

## Burgos, Alexander N

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**Subject:** FW: [External] FW: 21 NCAC 10 .0204  
**Attachments:** 21 NCAC 10 .0204.docx

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**From:** Peaslee, William W <bill.peaslee@oah.nc.gov>  
**Sent:** Wednesday, June 25, 2025 8:39 AM  
**To:** Rules, Oah <oah.rules@oah.nc.gov>  
**Cc:** Burgos, Alexander N <alexander.burgos@oah.nc.gov>; dr.joe@ncchiroboard.com; Catherine Lee, Attorney <clee@hedrickgardner.com>  
**Subject:** FW: [External] FW: 21 NCAC 10 .0204

Good morning,

It is my intention to recommend approval of the above attached rule as revised.

As always if you have any questions please feel free to contact me

**William W. Peaslee**  
**Rules Review Commission Counsel / Legislative Liaison**  
Office of Administrative Hearings  
1711 New Hope Church Road  
Raleigh NC, 27609  
(984) 236-1939  
[Bill.Peaslee@oah.nc.gov](mailto:Bill.Peaslee@oah.nc.gov)

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**From:** Catherine E. Lee <[clee@hedrickgardner.com](mailto:clee@hedrickgardner.com)>  
**Sent:** Tuesday, June 24, 2025 8:01 PM  
**To:** Peaslee, William W <[bill.peaslee@oah.nc.gov](mailto:bill.peaslee@oah.nc.gov)>  
**Cc:** [dr.joe@ncchiroboard.com](mailto:dr.joe@ncchiroboard.com)  
**Subject:** [External] FW: 21 NCAC 10 .0204

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Bill,

Thank you for letting us know that you had not received a response to the RRC's staff request for corrections to the proposed amendments to 21 NCAC 10 .0204. Please see the attached response and correction, which we trust will address the questions you raised.

If you need any additional information, please do not hesitate to reach out to me in my role as counsel for the North Carolina Board of Chiropractic Examiners

**Catherine E. Lee** | Partner

Hedrick Gardner Kincheloe & Garofalo LLP.

4131 Parklake Ave., Suite 300 | Raleigh, NC 27612

Phone: 919-341-2639 | Fax: 919-832-9425

clee@hedrickgardner.com | www.hedrickgardner.com



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21 NCAC 10 .0204 is amended as published in 39 NCR 17 as follows:

**21 NCAC 10 .0204 LICENSURE; RENEWAL OF LICENSE**

(a) Initial Licensure. The initial license awarded to an applicant who passed the examination shall be mailed to the address appearing on the application form.

(b) Change of Contact Information. The licentiate shall inform the Board of any change in his or her contact information. Updated contact information shall be forwarded to the Board office email at [ncboce@ncchiroboard.com](mailto:ncboce@ncchiroboard.com) within 30 days after any such change.

(c) General. The renewal, inactivation, and restoration of a license are governed by G.S. 90-155 and this Rule. A current license that is not renewed shall be placed on inactive status on January 30th of the following year. A licentiate desiring license renewal shall submit to the Board, on or before the date of inactivation, a completed license renewal form accompanied by the renewal fee as provided in Paragraph (i) of this Rule. The renewal fee shall ~~not be paid in cash and may only~~ be paid by credit card through the Board's website, [www.ncchiroboard.com](http://www.ncchiroboard.com), ~~or by a check made payable to the North Carolina Board of Chiropractic Examiners.~~

(d) License Renewal Notification and Form. On or before December 1 of each year, the Board shall email to each licentiate, at the licentiate's current email address on file with the Board, license renewal instructions. The license renewal form with instructions shall also be available at the Board's website, [www.ncchiroboard.com](http://www.ncchiroboard.com), or upon request at the Board's office. A licentiate desiring license renewal shall note on the form changes in name, address, specialty, employment circumstances, and criminal convictions since the last renewal form was submitted to the Board. The licentiate shall also note on the form any professional development continuing education for which the licentiate seeks credit pursuant to Rule .0210(d) of this Chapter.

(e) Continuing Education. As used in G.S. 90-155, one "day" of continuing education shall mean nine hours. Except as provided in Paragraphs (f), (g) and (h) of this Rule, a licentiate seeking license renewal shall obtain 18 hours (2 days) of Board-approved continuing education each calendar year. At least 10 hours shall be obtained by attending in-person or live on-line educational sessions. Live online hours include the opportunity to interact with the instructor in real-time. As many as eight hours may be obtained in the manner set forth in Rule .0210 of this Section. The Board shall not award credit for any continuing education hours until the sponsor or licentiate submits to the Board the sponsor's certificate of attendance or course completion.

(f) First-Year Continuing Education Exemptions. A licentiate who was enrolled in chiropractic college at any time during the year of initial licensure or a licentiate initially licensed after September 1st of the current year shall be permitted to renew his or her license for the ensuing year without obtaining continuing education but shall be required to submit a license renewal form and pay the renewal fee. In subsequent years, a licentiate shall not be permitted to renew his or her license until the continuing education requirements set forth in Paragraph (e) of this Rule are satisfied.

(g) Hardship Waivers. A licentiate seeking a hardship waiver of the continuing education requirement shall make written application to the Board no later than December 15th of the current year explaining the nature and circumstances of the hardship. Upon the applicant's showing that compliance with the continuing education requirement poses an undue hardship, the Board ~~may~~ **shall** waive the requirement in whole or part or grant an extension

1 of time within which to comply. "Undue hardship" shall include protracted medical illness, natural disaster, or  
2 extended absence from the United States.

