurement instrument (SMI) operator course or re-certification course, the Commission shall
7 administer a comprehensive state written examination to each trainee student who has completed all of the required
8 course work. The examination shall be an objective test covering the topic areas contained in the certified course
9 curriculum, pursuant to 12 NCAC 09B .0212, .0238, and .0242.

10 (b) A [trainee] student of a [radar, lidar, or radar/lidar] RADAR, LIDAR, or RADAR/LIDAR operator training shall
11 achieve a passing score on the comprehensive state examination upon answering a minimum of 70 percent of the
12 questions correctly. A [trainee] student who fails to achieve a passing score on a RADAR, LIDAR, or
13 RADAR/LIDAR operator training comprehensive state examination shall be eligible to request re-examination with
14 the following conditions:

- 15 (1) The [trainee] student must have achieved a minimum score of 60 percent on the initial
16 examination;
- 17 (2) The [trainee's] student's request for re-examination shall be made in writing on the Commission's
18 Examination Request Form (F-23) pursuant to 12 NCAC 09B .0406(c), and shall be received by
19 the Standards Division within 15 days of the initial examination;
- 20 (3) The [trainee] student shall have, within 30 days of the date of initial examination, only one
21 opportunity for re-examination; and
- 22 (4) The student must have completed each motor-skill and performance area of the course curriculum.
23 A [trainee] student who fails to achieve the minimum passing score of 70 percent on the re-examination, or
24 who fails to achieve a minimum score of 60 percent on the initial examination, shall not be eligible for SMI operator
25 certification until a subsequent SMI operator training course offering and examination are [completed.] completed
26 by the student.
- 27 (c) A [trainee] student of a RADAR operator re-certification, LIDAR operator re-certification, or RADAR/LIDAR
28 operator re-certification training course, pursuant to paragraph (a) of this rule, shall achieve a passing score on the
29 comprehensive state examination upon answering a minimum of 75 percent of the questions correctly. At the time a
30 [trainee] student fails to achieve the minimum passing score, the [trainee's] student's SMI operator certifications
31 shall be immediately revoked, and the [trainee] student shall not be eligible for re-certification until a subsequent
32 SMI operator training course offering and further examination [is completed.] are completed by the student.
- 33 (b) The examination shall be an objective test covering the topic areas contained in the certified course curriculum.
- 34 (e) The Commission's representative shall submit to the school director within five business days of the
35 administration of the examination a report of the results of the test for each candidate for certification.
- 36 (d) A trainee shall pass the operator training course as required in 12 NCAC 09B .0212, .0213, .0214, .0238, .0242,
37 or .0244 by achieving 70 percent correct answers.

1 (e) An operator seeking recertification shall pass the operator training recertification course as specified in 12
2 NCAC 09B .0220, .0221, .0222 .0240, .0243, or .0245 by achieving 75 percent correct answers.
3 (f) A trainee who has participated in a scheduled delivery of a certified training course and has demonstrated 100-
4 percent competence in each motor skill or performance area of the course curriculum, but has failed to achieve a
5 passing score, as specified in Paragraph (d) of this Rule, on the Commission's comprehensive written examination,
6 may request the Director of the Standards Division to authorize a re examination of the trainee under the following
7 requirements:

8 (1) The trainee's request for re examination shall be made in writing on the Commission's Re-
9 Examination Request form, located on the agency's website:
10 <http://www.ncdoj.gov/getdoc/b38b7eee-e311-4ec3-8f9e-bd8fd58f6281/SMI-6-Reexam-6-11.aspx>.
11 The Re Examination Request form shall be received by the Standards Division within 30 days of
12 the examination;

13 (2) The trainee's request for re examination shall include the favorable recommendation of the school
14 director who administered the course;

15 (3) A trainee shall have, within 60 days of the original examination, only one opportunity for
16 re examination and shall achieve a passing score on the subsequent examination; and

17 (4) The trainee shall be notified by the Standards Division staff of a place, time, and date for
18 re examination.

19 (g) If the trainee fails to achieve the minimum score as specified in Paragraph (d) of this Rule on the
20 re examination, the trainee may not be recommended for certification and shall enroll and complete a subsequent
21 course offering before further examination may be permitted.

22
23 *History Note: Authority G.S. 17C-6;*

24 *Eff. November 1, 1981;*

25 *Readopted Eff. July 1, 1982;*

26 *Amended Eff. January 1, 2015; November 1, 2007; May 1, 2004; April 1, 1999; December 1,*
27 *1987; October 1, 1983; April 1, 1983;*

28 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25,*
29 *2019. 2019;*

30 *Amended Eff. February 1, 2026.*

1 12 NCAC 09B .0409 is amended with changes as published in 40:06 NCR 518-561 as follows:

2

3 **12 NCAC 09B .0409 SATISFACTION OF TRAINING -- SMI OPERATORS**

4 (a) To satisfy the training requirements for operator certification, a trainee shall complete all of the following:

5 (1) achieve a minimum score of 70 percent correct answers on the comprehensive state examination as
6 outlined in 12 NCAC 09B .0408; comprehensive written examination, provided for in 12 NCAC
7 09B .0408(d);

8 (2) demonstrate successful completion complete a Commission-approved of a certified offering of
9 courses course as prescribed under 12 NCAC 09B .0212(a), .0238(a), or .0242(a) as evidenced by
10 a completed Post Delivery Form (F-10B) pursuant to 12 NCAC 09I .0102; .0212, .0213, .0214,
11 .0215, .0238, .0242, or .0244 as shown by the certification of the school director;

12 (3) demonstrate 100 percent proficiency in the motor-skill and performance subject areas as
13 demonstrated to a certified Speed Measurement Instrument (SMI) instructor and further as
14 evidenced on through documentation on the Commission's SMI-1 [form] Form for radar
15 instruments and SMI-13 [form] Form for lidar instruments, pursuant to 12 NCAC 09I .0106; SMI-
16 forms and by the subscribing instructor's certification of trainee competence;

17 (4) present evidence showing prior North Carolina certification in a Commission certified operator
18 training course as prescribed in 12 NCAC 09B .0212, .0213, .0214, .0238, .0242, .0244 or present
19 evidence showing prior certification that meets or exceeds North Carolina certification, or present
20 evidence showing completion of 12 hours of supervised field practice practice, as outlined in
21 Paragraph (c) of this Rule, within 90 days after completing a Commission certified RADAR or
22 RADAR/LIDAR operator training course as prescribed in 12 NCAC 09B .0212, .0212, .0215, and
23 .0242. Evidence of completion shall consist of a completed SMI-15 [form] Form pursuant to 12
24 NCAC 09I .0106. Individuals applying for SMI operator certification may request an extension of
25 up to 12 months for the 90-day requirement to complete the 12 hours of supervised field practice.
26 The Director shall grant the extension request upon a showing of just cause which, for the
27 purposes of this [rule includes,] rule, includes accident, illness, emergency, course cancellation, or
28 other exceptional circumstance that prevents the applicant from completing the required
29 supervised field practice time: .0213, .0242, .0244; and

30 (5) (A) Individuals shall be exempt from some or all of the 12 hours of supervised field practice upon
31 presenting evidence of having completed the required supervised field practice, pursuant to
32 Subparagraph (b)(5) of this Rule, at a prior date.] Individuals shall be exempt from the portions
33 of the required supervised field practice, as outlined in Subparagraph (c)(4) of this Rule, which
34 they have completed at a prior date, upon providing evidence of prior completion; and

35 (B) Evidence shall include a completed SMI-14 [form] Form pursuant to 12 NCAC 09I .0106,
36 and a copy of the individual's prior SMI operator or instructor certification which lists the
37 instruments and modes which the officer is certified to operate. Division staff shall evaluate the

evidence of prior completion to determine which portions of the supervised field practice have been completed at a prior date.

(5) Individuals applying for SMI operator certification may request an extension of the 90 day requirement to complete the 12 hours of supervised field practice required pursuant to Subparagraph (a)(4) of this Rule. The requested extension shall not exceed 12 months. The Director shall grant the extension request upon a showing of just cause. For purposes of this Rule, "just cause" means an accident, illness, emergency, course cancellation, or other exceptional circumstance that prevents the applicant from completing the required supervised field practice time.

(b) Any trainee failing to achieve ~~100 percent~~ proficiency in the motor-skill area may request ~~written permission from the Director of the Standards Division for re-examination. The trainee's request for re-examination shall be made in writing and must be received by the Standards Division within 30 re-examination within 15 days of the original examination. The trainee's request for re-examination shall consist of a completed F-23 Exam Admission Form, pursuant to 12 NCAC 09I .0102, include the favorable recommendation of the school director who administered the course.~~ A trainee shall have, within ~~30~~ 90 days of the original examination, only one opportunity for motor-skill re-examination and must satisfactorily complete each identified area of deficiency on the original motor-skill examination. ~~The trainee shall be notified by the Standards Division staff of a place, time and date for re-examination. If the trainee fails to achieve the prescribed score on the examination, the trainee's active SMI operator certifications shall be immediately revoked, and the trainee shall not be eligible recommended for certification or re-certification until a subsequent SMI operator training course offering is completed, as prescribed under 12 NCAC 09B .0212(a), .0238(a), or .0242(a) and further examination is completed, and shall enroll and complete a subsequent course offering in its entirety before further examination may be permitted.~~

23 (c) The 12 hours of supervised field practice shall be completed as follows:

[1]—Within 90 days after completing a RADAR training course as prescribed under 12 NCAC 09B-.0212, .0215, and .0242.]

(2)(1) The trainee must conduct the 12 hours of field practice using the radar instrument with the most modes, pursuant to 12 NCAC 09C .0308(h), that the trainee is seeking certification to operate;

[3][2] The trainee shall operate the police vehicle and the radar instrument while being supervised by a [currently] certified radar instructor or operator who is certified to operate the radar instrument used by the trainee during the field practice;

[4] (3) [Speed measuring instruments] SMIs shall not be used to enforce speed violations by the trainee or by the supervising radar operator or instructor during the 12 hours of field practice;

(S) (4) The 12 hours of field practice shall be completed according to the following time requirements:

(A) for trainees seeking certification with a dual antenna unit and with stationary, moving-opposite direction, and moving-same direction modes: 120 minutes in each mode while using the front antenna and 120 minutes in each mode while using the rear antenna;

(B) for trainees seeking certification with a dual antenna unit and with stationary and

moving-opposite modes only: 180 minutes in each mode while using the front antenna
and 180 minutes in each mode while using the rear antenna;

- (C) for trainees seeking certification with a dual antenna unit and with stationary mode only: 360 minutes in stationary mode while using the front antenna and 360 minutes in stationary mode while using the rear antenna;
- (D) for trainees seeking certification with a single antenna unit and with stationary, moving-opposite direction, and moving-same direction modes: 240 minutes in each mode while using the front antenna;
- (E) for trainees seeking certification with a single antenna unit and with stationary and moving-opposite modes only: 360 minutes in each mode while using the front antenna; or
- (F) for trainees seeking certification with a single antenna unit and with stationary mode only: 720 minutes in stationary mode while using the front antenna.

(e)(d) To satisfy the training requirements for operator re-certification, an operator seeking re-certification shall:

(1) Achieve a score of 75 percent correct answers on the comprehensive written state examination provided for in 12 NCAC 09B .0408(c); .0408(e);

(2) Complete a Commission-approved course. Demonstrate successful completion of a certified offering of courses prescribed under 12 NCAC 09B .0210(d), .0212(c), .0237(d), .0238(c), or .0242(c); [0242(e)] .0218, .0219, .0220, .0221, .0222, .0239, .0240, .0243, or .0245 as shown by [presentation of a form F-10B, pursuant to 12 NCAC 09I .0102;] the certification of the school director; and

(3) Satisfy all motor-skill requirements as required in Subparagraph (a)(3) of this Rule; and Rule.

