

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: NC Private Protective Services Board

RULE CITATION: 14B NCAC 16 .0701

DEADLINE FOR RECEIPT: June 18, 2025

PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

Page 1, Line 4: Explain the authority to regulate "each employer." Should it not be employer of an unarmed security guard?

Page 1, Line 4: What rules establishes the substantive requirements of the on-line application?

Page 1, Line 13: By what process does the Board designate the reporting service?

Page 1, Line 13: How does the regulated public know what reporting service the Board has designated?

Page 1, Lines 15-16: Explain the authority to impose these fees on applicants. Please cite statutory authority.

Page 1, Line 23: I believe "if" should be "is."

Page 1, Line 23: What constitutes a "valid" form?

Page 1, Lines 28-32: This paragraph is unclear. Does a valid statement on file with the Board's office negate the ability for the other document to serve as a temporary registration card? Or does the Board intend that the Subparagraph (a)(7) statement does not need to be carried by the applicant if on file with the Board?

Page 1, Lines 33-34: How can the licensee retain a copy and it be in the employer's personnel file?

Page 1, Lines 33-34: How long does the licensee need to retain a copy of the statement?

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

William W. Peaslee
Commission Counsel

Date submitted to agency: June 4, 2025

1 14B NCAC 16 .0701 is proposed for amendment as published in 39:15 NCR 1034-1040 as follows:

2
3 **14B NCAC 16 .0701 APPLICATION FOR UNARMED SECURITY GUARD REGISTRATION**

4 (a) Each employer or his or her designee shall submit an online application for the registration of each ~~employee~~
5 unarmed security guard to the Board. This online submission shall be accompanied by:

- 6 (1) electronic submission of fingerprints from a Live Scan or similar system approved by the State
7 Bureau of Investigations or one set of classifiable fingerprints on an applicant fingerprint card that
8 shall be mailed separately to the Board's office;
- 9 (2) one head and shoulders color digital photograph of the applicant in JPG, JPEG, or PNG format of
10 sufficient quality for identification, taken within six months prior to online application and
11 submitted by uploading the photograph online with the application submission;
- 12 (3) a statement of the results of a statewide criminal history records search by the reporting service
13 designated by the Board pursuant to G.S. 74C-8.1(a) for each state where the applicant has resided
14 within the preceding 60 months;
- 15 (4) the applicant's non-refundable registration fee, along with the convenience fee charged by the
16 Board's on-line application vendor and a separate credit card transaction fee;
- 17 (5) the actual cost charged to the Private Protective Services Board by the State Bureau of Investigation
18 to cover the cost of criminal record checks performed by the State Bureau of Investigation, collected
19 online by the Private Protective Services Board;
- 20 (6) ~~one original a signed SBI release of information form form; that shall be uploaded online with the~~
21 ~~original mailed to the Board's administrative office;~~
- 22 (7) a statement signed by a certified trainer that the applicant has completed the training requirements
23 of Rule .0707 of this ~~Section; Section, unless a valid statement is on file in the Board's office;~~ and
24 (8) a completed affidavit form and public notice statement form.

25 ~~(b) The employer of each applicant for registration shall give the applicant a copy of the online application and a copy~~
26 ~~of the completed affidavit form to serve as a record of application and shall retain a copy of the application, including~~
27 ~~affidavit, in the guard's personnel file in the employer's office.~~

28 (b) The applicant's copy of the application and ~~completed affidavit form~~ a copy of the appropriate statement required
29 by Subparagraph (a)(7) of this Rule, unless a valid statement is on file in the Board's office, shall serve as a temporary
30 registration card that shall be carried by the applicant when he or she is working within the scope of his or her
31 probationary or permanent employment and shall be exhibited upon the request of any law enforcement officer or
32 authorized representative of the Board.

33 (c) A copy of the statement required by Subparagraph (a)(7) of this Rule shall be retained by the licensee in the
34 individual applicant's personnel file in the employer's office.

35
36 *History Note: Authority G.S. 74C-5; 74C-8.1; 74C-11;*

37 *Eff. June 1, 1984;*

1 *Amended Eff. May 1, 2012; July 1, 2011; August 1, 1998; December 1, 1995; June 1, 1994;*
2 *February 1, 1990; May 1, 1988;*
3 *Transferred and Recodified from 12 NCAC 07D .0701 Eff. July 1, 2015;*
4 *Amended Eff. November 1, 2017;*
5 *Readopted Eff. March 1, 2020;*
6 *Amended Eff. July 1, 2025; September 1, 2024; January 1, 2024; July 1, 2021.*

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: NC Private Protective Services Board

RULE CITATION: 14B NCAC 16 .0707

DEADLINE FOR RECEIPT: June 18, 2025

PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

Page 1, Line 19: I do not see a certification process for “unarmed security guard trainer.” Do you mean 14B 16 .0909?