3 (h) Military Hardship. A licentiate who is serving in the Armed Forces of the United States and to whom G.S. 93B-  
4 15(a) grants an extension of time to pay a renewal fee shall also be granted an identical extension of time to complete  
5 the continuing education required for license renewal.

6 (i) Renewal Fee. A renewal fee in the maximum amount allowed by G.S. 90-155 shall be paid by each licentiate  
7 applying for renewal.

8 (j) Restoration of Inactive License. Evidence of Proficiency. In order to provide evidence of proficiency, a former  
9 licentiate whose license has been inactive for 180 or fewer days due to non-compliance with G.S. 90-155 shall be re-  
10 examined and shall pay the non-refundable application fee prescribed in Rule .0202(d) of this Section and shall  
11 demonstrate compliance with continuing education requirements. A former licentiate whose license has been inactive  
12 for more than 180 days shall comply with Rule .0203(f) of this Section in addition to this Paragraph. Payment of the  
13 application fee shall not constitute payment of the reinstatement fee of twenty-five dollars (\$25.00) mandated by G.S.  
14 90-155.

15  
16 *History Note: Authority G.S. 90-142; 90-145; 90-155; 90-148; 93B-15;*

17 *Eff. February 1, 1976;*

18 *Readopted Eff. January 27, 1978;*

19 *Amended Eff. January 1, 1983;*

20 *Legislative Objection Lodged Eff. January 31, 1983;*

21 *Curative Amended Eff. February 28, 1983;*

22 *Amended Eff. July 1, 2014; December 1, 1988;*

23 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. April 27,*  
24 *2019;*

25 *Amended Eff. \_\_\_\_\_, 2025; January 1, 2024; January 1, 2022; January 1, 2020.*  
26  
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## Burgos, Alexander N

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**Subject:** FW: [External] Re: 21 NCAC 10 .0204

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**From:** Dr. Joe Siragusa <dr.joe@ncchiroboard.com>  
**Sent:** Tuesday, June 24, 2025 5:02 PM  
**To:** Peaslee, William W <bill.peaslee@oah.nc.gov>  
**Cc:** Burgos, Alexander N <alexander.burgos@oah.nc.gov>  
**Subject:** [External] Re: 21 NCAC 10 .0204

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Hello Mr. Peaslee,

You have my apologies.

I'm not sure what happened here but I am getting a response together right away.

Thank you for reaching out on this.

Serving,

Dr. Joe Siragusa  
D.C., DIANM, M.Ed.  
Executive Director  
North Carolina State Board of Chiropractic Examiners

9121 Anson Way Suite 200 PMB #12  
Raleigh, NC 27615  
PH: (704) 793-1342 ext. 1004  
[www.ncchiroboard.com](http://www.ncchiroboard.com)



The North Carolina Board of Chiropractic Examiners was established May 5, 1917 by the NC General Assembly (G.S 90-139) to properly regulate doctors of chiropractic for the benefit and protection of the people of North Carolina. The North Carolina Board of Chiropractic Examiners also regulates and certifies Chiropractic Clinical Assistants (G.S. 90-143.4) and Diagnostic Imaging (X-Ray) Technicians (G.S. 90-143.2). The board is charged with establishing standards for licensing and practice; enforcing those standards; and administering licensing examinations. The Board is also charged with developing and enforcing ethical standards, investigating complaints, and disciplining individuals who violate ethical standards, Board rules or state licensing laws.

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On May 23, 2025, at 12:47 PM, Peaslee, William W <[bill.peaslee@oah.nc.gov](mailto:bill.peaslee@oah.nc.gov)> wrote:

Good afternoon,

Attaches please find the request for changes on the above captioned rule to be considered by the Rules Review Commission at its June 2025 meeting.

As always if you have any questions please feel free to contact me.

Thank you and have a great weekend.

**William W. Peaslee**  
**Rules Review Commission Counsel / Legislative Liaison**  
Office of Administrative Hearings  
1711 New Hope Church Road  
Raleigh NC, 27609  
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<06.2025 Bd of Chiropractic Examiners 21 NCAC 10 .0204.docx>

## **Burgos, Alexander N**

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**From:** Peaslee, William W  
**Sent:** Tuesday, June 24, 2025 11:21 AM  
**To:** dr.joe@ncchiroboard.com  
**Cc:** Burgos, Alexander N  
**Subject:** RE: 21 NCAC 10 .0204

**Importance:** High

Good morning,

I do not see a reply to my email of May 23, 2025. Am I missing an email reply from you?

**William W. Peaslee**  
**Rules Review Commission Counsel / Legislative Liaison**  
Office of Administrative Hearings  
1711 New Hope Church Road  
Raleigh NC, 27609  
(984) 236-1939  
[Bill.Peaslee@oah.nc.gov](mailto:Bill.Peaslee@oah.nc.gov)

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**From:** Peaslee, William W  
**Sent:** Friday, May 23, 2025 12:48 PM  
**To:** dr.joe@ncchiroboard.com  
**Cc:** Burgos, Alexander N <alexander.burgos@oah.nc.gov>  
**Subject:** 21 NCAC 10 .0204

Good afternoon,

Attaches please find the request for changes on the above captioned rule to be considered by the Rules Review Commission at its June 2025 meeting.

As always if you have any questions please feel free to contact me.

Thank you and have a great weekend.

**William W. Peaslee**  
**Rules Review Commission Counsel / Legislative Liaison**  
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