(4) For individuals seeking supplemental certification or re-certification to operate instruments with additional modes than those currently or previously certified to operate, complete 240 minutes of supervised field practice for each additional mode. For dual antenna instruments, 120 of the 240 minutes must be completed using each antenna.

(d) At the time a trainee seeking operator re-certification fails to achieve the prescribed requirements on the comprehensive written examination as specified in 12 NCAC 09B .0409(e)(1), certification of the officer automatically and immediately terminates and that officer shall not be re-certified until successful completion of a subsequent course offering as prescribed under either 12 NCAC 09B .0212, .0213, .0214, .0238, .0242, or .0244 before further examination is permitted.

(e) At the time a trainee seeking operator re-certification fails to achieve the prescribed motor skill requirements as specified in 12 NCAC 09B .0409(e)(3), certification of the officer automatically and immediately terminates and that officer shall not be re-certified until successful completion of the required motor skill testing. Provided, however, such an officer may request re-examination as prescribed in Paragraph (b) of this Rule.

History Note: *Authority G.S. 17C-6;*

Eff. November 1, 1981;

1 *Readopted w/change Eff. July 1, 1982;*
2 *Amended Eff. November 1, 2007; May 1, 2004; April 1, 1999; December 1, 1987; August 1, 1984;*
3 *October 1, 1983; April 1, 1983;*
4 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25,*
5 *2019;*
6 *Emergency Amendment Eff. May 5, 2020; Emergency Amendment Expired Eff. July 31, 2020;*
7 *Amended Eff. February 1, 2026; January 1, 2021.*

1 12 NCAC 09B .0501 is amended with changes as published in 40:06 NCR 518-561 as follows:

2

3 **SECTION .0500 - MINIMUM STANDARDS FOR CRIMINAL JUSTICE SCHOOL DIRECTORS**

4

5 **12 NCAC 09B .0501 CERTIFICATION OF SCHOOL DIRECTORS**

6 (a) Any person designated to act as, or who performs the duties of, a School Director in the delivery or presentation
7 of a ~~Commission certified~~ Commission-approved criminal justice training course shall be and ~~continuously~~ remain
8 certified by the Commission as a school ~~director~~ director while serving in such role.

9 (b) To qualify for initial certification as a School Director, an applicant shall:

10 (1) hold current General Instructor certification as issued by the ~~North Carolina Criminal Justice~~
11 ~~Education and Training Standards Commission~~; Commission, pursuant to 12 NCAC 09B .0302
12 and .0303;

13 (2) furnish documentary evidence to the Standards Division of high school, college, or university
14 graduation as outlined in 12 NCAC 09B .0106, .0106;

15 (3) attend or ~~must~~ have attended the most current offering of the School Director's orientation as
16 developed and presented by the Commission staff, otherwise an individual orientation with a staff
17 member shall be required; and

18 (4) submit a Form F-10 School Director/Qualified Assistant ~~Application~~ Application, pursuant to 12
19 NCAC 09I .0104, to the Commission for the issuance of such certification. This application shall
20 be executed by the executive officer of the institution or agency currently ~~certified~~, accredited, or
21 which may be seeking ~~certification~~, accreditation by the Commission to make presentation of
22 ~~certified~~ Commission-approved training programs and for whom the applicant will be the
23 designated School Director. ~~The F-10 School Director/Qualified Assistant Application shall~~
24 ~~contain~~:

25 (A) ~~the name of the appointing institution or agency;~~

26 (B) ~~the name, date of birth, social security number (last 4 numbers), phone number, email,~~
27 ~~instructor certification number, location, and the date the applicant completed orientation~~
28 ~~training;~~

29 (C) ~~the applicant's educational background, specifically, the dates of attendance, the~~
30 ~~institution attended, and the degree or diploma attained from each institution;~~

31 (D) ~~the applicant's criminal justice experience, specifically, the agency for which the~~
32 ~~applicant worked, the applicant's duties in each position, and the dates of employment.~~
33 The applicant shall have acquired four years of practical experience as a criminal justice
34 officer or as an administrator or specialist in a field directly related to the criminal justice
35 system. At least one year of the required four years experience must have been while
36 actively participating in criminal justice training as a ~~Commission certified instructor~~;

- (E) the signature of the applicant certifying the accuracy of the contents of the application, and
- (F) the signature of the appointing institution's executive officer signifying recommendation of an applicant to be a School Director; or
- (G) the signature of the School Director signifying recommendation of an applicant to be a Qualified Assistant.

7 (c) In addition to the requirements identified in Paragraph (b) of this Rule, to qualify for certification as a School
8 Director in the presentation of the Criminal Justice Instructor Training Course, an applicant shall document
9 completion of the Instructor Training Orientation presented by the North Carolina Justice Academy on delivery of
10 instructor training course and student evaluations.

11
12 *History Note:* *Authority G.S. 17C-6;*
13 *Eff. January 1, 1985;*
14 *Amended Eff. February 1, 2016; November 1, 2015; July 1, 2004;*
15 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25,*
16 *2019;*
17 *Amended Eff. February 1, 2026; December 1, 2023.*

1 12 NCAC 09C .0212 is repealed with changes as published in 40:06 NCR 518-561 as follows:

2

3 **12 NCAC 09C .0212 POST-DELIVERY REPORT OF TRAINING COURSE PRESENTATION**

4

5 *History Note: Authority G.S. 17C-6;*

6 *Eff. January 1, 1981;*

7 *Amended Eff. August 1, 2000;*

8 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25,*
9 *2019;*

10 *Amended Eff. January 1, 2025, 2025;*

11 *Repealed Eff. February 1, 2026.*

1 12 NCAC 09C .0308 is amended with changes as published in 40:06 NCR 518-561 as follows:

2

3 **12 NCAC 09C .0308 SPEED MEASURING MEASUREMENT INSTRUMENT (SMI) OPERATORS**

4 **CERTIFICATION PROGRAM**

5 (a) Every person employed Only those individuals currently certified as a law enforcement officer or appointed by
6 the state or any political subdivision thereof as a law enforcement officer personnel of a law enforcement agency
7 who uses use a Speed Measuring Instrument SMI for enforcement purposes shall hold certification from the
8 Commission authorizing the officer to operate the speed measuring instrument SMI. Certification in one or more
9 categories reflects operational proficiency in the designated [type(s)] types of approved equipment for which the
10 trainee has been examined and tested.

11 (b) Standards Division staff shall issue SMI certification in one of the following categories:

12 (1) RADAR operator speed measurement [measuring] instrument (SMI) SMI certification or re-
13 certification requiring successful completion of the training program as required in 12 NCAC 09B
14 .0210, .0212, .0213, .0218, or .0242; .0220, .0221, .0242, .0243, .0244, or .0245;
15 (2) time distance speed measurement instrument operator certification or re certification requiring
16 successful completion of the training program as required in 12 NCAC 09B .0211, .0213, .0214,
17 .0219, .0221, .0222, .0244, or .0245;
18 (3)(2) LIDAR speed measurement instrument SMI operator certification or re-certification requiring
19 successful completion of the training program as required in 12 NCAC 09B .0237, .0238,
20 .0239, or .0242, [.0242;] .0240, .0242, .0243, .0244, or .0245.

21 (c) Certification in one or more categories reflects operational proficiency in the designated type(s) of approved
22 equipment for which the trainee has been examined and tested. Such certification is for a three year period from the
23 date of issue and re certifications is for a three year period from the date of issue, unless sooner terminated by the
24 Commission. The applicant shall meet the following requirements for SMI operator certification or re-certification
25 within 90 days of completing a SMI course outlined in 12 NCAC 09B .0212, .0238, or .0242; [the] course
26 [completion:] completion and upon the presentation of documentary evidence showing that the applicant:

27 (1) have completed course requirements as outlined in 12 NCAC 09B .0212, .0238, or .0242;
28 (2) have passed the comprehensive state exam as prescribed in 12 NCAC 09B .0408;
29 (3) have completed the 12 hours of field practice training as outlined in 12 NCAC 09B .0409; and
30 (4) meet one of the following requirements:
31 (A) hold active certification as a law enforcement officer; or
32 (B) be employed as a sheriff, deputy sheriff, or other sworn appointee with arrest authority
33 governed by the provisions of G.S. 17E and be in compliance with the employment and
34 training standards as established by the North Carolina Sheriffs' Education and Training
35 Standards [Commission;] Commission, pursuant to 12 NCAC 10B .0400.
36 (1) has successfully completed the training program as required in 12 NCAC 09B .0210, .0211, .0212,
37 .0213, .0214, .0218, .0219, .0220, .0221, .0222, .0237, .0238, .0239, .0240, .0242, .0243, .0244, or

1 .0245; and

2 (2) ~~has successfully completed a Commission certified basic law enforcement training course as~~
3 ~~required in 12 NCAC 09B .0400 and is currently certified in a probationary status or holds general~~
4 ~~law enforcement certification; or~~
5 (3) ~~if the applicant is a sheriff, deputy sheriff, or other sworn appointee with arrest authority governed~~
6 ~~by the provisions of G.S. 17E has met and is in compliance with the employment and training~~
7 ~~standards as established and made effective for such position by the North Carolina Sheriffs'~~
8 ~~Education and Training Standards Commission.~~

9 (d) Certified SMI operators shall be notified by email via the North Carolina Justice Training and Certification
10 portal by the Commission not less than 90 days prior to the expiration of certification. All applicants for re-
11 certification shall successfully complete a Commission-approved re-certification course within 12 months from the
12 expiration of the previous certification. If re-certification is not obtained within the 12 month period, successful
13 completion of the appropriate operator training programs as required by 12 NCAC 09B .0409(a) shall be required to
14 obtain operator certification. This prescribed 12 month period shall not extend the operator certification period
15 beyond its specified expiration date. When a re-certification course is successfully completed prior to the expiration
16 of the previous certification, the new certification shall be issued by the Criminal Justice Standards Division
17 effective upon the receipt and review by Division staff of the required documentation outlined in 12 NCAC 09B
18 .0409. of the Post Delivery Report of Training Course Presentation. Operator re-certification shall be issued only to
19 officers with active law enforcement certification.

20 (e) Operator re-certification shall be issued only to officers with current law enforcement certification.

21 (e) If re-certification is not obtained within the prescribed 12-month period, the officer is no longer eligible for re-
22 certification and must meet the requirements of initial operator certification, including completion of a RADAR,
23 LIDAR, or RADAR/LIDAR operator training course as outlined in 12 NCAC 09B .0212(a), 12 NCAC 09B .0238(a),
24 and 12 NCAC 09B .0242(a).

25 (f) RADAR operator certification is valid for a three-year period from the date of issue. Re-certification is also valid
26 for a three-year period from the date of issue, unless sooner terminated by the Commission.

27 (g) LIDAR operator certification and re-certification shall only be issued when the applicant holds active RADAR
28 operator certification. The expiration date of LIDAR operator certification and re-certification shall match the
29 expiration date of the applicant's [radar] RADAR operator certification.

30 (h) An individual's SMI operator certification shall apply only to the instruments and modes of operation with
31 which the individual has proven proficiency in the motor-skill and performance subject areas, pursuant to 12 NCAC
32 09B .0409(a)(3), during an SMI operator course pursuant to 12 NCAC 09B .0212, .0215, .0238, and .0242. Modes
33 of operation include: stationary, moving-same direction, and moving-opposite direction.

34 (f) All certifications issued pursuant to this Rule and the standards in effect between November 1, 1981 and July 1,
35 1982 shall continue with full force and effect; however, said certifications are subject to the provisions of 12 NCAC
36 09C .0308(d) and (e).

