

## Burgos, Alexander N

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**Subject:** FW: 06 NCAC 01, 02, 04 - Your report(s) for the Periodic Review and Expiration of Existing Rules schedule

**From:** Grozav, Anca [Anca.Grozav@osbm.nc.gov](mailto:Anca.Grozav@osbm.nc.gov)

**Sent:** Tuesday, September 16, 2025 10:45 PM

**To:** Burgos, Alexander N [alexander.burgos@oah.nc.gov](mailto:alexander.burgos@oah.nc.gov)

**Cc:** Arnold, Michael J [michael.arnold@osbm.nc.gov](mailto:michael.arnold@osbm.nc.gov); Peace-Bunch, Loretta Y [loretta.peace.bunch@osbm.nc.gov](mailto:loretta.peace.bunch@osbm.nc.gov); Ventaloro, Julie W [julie.ventaloro@osbm.nc.gov](mailto:julie.ventaloro@osbm.nc.gov)

**Subject:** RE: 06 NCAC 01, 02, 04 - Your report(s) for the Periodic Review and Expiration of Existing Rules schedule

Alex,

Thank you for bringing this to our attention. We acknowledge that we missed the deadline for filing the initial designation reports for 06 NCAC 01, 02, and 04 and that the rules will expire unless a waiver for an extension is granted. The Council of State will review the rules and consider possible actions at their next scheduled meeting, on September 30, 2025.

We apologize for the oversight and are implementing measures to ensure we do not miss deadlines in the future. To that end, I would also like to ask you to add Julie Ventaloro to the rulemaking coordinators' distribution list and in your communications with OSBM on OSBM or Council of State rules.

Again, thank you for the notification and for your assistance. Please let me know if there is anything further you need from us at this time.

Anca

**Anca Grozav**

*(she/her/hers)*

Chief Deputy Director

NC Office of State Budget & Management

(984) 459-0775 mobile

(984) 236-0685 office

[anca.grozav@osbm.nc.gov](mailto:anca.grozav@osbm.nc.gov)



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**From:** Arnold, Michael J [michael.arnold@osbm.nc.gov](mailto:michael.arnold@osbm.nc.gov)

**Sent:** Thursday, August 7, 2025 1:00 PM

**To:** Burgos, Alexander N [alexander.burgos@oah.nc.gov](mailto:alexander.burgos@oah.nc.gov); Walker, Kristin L [kristin.walker@osbm.nc.gov](mailto:kristin.walker@osbm.nc.gov); Walker, Kristin L [kristin.walker@osbm.nc.gov](mailto:kristin.walker@osbm.nc.gov); Grozav, Anca [Anca.Grozav@osbm.nc.gov](mailto:Anca.Grozav@osbm.nc.gov)

**Subject:** RE: 06 NCAC 01, 02, 04 - Your report(s) for the Periodic Review and Expiration of Existing Rules schedule

Alexander – thank you very much for the outreach and FYI. I am talking with our Chief Deputy (cc'd her too) now, and we will be back in touch asap.

Much appreciated.  
Mike

Michael J. Arnold, MBA  
Deputy Director / Chief Operating Officer  
NC Office of State Budget & Management  
984-236-0603 (Office)  
919-426-5610 (Cell/Text)  
[Michael.Arnold@osbm.nc.gov](mailto:Michael.Arnold@osbm.nc.gov)

**From:** Burgos, Alexander N <[alexander.burgos@oah.nc.gov](mailto:alexander.burgos@oah.nc.gov)>  
**Sent:** Thursday, August 7, 2025 8:40 AM  
**To:** Walker, Kristin L <[kristin.walker@osbm.nc.gov](mailto:kristin.walker@osbm.nc.gov)>; Walker, Kristin L <[kristin.walker@osbm.nc.gov](mailto:kristin.walker@osbm.nc.gov)>; Arnold, Michael J <[michael.arnold@osbm.nc.gov](mailto:michael.arnold@osbm.nc.gov)>  
**Subject:** FW: 06 NCAC 01, 02, 04 - Your report(s) for the Periodic Review and Expiration of Existing Rules schedule

Just an FYI

**Alexander Burgos**  
Paralegal  
Office of Administrative Hearings  
1711 New Hope Church Road  
Raleigh NC, 27609  
(984) 236-1940  
[Alexander.burgos@oah.nc.gov](mailto:Alexander.burgos@oah.nc.gov)