Page 1, Lines 21-22: By “other forms of media and training materials,” do you mean other than the lesson plan? There does not appear to be any requirement that the trainers use the lesson plan. If the trainers are not required to use the lesson plan, why are these lines necessary? If the trainers are required to use the lesson plan, then these lines create a waiver and must include the criteria which the Board will use in granting the waiver.

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

William W. Peaslee
Commission Counsel
Date submitted to agency: June 4, 2025

1 14B NCAC 16 .0707 is proposed for amendment as published in 39:15 NCR 1034-1040 as follows:

2
3 **14B NCAC 16 .0707 TRAINING REQUIREMENTS FOR UNARMED SECURITY GUARDS**

4 (a) ~~Applicants for an unarmed security guard registration shall complete the~~ The basic unarmed security guard training
5 course ~~within 30 days from the date of permanent hire. The course~~ shall consist of a minimum of 16 hours of classroom
6 instruction including:

- 7 (1) The Security Officer in North Carolina -- (minimum of one hour);
8 (2) Legal Issues for Security Officers -- (minimum of three hours);
9 (3) Emergency Response -- (minimum of three hours);
10 (4) Communications -- (minimum of two hours);
11 (5) Patrol Procedures -- (minimum of three hours);
12 (6) Note Taking and Report Writing -- (minimum of three hours); and
13 (7) Professional Conduct -- (minimum of one hour).

14 (b) A minimum of four hours of instruction consisting of the topics in Subparagraph (a)(1) and Subparagraph (a)(2)
15 of this Rule shall be completed within 20 calendar days of before any security guard, including probationary, being is
16 placed on a duty station. These four hours shall include the instruction on The Security Officer in North Carolina and
17 Legal Issues for Security Officers. The 16 hour basic unarmed security guard course shall be completed within 30
18 days from the date of permanent, non-probationary employment.

19 (c) Training shall be conducted by a Board certified unarmed security guard trainer. A Board created lesson plan
20 covering the training requirements in Paragraph (a) of this Rule shall be made available by the Board to each trainer.
21 The Board may approve other forms of media and training materials that deliver the training requirements of Paragraph
22 (a) of this Rule.

23 (d) The 16 hours of training may be delivered in-person, in-person remotely, synchronously on-line, or in a hybrid
24 format under the following conditions:

- 25 (1) "In-Person" means an instructor physically present in-person in a classroom setting with students
26 physically present in-person in a classroom setting. This is considered traditional in-person training.
27 "In-Person remotely" means an instructor delivering a course to students in an in-person seated
28 classroom while also transmitting to another or multiple other classrooms where students are in-
29 person and observing via video and sound technology. Students must have the ability to have
30 constant audio and visual communication with the instructor as the instructor is presenting.
31 "Synchronously on-line" means instruction utilizing an on-line audio/video platform where the
32 instructor is teaching the course live to students that are attending live and the instructor and students
33 have constant visual and audio communication with each other available. "Hybrid format" means
34 instruction utilizing both in-person classroom teaching as well as synchronously on-line. The
35 instruction is delivered by an instructor that is in-person in a classroom with in-person seated
36 students while the instruction is also being delivered simultaneously in an on-line live format where

on-line students have had the ability to have constant audio and video communication with the in-person students and instructor.

- (2) Each student is provided a copy of the unarmed security guard training manual to use for the duration of the 16 hour training course.
- (3) The technology used allows the trainer to see the students and the students to see the trainer in real time during the training.
- (4) All students are able to see and read the screen or monitor, and they must be able to hear and understand the audio presentation. All monitors used in a classroom setting must be at least 32 inches.
- (5) The technology used is of sufficient quality so that the training audio and video is delivered smoothly and without interruption.
- (6) The total number of students receiving the in-person or in-person remotely training at one time does not exceed 35 students. There is no size limitation for synchronous on-line training.
- (7) Any additional training beyond the Board mandated training in the unarmed security guard training manual is taught either before or after the 16 hour unarmed security officer training.

*History Note: Authority G.S. 74C-5; 74C-11; 74C-13(m);
Eff. January 1, 1990;
Amended Eff. June 1, 2009; November 1, 2006; June 1, 2004;
Transferred and Recodified from 12 NCAC 07D .0707 Eff. July 1, 2015;
Readopted Eff. August 1, 2020;
Amended Eff. July 1, 2025; June 1, 2024; July 1, 2021.*

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: NC Private Protective Services Board

RULE CITATION: 14B NCAC 16 .0801

DEADLINE FOR RECEIPT: June 18, 2025

PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

Page 1, Line 5: Explain the authority to regulate "each employer." Should it not be employer of an armed security guard?

Page 1, Line 5: What rules establishes the substantive requirements of the on-line application?

Page 1, Line 14: By what process does the Board designate the reporting service?

Page 1, Line 13: How does the regulated public know what reporting service the Board has designated?

Page 1, Line 22: I believe "Boards" should be "Board's."

Page 1, Line 22: What constitutes a "valid" form? In other words, what makes a form valid?