1 *History Note: Authority G.S. 17C-6;*
2 *Eff. November 1, 1981;*
3 *Readopted w/change Eff. July 1, 1982;*
4 *Temporary Amendment Eff. February 24, 1984, for a period of 120 days to expire on June 22,*
5 *1984;*
6 *Amended Eff. November 1, 2007; February 1, 2006; May 1, 2004; April 1, 1999; November 1,*
7 *1993; March 1, 1992; February 1, 1991; December 1, 1987;*
8 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25,*
9 *2019;*
10 *Emergency Amendment Eff. May 5, 2020; Emergency Amendment Expired Eff. July 31, 2020.*
11 *2020;*
12 *Amended Eff. February 1, 2026.*

1 12 NCAC 09C .0311 is amended with changes as published in 40:06 NCR 518-561 as follows:

2

3 **12 NCAC 09C .0311 RECERTIFICATION FOLLOWING SEPARATION**

4 (a) Previously certified juvenile court counselors, Chief Court Counselors, chief court counselors, and juvenile
5 justice officers with who have completed a minimum of one year of service with the North Carolina Department of
6 Public [Safety/Division] Safety's Division of Juvenile Justice [prior to separation] and who have been separated
7 from the North Carolina Department of Public Safety [Safety/Division] Safety's Division of Juvenile Justice for less
8 than three years may have their certification reinstated to a probationary status following a reverification of
9 employment standards as outlined in 12 NCAC 09B .0116 and .0117, but .0117. These individuals shall be are
10 exempt from the completion of job appropriate the appropriate basic training course as described in 12 NCAC 09B
11 .0235 and .0236. .0236, provided the basic training was completed prior to separation.

12 (b) Previously certified juvenile court counselors, Chief Court Counselors, chief court counselors, and juvenile
13 justice officers with who served less than one year with the North Carolina Department of Public [Safety/Division]
14 Safety's Division of Juvenile Justice [prior to separation] and of service who have been separated from the North
15 Carolina Department of Public Safety for less than two years may have their certification reinstated following a
16 reverification of employment standards as outlined in 12 NCAC 09B .0116 and .0117, .0117. These individuals and
17 shall complete the job appropriate basic training course as described in 12 NCAC 09B .0235 and .0236. .0236 unless
18 the basic training course was successfully completed prior to [separation;] separation and the training occurred
19 within 12 months of reinstatement.

20 (c) Previously certified juvenile court counselors, Chief Court Counselors, chief court counselors, and juvenile
21 justice officers who have been separated from the North Carolina Department of Public Safety [Safety/Division]
22 Safety's Division of Juvenile Justice for more than three years, regardless of the length of prior service, upon their
23 return shall complete the verification of employment standards as outlined in 12 NCAC 09B .0116 and .0117 and
24 shall complete the job appropriate basic training course described in 12 NCAC 09B .0235 and .0236. .0236, to be
25 eligible for subsequent certification.

26

27 *History Note:* Authority G.S. 17C-2; 17C-6; 17C-10;

28 *Eff. May 1, 2023. 2023:*

29 *Amended Eff. February 1, 2026.*

1 12 NCAC 09C .0601 is amended with changes as published in 40:06 NCR 518-561 as follows:

2

3 **SECTION .0600 - EQUIPMENT AND PROCEDURES**

4

5 **12 NCAC 09C .0601 APPROVED SPEED-MEASURING INSTRUMENTS**

6 (a) Prior to approval as a [speed measuring] speed measuring instrument, the manufacturer of said instrument shall
7 certify in writing to the Criminal Justice Standards Division that said instrument meets or exceeds the applicable
8 standards set out in the "Model Performance Specifications for Police Traffic Radar Devices" as published by the
9 National Highway Traffic Safety Administration, United States Department of Transportation (as in effect July 1,
10 1982) which is hereby incorporated by reference, and shall [automatically] include any later amendments and
11 editions of the incorporated material as provided by G.S. 150B-21.6. Copies of this publication may be obtained at
12 no cost from the Department of Justice website: <https://ncdoj.gov/law-enforcement-training/criminal-justice/forms-and-publications/#91-105-wpfd-smi>. [<https://ncdoj.gov/law-enforcement-training/criminal-justice/forms-and-publications/#91-105-wpfd-smi>.]

13 (b) [All speed measuring] Prior to approval, speed measuring instruments shall be evaluated for law-enforcement
14 use in North Carolina by representatives from the North Carolina Criminal Justice Education and Training Standards
15 Commission and the North Carolina Department of Public [Safety] Safety, as outlined in "Appendix A: Approved
16 List of Speed Measuring Instruments" as published by the North Carolina Justice Academy, which is hereby
17 incorporated by reference, and shall include any later amendments and editions of the incorporated material as
18 provided by G.S. 150B-21.6. Copies of this publication may be obtained at no cost from the Department of Justice
19 website: <https://ncdoj.gov/law-enforcement-training/criminal-justice/forms-and-publications/#91-105-wpfd-smi>. A
20 summary of the findings shall be submitted in writing to the Criminal Justice Standards Division's Speed
21 Measurement Instrument Program Administrator.

22 The following procedures shall be adhered to for approval of speed measuring instruments:

23 (1) Prior to the inclusion as an approved speed measuring instrument, the manufacturer of said
24 instrument shall certify in writing to the Criminal Justice Standards Division that said instrument
25 meets or exceeds the applicable standards set out in the "Model Performance Specifications for
26 Police Traffic Radar Devices" as published by the National Highway Traffic Safety
27 Administration, United States Department of Transportation (as in effect July 1, 1982) which is
28 hereby incorporated by reference, and shall automatically include any later amendments and
29 editions of the incorporated material as provided by G.S. 150B-21.6. Copies of this publication
30 may be inspected at the office of the agency:

31 **Criminal Justice Standards Division**

32 **North Carolina Department of Justice**

33 **114 West Edenton Street**

34 **Old Education Building**

35 **Post Office Drawer 149**

~~Raleigh, North Carolina 27602~~

and may be obtained at no cost from the National Highway Traffic Safety Administration at the following address:

National Highway Traffic Safety Administration

~~400 Seventh Street,~~

~~SW Washington, DC 20590~~

The manufacturer shall provide evidence that the instrument meets or exceeds the applicable standards published by the National Highway Traffic Safety Administration, United States Department of Transportation.

(2) All speed measuring instruments shall be evaluated by representatives from the North Carolina Criminal Justice Education and Training Standards Commission and the North Carolina Department of Crime Control and Public Safety. A summary of the findings shall be submitted in writing to the Criminal Justice Standards Division's Speed Measurement Instrument Program Administrator.

(3) A current list of all approved speed measuring instruments shall be included in Appendix "A" of the Supplement for Speed Measurement Instrument Training Courses published by the North Carolina Justice Academy.

(4) The "Speed Measurement Instrument Operator Training Course Manuals" as published by the North Carolina Justice Academy shall be applied as the basic curriculum for the speed measuring instrument operator training courses for speed measuring instrument operators as administered by the North Carolina Criminal Justice Education and Training Standards Commission. Copies of these publications may be inspected at the office of the agency.

~~Criminal Justice Standards Division~~

North Carolina Department of Justice

~~114 West Edenton Street~~

~~Old Education Building~~

~~Post Office Drawer 149~~

~~Raleigh, North Carolina 27602~~

and may be obtained at cost from the Academy at the following address:

North Carolina Justice Academy

~~Post Office Box 99~~

~~Salemburg, North Carolina 28385~~

History Note: *Authority G.S. 17C-6;*

Eff. November 1, 1981;

Readopted w/change Eff. July 1, 1982;

Amended Eff. November 1, 2007; May 1, 2004; November 1, 1998; August 1, 1998; August 1, 1994.

1 1995; January 1, 1995; November 1, 1993; February 1, 1991;
2 Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25,
3 2019. 2019;
4 Amended Eff. February 1, 2026.
5

1 12 NCAC 09C .0607 is amended with changes as published in 40:06 NCR 518-561 as follows:

2

3 **12 NCAC 09C .0607 SPEED-MEASURING INSTRUMENT ANNUAL ACCURACY TEST TESTS AND**
4 **DAILY OPERATIONAL PROCEDURES**

5 (a) The purpose of this Rule is to establish the minimum requirements [for accuracy testing methods and
6 operational procedures for] and test methods for determining the accuracy of speed measuring instruments used by
7 law enforcement agencies to measure the speed of vehicles for enforcement of speed laws and regulations. All
8 requirements for accuracy testing methods and operational procedures for speed measuring instruments used by law
9 enforcement officers and agencies to measure the speed of vehicles for enforcement of speed laws and regulations
10 and tests] shall conform with G.S. 8-50.2 and G.S. 17C-6.

11 (b) Each speed measuring instrument shall be tested for accuracy within a [12 month] 12-month period prior to each
12 use of the instrument for speed enforcement [purposes.] purposes, as outlined in "Appendix B: Annual Tests for
13 Accuracy Requirements" published by the North Carolina Justice Academy, which is hereby incorporated by
14 reference, and shall include any later amendments and editions of the incorporated material as provided by G.S.
15 150B-21.6. Copies of this publication may be obtained at no cost from the Department of Justice website:
16 <https://ncdoj.gov/law-enforcement-training/criminal-justice/forms-and-publications/#91-105-wpfd-smi>. The results
17 of the tests shall be recorded on Form SMI-9 for RADAR instruments and Form SMI-12 for LIDAR instruments,
18 pursuant to 12 NCAC 09I .0106.

19 (c) On a daily basis, speed measuring instruments must be calibrated and tested for accuracy by the certified SMI
20 operator prior to using the instrument for speed enforcement purposes. The tests shall be conducted according to the
21 recommendations of the instrument's [manufacturer,] manufacturer and include tuning fork tests for each of the
22 instrument's modes of operation.

23 (d) The daily operating procedures by SMI operators of each speed measuring instrument shall be in accordance
24 with the instrument's manufacturer recommendations and conform with G.S. 8-50.2. The daily operating procedures
25 are outlined in "Appendix C: Daily Tests for Accuracy Requirements & Operating Procedures" as published by the
26 North Carolina Justice Academy, which is hereby incorporated by reference, and shall include any later amendments
27 and editions of the incorporated material as provided by G.S. 150B-21.6. Copies of this publication may be obtained
28 at no cost from the Department of Justice website <https://ncdoj.gov/law-enforcement-training/criminal-justice/forms-and-publications/#91-105-wpfd-smi>.

29

30 (1) Accuracy test standard:

31 (a) Annual tests of all speed measuring instruments shall be in conformance with G.S. 8
32 50.2(c). The results of these tests shall be recorded on forms provided by the
33 Commission.

34 (b) Daily tests of all speed measuring instruments shall be in conformance with G.S. 8
35 50.2(b)(4) and G.S. 17C 6(13).

36 (2) Accuracy requirements and test methods:

37 (a) Annual:

The annual tests for accuracy requirements for each specific Radar, Time Distance, and Lidar speed measuring instrument, as outlined in Appendix "B" of the Supplement for Speed Measurement Instrument Training Courses published by the North Carolina Justice Academy, are hereby incorporated by reference, and shall automatically include any later amendments and editions of the incorporated material as provided by G.S. 150B-21.6. Copies of this publication may be inspected at the office of the agency.

Criminal Justice Standards Division
North Carolina Department of Justice
114 West Edenton Street
Old Education Building
Post Office Drawer 149
Raleigh, North Carolina 27602

and may be obtained at a cost of seven dollars and twelve cents (\$7.12) from the Academy at the following address:

~~North Carolina Justice Academy~~
~~Post Office Box 99~~
Salemburg, North Carolina 28385

(b) Daily:

The daily tests for accuracy requirements for each specific Radar, Time Distance, and Lidar speed measuring instrument, as outlined in Appendix "C" of the Supplement for Speed Measurement Instrument Training Courses published by the North Carolina Justice Academy, are hereby incorporated by reference, and shall automatically include any later amendments and editions of the incorporated material as provided by G.S. 150B-21.6. Copies of this publication may be inspected at the office of the agency.