---

**From:** Peace-Bunch, Loretta Y <[loretta.peace.bunch@osbm.nc.gov](mailto:loretta.peace.bunch@osbm.nc.gov)>  
**Sent:** Thursday, August 7, 2025 3:27 PM  
**To:** Wiggs, Travis C <[travis.wiggs@oah.nc.gov](mailto:travis.wiggs@oah.nc.gov)>; Burgos, Alexander N <[alexander.burgos@oah.nc.gov](mailto:alexander.burgos@oah.nc.gov)>  
**Cc:** Julie B. Eddins <[julie.eddins@oah.nc.gov](mailto:julie.eddins@oah.nc.gov)>; Ascher, Seth M <[seth.ascher@oah.nc.gov](mailto:seth.ascher@oah.nc.gov)>; Ventaloro, Julie W <[julie.ventaloro@osbm.nc.gov](mailto:julie.ventaloro@osbm.nc.gov)>  
**Subject:** RE: 06 NCAC 01, 02, 04 - Your report(s) for the Periodic Review and Expiration of Existing Rules schedule

Yes, I understand that I was incorrect, and will work with my agency to get required steps completed. Thank you.

**Loretta Peace-Bunch**  
Program Support Specialist  
NC Office of State Budget and Management  
[loretta.peace.bunch@osbm.nc.gov](mailto:loretta.peace.bunch@osbm.nc.gov)  
Office Phone: 984-236-0681  
[www.osbm.nc.gov](http://www.osbm.nc.gov)



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**From:** Wiggs, Travis C <[travis.wiggs@oah.nc.gov](mailto:travis.wiggs@oah.nc.gov)>

**Sent:** Thursday, August 7, 2025 3:08 PM

**To:** Peace-Bunch, Loretta Y <[loretta.peace.bunch@osbm.nc.gov](mailto:loretta.peace.bunch@osbm.nc.gov)>; Burgos, Alexander N <[alexander.burgos@oah.nc.gov](mailto:alexander.burgos@oah.nc.gov)>

**Cc:** Julie B. Eddins <[julie.eddins@oah.nc.gov](mailto:julie.eddins@oah.nc.gov)>; Ascher, Seth M <[seth.ascher@oah.nc.gov](mailto:seth.ascher@oah.nc.gov)>; Ventaloro, Julie W <[julie.ventaloro@osbm.nc.gov](mailto:julie.ventaloro@osbm.nc.gov)>

**Subject:** RE: 06 NCAC 01, 02, 04 - Your report(s) for the Periodic Review and Expiration of Existing Rules schedule

Good afternoon,

Your understanding is incorrect. The RRC will meet on September 25 and October 30. Alex has made it abundantly clear in the series of emails you have been sent that the filing deadline is September 20, 2025.

If not already completed, the following steps must be taken before filing your periodic review report(s):

1. The rulemaking body, the Board, Commission, or agency head, must make initial determinations
2. G.S. 150B-21.3A(c)(1) requires the agency to file the report on its and OAH websites for 60 days and accept public comments.
3. At the close of the 60-day comment period, the Board, Commission, or agency head must review all comments received, prepare a response for each public comment to put in the report, and make a final determination for each rule.
4. File the Excel report with initial designations and the accompanying [form](#) to [oah.rules@oah.nc.gov](mailto:oah.rules@oah.nc.gov)

Thanks,

Travis C. Wiggs

Rules Review Commission Counsel

Office of Administrative Hearings

Telephone: 984-236-1929

Email: [travis.wiggs@oah.nc.gov](mailto:travis.wiggs@oah.nc.gov)

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**From:** Peace-Bunch, Loretta Y <[loretta.peace.bunch@osbm.nc.gov](mailto:loretta.peace.bunch@osbm.nc.gov)>

**Sent:** Thursday, August 7, 2025 2:59 PM

**To:** Burgos, Alexander N <[alexander.burgos@oah.nc.gov](mailto:alexander.burgos@oah.nc.gov)>

**Cc:** Julie B. Eddins <[julie.eddins@oah.nc.gov](mailto:julie.eddins@oah.nc.gov)>; Ascher, Seth M <[seth.ascher@oah.nc.gov](mailto:seth.ascher@oah.nc.gov)>; Wiggs, Travis C <[travis.wiggs@oah.nc.gov](mailto:travis.wiggs@oah.nc.gov)>; Ventaloro, Julie W <[julie.ventaloro@osbm.nc.gov](mailto:julie.ventaloro@osbm.nc.gov)>

**Subject:** RE: 06 NCAC 01, 02, 04 - Your report(s) for the Periodic Review and Expiration of Existing Rules schedule

Alex,

Thanks for the notice, I was reading this to be a filing deadline of September 20. But I understand that its actually the meeting date for which this item is to come before the RRC. I will work with my agency to get a extension request submitted.