Page 1, Lines 33-34: How can the licensee retain a copy and it be in the employer's personnel file?

Page 1, Lines 35: Should it not be "Board-approved?"

Page 1, Line 35: What rule establishes the approval procedure for a firearms training course?

Page 2, Line 1: I believe you intend "employee position" as opposed to making the requirements of Paragraphs (a)-(c) the responsibility of the former employee.

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

William W. Peaslee
Commission Counsel
Date submitted to agency: June 4, 2025

1 14B NCAC 16 .0801 is proposed for amendment as published in 39:15 NCR 1034-1040 as follows:

2
3 **14B NCAC 16 .0801 APPLICATION/ARMED SECURITY GUARD FIREARM REGISTRATION**
4 **PERMIT**

5 (a) Each ~~armed security guard~~ employer or his or her designee shall submit an online application for the registration
6 of each armed security guard applicant to the Board. This online submission shall be accompanied by:

- 7 (1) electronic submission of fingerprints from a Live Scan or similar system approved by the State
8 Bureau of Investigations or one set of classifiable fingerprints on an applicant fingerprint card that
9 shall be mailed separately to the Board's office;
- 10 (2) one head and shoulders color digital photograph of the applicant in JPG, JPEG, or PNG format of
11 sufficient quality for identification, taken within six months prior to online application and
12 submitted by uploading the photograph online with the application submission;
- 13 (3) ~~upload online~~ a statement of the results of a statewide criminal history records search by the
14 reporting service designated by the Board pursuant to G.S. 74C-8.1(a) for each state where the
15 applicant has resided within the preceding 60 months;
- 16 (4) the applicant's non-refundable registration fee, along with the convenience fee charged by the
17 Board's on-line application vendor and credit card transaction fee;
- 18 (5) a statement signed by a certified trainer that the applicant has successfully completed the training
19 requirements of Rule .0807 of this Section;
- 20 ~~(6) a certification by the applicant that he or she is at least 21 years of age;~~
- 21 (6) a statement signed by a certified trainer that the applicant has completed the training requirements
22 of Rule .0707 of this Chapter, unless a valid statement is on file in the Boards office;
- 23 (7) the actual cost charged to the Private Protective Services Board by the State Bureau of Investigation
24 to cover the cost of criminal record checks performed by the State Bureau of Investigation, collected
25 online by the Private Protective Services Board; ~~and~~
- 26 (8) a signed SBI release of information form; and
- 27 ~~(8)~~ (9) a completed affidavit form and public notice statement form.

28 ~~(b) The employer of each applicant for registration shall give the applicant a copy of the online application, the~~
29 ~~completed affidavit form, and proof of completion of a Board approved firearms course and shall retain a copy of the~~
30 ~~application, including affidavit and proof of course completion, in the guard's personnel file in the employer's office.~~

31 ~~(c)~~ (b) The applicant's copy of the ~~application, affidavit, application~~ and proof of completion of a Board approved
32 firearms course shall serve as a temporary registration card that shall be carried by the applicant when he or she is
33 working within the scope of his or her employment and shall be exhibited upon the request of any law enforcement
34 officer or authorized representative of the Board.

35 ~~(d)~~ (c) Applications submitted without proof of completion of a Board approved firearms training course shall not
36 serve as temporary registration cards.

1 ~~(e)~~ (d) The provisions of Paragraphs (a), (b), and (c) of this Rule also apply to any employee whose employment is
2 terminated within 30 days of employment.

3
4 *History Note: Authority G.S. 74C-5; 74C-9; 74C-13;*
5 *Eff. June 1, 1984;*
6 *Amended Eff. May 1, 2012; April 1, 2008; August 1, 1998; December 1, 1995; February 1, 1990;*
7 *May 1, 1988; July 1, 1987;*
8 *Transferred and Recodified from 12 NCAC 07D .0801 Eff. July 1, 2015;*
9 *Amended Eff. November 1, 2017;*
10 *Readopted Eff. March 1, 2020;*
11 *Amended Eff. July 1, 2025; September 1, 2024; July 1, 2021.*

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: NC Private Protective Services Board

RULE CITATION: 14B NCAC 16 .1203

DEADLINE FOR RECEIPT: June 18, 2025

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In reviewing this Rule, the staff recommends the following changes be made:

Page 1, Line 10: Consider whether "To determine if a course will receive approval of the Board..." is necessary.

Page 1, Line 29: It is unclear whether the Board means a CE credit hour or actual teaching hour.

Page 1, Line 33: Define "contact hour."

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

William W. Peaslee
Commission Counsel
Date submitted to agency: June 4, 2025

1 14B NCAC 16 .1203 is proposed for amendment as published in 39:15 NCR 1034-1040 as follows:

2
3 **14B NCAC 16 .1203 ACCREDITATION STANDARDS**

4 (a) CE courses may obtain the approval of the Board by submitting the following information to the Board for
5 consideration:

- 6 (1) the nature and purpose of the course;
7 (2) the course objectives or goals;
8 (3) the outline of the course, including the number of training hours for each segment; and
9 (4) the name of the instructor.