Criminal Justice Standards Division
North Carolina Department of Justice
114 West Edenton Street
Old Education Building
Post Office Drawer 149
Raleigh, North Carolina 27602

and may be obtained at a cost of seven dollars and twelve cents (\$7.12) from the Academy at the following address:

North Carolina Justice Academy
Post Office Box 99
Salemburg, North Carolina 28385

1 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25,*
2 *2019, 2019;*
3 *Amended Eff. February 1, 2026.*
4

1 12 NCAC 09C .0608 is repealed with changes as published in 40:06 NCR 518-561 as follows:

2

3 **12 NCAC 09C .0608 SPEED-MEASURING INSTRUMENT OPERATING PROCEDURES**

4

5 *History Note: Authority G.S. 8-50.2; 17C-6;*

6 *Eff. August 1, 1998;*

7 *Amended Eff. November 1, 2007; May 1, 2004;*

8 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25,*
9 **2019, 2019;**

10 *Repealed Eff. February 1, 2026.*

1 12 NCAC 09D .0101 is amended with changes as published in 40:06 NCR 518-561 as follows:

2

3 **SUBCHAPTER 09D – PROFESSIONAL CERTIFICATE PROGRAMS**

4

5 **SECTION .0100 - LAW ENFORCEMENT OFFICERS' PROFESSIONAL CERTIFICATE PROGRAM**

6

7 **12 NCAC 09D .0101 PURPOSE LAW ENFORCEMENT PROFESSIONAL CERTIFICATE**

8 **PROGRAM**

9 **[a]** In order to recognize the level of competence of law enforcement officers serving the governmental [criminal
10 justice] agencies within the state [North Carolina, pursuant to G.S. 17C-2(2),] to foster increased interest in college
11 education and professional law enforcement training programs, and to attract [retain] highly qualified individuals
12 into a law enforcement career, the [North Carolina] Criminal Justice Education and Training Standards Commission
13 establishes the Law Enforcement Officers' Professional Certificate Program. This program is a method by which
14 dedicated officers may receive statewide and nationwide recognition for education, professional training, and on
15 the job experience. [years of law enforcement service.]

16 **[b]****(a)** Applicants who meet the qualifications set forth in this Rule [are] shall be eligible to receive a Law
17 Enforcement Officer's Professional Certificate. Based on the applicant's qualifications, this Professional Certificate
18 is defined as either an Intermediate or Advanced Certificate. Advanced Certificates shall be approved by
19 Commission vote at regularly scheduled meetings prior to being awarded.

20 **[e]****(b)** To be eligible for either Intermediate or Advanced Certificates, applicants shall meet the following
21 qualifications:

22 **(1)** The applicant shall be a [full time, sworn] full-time employee of a law enforcement agency within
23 the State and hold general law enforcement certification pursuant to 12 NCAC 09C .0304; or

24 **(2)** The applicant shall be a full-time employee of a law enforcement agency within the State, who has
25 previously held general law enforcement officer certification pursuant to 12 NCAC 09C .0304 but
26 is presently, by virtue of direct promotion or transfer from the [sworn] certified law enforcement
27 position, serving in a [non sworn] position not subject to certification.

28 **(3)** [Applicants] The applicant shall be in good standing with their employing agency at the date of
29 application.

30 **[e]****(c)** An officer subject to suspension or revocation proceedings, probation subsequent to suspension or
31 revocation proceedings, or [is] under investigation for possible decertification action by the Commission pursuant to
32 12 NCAC 09A .0206, the Company and Campus Police Program pursuant to either 12 NCAC 02I .0214 or 12
33 NCAC 09J .0211, or the North Carolina Sheriffs' Education and Training Standards Commission pursuant to 12
34 NCAC 10B [0206] .0206, shall not be eligible for professional certificates for the pendency of the proceeding or the
35 period of probation.

36 **[e]****(d)** Eligibility for either Intermediate or Advanced Certificates [is] shall be based upon a formula which
37 combines formal education, law enforcement training, and service as a law enforcement employee pursuant to

1 [Subparagraph (e)(4) of this rule.] Part (4) of this Subparagraph. Eligibility [is] shall be computed in the following
2 manner:

- 3 (1) The applicant's highest educational degree will be given a point value. Graduate degrees will be
4 worth 15 points, Bachelor's degrees will be worth 12 points, and Associate's degrees will be
5 worth 7 points;
- 6 (2) Each semester hour of college or university credit earned in pursuit of an educational degree not
7 yet completed by the applicant shall equal one-tenth of a point, and each quarter hour of college or
8 university credit earned shall equal one-fifteenth of a point. The total points earned in this manner
9 shall not equal or exceed the number of points that would be given for the degree upon
10 completion;
- 11 (3) Twenty classroom or practical skills assessment hours of Commission-approved law enforcement
12 training shall equal one point. No points shall be awarded for completing Commission-approved
13 courses that are required to obtain or maintain law enforcement certification, including basic law
14 enforcement training and in-service training courses. Additionally, no points will be awarded for
15 the maintenance of specialized law enforcement training;
- 16 (4) Each full year of service as a full-time employee of a North Carolina criminal justice agency, or
17 equivalent service as determined by the Commission, shall fulfill a requisite year of creditable
18 service. For the purposes of this Rule, "equivalent service" includes full-time, sworn employment
19 within the State, out-of-state, or with a federal law enforcement agency or the military police.

20 [(f)](e) Applicants for the Intermediate Law Enforcement Certificate shall have acquired a minimum of four years
21 of full-time law enforcement service and a minimum of 30 total education [and/or] and training points.

22 [(g)](f) Applicants for the Advanced Law Enforcement Certificate shall have acquired a minimum of nine years of
23 full-time law enforcement service and a minimum of 60 total education [and/or] and training points.

24 [(h)](g) All applicants for either Intermediate or Advanced Certificates shall submit a completed ["Application]
25 Application for Award of Professional [Certificate"] Certificate Form F-6 (LE), pursuant to 12 NCAC 09I .0107, to
26 the employing agency in-service training coordinator or agency head of the applicant's employing agency.

27 [(h)](h) Documentary evidence of college or university graduation shall be submitted with the application pursuant
28 to 12 NCAC 09B .0106.

29 [(i)](i) Documentation of training [shall be provided] submitted to the Division [by:] shall include training records,
30 signed by the employing agency in-service training coordinator or agency head, that indicate the number of training
31 contact hours.

32 (1) Training records signed by the employing agency in-service training coordinator or agency head;
33 or]

34 (2) Providing certificates of completion indicating the number of training contact hours.]

35 [(k)](j) Replacement certificates [can] may be requested by a completed ["Request] Request for Replacement of
36 Professional [Certificate"] Certificate Form [F-7.] F-7, pursuant to 12 NCAC 09I .0107. An applicant shall have
37 been previously awarded either an Intermediate or Advanced Certificate to be able to receive a replacement.

1
2 *History Note: Authority G.S. 17C-6;*
3 *Eff. January 1, 1981;*
4 *Amended Eff. August 1, 2002;*
5 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25,*
6 *2019. 2019;*
7 *Amended Eff. February 1, 2026.*

1 12 NCAC 09D .0102 is repealed with changes as published in 40:06 NCR 518-561 as follows:

2

3 **12 NCAC 09D .0102 GENERAL PROVISIONS**

4

5 *History Note:* *Authority G.S. 17C-6;*

6 *Eff. January 1, 1981;*

7 *Amended Eff. June 1, 2012; August 1, 2002; August 1, 1995; May 1, 1986; April 1, 1984; January*
8 *1, 1983;*

9 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25,*
10 **2019, 2019;**

11 **Repealed Eff. February 1, 2026.**

1 12 NCAC 09D .0104 is repealed with changes as published in 40:06 NCR 518-561 as follows:

2

3 **12 NCAC 09D .0104 INTERMEDIATE LAW ENFORCEMENT CERTIFICATE**

4

5 *History Note: Authority G.S. 17C-6;*

6 *Eff. January 1, 1981;*

7 *Amended Eff. August 1, 2002; August 1, 1995; May 1, 1986; January 1, 1983;*

8 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25,*
2019. 2019;

9

10 *Repealed Eff. February 1, 2026.*

11

1 12 NCAC 09D .0105 is repealed with changes as published in 40:06 NCR 518-561 as follows:

2

3 **12 NCAC 09D .0105 ADVANCED LAW ENFORCEMENT CERTIFICATE**

4

5 *History Note: Authority G.S. 17C-6;*

6 *Eff. January 1, 1981;*

7 *Amended Eff. August 1, 2002; August 1, 1995; May 1, 1986;*

8 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25,*
2019. 2019;

9

10 *Repealed Eff. February 1, 2026.*

1 12 NCAC 09D .0106 is repealed with changes as published in 40:06 NCR 518-561 as follows:

2

3 **12 NCAC 09D .0106 METHOD OF APPLICATION**

4

5 *History Note: Authority G.S. 17C-6;*

6 *Eff. January 1, 1981;*

7 *Amended Eff. August 1, 2002; August 1, 1995; May 1, 1986;*

8 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25,*
2019. 2019;

9

10 *Repealed Eff. February 1, 2026.*

1 12 NCAC 09D .0201 is amended with changes as published in 40:06 NCR 518-561 as follows:

2

3 **SECTION .0200 - CRIMINAL JUSTICE OFFICERS' JUVENILE JUSTICE PROFESSIONAL**
4 **CERTIFICATE PROGRAM**

5

6 **12 NCAC 09D .0201 PURPOSE JUVENILE JUSTICE PROFESSIONAL CERTIFICATE PROGRAM**

7 [a] In order to recognize the level of competence of criminal justice officers [Juvenile Justice officers, court
8 counselors, and chief court counselors] serving the governmental agencies within the State [employed by the North
9 Carolina Department of Public Safety, Division of Juvenile Justice, pursuant to G.S. 17C-2 (2),] to foster increased
10 interest in college education and professional criminal justice training programs, and to attract [retain] highly
11 qualified individuals into a criminal justice career, the [North Carolina] Criminal Justice Education and Training
12 Standards Commission establishes the [Juvenile Justice Professional Certificate Program,] criminal justice officer's
13 professional certificate program. This program is a method by which dedicated officers may receive statewide and
14 nationwide recognition for education, professional training, and on the job experience [years of Juvenile Justice
15 service.]

16 [b](a) Applicants who meet the qualifications set forth in this Rule [are] shall be eligible to receive a Juvenile
17 Justice Professional Certificate. Based on the applicant's qualifications, this Professional Certificate is defined as
18 either an Intermediate or Advanced Certificate. Advanced Certificates shall be approved by Commission vote at
19 regularly scheduled meetings prior to being awarded.

20 [e](b) To be eligible for either Intermediate or Advanced Certificates, applicants shall meet the following
21 qualifications:

22 (1) The applicant shall be a full-time employee of the Division of Juvenile Justice and shall hold
23 general Juvenile Justice Officer certification pursuant to 12 NCAC 09D .0117 or 09D .0116; or
24 (2) The applicant shall have previously held the certification listed in Subparagraph (c)(1) of this rule
25 and, by virtue of direct promotion or transfer from a certified position, currently serve in a
26 permanent, full-time position not subject to certification for the Division of Juvenile Justice; and
27 (3) [Applicants] The applicant shall be in good standing with the Division of Juvenile Justice at the
28 date of application.