Loretta

**Loretta Peace-Bunch**

**Program Support Specialist**

**NC Office of State Budget and Management**

[loretta.peace.bunch@osbm.nc.gov](mailto:loretta.peace.bunch@osbm.nc.gov)

**Office Phone:** 984-236-0681

[www.osbm.nc.gov](http://www.osbm.nc.gov)



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**From:** Burgos, Alexander N <[alexander.burgos@oah.nc.gov](mailto:alexander.burgos@oah.nc.gov)>  
**Sent:** Thursday, August 7, 2025 8:28 AM  
**To:** Peace-Bunch, Loretta Y <[loretta.peace.bunch@osbm.nc.gov](mailto:loretta.peace.bunch@osbm.nc.gov)>  
**Cc:** Julie B. Eddins <[julie.eddins@oah.nc.gov](mailto:julie.eddins@oah.nc.gov)>; Ascher, Seth M <[seth.ascher@oah.nc.gov](mailto:seth.ascher@oah.nc.gov)>; Wiggs, Travis C <[travis.wiggs@oah.nc.gov](mailto:travis.wiggs@oah.nc.gov)>  
**Subject:** RE: 06 NCAC 01, 02, 04 - Your report(s) for the Periodic Review and Expiration of Existing Rules schedule  
**Importance:** High

Good morning Loretta,

According to my records, the initial designation reports for 06 NCAC 01, 02, and 04 have not been filed. Additionally, the final report deadline for the September RRC review is August 20th. As the initial reports remain outstanding and have not been posted to your agency's website, the required review has not been completed.

If your agency intends to retain these rules, a waiver for an extension must be requested from the Rules Review Commission at the September meeting. If the intention is to allow these rules to expire and be removed from the Administrative Code, please let me know.

I've copied staff counsel on this message, should you have any questions about the waiver process.

Please acknowledge receipt of this email and confirm your agency's intentions regarding these reports.

Best regards,  
Alex

**Alexander Burgos**  
Paralegal  
Office of Administrative Hearings  
1711 New Hope Church Road  
Raleigh NC, 27609  
(984) 236-1940  
[Alexander.burgos@oah.nc.gov](mailto:Alexander.burgos@oah.nc.gov)

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**From:** Burgos, Alexander N <[alexander.burgos@oah.nc.gov](mailto:alexander.burgos@oah.nc.gov)>  
**Sent:** Monday, April 14, 2025 8:19 AM  
**To:** Peace-Bunch, Loretta Y <[loretta.peace.bunch@osbm.nc.gov](mailto:loretta.peace.bunch@osbm.nc.gov)>  
**Cc:** Julie B. Eddins <[julie.eddins@oah.nc.gov](mailto:julie.eddins@oah.nc.gov)>  
**Subject:** 06 NCAC 01, 02, 04 - Your report(s) for the Periodic Review and Expiration of Existing Rules schedule

Good morning Loretta,

**Important**

This is a reminder that your Periodic Review and Expiration of Existing Rules reports are scheduled for review by the Rules Review Commission at its October 2025 meeting. The filing deadline for your final report is September 20, 2025.

Please remember that the following steps must be taken before September 20, 2025:

1. The rulemaking body, the Board, Commission, or agency head, must make initial determinations
2. G.S. 150B-21.3A(c)(1) requires the agency to file the report on its and OAH websites for 60 days and accept public comments.
3. At the close of the 60-day comment period, the Board, Commission, or agency head must review all comments received, prepare a response for each public comment to put in the report, and make a final determination for each rule.
4. File the Excel report with initial designations and the accompanying [form](#) to [oah.rules@oah.nc.gov](mailto:oah.rules@oah.nc.gov)

**If your agency does not complete the process and submits a final report by September 20, 2025, all rules in the report will automatically expire at the meeting the following month. The agency's rules will be removed from the North Carolina Administrative Code. Further, G.S. 150B-21.3A requires the Rules Review Commission to report all rules that expired to the General Assembly's Joint Legislative Administrative Procedure Oversight Committee.**

If you have questions or concerns, please contact OAH Rules Division staff immediately.