10 (b) To determine if a course will receive approval from the Board, the Board shall complete the following review:

- 11 (1) The matter shall be referred to the Training and Education Committee for the appointment of a sub-
12 committee that shall review the course under consideration. The sub-committee shall consist of at
13 least two industry members of the Training and Education Committee. Other members of the sub-
14 committee may be appointed at the discretion of the Training and Education Committee Chairman.
15 (2) The sub-committee shall review the course to determine if the course is pertinent to the industry,
16 and if the course meets its stated objectives or goals.
17 (3) When the sub-committee completes its review, it shall report to the Training and Education
18 Committee. The Training and Education Committee shall review the course to determine if the
19 course is pertinent to the industry, and if the course meets its stated objectives and goals. The
20 Training and Education Committee shall then report the findings with a recommendation of
21 acceptance or denial to the Private Protective Services Board.

22 (c) Upon receipt of the Training and Education Committee report, the Private Protective Services Board shall
23 determine by majority vote if the course will be approved for continuing education credits. In making its determination,
24 the Board shall review the course to determine if the course is pertinent to the industry, and if the course meets its
25 stated objectives or goals.

26 (d) Each approved course shall remain an approved course for four years from the date of approval by the Board,
27 unless the course content changes or the course instructor changes.

28 (e) Trainers and instructors shall receive continuing education credit of five hours for every actual teaching hour with
29 an eight hour cap of continuing education credit every two years.

30 (f) Colleges, universities, trade schools, and other degree granting institutions shall be granted standing approval
31 when the institutions are accredited, certified, or approved by the Department of Public Instruction or by a similar
32 agency in another state and the course is related to law, criminal justice, security profession, finance, ethics, forensics,
33 crime prevention, and investigation. Approval is one credit hour per contact hour ~~not to exceed eight~~ up to the
34 maximum 12 credit hours.

35
36 *History Note: Authority G.S. 74C-5; 74C-22;*
37 *Eff. February 1, 2010;*

1 *Amended Eff. October 1, 2011;*
2 *Transferred and Recodified from 12 NCAC 07D .1303 Eff. July 1, 2015;*
3 *Emergency Amendment Eff. May 6, 2020;*
4 *Readopted Eff. July 1, 2020;*
5 *Temporary Amendment Eff. July 24, 2020;*
6 *Temporary Amendment Expired Eff. May 14, 2021;*
7 *Amended Eff. July 1, 2025; February 1, 2022; January 1, 2022; July 1, 2021.*

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: NC Private Protective Services Board

RULE CITATION: 14B NCAC 16 .1301

DEADLINE FOR RECEIPT: June 18, 2025

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In reviewing this Rule, the staff recommends the following changes be made:

Page 1, Line 5: Explain the authority to regulate "each employer." Should it not be employer of an unarmed armored car service guard?

Page 1, Line 5: What rules establishes the substantive requirements of the on-line application?

Page 1, Line 14: By what process does the Board designate the reporting service?

Page 1, Line 14: How does the regulated public know what reporting service the Board has designated?

Page 1, Lines 16-17: Explain the authority to impose these fees on applicants. Please cite statutory authority.

Page 1, Line 23: What constitutes a "valid" statement? In other words, what makes a statement valid?

Page 1, Lines 29-33: This paragraph is unclear. Does a valid statement on file with the Board's office negate the ability for the other document to serve as a temporary registration card? Or does the Board intend that the Subparagraph (a)(7) statement does not need to be carried by the applicant if on file with the Board?

Page 1, Lines 33-34: How can the licensee retain a copy and it be in the employer's personnel file?

Page 1, Lines 33-34: How long does the licensee need to retain a copy of the statement?

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

William W. Peaslee
Commission Counsel
Date submitted to agency: June 4, 2025

1 14B NCAC 16 .1301 is proposed for amendment as published in 39:15 NCR 1034-1040 as follows:

2
3 **14B NCAC 16 .1301 APPLICATION FOR UNARMED ARMORED CAR SERVICE GUARD**
4 **REGISTRATION**

5 (a) Each ~~armored car~~ employer or his designee shall complete an online application form for the registration of each
6 unarmed armored car service guard applicant to the Board. This online form shall be accompanied by:

- 7 (1) electronic submission of fingerprints from a Live Scan or similar system approved by the State
8 Bureau of Investigations or one set of classifiable fingerprints on an applicant fingerprint card that
9 shall be mailed separately to the Board's office;
- 10 (2) one head and shoulders color digital photograph of the applicant in JPG, JPEG, or PNG format of
11 sufficient quality for identification, taken within six months prior to online application and
12 submitted by uploading the photograph online with the application submission;
- 13 (3) ~~upload online~~ a statement of the result of a statewide criminal history records search by the reporting
14 service designated by the Board pursuant to G.S. 74C-8.1(a) for each state where the applicant has
15 resided within the preceding 60 months;
- 16 (4) the applicant's non-refundable registration fee, along with the convenience fee charged by the
17 Board's on-line application vendor and credit card transaction fee;
- 18 (5) the actual cost charged to the Private Protective Services Board by the State Bureau of Investigation
19 to cover the cost of criminal record checks performed by the State Bureau of Investigation, collected
20 online by the Private Protective Services Board;
- 21 (6) a statement signed by a certified trainer that the applicant has ~~successfully~~ completed the training
22 requirements of Rule .1307 of this ~~Section, if applicable; and~~ Section unless a valid statement is on
23 file in the Board's office;
- 24 (7) a signed SBI release of information form; and
- 25 ~~(7) (8)~~ a completed affidavit form and public notice statement form.

26 ~~(b) The employer of each applicant for registration shall give the applicant a copy of the online application and~~
27 ~~completed affidavit and shall retain a copy of the application, including the affidavit, in the guard's personnel file in~~
28 ~~the employer's office.~~

29 ~~(c) (b)~~ The applicant's copy of the application and ~~completed affidavit form~~ a copy of the appropriate statement
30 required by Subparagraph (a)(6) of this Rule, unless a valid statement is on file in the Board's office, shall serve as a
31 temporary registration card that shall be carried by the applicant when he or she is working is within the scope of his
32 or her probationary or permanent employment and shall be exhibited upon the request of any law enforcement officer
33 or authorized representative of the Board.

34 ~~(d) (c)~~ A copy of the statement specified in Subparagraph (a)(6) of this Rule shall be retained by the licensee in the
35 individual applicant's personnel file in the employer's office.

36
37 *History Note: Authority G.S. 74C-3; 74C-5; 74C-8.1(a);*

1 *Eff. January 1, 2013;*
2 *Transferred and Recodified from 12 NCAC 07D .1401 Eff. July 1, 2015;*
3 *Amended Eff. November 1, 2017;*
4 *Readopted Eff. March 1, 2020;*
5 *Amended Eff. July 1, 2025; September 1, 2024; July 1, 2021.*

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: NC Private Protective Services Board

RULE CITATION: 14B NCAC 16 .1307

DEADLINE FOR RECEIPT: June 18, 2025

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In reviewing this Rule, the staff recommends the following changes be made:

Page 1, Line 22: Is an "unarmed trainer" simply a trainer who is unarmed?

Page 1, Line 22: What is the process for certifying an "unarmed trainer?"

Page 1, Lines 23-24: By "other forms of media and training materials," do you mean other than the lesson plan? There does not appear to be any requirement that the trainers use the lesson plan. If the trainers are not required to use the lesson plan, why are these lines necessary? If the trainers are required to use the lesson plan, then these lines create a waiver and must include the criteria which the Board will use in granting the waiver.

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

William W. Peaslee
Commission Counsel
Date submitted to agency: June 4, 2025

1 14B NCAC 16 .1307 is proposed for amendment as published in 39:15 NCR 1034-1040 as follows:

2
3 **14B NCAC 16 .1307 TRAINING REQUIREMENTS FOR UNARMED ARMORED CAR SERVICE**
4 **GUARDS**

5 (a) ~~Applicants for an unarmed armored car service guard registration shall complete a~~ The basic training course for
6 unarmed armored car service guard course ~~guards within 30 days from the date of permanent hire. The course shall~~
7 consist of a minimum of 16 hours of classroom instruction including:

- 8 (1) The Security Officer in North Carolina – (minimum of one hour);
9 (2) Legal Issues for Security Officers – (minimum of three hours);
10 (3) ~~Department~~ Professional Conduct – (minimum of one hour);
11 (4) Armored Security Operations – (minimum of five hours);
12 (5) Emergency Responses – (minimum of three hours); and
13 (6) Safe Driver Training – (minimum of three hours);

14 (b) A minimum of four hours of classroom instruction consisting of the topics in Subparagraph (a)(1) and
15 Subparagraph (a)(2) of this Rule shall be completed within 20 calendar days of any before any unarmed armored car
16 service guard, including probationary, being is placed on a duty station. These four hours shall include The Security
17 Officer in North Carolina and Legal Issues for Security Officers. The 16 hour basic unarmed armored car service
18 guard course shall be completed within 30 days from the date of permanent, non-probationary employment. Unarmed
19 armored car service guard training is not transferable to qualify as unarmed security guard training.

20 ~~(b) Licensees shall submit their names and resumes for proposed certified unarmed trainer registrations to the Director~~
21 ~~for Board approval.~~

22 (c) Training shall be conducted by a Board certified unarmed trainer. A Board approved lesson plan covering the
23 training requirements in Paragraph (a) of this Rule shall be made available by the Board to each trainer. The trainer
24 may use other media training materials that deliver the training requirements of Paragraph (a) of this Rule.