29 [d](c) An applicant subject to suspension or revocation proceedings, probation subsequent to suspension or
30 revocation proceedings, or [is] under investigation for possible decertification action by the Commission pursuant to
31 12 NCAC 09A .0206, the Company and Campus Police Program pursuant to either 12 NCAC 02I .0214 or 12
32 NCAC 09J .0211, or the North Carolina Sheriffs' Education and Training Standards Commission pursuant to 12
33 NCAC 10B [0206] .0206, shall not be eligible for professional certificates for the pendency of the proceeding or the
34 period of probation.

35 [e](d) Eligibility for Intermediate or Advanced Certificates [is] shall be based upon a formula which combines
36 formal education, Juvenile Justice training, and service as a Juvenile Justice employee pursuant to [subsection 4]
37 Part (4) of this [rule.] Subparagraph Eligibility [is] shall be computed in the following manner:

(1) The applicant's highest educational degree will be given a point value. Graduate degrees will be worth 15 points, Bachelor's degrees will be worth 12 points, and Associate's degrees will be worth 7 points;

(2) Each semester hour of college or university credit earned in pursuit of an educational degree not yet completed by the applicant shall equal one-tenth of a point, and each quarter hour of college or university credit earned shall equal one-fifteenth of a point. The total points earned in this manner shall not equal or exceed the number of points that would be given for the degree upon completion;

(3) Twenty classroom or practical skills assessment hours of Commission-approved Juvenile Justice training shall equal one point. No points will be awarded for the maintenance of specialized Juvenile Justice training;

(4) Each full year of service as a full-time employee of the Division of Juvenile Justice, or equivalent service as determined by the [Commission] Commission, shall fulfill a requisite year of creditable service. For the purposes of this Rule, "equivalent service" includes service in a permanent, full-time, paid position in a federal or out-of-state Juvenile Justice institution.

Applicants for the Intermediate Juvenile Justice Certificate shall have acquired a minimum of four years of Juvenile Justice service and a minimum of 30 total education [and/or] and training points.

Applicants for the Advanced Juvenile Justice Certificate shall have acquired a minimum of nine years of criminal justice service and a minimum of 80 total education [and/or] and training points.

All applicants for either Intermediate or Advanced Certificates shall submit a completed [complete an application] Application for Award of Professional [Certificate] Certificate Form F-6 (DJJ), pursuant to 12 NCAC 09I .0107, to the Division of Juvenile Justice agency head.

Documentary evidence of college or university graduation shall be submitted with the application pursuant to 12 NCAC 09B .0106.

Documentation of training [shall be provided] submitted to the Division [by] shall include training records, as provided by the Division of Juvenile Justice agency head, that indicate the number of training contact hours.

[1] Training records signed by the Division of Juvenile Justice agency head; or

[2] Providing certificates of completion indicating the number of training contact hours.

Replacement certificates [can] may be requested by submitting a completed [Request] Request for Award of Professional [Certificate] Certificate Form F-7, pursuant to 12 NCAC 09I .0107. An applicant shall not be eligible for a replacement certificate if they have previously awarded either an Intermediate or Advanced Certificate to be able to receive a replacement.

1 12 NCAC 09D .0202 is repealed with changes as published in 40:06 NCR 518-561 as follows:

2

3 **12 NCAC 09D .0202 GENERAL PROVISIONS**

4

5 *History Note: Authority G.S. 17C-6;*

6 *Eff. August 15, 1981;*

7 *Amended Eff. June 1, 2012; August 1, 2002; December 1, 1987; May 1, 1986; July 1, 1982;*

8 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25,*

9 **2019, 2019;**

10 *Repealed Eff. February 1, 2026.*

11

1 12 NCAC 09D .0204 is repealed with changes as published in 40:06 NCR 518-561 as follows:

2

3 **12 NCAC 09D .0204 INTERMEDIATE CRIMINAL JUSTICE CERTIFICATE**

4

5 *History Note: Authority G.S. 17C-6;*

6 *Eff. August 15, 1981;*

7 *Amended Eff. August 1, 2002;*

8 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25,*
9 **2019. 2019;**

10 *Repealed Eff. February 1, 2026.*

11

1 12 NCAC 09D .0205 is repealed with changes as published in 40:06 NCR 518-561 as follows:

2

3 **12 NCAC 09D .0205 ADVANCED CRIMINAL JUSTICE CERTIFICATE**

4

5 *History Note: Authority G.S. 17C-6;*

6 *Eff. August 15, 1981;*

7 *Amended Eff. August 1, 2002;*

8 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25,*
9 **2019. 2019;**

10 *Repealed Eff. February 1, 2026.*

1 12 NCAC 09D .0206 is repealed with changes as published in 40:06 NCR 518-561 as follows:

2

3 **12 NCAC 09D .0206 METHOD OF APPLICATION**

4

5 *History Note: Authority G.S. 17C-6;*

6 *Eff. August 15, 1981;*

7 *Amended Eff. May 1, 1986;*

8 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25,*
2019. 2019;

9

10 *Repealed Eff. February 1, 2026.*

1 12 NCAC 09G .0205 is amended with changes as published in 40:06 NCR 518-561 as follows:

2

3 **12 NCAC 09G .0205 MEDICAL EXAMINATION**

4 (a) Each applicant for certification or enrollment in a basic correctional officer or probation/parole officer training
5 course shall complete, sign, and date the Commission's Medical History Statement Form (F-1) and shall be
6 examined by either a physician, physician assistant, or nurse practitioner who holds a current license in the United
7 States to practice medicine, as issued by a state medical board, to help determine his or her fitness to carry out the
8 physical requirements of the position of correctional officer or probation/parole officer as listed in the current job
9 description provided by the North Carolina Department of Adult Correction.

10 (b) Prior to being examined, the applicant shall provide the examining physician, physician's assistant, or nurse
11 practitioner with:

12 (1) the Medical History Statement Form ~~(F-1)~~ (F-1), pursuant to 12 NCAC 09I .0105, which must be
13 read, completed, and signed by the applicant; and
14 (2) the ~~Instructions to Agency and Examiner for Completion of Medical Examination Report (F-2A)~~
15 ~~Form (F-2), the Tuberculosis Questionnaire Form (F-2A)~~ (F-2A), and ~~attached to the Medical~~
16 ~~Examination Report Form Addendum Form (F-2)~~ (F-2B), pursuant to 12 NCAC 09I
17 .0105. The ~~Instructions to Agency and Examiner for Completion of Medical Examination Report~~
18 ~~(F-2A) (F-2)~~ Form shall notify the examining physician, physician's assistant, or nurse practitioner
19 that the "Medical Screening Guidelines for the Certification of Criminal Justice Officers in North
20 Carolina" "Minimum Medical Qualifications for Law Enforcement Officers, Corrections Officers,
21 Juvenile Justice Officers, Court Counselors, Chief Court Counselors, Detention Officers and
22 Telecommunicators" as published by the North Carolina ~~Department of Justice~~ ~~Criminal Justice~~
23 ~~Educations and Training Standards Commission~~ is available at no cost at <https://ncdoj.gov/law-enforcement-training/criminal-justice/>.

25 (c) The examining physician, physician's assistant, or nurse practitioner shall record the results of the examination
26 on the Medical Examination Report Form (F-2) and shall sign and date the form.

27 (d) The Medical Examination Report Form ~~(F-2)~~ (F-2), the Tuberculosis Questionnaire Form (F-2A), and the
28 Medical History Statement Form (F-1) shall be valid for one year after the date of the examination was conducted
29 and shall be completed prior to:

30 (1) the applicant's beginning the basic correctional officer or basic probation/parole officer training
31 course, and
32 (2) an agency's submission of application for certification to the Commission.

33

34 *History Note:* Authority G.S. 17C-6; 17C-10;

35 *Temporary Adoption Eff. January 1, 2001;*

36 *Eff. August 1, 2002;*

37 *Amended Eff. January 1, 2015; April 1, 2009; August 1, 2004;*

1 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25,*
2 *2019;*

3 *Temporary Amendment Eff. February 15, 2022;*

4 *Amended Eff. February 1, 2026; November 1, 2024; May 1, 2023; October 1, 2022; August 23,*
5 *2022.*

1 12 NCAC 09G .0311 is amended with changes as published in 40:06 NCR 518-561 as follows:

2

3 **12 NCAC 09G .0311 TERMS AND CONDITIONS OF SPECIALIZED INSTRUCTOR**

4 **CERTIFICATION**

5 (a) An applicant meeting the requirements for Specialized Instructor Certification as set forth in Rule .0310 of this
6 Section shall be issued a certification to expire three years from the date of issuance. The applicant shall apply for
7 certification as a Specialized Instructor within 60 days after the date the applicant achieved a passing score on the
8 state comprehensive exam for the respective Specialized Instructor training [course.] course, pursuant to Rule .0315
9 of this Section.

10 (b) The instructor [is required to] shall instruct, within three years after Specialized Instructor Certification is
11 issued, a minimum of 12 hours in each of the topics for which Specialized Instructor Certification was granted, and
12 that instruction [was] shall be provided in a Commission-approved basic training, Specialized Instructor Training,
13 Commission-recognized in-service training course, or training course delivered pursuant to 12 NCAC 10B .0601,
14 .1302, or .2005.

15 (c) An application for certification renewal shall contain, in addition to the requirements listed in Rule .0310 of this
16 Section, documentary evidence that the applicant has remained active in the instructional process during the
17 previous three-year period. Such documentary evidence shall include the following:

18 (1) proof that the applicant has, within the three-year period preceding application for renewal,
19 instructed at least 12 hours in each of the topics for which Specialized Instructor Certification was
20 granted, and that instruction was provided in a Commission-approved basic training, Specialized
21 Instructor Training, Commission-recognized in-service training course, or training course
22 delivered pursuant to 12 NCAC 10B .0601, .1302, or .2005. Acceptable documentary evidence
23 shall include official Commission records submitted by School Directors or In-Service Training
24 Coordinators and written attestation from a School Director or In-Service Training Coordinator;

25 (2) proof that the applicant has, within the three-year period preceding application for renewal,
26 attended and completed all instructor updates that have been issued by the Commission.
27 Acceptable documentary evidence shall include official Commission records submitted by School
28 Directors or In-Service Training Coordinators, or copies of certificates of completion issued by the
29 institution which provided the instructor updates; and

30 (3) [A] a favorable written recommendation from a School Director or In-Service Training
31 Coordinator completed on an Application for Instructor and Professional Lecturer
32 Certification Form (Form F-12), pursuant to 12 NCAC 09I [.0102] .0101(a)(1), stating
33 the instructor taught at least 12 hours in each of the topics for which Specialized
34 Instructor Certification was granted. The teaching shall have been provided in a
35 Commission-approved basic training, or Commission-recognized in-service training
36 course, or training course delivered pursuant to 12 NCAC 09G .0411 or 09G .0412;

(4) (B) a favorable written evaluation by a School Director, Qualified Assistant, In-Service Training Coordinator, or another Specialized Instructor certified in the same specialized subject, based on an on-site classroom evaluation of a presentation by the instructor in a Commission-approved basic training, Specialized Instructor Training, Commission-recognized in-service training course, or training course delivered, pursuant to 12 NCAC 09G .0411 or 09G .0412, during the three-year period of Specialized Instructor Certification. Such evaluation shall be presented on a Criminal Justice Instructor Evaluation Form F-16, pursuant to Rule .0202 of this Subchapter and 12 NCAC 09I .0102; .0101(a)(2).

(d) Upon expiration of their Specialized Instructor certification, instructors have 90 days to submit renewal documentation to the Division for review and approval. During this 90-day period, instructors [are not permitted to] shall not teach any Commission-approved courses or blocks of instruction that require instruction by a Specialized Instructor. The Director may, for just cause, grant an extension of the 90-day period in which an instructor's renewal application must be submitted, however, such extension shall not exceed 12 months and shall not extend the instructor's certification period beyond its specified expiration period. For purposes of this Rule, just cause means accident, illness, emergency, or other exceptional circumstances that precluded the instructor from submitting the renewal documentation.