Thank you,  
alex

**Alexander Burgos**

Paralegal  
Office of Administrative Hearings  
1711 New Hope Church Road  
Raleigh NC, 27609  
(984) 236-1940  
[Alexander.burgos@oah.nc.gov](mailto:Alexander.burgos@oah.nc.gov)

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**From:** Peace-Bunch, Loretta Y <[loretta.peace.bunch@osbm.nc.gov](mailto:loretta.peace.bunch@osbm.nc.gov)>

**Sent:** Tuesday, October 8, 2024 1:19 PM

**To:** Burgos, Alexander N <[alexander.burgos@oah.nc.gov](mailto:alexander.burgos@oah.nc.gov)>

**Cc:** McGhee, Dana <[dana.McGhee@oah.nc.gov](mailto:dana.McGhee@oah.nc.gov)>; Snyder, Ashley B <[ashley.snyder@oah.nc.gov](mailto:ashley.snyder@oah.nc.gov)>

**Subject:** RE: 06 NCAC 01, 02, 04 - Your report(s) for the Periodic Review and Expiration of Existing Rules schedule

Received. Thank you, Alex.

**Loretta Peace-Bunch**  
**Program Support Specialist**  
**NC Office of State Budget and Management**  
[loretta.peace.bunch@osbm.nc.gov](mailto:loretta.peace.bunch@osbm.nc.gov)  
**Office Phone:** 984-236-0681  
[www.osbm.nc.gov](http://www.osbm.nc.gov)



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**From:** Burgos, Alexander N <[alexander.burgos@oah.nc.gov](mailto:alexander.burgos@oah.nc.gov)>  
**Sent:** Tuesday, October 8, 2024 1:18 PM  
**To:** Peace-Bunch, Loretta Y <[loretta.peace.bunch@osbm.nc.gov](mailto:loretta.peace.bunch@osbm.nc.gov)>  
**Cc:** McGhee, Dana <[dana.McGhee@oah.nc.gov](mailto:dana.McGhee@oah.nc.gov)>; Snyder, Ashley B <[ashley.snyder@oah.nc.gov](mailto:ashley.snyder@oah.nc.gov)>  
**Subject:** 06 NCAC 01, 02, 04 - Your report(s) for the Periodic Review and Expiration of Existing Rules schedule  
**Importance:** High

Good afternoon, Loretta,

**Please acknowledge receipt of this email!**

Attached is your agency's reports for 06 NCAC 01, 02, and 04 for the periodic review of existing rules. These reports are scheduled for review by the RRC at the **October 2025** meeting. The filing deadline is **September 22, 2025**.

Please email [oah.rules@oah.nc.gov](mailto:oah.rules@oah.nc.gov) within 10 business days of any errors in the report(s) after reviewing the following:

1. Verify that we have the correct Rulemaking Agency listed on row 2 of the report(s)
2. Ensure that no rules are missing from the report and that the date and last agency action are correct.

Please remember that the following steps must be taken to file the report with the initial determinations:

1. The rulemaking body, the Board, Commission, or agency head, must make initial determinations
2. G.S. 150B-21.3A(c)(1) requires the agency to file the report on its website and the OAH website for 60 days and accept public comments during that time.
3. File the Excel report with initial determinations and the accompanying [form](#) to [oah.rules@oah.nc.gov](mailto:oah.rules@oah.nc.gov)

If you have any questions, please let me know.

**Alexander Burgos**  
Paralegal  
Office of Administrative Hearings  
1711 New Hope Church Road  
Raleigh NC, 27609  
(984) 236-1940  
[Alexander.burgos@oah.nc.gov](mailto:Alexander.burgos@oah.nc.gov)

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## Burgos, Alexander N

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**Subject:** FW: Rulemaking Coordinator - Council of State

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**From:** Snyder, Ashley B

**Sent:** Tuesday, October 8, 2024 1:16 PM

**To:** Walker, Kristin L <[kristin.walker@osbm.nc.gov](mailto:kristin.walker@osbm.nc.gov)>; Hargis, Scarlett W <[Scarlett.Hargis@nc.gov](mailto:Scarlett.Hargis@nc.gov)>; Peace-Bunch, Loretta Y <[loretta.peace.bunch@osbm.nc.gov](mailto:loretta.peace.bunch@osbm.nc.gov)>

**Cc:** Burgos, Alexander N <[alexander.burgos@oah.nc.gov](mailto:alexander.burgos@oah.nc.gov)>; Grozav, Anca <[Anca.Grozav@osbm.nc.gov](mailto:Anca.Grozav@osbm.nc.gov)>; Fletcher, Eric F <[eric.fletcher@nc.gov](mailto:eric.fletcher@nc.gov)>; Corr, Mary G <[marygrace.corr@osbm.nc.gov](mailto:marygrace.corr@osbm.nc.gov)>

**Subject:** RE: Rulemaking Coordinator - Council of State

Thank you, Kristin. We will send the reports to Loretta. Please be aware that by the time the reports are due back to us for filing in September 2025, we will need a letter from the Governor or minutes from the Council of State officially designating Loretta as the Coordinator.