25 ~~(d) The 16 hours of training may be delivered remotely under the following conditions:~~ The 16 hours of training may
26 be delivered in-person, in-person remotely, synchronously on-line, or in a hybrid format under the following
27 conditions:

- 28 (1) ~~The training is presented by a Board certified unarmed trainer.~~ “In-person” means an instructor
29 physically present in-person in a classroom setting with students physically present in-person in a
30 classroom setting. This is considered traditional in-person training. “In-person remotely” means an
31 instructor delivering a course to students in an in-person seated classroom while also transmitting
32 to another or multiple other classrooms where students are in-person and observing via video and
33 sound technology. Students must have the ability to have constant audio and visual communication
34 with the instructor as the instructor is presenting. “Synchronously on-line” means instruction
35 utilizing an on-line audio/video platform where the instructor is teaching the course live to students
36 that are attending live and the instructor and students have constant visual and audio communication
37 with each other available. “Hybrid format” means instruction utilizing both in-person classroom

1 teaching as well as synchronously on-line. The instruction is delivered by an instructor that is in-
2 person in a classroom with in-person seated students while the instruction is also being delivered
3 simultaneously in an on-line live format where on-line students have had the ability to have constant
4 audio and video communication with the in-person students and instructor.

5 (2) Each student is given a copy of the Board approved unarmed armored car service guard training
6 manual to use for the duration of the 16 hour training course.

7 (3) The technology used allows the trainer to see the students and the students to see the trainer in real
8 time during the training.

9 (4) All students in each classroom are able to see and read the screen or monitor, and they must be able
10 to hear and understand the audio presentation. All monitors used in ~~each~~ a classroom setting must
11 be at least 32 inches ~~wide~~.

12 (5) The technology used is of sufficient quality so that the training audio and video is delivered
13 smoothly and without interruption.

14 ~~(6) Each student is taught to use the audio and video equipment in the classroom prior to the start of the~~
15 ~~16 hour unarmed armored car service guard training course.~~

16 ~~(7)~~ (6) The total number of students receiving ~~remote~~ the in-person or in-person remotely training at one
17 time does not exceed 35 students. There is no size limitation for synchronous on-line training.

18 ~~(8)~~ (7) Any additional training beyond the Board mandated training in the unarmed armored car service
19 guard training manual is taught either before or after the 16 hour unarmed armored car service guard
20 training.

21 ~~(9) The Director is notified five days prior to training of the location of each classroom, the name of the~~
22 ~~certified trainer, and the number of students who will be present.~~

23 ~~(10) The sponsoring agency allows the Director or designee access via computer to the training during~~
24 ~~the time that it is taking place.~~

25
26 *History Note: Authority G.S. 74C-3; 74C-5;*

27 *Eff. January 1, 2013;*

28 *Transferred and Recodified from 12 NCAC 07D .1407 Eff. July 1, 2015;*

29 *Readopted Eff. July 1, 2020.*

30 *Amended Eff. July 1, 2025.*

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: NC Private Protective Services Board

RULE CITATION: 14B NCAC 16 .1401

DEADLINE FOR RECEIPT: June 18, 2025

PLEASE NOTE: *This request may extend to several pages. Please be sure you have reached the end of the document.*

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

Page 1, Line 5: Explain the authority to regulate "each employer." Should it not be employer of an armed armored car service guard?

Page 1, Line 5: What rules establishes the substantive requirements of the on-line application?

Page 1, Line 14: By what process does the Board designate the reporting service?

Page 1, Line 14: How does the regulated public know what reporting service the Board has designated?

Page 1, Lines 16-17: Explain the authority to impose these fees on applicants. Please cite statutory authority.

Page 1, Lines 18-21: What is the difference between (a)(4) and (5)?

Page 1, Line 21: What training?

Page 1, Line 32: What constitutes a "valid" form? In other words, what makes a basic form valid?

Page 1, Lines 30-34: This paragraph is unclear. Does a valid statement on file with the Board's office negate the ability for the other documents to serve as a temporary registration card? Or does the Board intend that the Subparagraph (a)(6) statement does not need to be carried by the applicant if on file with the Board?

If it meets the Board's intentions, consider:

Provided that the application included proof of completion of a Board-approved firearms training course, the applicant's copies of the application, affidavit, training certification, and the statements required by Subparagraphs (a)(5) and (a)(6) of this Rule shall together serve as a temporary

William W. Peaslee
Commission Counsel

Date submitted to agency: June 4, 2025

registration card. This temporary card shall be carried by the applicant while performing job duties and shall be presented upon request to any law enforcement officer or authorized representative of the Board. However, if the statement required by Subparagraph (a)(6) is already on file with the Board, the applicant does not need to carry or present the statement.

Page 1, Line 35: Should it not be "board-approved?"

Page 2, Line 3: I believe you intend "employee position" as opposed to making the requirements of Paragraphs (a)-(c) the responsibility of the former employee.