(e) Individuals who hold Specialized Instructor certification may, for just cause, be granted an extension of the three-year period to teach the 12 hour minimum requirement, pursuant to paragraph (b) of this Rule. The Director may grant such extensions on a one-time basis only not to exceed 12 months. For purposes of this Rule, just cause means accident, illness, emergency, course cancellation, or other exceptional circumstances that precluded the instructor from fulfilling the teaching requirement.

(f) Those individuals who have previously held Specialized Instructor Certification and have not exceeded a [three year] three-year time period from when his or her Specialized Instructor Certification expired are eligible to apply for re-issuance of the previously held Specialized Instructor Certification. An application for re-issuance shall contain documentation that the applicant:

(1) holds a current General Instructor [certification;] certification, pursuant to 12 NCAC 09G .0308;

(2) has completed the pre-qualification skills assessment for that specialty; and

(3) has passed the state examination for that specialty with a minimum score of 75.

(g) Applicants for re-issuance of the Specialized Instructor Certification shall have one opportunity to pass the prequalification skills assessment and the state examination for that specialty. Should an applicant not [achieve a passing score on] pass either the prequalification skills assessment or the state examination for that specialty, the applicant shall complete the specific Specialized Instructor Course in its entirety.

(h) Applicants whose Specialized Instructor Certification is suspended or revoked shall not qualify for re-issuance.
[The applicant shall complete the specific Specialized Instructor Course in its entirety.]

(i) After re-issuance of certification, the instructor shall complete eight hours of evaluated instruction in the specialty where re-issuance of certification is sought, as documented on an F-16 Form located on the agency's website:

1 [https://ncdoj.gov/law-enforcement training/criminal-justice/forms-and-publications/](https://ncdoj.gov/law-enforcement-training/criminal-justice/forms-and-publications/). The eight hours of instruction
2 shall be taught within 60 days of the Specialized Instructor Certification being reissued and evaluated by a
3 Specialized Instructor certified in that specialty. Failure to complete the required eight hours of evaluated instruction
4 [will] shall result in the reissued Specialized Instructor Certification being revoked.

5 (a) An applicant meeting the requirements for Specialized Instructor Certification shall be issued a certification to
6 expire three years from the date of issuance. The applicant shall apply for certification as a specialized instructor
7 within 60 days from the date of completion of a specialized instructor course.

8 (b) Where certifications for both General Probationary Instructor and Specialized Instructor are issued on the same
9 date, the instructor shall be required to instruct within three years after certification, a minimum of 12 hours in each
10 of the topics for which Specialized Instructor Certification was granted in a Commission accredited basic training,
11 Specialized Instructor Training, Commission recognized in service training course, or training course delivered
12 pursuant to 12 NCAC 10B .0601, .1302, or .2005. The instructor may satisfy the teaching requirement for the
13 General Probationary Instructor certification by teaching any specialized topic for which certification has been
14 issued.

15 (c) When Specialized Instructor Certification is issued during an existing period of General Probationary Instructor
16 Certification the specialized instructor may satisfy the teaching requirement for the General Probationary
17 Certification by teaching the specialized subject for which certification has been issued.

18 (d) The term of certification as a specialized instructor shall not exceed three years. An application for renewal shall
19 contain, in addition to the requirements listed in Rule .0310 of this Section, documentary evidence that the applicant
20 has remained active in the instructional process during the previous three year period. Such documentary evidence
21 shall include the following:

22 (1) proof that the applicant has, within the three year period preceding application for renewal,
23 instructed at least 12 hours in each of the topics for which Specialized Instructor Certification was
24 granted, and that instruction was provided in a Commission accredited basic training, Specialized
25 Instructor Training, or Commission recognized in service training course. Acceptable
26 documentary evidence shall include official Commission records submitted by School Directors or
27 In Service Training Coordinators, and written certification from a School Director or In Service
28 Training Coordinator;

29 (2) proof that the applicant has, within the three year period preceding application for renewal,
30 attended and completed all instructor updates that have been issued by the Commission.
31 Acceptable documentary evidence shall include official Commission records submitted by School
32 Directors or In Service Training Coordinators, or copies of certificates of completion issued by the
33 institution which provided the instructor updates; and

34 (A) a favorable written recommendation from a School Director or In Service Training
35 Coordinator completed on a Commission Renewal of Instructor and Professional Lecturer
36 Certification Form stating the instructor taught at least 12 hours in each of the topics for
37 which Specialized Instructor Certification was granted. The teaching shall have been

provided in a Commission accredited basic training, Specialized Instructor Training course, pursuant to Rule .0310 of this Section, or Commission recognized in-service training course;

(B) a favorable written evaluation by a School Director, Qualified Assistant, In Service Training Coordinator, or another instructor certified in the same specialized subject, based on an on site classroom evaluation of a presentation by the instructor in a ~~Commission accredited basic training, Specialized Instructor Training, or Commission recognized in service training course, during the three year period of Specialized Instructor Certification. Such evaluation shall be certified on a Criminal Justice Instructor Evaluation Form F-16, located on the agency's website:~~
<http://www.nedoj.gov/getdoc/c2eba6aa-12bc-4303-bf4b-5fa0431ef5a1/F-16-6-11.aspx>.

(C) has met the requirement set forth in Rule .0309(e) of this Section.

(e) The use of guest participants in a delivery of a Commission mandated training course pursuant to this Section shall be permissible. However, such guest participants are subject to the on site supervision of a Commission certified instructor and shall be authorized by the School Director. A guest participant shall be used only to complement the primary certified instructor of the block of instruction and shall not replace the primary instructor.

History Note: *Authority G.S. 17C-6;*

Temporary Adoption Eff. January 1, 2001;

Eff. August 1, 2002;

Amended Eff. January 1, 2017; May 1, 2014; June 1, 2012; January 1, 2006;

Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25,

2019;

Amended Eff. February 1, 2026; January 1, 2020.

1 12 NCAC 09G .0601 is amended with changes as published in 40:06 NCR 518-561 as follows:

2

3 **SECTION .0600 - PROFESSIONAL CERTIFICATE PROGRAM**

4

5 **12 NCAC 09G .0601 PURPOSE STATE CORRECTIONS PROFESSIONAL CERTIFICATE**

6 **PROGRAM**

7 [a] In order to recognize the level of competence of corrections officers serving within the State, [pursuant to G.S. 17C-2(2),] to foster increased interest in college education and professional corrections training programs, and to retain highly qualified individuals into a corrections career, the [North Carolina] Criminal Justice Education and Training Standards Commission establishes the State Corrections Officer's Professional Certificate Program. This program is a method by which dedicated officers may receive statewide and nationwide recognition for education, professional training, and on the job experience [years of corrections service.]

13 [b](a) Applicants who meet the qualifications set forth in this Rule [are] shall be eligible to receive a State Corrections Officer's Professional Certificate. Based on the applicant's qualifications, this Professional Certificate is defined as either an Intermediate or Advanced Certificate. Advanced Certificates shall be approved by Commission vote at regularly scheduled meetings prior to being awarded.

17 [e](b) To be eligible for either Intermediate or Advanced Certificates, applicants shall meet the following qualifications:

19 (1) The applicant shall be a full-time employee of the North Carolina Department of Adult Correction (DAC), and shall hold general correctional officer certification, pursuant to 12 NCAC 09G .0208, or probation/parole officer certification, pursuant to 12 NCAC 09G .0209; or

22 (2) The applicant shall have previously held one of the certifications listed in Subparagraph [e](1) (b)(1) of this [rule] Rule and, by virtue of direct promotion or transfer from a certified position, currently serve in a permanent, full-time position not subject to certification.

25 (3) [Applicants] The applicant shall be in good standing with DAC at the date of application.

26 [d](c) An officer subject to suspension or revocation proceedings, probation subsequent to suspension or revocation proceedings, or [is] under investigation for possible decertification action by the Commission pursuant to 12 NCAC 09A .0206, the Company and Campus Police Program pursuant to either 12 NCAC 02I .0214 or 12 NCAC 09J .0211, or the North Carolina Sheriffs' Education and Training Standards Commission pursuant to 12 NCAC 10B [0206] .0206, shall not be eligible for professional certificates for the pendency of the proceeding or the period of probation.

32 [e](d) Eligibility for Intermediate or Advanced Certificates [is] shall be based upon a formula which combines formal education, correctional training, and service as a corrections pursuant to [subsection 4 of this subparagraph.] Part (4) of this Subparagraph. Eligibility [is] shall be computed in the following manner:

35 (1) The applicant's highest educational degree will be given a point value. Graduate degrees will be worth 15 points, Bachelor's degrees will be worth 12 points, and Associate's degrees will be worth 7 points;

(2) Each semester hour of college or university credit earned in pursuit of an educational degree not yet completed by the applicant shall equal one-tenth of a point, and each quarter hour of college or university credit earned shall equal one-fifteenth of a point. The total points earned in this manner shall not equal or exceed the number of points that would be given for the degree upon completion;

(3) Twenty classroom or practical skills assessment hours of Commission-approved criminal justice training shall equal one point. No points will be awarded for the maintenance of specialized criminal justice training;

(4) Each full year of service as a full-time employee of the North Carolina Department of Adult Correction, or equivalent service as determined by the [Commission] Commission, shall fulfill a requisite year of creditable service. For the purposes of this Rule, "equivalent service" includes service in a permanent, full-time, paid position in a federal or out-of-state correctional or criminal justice institution.

Applicants for the Intermediate State Corrections Officer Certificate shall have acquired a minimum of four full-time criminal justice service and a minimum of 30 total education [and/or] and training points.

Applicants for the Advanced State Corrections Officer Certificate shall have acquired a minimum of nine full-time criminal justice service and a minimum of 80 total education [and/or] and training points.

All applicants for either Intermediate or Advanced Certificates shall [complete an "Application] submit a [ed Application for Award of Professional [Certificate]] Certificate Form F-6 (DAC), pursuant to 12 NCAC 09B .0106, to the DAC training coordinator or agency head.

Documentation of training [shall be provided] submitted to the Division [by:] shall include training records, by the employing agency in-service training coordinator or agency head, that indicate the number of training hours.

[1] Training records signed by the employing agency in-service training coordinator or agency head; [or]

[2] Providing certificates of completion indicating the number of training contact hours.

Replacement certificates [can] may be requested by submitting a completed ["Request] Request for [ment of Professional [Certificate]] Certificate Form F-7. An applicant shall have been previously awarded an Intermediate or Advanced Certificate to be able to receive a replacement.

Note: Authority G.S. 17C-6;
Eff. August 15, 1981;
Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25, 2019. 2019;
Amended Eff. February 1, 2026.