Thanks again,

**Ashley Snyder**

Codifier of Rules

Office of Administrative Hearings

(984) 236-1941

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**From:** Walker, Kristin L <[kristin.walker@osbm.nc.gov](mailto:kristin.walker@osbm.nc.gov)>

**Sent:** Tuesday, October 8, 2024 12:48 PM

**To:** Hargis, Scarlett W <[Scarlett.Hargis@nc.gov](mailto:Scarlett.Hargis@nc.gov)>; Snyder, Ashley B <[ashley.snyder@oah.nc.gov](mailto:ashley.snyder@oah.nc.gov)>; Peace-Bunch, Loretta Y <[loretta.peace.bunch@osbm.nc.gov](mailto:loretta.peace.bunch@osbm.nc.gov)>

**Cc:** Burgos, Alexander N <[alexander.burgos@oah.nc.gov](mailto:alexander.burgos@oah.nc.gov)>; Grozav, Anca <[Anca.Grozav@osbm.nc.gov](mailto:Anca.Grozav@osbm.nc.gov)>; Fletcher, Eric F <[eric.fletcher@nc.gov](mailto:eric.fletcher@nc.gov)>; Corr, Mary G <[marygrace.corr@osbm.nc.gov](mailto:marygrace.corr@osbm.nc.gov)>

**Subject:** RE: Rulemaking Coordinator - Council of State

Hi Ashley,

By statute, the State Budget Director is Secretary to the Council of State so I think it makes sense for OSBM's rulemaking coordinator, Loretta Peace-Bunch, to be the rulemaking coordinator for COS. When John Maddrey was working at DOA, he had a dedicated share of time for OSBM which must be how he became the COS coordinator.

Kind regards,

Kristin

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**From:** Hargis, Scarlett W <[Scarlett.Hargis@nc.gov](mailto:Scarlett.Hargis@nc.gov)>

**Sent:** Tuesday, October 8, 2024 12:26 PM

**To:** Snyder, Ashley B <[ashley.snyder@oah.nc.gov](mailto:ashley.snyder@oah.nc.gov)>; Peace-Bunch, Loretta Y <[loretta.peace.bunch@osbm.nc.gov](mailto:loretta.peace.bunch@osbm.nc.gov)>

**Cc:** Burgos, Alexander N <[alexander.burgos@oah.nc.gov](mailto:alexander.burgos@oah.nc.gov)>; Walker, Kristin L <[kristin.walker@osbm.nc.gov](mailto:kristin.walker@osbm.nc.gov)>; Grozav, Anca

<[Anca.Grozav@osbm.nc.gov](mailto:Anca.Grozav@osbm.nc.gov)>; Fletcher, Eric F <[eric.fletcher@nc.gov](mailto:eric.fletcher@nc.gov)>

**Subject:** RE: Rulemaking Coordinator - Council of State

Good afternoon Ashley,

Adding Director Walker and others for input.

Best regards,  
Scarlett



*Scarlett Hargis*

Office of the General Counsel  
Office of Governor Roy Cooper

[scarlett.hargis@nc.gov](mailto:scarlett.hargis@nc.gov)

Office: (919)814-2025

Mobile: (984)204-3021



---

**From:** Snyder, Ashley B <[ashley.snyder@oah.nc.gov](mailto:ashley.snyder@oah.nc.gov)>

**Sent:** Tuesday, October 8, 2024 11:08 AM

**To:** Hargis, Scarlett W <[Scarlett.Hargis@nc.gov](mailto:Scarlett.Hargis@nc.gov)>; Peace-Bunch, Loretta Y <[loretta.peace.bunch@osbm.nc.gov](mailto:loretta.peace.bunch@osbm.nc.gov)>

**Cc:** Burgos, Alexander N <[alexander.burgos@oah.nc.gov](mailto:alexander.burgos@oah.nc.gov)>

**Subject:** Rulemaking Coordinator - Council of State

Good morning, Scarlett and Loretta,

I'm reaching out to both of you as the Rulemaking Coordinators for the Governor's office and OSBM, which I understand houses staff to the Governor. The Rules Division needs a current Rulemaking Coordinator for the Council of State so we can send the reports for the Periodic Review process as required by G.S. 150B-21.3A. To name a coordinator, the head of the agency needs to designate one in writing or the Council can name one in its meeting minutes. Please send a copy of the designation directly to me.

The Council of State's named Rulemaking Coordinator is still John Maddrey. John retired some time ago. Since that time, we have not received an updated designation from the Council of State.

If there is someone else I need to reach out to or if you have any questions, please let me know.



Thanks,

**Ashley Snyder**  
Codifier of Rules  
Office of Administrative Hearings  
(984) 236-1941

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