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

1 14B NCAC 16 .1401 is proposed for amendment as published in 39:45 NCR 1034-1040 as follows:

2
3 **14B NCAC 16 .1401 APPLICATION/ARMED ARMORED CAR SERVICE GUARD FIREARM**
4 **REGISTRATION PERMIT**

5 (a) Each ~~armed car~~ employer or his or her designee shall submit an online application form for the registration of
6 each armed armored car service guard applicant to the Board. This online form shall be accompanied by:

- 7 (1) electronic submission of fingerprints from a Live Scan or similar system approved by the State
8 Bureau of Investigation or one set of classifiable fingerprints on an applicant fingerprint card that
9 shall be mailed separately to the Board's office;
- 10 (2) one head and shoulders color digital photograph of the applicant in JPG, JPEG, or PNG format of
11 sufficient quality for identification, taken within six months prior to online application and
12 submitted by uploading the photograph online with application submission;
- 13 (3) ~~upload online~~ a statement of the result of a statewide criminal history records search from the
14 reporting service designated by the Board pursuant to G.S. 74C-8.1(a) for each state where the
15 applicant has resided within the preceding 60 months;
- 16 (4) the applicant's non-refundable registration fee, along with the convenience fee charged by the
17 Board's on-line application vendor and credit card transaction fee;
- 18 (5) a statement signed by a certified trainer that the applicant has successfully completed the training
19 requirements of Rule .1407 of this Section;
- 20 ~~(6) a certification by the applicant that he or she is at least 18 years of age;~~
21 (6) a statement signed by a certified trainer that the applicant has completed the training
- 22 (7) the actual cost charged to the Private Protective Services Board by the State Bureau of Investigation
23 to cover the cost of criminal record checks performed by the State Bureau of Investigation, collected
24 online by the Private Protective Services Board;
- 25 (8) a signed SBI release of information form; and
26 ~~(8) (9)~~ a completed affidavit form and public notice statement form.

27 ~~(b) The employer of each applicant for registration shall give the applicant a copy of the online application and~~
28 ~~completed affidavit form and shall retain a copy of the application, including affidavit, in the guard's personnel file in~~
29 ~~the employer's office.~~

30 ~~(c) (b)~~ The applicant's copy of the ~~application, affidavit, application and a copy of the statement required by~~
31 ~~Subparagraph (a)(5) of this Rule, training certification and a copy of the statement required by Subparagraph(a)(6),~~
32 unless a valid statement is on file in the Board's office, shall serve as a temporary registration card that shall be carried
33 by the applicant when he or she is working within the scope of his or her employment and shall be exhibited upon the
34 request of any law enforcement officer or authorized representative of the Board.

35 ~~(d) (c)~~ Online applications Applications submitted without proof of completion of a Board approved firearms training
36 course shall not serve as temporary registration cards, ~~unless the armored car employer has obtained prior approval~~

1 ~~from the Director. The Director shall grant prior approval if the armored car employer provides proof that the applicant~~
2 ~~has received prior Board approved firearms training.~~

3 (e) (d) The provisions of Paragraphs (a), (b), and (c) of this Rule also apply to any employee whose employment is
4 terminated within 30 days of employment.

5
6 *History Note: Authority G.S. 74C-3; 74C-5; 74C-8.1(a); 74C-13;*
7 *Eff. January 1, 2013;*
8 *Transferred and Recodified from 12 NCAC 07D .1501 Eff. July 1, 2015;*
9 *Amended Eff. November 1, 2017;*
10 *Readopted Eff. March 1, 2020;*
11 *Amended Eff. July 1, 2025; September 1, 2024.*

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: NC Private Protective Services Board

RULE CITATION: 14B NCAC 16 .1501

DEADLINE FOR RECEIPT: June 18, 2025

PLEASE NOTE: *This request may extend to several pages. Please be sure you have reached the end of the document.*

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

Line 16: What is the process for approval?

Line 19: Consider adding “; and” in place of the period.

Line 20: Define “valid.” In other words, what makes a basic first aid certificate valid?

Line 24: Strike “to the Board’s satisfaction” or state the criteria which the Board will consider in determining whether it is satisfied.

Lines 23-30: As written, it is unclear whether an applicant with a military spouse has to meet the requirements of Paragraph (a) in addition to (b), or just Paragraph (b).