1 12 NCAC 09G .0602 is repealed with changes as published in 40:06 NCR 518-561 as follows:

2

3 **12 NCAC 09G .0602 GENERAL PROVISIONS**

4

5 *History Note: Authority G.S. 17C-6;*

6 *Temporary Adoption Eff. January 1, 2001;*

7 *Eff. August 1, 2002;*

8 *Amended Eff. January 1, 2015; June 1, 2012; August 1, 2004;*

9 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25,*

10 **2019, 2019;**

11 *Repealed Eff. February 1, 2026.*

1 12 NCAC 09G .0604 is repealed with changes as published in 40:06 NCR 518-561 as follows:

2

3 **12 NCAC 09G .0604 INTERMEDIATE STATE CORRECTIONS CERTIFICATE**

4

5 *History Note: Authority G.S. 17C-6;*

6 *Temporary Adoption Eff. January 1, 2001;*

7 *Eff. August 1, 2002;*

8 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25,*
9 **2019, 2019;**

10 *Repealed Eff: February 1, 2026.*

1 12 NCAC 09G .0605 is repealed with changes as published in 40:06 NCR 518-561 as follows:

2

3 **12 NCAC 09G .0605 ADVANCED STATE CORRECTIONS CERTIFICATE**

4

5 *History Note: Authority G.S. 17C-6;*

6 *Temporary Adoption Eff. January 1, 2001;*

7 *Eff. August 1, 2002;*

8 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25,*
9 **2019. 2019;**

10 *Repealed Eff. February 1, 2026.*

1 12 NCAC 09G .0606 is repealed with changes as published in 40:06 NCR 518-561 as follows:

2

3 **12 NCAC 09G .0606 METHOD OF APPLICATION**

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5 *History Note: Authority G.S. 17C-6;*

6 *Temporary Adoption Eff. January 1, 2001;*

7 *Eff. August 1, 2002;*

8 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25,*
9 *2019, 2019;*

10 *[Repeal] Repealed Eff: February 1, 2026.*

1 12 NCAC 09I .0101 is adopted with changes as published in 40:06 NCR 518-561 as follows:

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3 **SUBCHAPTER 09I – FORMS FOR CRIMINAL JUSTICE ~~EMPLOYMENT: EDUCATION:~~**

4 **EMPLOYMENT, EDUCATION, AND TRAINING**

5

6 **SECTION .0100- FORMS FOR USE IN TRAINING PROGRAMS AND INSTRUCTOR CERTIFICATION**

7

8 **12 NCAC 09I .0101 09I .0101 INSTRUCTOR AND PROFESSIONAL LECTURER CERTIFICATION**

9 **FORMS**

10 (a) The following ~~are~~ Commission-approved forms ~~to~~ shall be used by individuals applying for ~~the~~ initial or
11 renewal of certification as an instructor or professional ~~lecturer~~: lecturer, pursuant to 12 NCAC 09B .0300:

12 (1) Form F-12 F-12, Application for Instructor or Professional Lecturer ~~Certification~~ Certification,
13 shall contain the following information:

14 (A) name of ~~applicant/instructor~~; applicant;

15 (B) address, ~~phone~~, phone number, email address, date of birth, age, last four of Social
16 Security Number, and ~~Aeadis~~ academy ID number;

17 (C) current ~~agency/firm~~, agency or firm, status (Retired, Civilian, Sworn), agency address,
18 and business phone number;

19 (D) type of instructor certification applying for;

20 (E) supporting documents for specific certification sought;

21 (F) highest education level, school attended, school location, and graduation date;

22 (G) criminal justice experience;

23 (H) signature of ~~applicant/instructor~~; applicant;

24 (I) Commission-accredited school taught at, school, course title, hours taught, course ~~date(s)~~,
25 dates, and whether the course was a requirement of Mandatory In-Service ~~Training~~,
26 Training; and

27 (J) signature of certifying School Director or In-Service Training Coordinator, school or
28 ~~agency~~, agency name, phone number, and email address.

29 (2) Form F-16 F-16, Criminal Justice Instructor ~~Evaluation~~ Evaluation, shall contain the following
30 information:

31 (A) instructor's name, date of birth, and ~~Aeadis~~ academy ID number;

32 (B) evaluator's ~~name~~, name and ~~Aeadis~~ academy ID number;

33 (C) block of ~~Instruction~~, instruction, date, location, and total hours of instruction;

34 (D) scores for Instructional Ability and Strategies; and

35 (E) Presentation Evaluation ~~Criteria~~ Criteria.

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37 *History Note:* Authority G.S. 17C-6;

Eff. February 1, 2026 2026.

12 NCAC 09I .0102 is adopted with changes as published in 40:06 NCR 518-561 as follows:

12 NCAC 09I .0102 COURSE MANAGEMENT FORMS

(a) The following ~~are~~ Commission-approved forms ~~to~~ shall be used by certified School Directors ~~instructors~~ during the administration of Commission-approved courses:

(1) Form F-10A, Pre-Delivery Report of Training Course Presentation, shall include the following:

- (A) Name of delivery site (academy);
- (B) Proposed Commission course being requested to administer;
- (C) Number of course hours;
- (D) Location of course delivery;
- (E) Commencement and completion dates;
- (F) Anticipated class size;
- (G) Names ~~on~~ of all delivery site (academy) staff requiring administrative access to the course page on the North Carolina Justice Training and Certification Portal; Acadis access; and
- (H) Name and signature of certified School Director.

(2) Form F-10B and Web Form F-10B, Post Delivery Report of Training Course Presentation, shall include the following:

- (A) Name of delivery site (academy);
- (B) Commission course administered;
- (C) Number of course hours;
- (D) Location of course delivery;
- (E) Commencement and completion dates;
- (F) Final class size; and
- (G) Name and signature of certified School Director.

(3) Form F-23, Commission Exam Admission Form Form, shall include the following:

- (A) Course pre-delivery number, exam ~~location~~ location, and exam date;
- (B) First-Time Exam Admission information;
- (C) Re-Examination Admission information;
- (D) Name and signature of certified School Director; and
- (E) List of all trainees.

(4) Web Form ~~WF-6~~ WF-6, CJ Standards Specialized Training Departure Report, shall include the following:

- (A) Course name, course dates, and training location;
- (B) Departing student's name, date of birth, and academy ID #; number; and
- (C) Departure information. Date, reason for, and explanation of departure.

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3 *History Note: Authority G.S. 17C-6;*

4 *Adoption-Eff. February 1, 2026.*

12 NCAC 09I .0103 is adopted with changes as published in 40:06 NCR 518-561 as follows:

12 NCAC 09I .0103 BASIC LAW ENFORCEMENT TRAINING (BLET) COURSE FORMS

(a) The following ~~are~~ Commission-approved forms ~~to~~ shall be used by certified School Directors and instructors during the administration of a Commission-approved Basic Law Enforcement Training (BLET) course:

(1) Form F-13, Request for Deficiency Remediation, shall include the following:

- (A) Name of certified School Director and delivery site (academy);
- (B) Date of ~~request, Pre Delivery number, request~~ and state exam date;
- (C) Student's name and academy ID number;
- (D) Block of instruction and ~~date(s)~~ dates of deficiency;
- (E) Instructor's name and academy ID number;
- (F) Remediation location and ~~date(s)~~ dates of remediation;
- (G) Details of remediation plan; and
- (H) Signature of certified School Director.

(2) Form F-14, Request for Limited Enrollment, shall include the following:

- (A) Name of certified School Director and delivery site (academy);
- (B) Date of ~~request, Pre Delivery number, request~~ and original BLET start date;
- (C) Student's name and academy ID number;
- (D) ~~Block(s) Blocks~~ of instruction for make-up training; and
- (E) Delivery site (academy) where make-up training will be conducted.

(3) Form F-17, Student Evaluation of Instructors, shall include the following:

- (A) Name of delivery site (academy);
- (B) Instructor's name;
- (C) Block of instruction and date;
- (D) ~~Delivery Evaluation of delivery~~ of course material by instructor; and
- (E) ~~Organization Evaluation of organization~~ and presentation of delivery of instruction;

(4) Form F-25, Criminal Record Conviction History for ~~BLET~~ BLET, shall include the following:

- (A) Agency name and address;
- (B) Applicant's full name and former names;
- (C) Applicant's address; and
- (D) Name and signature of Agency head.

(5) Form F-26, BLET Student Absence Report, shall include the following:

- (A) ~~School/academy~~ School or academy name and class name;
- (B) Student's name and ~~Acadis~~ Acadis academy ID number;
- (C) Course topic and date;
- (D) Hours missed and made up;
- (E) Reason for missed time;

(F) Student's and certified School Director's signature and date; and
(G) Name of instructor conducting the make-up training.

(6) Form F-32, BLET Request for Early Enrollment, shall include the following:
(A) Name and signature of certified School Director and delivery site (academy);
(B) Student's name and date of birth; and
(C) BLET ~~state~~ start date and date of state exam.

(7) Web Form WF-1, BLET Student Injury Report, shall include the following:
(A) Student's name, date of birth, and ~~Aeadis~~ academy ID number;
(B) Date and details of ~~injury~~ injury;
(C) Student's status (returned to training on same day or required hospital ~~care~~ care); and
(D) Email address of School Director.

(8) Web Form WF-2, BLET Departure Report, shall include the following:
(A) Student's name and ~~Aeadis~~ academy ID number;
(B) Date, reason, and details of departure; and
(C) Email address of School Director.

(9) Web Form WF-3, BLET Student Enrollment Questionnaire, shall include the following:
(A) Student's demographic ~~information~~; information, including gender and employment status;
(B) Student's education ~~information~~; information, including highest education level, name of institution, and degree earned;
(C) ~~Military~~ Student's military service information; history, including dates and branch of service and current status; and
(D) ~~Primary~~ Student's primary language.

(10) Web Form WF-4, BLET Student Course Completion Record, shall include the following:
(A) Student's ~~name~~, name and ~~Aeadis #~~; academy ID number;
(B) Student's gender;
(C) Student's employment status on last day of class;
(D) Student's hiring status with a law enforcement agency; and
(E) Course completion ~~information~~; information, including whether the student completed all course requirements and passed the state exam.

(11) Web Form WF-13B, BLET Deficiency, Report of Completed Training, shall include the following:
(A) Student's name and ~~Aeadis #~~; academy ID number;
(B) Deficiency ~~information~~; information, including the number and names of instructional topics which the student is deficient in;
(C) Deficiency make-up ~~information~~; information, including whether the student completed all required coursework for the instructional topic in which he or she is remediating and

whether the remediation occurred outside of the scheduled course hours;

- (D) Date the deficiency remediation was completed; and
- (E) School Director's name, signature, and email address.

3 *History Note.* *Authority G.S. 17C-6,*

6 *Adoption-Eff. February 1, 2026.*

1 12 NCAC 09I .0104 is adopted with changes as published in 40:06 NCR 518-561 as follows:

2

3 **12 NCAC 09I .0104 COMMISSION-ACCREDITED DELIVERY SITE ADMINISTRATION FORMS**

4 (a) The following ~~are~~ Commission-approved forms ~~to~~ shall be used by Commission-accredited delivery sites to
5 administer Commission-approved courses:

6 (1) Form F-10, School Director/Qualified Assistant Application, shall include the following:

7 (A) the name of the appointing institution or agency;

8 (B) the applicant's name, date of birth, last four digits of social security number, number (last
9 4 four numbers), phone number, email, email address, instructor certification number,
10 and the location location, and the date the applicant completed orientation training;

11 (C) the applicant's educational background, specifically, the dates of attendance, the
12 institution attended, and the degree or diploma attained from each institution;

13 (D) the applicant's criminal justice experience, specifically, the agency for which the
14 applicant worked, the applicant's duties in each position, and the dates of employment.
15 The applicant shall have acquired four years of practical experience as a criminal justice
16 officer or as an administrator or specialist in a field directly related to the criminal justice
17 system. At least one year of the required four years of experience must have been
18 completed while actively participating in criminal justice training as a Commission-
19 certified Commission-certified instructor;

20 (E) the signature of the applicant certifying the accuracy of the contents of the application,
21 application; and

22 (F) the signature of the appointing institution's executive officer signifying recommendation
23 of an applicant to be a School Director; or

24 (G) the signature of the School Director signifying recommendation of an applicant to be a
25 Qualified Assistant.

26 (2) Form F-10 (SA), Accreditation of Criminal Justice Schools, shall include the following:

27 (A) the name of the requesting institution/agency; institution or agency;

28 (B) the mailing address, phone number, and name of the institution head or executive officer;

29 (C) the name, title or rank, address address, and phone number of the School Director
30 Director;

31 (D) the type of Commission approved Commission-approved training course in which
32 accreditation is being sought;

33 (E) the type and location of all facilities to be used in administering the Commission-
34 approved training course; and

35 (F) the signature of the institution head or executive officer.

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37 *History Note:* Authority G.S. 17C-6;

1 12 NCAC 09I .0105 is adopted with changes as published in 40:06 NCR 518-561 as follows:

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3 **12 NCAC 09I .0105 MEDICAL FORMS**

4 (a) The following ~~are~~ Commission-approved forms ~~to~~ shall be used by agencies and Commission-accredited
5 delivery sites during the application for criminal justice certification or Commission-approved training course
6 enrollment:

7 (1) Form F-1, Medical History Statement, shall include the following:

8 (A) Name, Applicant's name, date of birth, address, and telephone number;
9 (B) Current medications, allergies, and past medical history;
10 (C) Occupational history; ~~and~~
11 (D) Applicant's signature; and
12 (D)(E) Name and signature of a physician, physician assistant, or nurse practitioner who holds a
13 current license in the United States to practice medicine, as issued by a state medical
14 board.

15 (2) Form F-2, Medical Examination Report, shall include the following:

16 (A) Name, date of birth, employing agency, height, weight, and last ~~4~~ four digits of the
17 Social Security Number for the person being examined;
18 (B) Results of Vision Acuity;
19 (C) Results of Hearing Acuity;
20 (D) Results of Cardiovascular Examination;
21 (E) Certification that the individual being examined does or does not ~~meet medical standards;~~
22 have any conditions, physical, emotional, or mental, that suggest further medical
23 examination; and
24 (F) Name, signature, and medical license number of the examining medical professional.

25 (3) Form F-2A, Tuberculosis Questionnaire, shall include the following:

26 (A) Name, Applicant's name, date of birth, and employing agency; agency of individual
27 completing the form;
28 (B) Tuberculosis Risk Questions and individual's response; and
29 (C) Tuberculosis Symptoms Questions and individual's response.

30 (4) Form F-2B, Medical Examination Report Addendum, shall include the following:

31 (A) Name, date of birth, and employing agency of individual being examined;
32 (B) Additional Exam Notes, if any;
33 (C) Certification that the individual being examined does or does not ~~meet medical standards;~~
34 have any conditions, physical, emotional, or mental, that suggest further medical
35 examination; and
36 (D) Name, signature, and medical license number of examining medical professional.

37 (5) Form F-31, Request for Accommodation, shall include the following:

- (A) Name, signature, and date of birth of requesting student;
- (B) Accredited delivery site, and name of certified ~~school director~~; School Director;
- (C) Reason for Accommodation; and
- (D) Proposed ~~Accommodation~~; Accommodation.

(6) Web Form ~~WF-5~~ WF-5, CJ Standards Specialized Training Student Injury Report for SMI, Instructor Courses, shall include the following:

- (A) Course name, course dates, and training location;
- (B) Injured student's name, date of birth, and academy ID #; and number;
- (C) Injury information. Date of the injury;
- (D) Details of the injury, including what the injury is, when and where it took place, and how the injury occurred;
- (E) Whether the student was able to return to training on the same day as the injury occurred; and
- (F) Whether the student was transported to a hospital or other medical facility for assessment or treatment of the injury.

History Note: *Authority G.S 17C-6;*

Adoption Eff. February 1, 2026.

12 NCAC 09I .0106 is adopted with changes as published in 40:06 NCR 518-561 as follows:

12 NCAC 09I .0106 SPEED-MEASURING INSTRUMENT (SMI) FORMS

(a) The following ~~are~~ Commission-approved forms shall ~~to~~ be used by certified SMI instructors during the administration of ~~speed measuring instrument~~ SMI courses:

- (1) Form SMI-1, Moving/Stationary ~~RADAR~~ Radar Motor Skill Performance Test, shall include the following:
 - (A) Trainee's full name, employing law enforcement agency, date of birth, ~~Aeadis academy~~ ID number, email address, and phone number;
 - (B) ~~RADAR~~ Radar instrument being tested ~~on~~, on and name of the instrument's manufacturer;
 - (C) Modes being tested on;
 - (D) Verification by the evaluating instructor that the trainee completed each step of the instrument sign-off, evidenced by the instructor's initials;
 - (E) Timing and results of the trainee's motor skills testing; and
 - (F) Name, ~~Aeadis academy~~ ID number, and signature of each evaluating instructor verifying whether the trainee successfully completed the motor skill performance test.
- (2) Form SMI-1A, Moving/Stationary ~~RADAR Motor Skill Performance Test~~ Radar Instrument Sign-Off, shall include the following:
 - (A) Trainee's full name, employing law enforcement agency, date of birth, ~~Aeadis academy~~ ID number, email address, and phone number;
 - (B) ~~RADAR~~ Radar instrument being tested ~~on~~, on and the name of the instrument's manufacturer;
 - (C) Modes being tested on;
 - (D) Verification by the evaluating instructor that the trainee completed each step of the instrument sign-off, evidenced by the instructor's initials; and
 - (E) Name, ~~Aeadis academy~~ ID number, and signature of each evaluating instructor verifying whether the trainee successfully completed the motor skill performance test.
- (3) Form SMI-13, Lidar Motor Skill Performance Test, shall include the following:
 - (A) Trainee's full name, employing law enforcement agency, date of birth, ~~Aeadis academy~~ ID number, email address, and phone number;
 - (B) Lidar instrument being tested on and name of the instrument's manufacturer;
 - (C) Verification by the evaluating instructor that the trainee completed each step of the instrument sign-off, evidenced by the instructor's initials; and
 - (D) Name, ~~Aeadis academy~~ ID number, and signature of each evaluating instructor verifying whether the trainee successfully completed the motor skill performance test.
- (4) Form SMI-16, Written Endorsement to Attend Supplemental SMI Training, shall include the

1 following:

2 (A) Name, ~~Aeadis academy~~ ID number, date of birth, email address, and employing law
3 enforcement agency of each trainee enrolled in the course;

4 (B) List of speed measuring instruments each trainee is currently certified to operate;

5 (C) Dates and location of training;

6 (D) Name, ~~Aeadis academy~~ ID number, and signature of each instructor of the course; and

7 (E) Name, employing agency, title, email address, phone number, and signature of School
8 Director, agency head, agency head designee, or in-service training coordinator.

9 (b) The following ~~are~~ Commission-approved forms ~~to~~ shall be used by individuals applying for certification as a
10 ~~radar~~ Radar operator:

11 (1) Form SMI-14, Trainee's Statement of Prior Radar Training, ~~is a form to~~ shall be filled out by a
12 trainee enrolled in a radar or radar/lidar operator training course, as prescribed by 12 NCAC 09B
13 .0212(a) and ~~.0242(a)~~ .0242(a), who has previously been certified by the Commission as a radar
14 operator. The trainee ~~must~~ shall sign and date the form prior to submission. The form shall also
15 include the following:

16 (A) Trainee's full name, ~~Aeadis academy~~ ID number, date of birth, and employing law
17 enforcement agency;

18 (B) Name of the institution or agency at which the trainee received prior training;

19 (C) Location where the prior radar training took place; and

20 (D) End date and total hours of prior radar training.

21 (2) Form SMI-15, SMI Operator Supervised Field Instruction/Practice Log, ~~is a form to~~ shall be
22 completed by a trainee completing Supervised Field Practice within the 90 days following the
23 completion of a SMI operator ~~course~~ course, pursuant to 12 NCAC 09B .0409(a)(4) and (c). The
24 form shall include the following:

25 (A) Trainee's full name, employing law enforcement agency, ~~Aeadis academy~~ ID number,
26 email address, and phone number;

27 (B) Dates and times of supervised field practice;

28 (C) Name, ~~Aeadis academy~~ ID number, and signature of each evaluator providing
29 supervision;

30 (D) Location and end date of the trainee's SMI operator course;

31 (E) Name and modes of instrument used during the supervised field practice;

32 (F) Total time of supervised field practice; and

33 (G) Trainee's signature and date of form completion.

34 (c) The following ~~are~~ Commission-approved forms ~~to~~ shall be used during annual accuracy tests of speed measuring
35 instruments:

36 (1) Form SMI-9, Record of Radar Instrument Calibration and Accuracy Tests, shall include the
37 following:

- (A) Agency or organization name;
- (B) Instrument model, manufacturer, serial number, modes, and features;
- (C) Accuracy ~~and Standards tests~~ test results for the counter box, antennas, and tuning forks; and
- (D) Name, license or certification information, and signature of the testing technician verifying that the instrument passed the tests.

(2) Form SMI-12, Record of Lidar Instrument Calibration and Accuracy Tests, shall include the following:

- (A) Agency or organization name;
- (B) Instrument model, manufacturer, serial number, modes, and features;
- (C) Accuracy ~~and Standards tests~~ test results as indicated by Pass or Fail; and
- (D) Name, license or certification information, and signature of the testing technician verifying that the instrument passed the tests.

History Note: Authority G.S. 8-50.2; 17C-6;
Adoption-Eff. February 1, 2022

1 12 NCAC 09I .0107 is adopted with changes as published in 40:06 NCR 518-561 as follows:

2

3 **12 NCAC 09I .0107 PROFESSIONAL CERTIFICATES FORMS**

4 (a) The following ~~are~~ Commission-approved forms ~~to~~ shall be used by individuals to apply for a new or
5 replacement Professional Certificate:

6 (1) Form ~~6~~ F-6 (LE), Application for Award of Law Enforcement Certificate, shall include the
7 following:

8 (A) Applicant's name, date of birth, and last four digits of Social Security Number;
9 (B) Applicant's address, ~~phone~~, phone number, and email address;
10 (C) Employing Applicant's employing agency and agency address;
11 (D) Type of award applying for;
12 (E) Law enforcement experience (agencies and years of law enforcement experience);
13 (F) Completed law enforcement training courses;
14 (G) Level of college education;
15 (H) Name and signature of applicant; and
16 (I) Name and signature of agency head or In-Service Training Coordinator.

17 (2) Form ~~6~~ F-6 (DAC), Application for Award of Criminal Justice Certificate, shall include the
18 following:

19 (A) Applicant's name, date of birth, and last four digits of Social Security Number;
20 (B) Applicant's address, ~~phone~~, phone number, and email address;
21 (C) Employing Applicant's employing agency and agency address;
22 (D) Type of award applying for;
23 (E) Criminal justice experience (agencies and years of criminal justice experience);
24 (F) Completed criminal justice training courses;
25 (G) Level of college education;
26 (H) Name and signature of applicant; and
27 (I) Name and signature of agency head or In-Service Training Coordinator.

28 (3) Form ~~6~~ F-6 (DJJ), Application for Award of Juvenile Justice Certificate, shall include the
29 following:

30 (A) Applicant's name, date of birth, and last four digits of Social Security Number;
31 (B) Applicant's address, ~~phone~~, phone number, and email address;
32 (C) Employing Applicant's employing agency and agency address;
33 (D) Type of award applying for;
34 (E) Juvenile justice experience (agencies and years of juvenile justice experience);
35 (F) Completed juvenile justice training courses;
36 (G) Level of college education;
37 (H) Name and signature of applicant; and

(I) Name and signature of agency head or In-Service Training Coordinator.

(4) Form F-7, Request for Replacement of Professional Certificate, shall include the following:

- (A) Awardee's name, date of birth, and last four digits of Social Security Number;
- (B) Awardee's address, phone, phone number, and email address;
- (C) Type of replacement certificate;
- (D) Printed name and signature of awardee; and
- (E) Name and signature of agency head or In-Service Training Coordinator, if still employed at an agency.

10 *History Note:* *Authority G.S. 17C-6;*

11 *Adoption-Eff. February 1, 2026.*