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

1 14B NCAC 16 .1501 is proposed for amendment as published in 39:15 NCR 1034-1040 as follows:

2
3 **14B NCAC 16 .1501 EXPERIENCE REQUIREMENTS FOR CLOSE PERSONAL PROTECTION**
4 **LICENSE**

5 (a) In addition to the requirements of G.S. 74C-8 and Section .0200 of this Chapter, applicants for a close personal
6 protection license shall:

- 7 (1) establish three years of verifiable experience while conducting close personal protection services as
8 set forth in G.S. 74C-3(a)(3a) with a private person, firm, association, or corporation within the last
9 10 years;
- 10 (2) establish three years of verifiable experience while conducting close personal protection services as
11 set forth in G.S. 74C-3(a)(3a) with any federal, state, county or municipal law enforcement agency,
12 or other governmental agency within the last 10 years;
- 13 (3) establish a military occupational specialty and two years of verifiable experience within the past
14 five years in the U.S. Armed Forces while conducting close personal protection services as set forth
15 in G.S. 74C-3(a)(3a) while serving in an official capacity; or
- 16 (4) have completed a course in close personal protection approved by the Board given by a school
17 specializing in close personal protection (or "executive protection") that consists of a minimum of
18 40 hours of actual classroom and practical instruction within the last two years as required by Rule
19 .1502 of this Chapter.
- 20 (5) possess a valid basic first aid certificate ~~from the American Red Cross~~ and a valid CPR and AED
21 certification from the American Red Cross, American Heart Association, American Safety and
22 Health Institute, or National Safety Council.

23 (b) In addition to the requirements of Section .0200 of this Chapter, an applicant for a close personal protection license
24 that is the spouse of an active duty member of the U.S. Armed Forces shall establish to the Board's satisfaction:

- 25 (1) the spouse holds a current license, certification, or registration from another jurisdiction and the
26 other jurisdiction's requirements are substantially equivalent to or exceed the Board's requirements;
27 and
- 28 (2) the spouse has two years verifiable experience within the past five years while conducting close
29 personal protection as set forth in in G.S. 74C-3(a)(3a) while serving in an official capacity with
30 any entity described in Paragraph (a) of this Rule.

31
32 *History Note: Authority G.S. 74C-5(2); 93B-15.1;*
33 *Temporary Adoption Eff. April 28, 2023;*
34 *Eff. November 1, 2023;*
35 *Amended Eff. July 1, 2025; September 1, 2024.*

REQUEST FOR CHANGES PURSUANT TO G.S. 150B-21.10

AGENCY: NC Private Protective Services Board

RULE CITATION: 14B NCAC 16 .1502

DEADLINE FOR RECEIPT: June 18, 2025

PLEASE NOTE: This request may extend to several pages. Please be sure you have reached the end of the document.

The Rules Review Commission staff has completed its review of this Rule prior to the Commission's next meeting. The Commission has not yet reviewed this Rule and therefore there has not been a determination as to whether the Rule will be approved. You may email the reviewing attorney to inquire concerning the staff recommendation.

In reviewing this Rule, the staff recommends the following changes be made:

Line 7: What is the process for approval?

Line 7: Consider adding "of application" after "24 months."

Line 19: What constitutes a "valid" certificate?

Please retype the rule accordingly and resubmit it to our office at 1711 New Hope Church Road, Raleigh, North Carolina 27609.

William W. Peaslee
Commission Counsel
Date submitted to agency: June 4, 2025

1 14B NCAC 16 .1502 is proposed for amendment published in 39:15 NCR 1034-1040 as follows:

2
3 **14B NCAC 16 .1502 TRAINING REQUIREMENTS FOR CLOSE PERSONAL PROTECTION**
4 **LICENSE**

5 (a) Applicants for a close personal protection license who do not have the experience set forth in Rule .1501(a)(1)
6 through (3) or (b)(1) and (2) shall complete a basic close personal protection (or "executive protection") training course
7 approved by the Board within the previous 24 months. The course shall consist of a minimum of 40 hours of classroom
8 and practical instruction including as a minimum:

9 (1) Fundamentals of personal protection, including as a minimum mission planning, performing site
10 surveys, route selection (primary, secondary, etc.), medical evacuation, walking formations (single,
11 multiple, etc.), communications with protectees, and transitional movements (arrivals, departures,
12 plan changes, hasty movements, etc.) – (minimum of 26 hours);

13 (2) Practical exercises – (minimum of 12 hours); and

14 (3) Legal Issues, including the rules applicable to each of the below blocks of instruction and this
15 Section and North Carolina's laws on use of force, and the federal and State firearms law. The three
16 hour unarmed guard block of instruction, set forth in 14B NCAC 16 .0707 if performing services
17 unarmed, or the four hour armed guard block of instruction set forth in 14B NCAC 16 .0807(c)(1)
18 if performing services armed taught by a certified instructor shall fulfill this requirement –
19 (minimum of two hours).

20 (b) In addition to the minimum classroom and practical instruction required by Paragraph (a) of this Rule, the applicant
21 must possess a basic valid first aid certificate ~~from the American Red Cross~~ and a ~~valid~~ CPR and AED certification
22 from the American Red Cross, American Heart Association, American Safety and Health Institute, or National Safety
23 Council.

24 (c) Subparagraph (a)(3) of this Rule may be conducted remotely as provided for by 14B NCAC 16 .0707(c).
25

26 *History Note: Authority G.S. 74C-5;*

27 *Temporary Adoption Eff. April 28, 2023;*

28 *Eff. July 1, 2025; November 1, 2023.*